



2013-2014

City Of  
Alamogordo

Budget Book



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Alamogordo  
New Mexico**

For the Fiscal Year Beginning

**July 1, 2012**

*Christopher P. Morill*      *Jeffrey R. Egan*

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Alamogordo, New Mexico for its annual budget for the fiscal year beginning July 1, 2012 through June 30, 2013.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget (FY 2014) continues to conform to program requirements, and we are submitting it to GFOA to determine eligibility for another award.

# Officials

## CITY COMMISSION

Susie Galea, Mayor, District Seven  
Alfonso “Al” Hernandez, Mayor Pro-Tem, District Five  
Jason Baldwin, Commissioner, District One  
Nadia Sikes, Commissioner, District Two  
Robert Rentschler, Commissioner, District Three  
Josh Rardin, Commissioner, District Four  
James Talbert, Commissioner, District Six

## EXECUTIVE

James Stahle, City Manager  
Matt McNeile, Assistant City Manager

## ADMINISTRATIVE

Reneé Cantin, City Clerk  
Stephen Thies, City Attorney  
Human Resource Manager, Katie Josselyn

## DIRECTORS

*Kenneth Johnson, Director of Finance*  
*Brian Cesar, Director of Public Works*  
*Robert Duncan, Police Chief*  
*Mikel Ward, Fire Chief*  
*Jason Thomas, Director of City Engineering*  
*Matt McNeile, Director of Community Services*  
*Margaret Paluch, Operations Manager, Public Housing Authority*

# TABLE OF CONTENTS

Table of Contents .....	i
<b>INTRODUCTION</b>	
Welcome to Alamogordo .....	1
City Manager’s Budget Message .....	5
Budget Overview .....	6
All Funds Summary .....	18
<b>GENERAL FUND</b>	
General Fund Summary .....	20
General Fund Operating Revenues .....	21
General Fund Operating Transfers .....	25
General Fund Operating Expenses .....	26
Legislative (11-11) .....	27
City Manager (11-13) .....	31
Legal (11-15) .....	36
City Clerk (11-20) .....	41
Finance/Accounting (11-21) .....	46
Accounts Receivable (11-23) .....	52
Non-Departmental (11-24) .....	56
DPS – Bench Warrant (11-28) .....	58
Code Enforcement (11-31) .....	62
Planning & Zoning (11-37) .....	66
Animal Control (11-38) .....	71
Dispatch (11-40) .....	76
Police (11-41) .....	80
Fire (11-42) .....	85
A.P.S Resource Program (11-47) .....	89
GIS/Land Management (11-54) .....	93
<b>INTERNAL SERVICE FUND</b>	
Internal Service Fund Summary .....	97
Purchasing (12-16) .....	101
Human Resources (12-17) .....	106
Insurance – Non-Departmental (12-24) .....	112
Facility Maintenance (12-33) .....	114
Management Information Systems (MIS) (12-34) .....	119
Fleet Management (12-35) .....	125

# TABLE OF CONTENTS

## SPECIAL REVENUE FUND

Special Revenue Summary.....	130
Jail Expense (15-00) .....	133
Tourism and Promotions (16-00).....	136
Court Automation City/State (19-00) .....	142
Lodger's Tax – City Share Civic Center (20-00).....	147
D.A.R.E. (21-00).....	152
Municipal Court Operations (27-00) .....	155
Police Contingency (28-00).....	161
Community Services Fund .....	163
Cemetery (32-00) .....	164
Leisure Services (32-61) .....	169
Parks (32-62).....	175
Alameda Park Zoo (32-63).....	181
Library (32-71).....	187
State Fire Protection (33-00) .....	193
Law Enforcement Grant (36-00).....	197
Keep Alamogordo Beautiful (37-00) .....	202
Traffic Safety (38-00) .....	208
1984 GRT (Street/Drainage) (42-00).....	212
Transportation (44-00) .....	214
Non-Departmental (44-24).....	217
Public Works Administration (44-51) .....	219
Public Works Street Division (44-52) .....	223
Weed & Drainage (44-53).....	228
Street Maintenance Program (44-90).....	230
Street Capital Projects (44-94) .....	231
Engineering (63-00) .....	233
Building Codes (65-00) .....	238
1984 Gross Receipts (69-00) .....	243
Senior Center (71-00) .....	245
Retired & Senior Volunteer Program.....	253
Retired & Senior Volunteer Program (75-82).....	256
Senior Companion Program (75-87).....	261
Foster Grandparent Program (75-88).....	266
ESGRT (89-00) .....	270
Fleet Collision Insurance (96-00) .....	272
Self Insured/Liability (107-00).....	274

# TABLE OF CONTENTS

## CAPITAL PROJECTS FUND

Capital Projects Fund Summary.....	277
Grant Capital Improvements (24-00).....	280
Airport Improvements (40-00) .....	283
CDBG (48-00) .....	286
1986 Gross Receipts Tax (49-00) .....	289
Property Acquisition (50-00).....	292
Reverse Osmosis Project (54-00) .....	295
Flood Control Project (56-00) .....	298
Municipal Infrastructure GRT (61-00).....	302
Fire Services Bond (103-00) .....	304
Economic Development (105-00).....	306
Street Capital Gross Receipt Tax (109-00) .....	309
2004 Water/Sewer Bond Project (110-00).....	311
2004 GRT Bond Projects (111-00).....	313
2009 Sewer Improvement Bond Acq (113-00) .....	315
Sidewalks Revolving Loans (114-00) .....	317
Regional Water Supply Transmission Line (116-00) .....	319
2011 JT W/S Ref/Imp Revbd (117) .....	322
2011 NMFA ST GRT Street #15 (118) .....	324
2012 GRT Ref/Imp Revbd (119) .....	326
Housing Capital Funds Projects (904-00) .....	328

## DEBT SERVICE

Debt Service Funds Summary .....	332
Summary of Bonds.....	335
General Obligation (53-00).....	341
Revenue Bond P&I (59-00) .....	346
Jt. Water & Sewer P & I (82-00) .....	354

## ENTERPRISE FUND

Enterprise Fund Summary .....	362
Water/Sewer Operating Summary (81-00) .....	364
Central Receiving (81-16).....	368
Administrative Services (81-18).....	372
Customer Service (81-22) .....	376
Public Works Utility Maintenance (81-55).....	380
Wastewater Treatment Plant (81-56).....	384
Water Filter Plant (81-57) .....	388
Construction (81-78).....	392
Water/Sewer Fund Projects (81-93) .....	396

# TABLE OF CONTENTS

Solid Waste Collection System (086-00) .....	399
Bonito Lake (88-00).....	404
Desert Lakes Golf Course (90-00) .....	409
White Sands Regional Airport (91-00).....	415
Housing Low Rent Operating (901-00).....	420
Housing Homeownership Operating (903-00) .....	425

## **TRUST & AGENCY**

Trust & Agency Fund Summary .....	429
Police Court Bonds (17-00) .....	431
Designated Gift Fund (22-00).....	422
Cemetery Perpetual (31-00).....	435
State Judicial (39-00) .....	437
Senior Center Gift Fund (74-00).....	440
Otero-Greentree Regional Landfill (94-00) .....	443
Utility Deposits (104-00) .....	448

## **PERSONNEL SUMMARY**

Organizational Chart .....	449
Compensation, Classification, & Staffing Plan FY2008.....	450
Personnel Summary.....	457

## **BUDGET HIGHLIGHTS & SUMMARIES**

Budget Resolution .....	467
Budget Development Policies & Process .....	468
Budget Procedures .....	471
Planning Calendar.....	472
Governmental Fund Types.....	473
Category Descriptions .....	474
Analysis of Interfund Transactions .....	475

<b>GLOSSARY</b> .....	482
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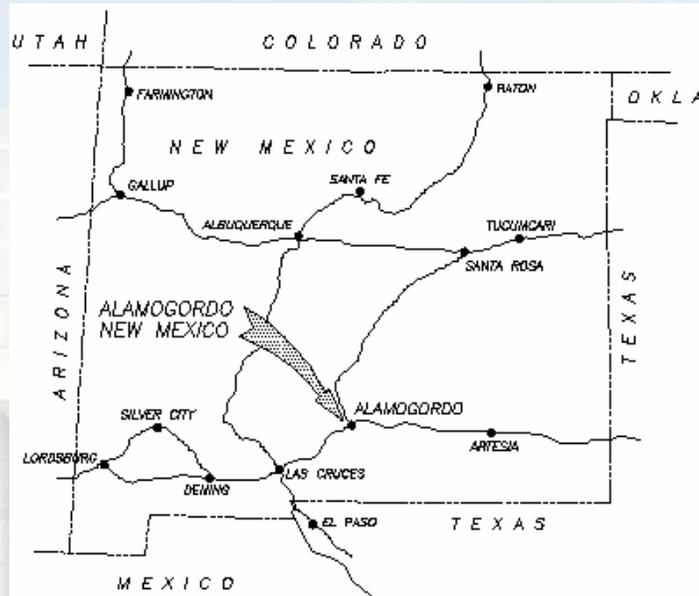


## GENERAL

## INFORMATION

# WELCOME TO ALAMOGORDO

The City of Alamogordo is located in south central New Mexico and serves as the county seat of Otero County. The City, founded in 1898 and incorporated in 1912, exists under City Charter, and operates under a Commission-City Manager form of government. Alamogordo is located along the southern portion of Highway 54 approximately 215 miles south of Albuquerque and 90 miles northeast of El Paso, Texas. The City has a land area of approximately 19.3 square miles and an estimated 2010 population of 30,403. The elevation is 4,350 ft. and the average temperature is 75<sup>0</sup>.



Military installations in the vicinity of the City significantly affect its population, labor force and industrial base. Holloman Air Force Base is located six miles west of the City, and White Sands Missile Range, a United States Army post, is located near the City. The economy of the City is dependent upon the continued federal government spending from Holloman Air Force Base and White Sands Missile Range.

Tourism is a major business in Otero County because of the dry climate, national parks and forests and historic landmarks. The IMAX Theatre and the NM Museum of Space History attract an average of approximately 110,000 visitors per year. Another major attraction is the White Sands National Monument, which is situated about fifteen miles southwest of the City. At various times of the year, there are guided tours to Lake Lucero, a dry lakebed where formation of the White Sands started. Nearby Socorro County is home of the Trinity Site where the first atomic bomb exploded. The Lincoln National Forest boundaries extend to the City and consist of 1,087,000 acres.

## **Mayor and City Commission**

Seven Commissioners are elected by districts within the City. Commissioners' terms are four years and are staggered so that three commissioners are elected at one election and the other four commissioners are elected at the following regular election. At the organizational meeting following each election of commissioners, the commissioners select one of their members to serve as Mayor. The Mayor and the City Commission function as policy makers and are responsible for supervisory functions pursuant to Section 3-14-12, NMSA 1978.

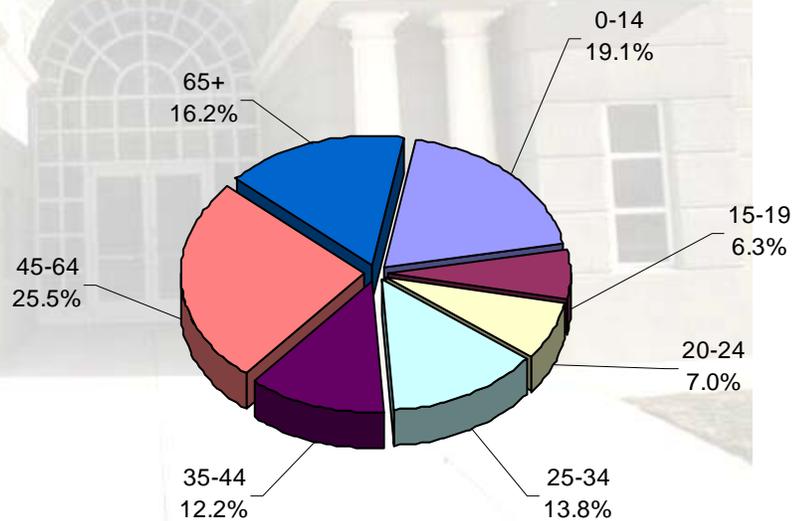
The Commission appoints a City Manager who is responsible for the proper and efficient administration of municipal government and is charged with enforcing all ordinances, rules and regulations enacted by the Commission. The City Manager fully advises the Commission of the financial condition and needs of the City, prepares and submits an annual budget, and makes recommendations to the Commission on all matters concerning the welfare of the City.

## **Demographics**

Alamogordo's population is older, with a median age of 37.4 in the 2010 census, than Otero County 36.5, the State 36.7, and the national average of 37.2 according to the U.S Census Bureau, 2010 Census Summary File 1. People 65 years of age or older represented 16.2% of Alamogordo's total population. By comparison, the percentage of people 65 years or older in Otero County, the State, and the nation were 15.3%, 14.1%, and 13.7% respectively.

The City's population is 48% of Otero County's total population of 63,797 based on the 2010 US Census. The City's number of people per household is lower than Otero County and the national average at 2.34, 2.54, and 2.60 respectively.

**Age Population Distribution**

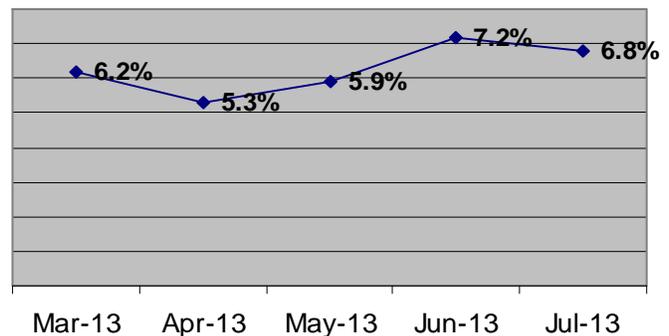


## Economics

Unemployment Rate for July 2013  
(Not seasonally adjusted):

Alamogordo:	6.6%
Otero County:	6.8%
New Mexico:	6.9%
US:	7.4%

Otero County Monthly Unemployment Rate



Source: Bureau of Labor Statistics

<http://data.bls.gov> , Retrieved 9/16/13

## Major Employers in Alamogordo by Employee Total (2011)

EMPLOYER	TYPE OF BUSINESS	# OF EMPLOYEES
Holloman Air Force Base	Fed. Government - Defense	5,095
White Sands Missile Range	Fed. Government - Defense	6,211
German Air Force Flying Training Center	Foreign Gov't - Defense	777
Alamogordo Public Schools	Public Education	787
Inn of the Mountain Gods	Mescalero Resort	750
Wal-Mart	Retailer	600
Gerald Champion Memorial Hospital	Healthcare	675
City Of Alamogordo	Government	370
NMSU-Alamogordo	College Education	300

## Recreation and Services

Alamogordo is a thriving city that has been transformed from a railroad, ranching and farming settlement into a progressive vibrant community. Alamogordo provides a full range of services for the promotion of citizen health, safety, and welfare.

These services include public works, police and fire protection, maintains over 400 acres of parks and sports-related areas, 18-hole championship golf course, zoo, senior center, water and sewer, and general administration.

Alamogordo hosts the oldest zoo in the southwest United States, and the smallest zoo to be Association of Zoo & Aquarium (AZA) Accredited, a prestigious distinction which indicates that the zoo has achieved rigorous standards for animal care, education, wildlife conservation and science.

# Statistical Profile

## City of Alamogordo

Population	30,403
Square Miles	19.3

## Education

Public Elementary	9
Private Elementary	3
Foreign (German) Elementary	1
Public Secondary (Middle & High School)	5
Private Secondary (Middle & High School)	3
Foreign (German) Secondary (Middle & High School)	1
Specialty School (NM School for the Blind and Visually Impaired)	1
Colleges (NMSU-A)	1

## Military

Military Base	Holloman AFB Deutsche Luftwaffe (German Air Force)
Personnel	17,000 military and civilian personnel to include German Air Force Flying Training Center operations

## Public Safety

Police Officers	65
Fire Services	21
Volunteer Fire	12
Dispatch	10

## Recreation

Number of Parks, Fields, Courts	56
Park Acreage	467.55
Senior Center	1
Lakes (Fishing) (Bonito-no vessels)	1

## Library

Cardholders	25,926
Books in Library	102,323

## Airport

Airport Acreage	1500
Hangers	26
Customers	6,000
US Forest Service Fire Tanker Base	1



# City of Alamogordo



## OFFICE OF THE CITY MANAGER

1376 E. NINTH STREET • ALAMOGORDO, NEW MEXICO 88310-5838 • (575) 439-4203 FAX (575) 439-4396

October 14, 2013

Members of the City Commission  
City of Alamogordo  
Alamogordo, New Mexico 88310

City Commission Members:

The FY 2013-14 Annual Preliminary Budget was created from a process that included requests prepared by the operating and support departments of the City, then reviewed by the Office of the Interim City Manager. Next the Interim City Manager's Proposed FY2013-14 Budget was presented to the City Commission for their review, modification and adoption.

In summary, the FY2013-14 Adopted Budget is balanced with \$51,743,266 in anticipated revenues, \$18,314,136 in anticipated carry forward of fund balances and \$70,057,302 in appropriations, including \$21,009,665 for capital projects. The FY2013-14 Budget continues to support the Commission's goals of maintaining the current level of municipal services and improving the City's infrastructure, when financially feasible. Accordingly, the long term water needs of the community and street maintenance continue to be a major focus for the City of Alamogordo staff.

The budget process and the ultimate adoption of a balanced budget for the City of Alamogordo require the cooperation, dedication and labor of many individuals. I would like to extend my appreciation to all department directors, and their staff for effort they commit to this annual process. It is however through the serious efforts and decisions of the City Commission that this budget is complete. The Commission's efforts are directly reflected in the final budget document. And I would like to extend a particular thanks to our Interim City Manager, Mr. Bob Carter, for his guidance and direction in putting together this year's budget. All are to be commended for their service and dedication to providing the highest levels of service possible to the City of Alamogordo and its citizens.

Sincerely,

James R. Stahle  
City Manager

# Budget Overview

## City of Alamogordo

### Fiscal Year 2013-2014

The City of Alamogordo provides services to over 30,000 citizens, who live, work and play in our community. In support of the programs and services needed to provide public services to residents, the Adopted Fiscal Year (FY) 2014 Budget totals \$51,743,166 in anticipated revenue, \$18,314,136 in anticipated cash from liquidation of investments in fund balances, as well as, \$70,057,302 in appropriations. This adopted budget is in alignment with the City's mission to provide the best possible services to our customers and citizens with honesty, integrity, compassion, fairness, and commitment to excellence, as well as, provide long-term financial stability.

The FY 2013-2014 adopted budget is divided into five (5) governmental fund types in addition to enterprise funds and trust and agency funds. These seven (7) fund types are comprised of sixty-three (63) separate funds. The governmental fund types are explained under the appropriations detail section of this document (Reference page 7). This budget book is in compliance with the financial guidelines prescribed by the governing body which influenced the development of the FY 2013-2014 department, division, and program budgets.

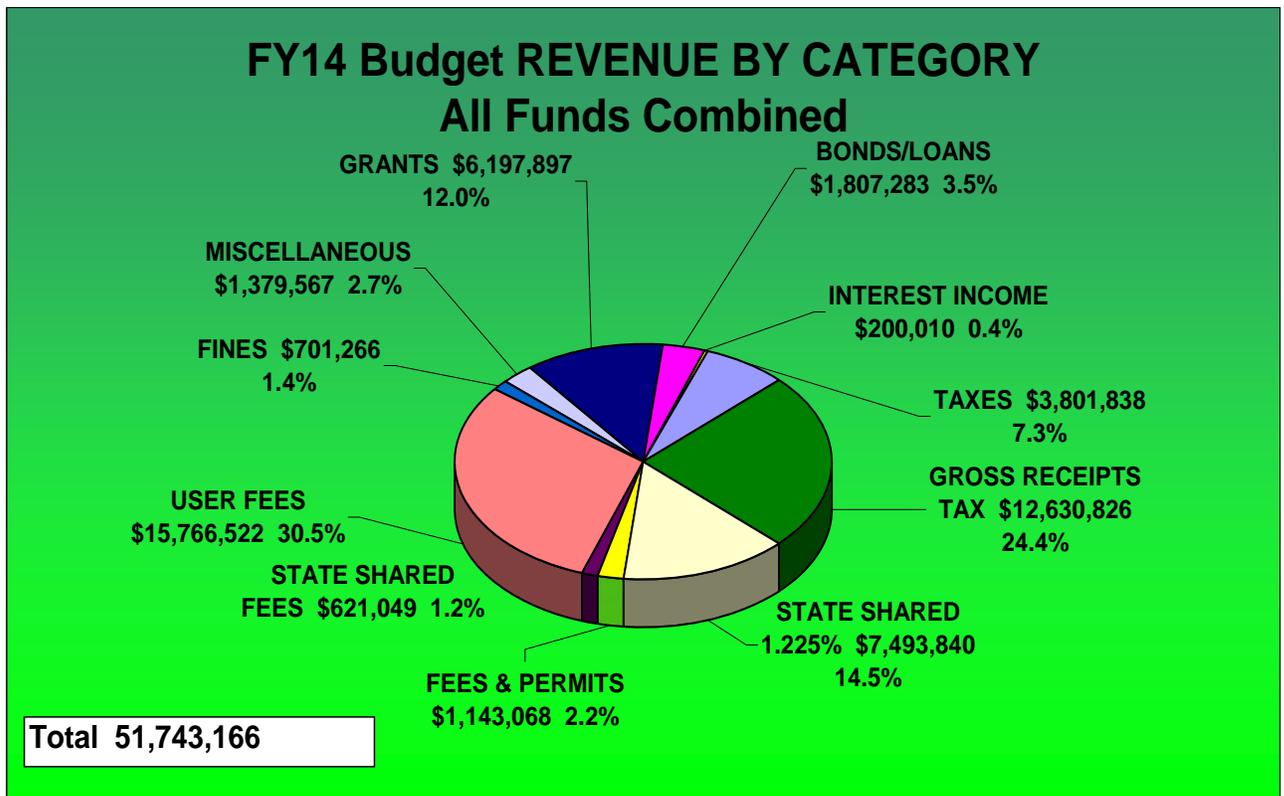
#### **SECTION 1 - THE FY14 BUDGET EXECUTIVE SUMMARY**

**Economy:** As we head into our fiscal year 2013-2014 preliminary budget planning, the economy continues to struggle with mixed news and customer confidence. The Gross Receipts Tax collections in Alamogordo are below last year levels with no new growth anticipated for FY14.

**Salary and Benefit changes:** Each year the Salaries and Benefits are reviewed with economic conditions as well evaluating cost increases. Due to the continued cost saving measures as departments citywide have accomplished; the City has implemented an increase of 1.5% for the first six months and an additional 1.5% if the Gross Receipts Tax collections stay no less than level. The Human Resource section will provide additional detail of Salary and Benefit changes.

#### **REVENUE SUMMARY:**

It is projected that our FY 2013-2014 economy will continue to struggle with mixed reviews and customer confidence. In summary, there is an increase in anticipated revenues between the FY13 actual and FY14 adopted budget of \$551,755 caused primarily by a 3 percent increase in fines coupled with a 37 percent increase in bonds & loans or \$488,969. The three largest FY14 revenue sources account for 76.7 percent of the anticipated revenues or \$39,696,026 and include GRT, User Fees and Taxes. The FY13 actual Gross Receipts Tax collections are slightly below the FY12 level. Based on available information, we anticipate FY14 GRT tax collections will be in alignment with the FY13 actual collections.



**APPROPRIATION SUMMARY:**

In summary, there is an increase of \$11,394,992 in the proposed appropriations between the FY13 actual budget and the FY14 adopted budget driven primarily by a 60.1 percent increase in capital improvement projects or \$10,150,154 and a 90.3 percent reduction in acquisition of capital equipment (or \$6,311,987). In addition, two other variances were noted in appropriations:

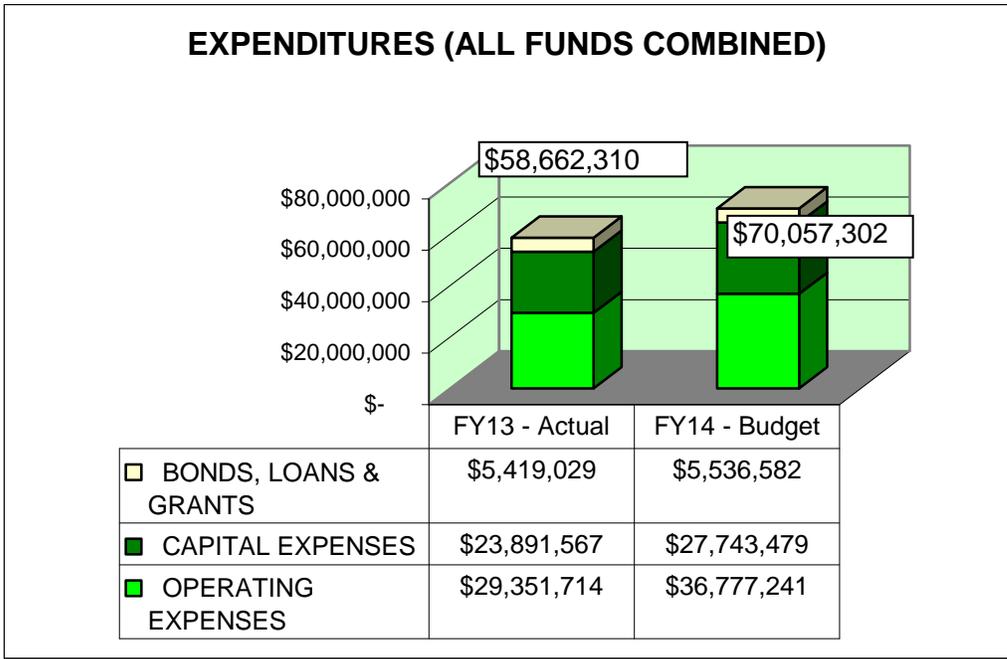
\$1,804,727 increase in Other Services

\$4,188,609 increase in salary and benefits

The other services variance was a generally a result of five variances<sup>1</sup> and the proposed increase in salary will be discussed in the presentation on the FY14 Compensation, Classification, and Staffing Plan.

The five largest categories of FY14 appropriations account for 90 percent of adopted appropriations and in cardinal order they are salaries and benefits, other services, debt service, capital improvements and supplies.

<sup>1</sup> The five major variances included the following: Engineering fees, Contract Services, Professional Services, Equipment Rental & Lease and Zia Therapy Grant Match (\$584,462; \$646,104; \$116,595; 180,878; \$53,019 respectively).



**SECTION 2 - HIGHLIGHTS OF FY14 PROJECTIONS**

**REVENUE DETAIL:**

Total estimated revenues for all funds are projected to be \$51,743,166. The Graph below best illustrates where these resources come from.

For Fiscal Year 2013-2014 Gross Receipts Taxes including State Shared GRT is the largest estimated revenue source representing 38.9 percent for total anticipated revenues or \$20,124,666. User Fees<sup>2</sup> are the second largest source of estimated revenue at 30.5 percent of total anticipated revenue or \$15,766,022. The third largest revenue sources are Taxes<sup>3</sup> which are estimated to be 7.3 percent of total anticipated revenues or \$3,801,838. Other estimated revenues at 23.3 percent include Grants, Fees & Permits<sup>4</sup>, Fines, State Shared Fees, Interest Income and Miscellaneous Revenues<sup>5</sup>

**Gross Receipts Tax**

The largest revenue resource the City receives is Gross Receipts Tax (GRT). The purpose of the Gross Receipts and Compensating Tax Act is to provide revenue for public purposes by levying a tax on the privilege of engaging in certain activities within New Mexico and to protect New Mexico businessmen from the unfair competition that would otherwise result from the importation into the state of property without payment of a similar tax. (Reference Section 7-9-2 NMSA).

<sup>2</sup> User Fees include revenues charged for use of City services, recreation and fee based operations such as airport, solid waste removal services, etc.

<sup>3</sup> Taxes include Property Taxes, Lodger's Tax, Franchise Fees and Solid Waste Clean-Up Fees.

<sup>4</sup> Fees & Permits include planning & building permits, business registrations and miscellaneous fees & permits.

<sup>5</sup> Miscellaneous Revenue includes Refunds & Collections, Engineering Fees, Administrative Fees, Equipment & Services, Internal Service Fees from Landfill & PHA, Land Sales, City Misc. Reimbursement & Claims and Other.

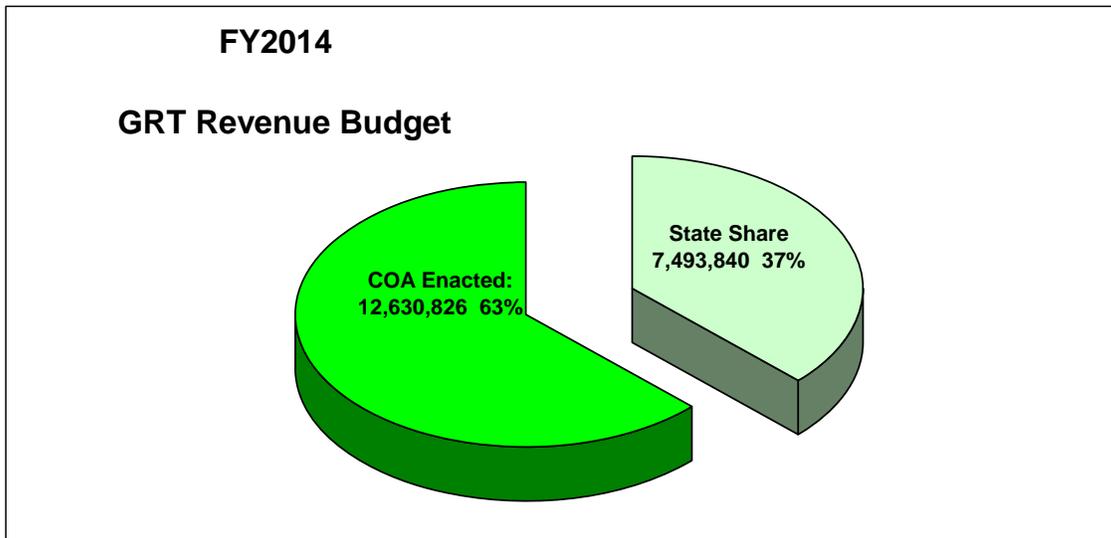
The GRT rate for Alamogordo beginning July 1, 2012 is 7.625 percent. Of the total rate, the City has imposed 2.0625 percent, the State of New Mexico imposed 5.125 percent and Otero County has imposed .4375 percent. Based on the impositions of each entity, 67.21 percent of collections go to the State New Mexico, 27.05 percent goes to the City of Alamogordo and 5.74 percent goes to the County. The State shares 1.225 percent of their percentage with Municipalities which is referred to as the "State Share" of GRT. We noted that HB 612 was passed during the 2013 legislative session which will impact the State share of GRT received by municipalities during FY16 without any subsequent changes to the legislation.

## GROSS RECEIPTS TAX RATES

	Current Rate	Authorized Maximum	Remaining Authority	For Every \$100
Municipal:	1.2500%	1.2500%	0.0000%	\$ 1.25
Infrastructure:	0.1250%	0.1250%	0.0000%	\$ 0.13
Environmental:	0.0625%	0.0625%	0.0000%	\$ 0.06
Economic Development:	0.1250%	0.1250%	0.0000%	\$ 0.13
Capital Outlay - St. Maint Prog:	0.2500%	0.2500%	0.0000%	\$ 0.25
Municipal - Street Capital:	0.2500%	0.2500%	0.0000%	\$ 0.25
<b>COA Enacted Tax:</b>	<b>2.0625%</b>	<b>2.0625%</b>	<b>0.0000%</b>	<b>\$ 2.06</b>
State Enacted Tax:	5.1250%			\$ 5.13
County Enacted Tax:	0.4375%			\$ 0.44
<b>TOTAL ALAMOGORDO RATE:</b>				<b>\$ 7.6250</b>

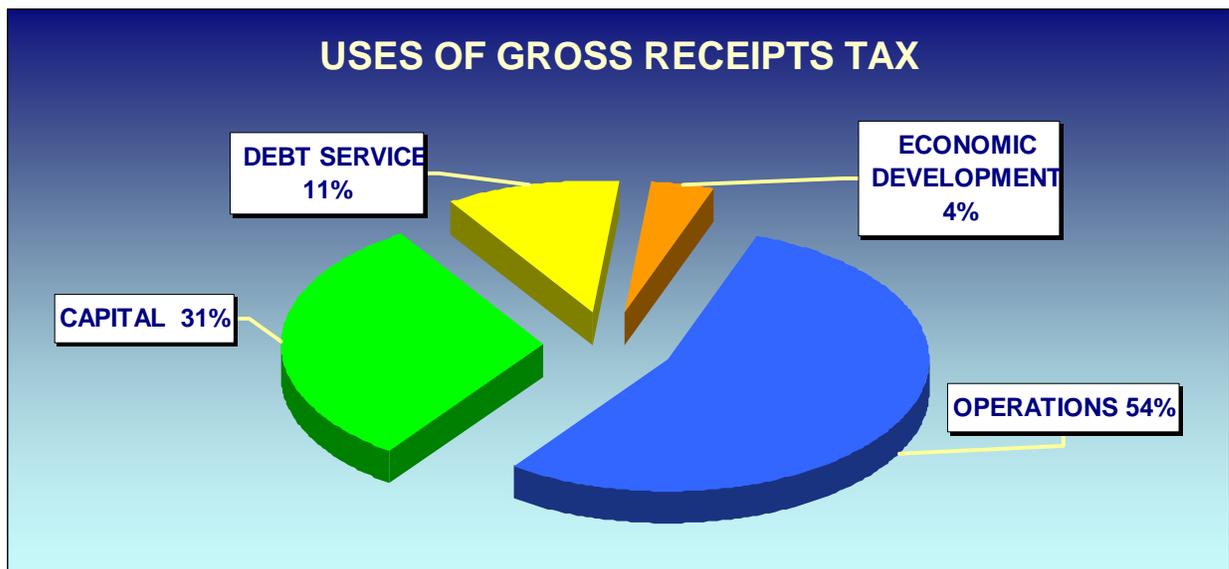
\*\* The City Receives a portion of the State's Share equal to 1.225%

The City is estimating to receive \$12,630,826 from our GRT imposition and has estimated \$7,493,840 from the State Share for a total GRT estimate of \$20,124,666. In comparison, the FY13 actual GRT was received to be \$20,009,101 or within \$115,565 of the FY14 anticipated GRT revenues.



GRT is imposed for operations as well as for specific purposes and Capital Improvements. The State share is not restricted and is used for operations of the General Fund as well as pledged security for bond issues. The Bonds and pledging of any GRT is explained in more detail under the Debt Service Section.

The graph below illustrates the uses of the City's GRT.



**Property Tax**

Property Tax represents 6 percent of total combined revenues and for this fiscal year the City has estimated a collection of \$3,308,974. This amount represents two components of Property Tax; operations and debt service and considers a 5 percent delinquency rate.

Property tax rates are determined in September of each year and are officially set by the New Mexico Department of Finance and Administration. Otero County bills the property tax for all entities within the jurisdiction in November of each year, with half due in December and the other half due in May. The County distributes the proportionate share to each entity as collected each month. The County also receives a one percent administrative fee for the billing and collection of property tax; for the City this is paid and budgeted within the Non-Departmental division of the General Fund.

The Otero County Tax Assessor’s office prepares the valuation of property in Otero County and re-evaluates these values every other year. The valuations for budget purposes are based on the most current valuations.

Municipal Operations Property Tax

The maximum levy allowable for operations are 7.650, the City’s current levy is 7.064; with a remaining levy allowable is 0.586. Operational property tax is also subject to the Yield Control Factor (YCF), which provides that no tax rate certified by DFA for residential and non-residential property by governmental units is allowed to produce revenue in excess of a 5 percent increase from one year to the next except for certain causes. This YCF is the reason there is a variance in the 7.064 rate imposed by the City and the rate \*actually charged.

Total Valuation:	Rate:	Valuation	Production
Residential	5.055	\$360,702,519	\$ 1,823,351.23
Non-Residential	7.064	\$137,599,554	\$ 972,003.25
<b>Total:</b>		<b>\$498,302,073</b>	<b>\$ 2,795,354.48</b>

Debt Service Property Tax

The New Mexico Constitution limits the amount of outstanding debt at 4% for General Obligations of Property Tax. Further details of this limitation and the current obligations of the City are detailed further under the Debt Service Section.

Total Valuation:	Rate:	Valuation	Production
Residential	1.456	\$374,913,133	\$ 545,873.52
Non-Residential	1.456	\$139,193,427	\$ 202,665.63
<b>Total:</b>		<b>\$514,106,560</b>	<b>\$ 748,539.15</b>

TOTAL COMBINED RATES: RESIDENTIAL: 6.511 NON-RESIDENTIAL: 9.520

Example of Property Tax for certain Property Values: (Represents ONLY the City's Property Tax Rate)

**APPROPRIATION DETAIL:**

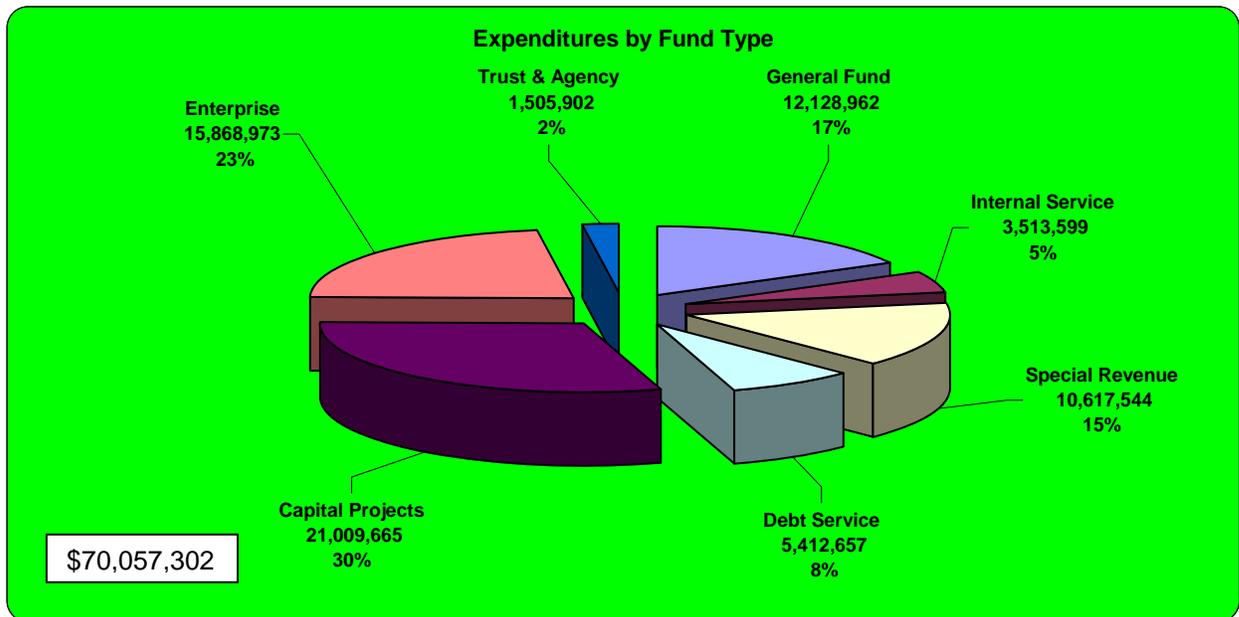
The all funds proposed operating appropriations are at the level needed to provide current service levels, as provided by policy, and are estimated to be \$36,777,241. There are no new programs added in the proposed FY14 budget.

Overall, total proposed appropriations for all funds in FY14 are \$11,394,992 more than the FY13 actual expenses: there is a \$3,851,912 increase in proposed appropriation for capital expenses; \$1,801,702 increase in other services and a \$4,188,609 increase in salaries and benefits. The FY14 projected capital appropriations include the FY13 carry over capital projects. Operating appropriations total \$36,777,241 for all funds in FY14 and is 25.3 percent more than (or \$7,425,527) FY13 actual operating expenditures.

**City of Alamogordo  
Cash Flow Summary (Millions's)  
10 YEAR Actual/Forecast Operational**

	Actual FY9	Actual FY10	Actual FY11	Actual FY12	Actual FY13	Budget FY14	Forecast FY15	Forecast FY16	Forecast FY17	Forecast FY18
<b>Revenues by Major Category:</b>										
Gross Receipts	18.49	19.01	20.42	20.36	20.48	20.12	20.53	20.94	21.36	21.78
Utilities & Solid Waste	9.77	10.51	11.47	11.41	11.24	11.88	12.12	12.36	12.61	12.86
Property Tax	3.13	3.15	3.22	3.38	3.52	3.31	3.38	3.44	3.51	3.58
Grants	3.73	7.53	2.97	3.11	6.25	6.48	6.61	6.75	6.88	7.02
Proceeds from issuance of Debt	11.17	0.92	4.13	9.92	1.32	0.87	0.89	0.91	0.93	0.95
Other	8.71	10.27	9.39	8.43	8.38	9.07	9.25	9.44	9.63	9.82
<b>Total Sources</b>	<b>55.00</b>	<b>51.39</b>	<b>51.59</b>	<b>56.61</b>	<b>51.20</b>	<b>51.74</b>	<b>52.78</b>	<b>53.83</b>	<b>54.91</b>	<b>56.01</b>
<b>Expenditures:</b>										
Payroll including Benefits	16.96	16.71	16.40	15.94	16.24	20.47	20.88	21.30	21.72	22.16
Operating Expenses	14.11	11.56	12.17	7.63	13.24	16.54	16.87	17.20	17.55	17.90
Principal Payments	1.98	1.51	1.00	2.00	3.33	3.52	3.65	3.85	4.05	4.05
Interest Payments	1.43	2.05	2.05	1.91	2.07	2.00	1.63	1.43	1.23	1.23
Capital Improvements	9.76	14.09	8.60	18.75	23.78	27.00	14.38	13.87	0.84	0.84
<b>Total Uses</b>	<b>44.25</b>	<b>45.92</b>	<b>40.22</b>	<b>46.22</b>	<b>58.66</b>	<b>69.52</b>	<b>57.40</b>	<b>57.64</b>	<b>45.39</b>	<b>46.17</b>
<b>NET CASH FLOW</b>	<b>10.74</b>	<b>5.47</b>	<b>11.37</b>	<b>10.39</b>	<b>(7.46)</b>	<b>(17.78)</b>	<b>(4.62)</b>	<b>(3.81)</b>	<b>9.52</b>	<b>9.83</b>
Cumulative Cash flow	(14.20)	(8.73)	2.64	13.03	5.56	(12.21)	(16.83)	(20.64)	(11.12)	(1.29)

Total Appropriations for all funds combined are \$70,057,302. The Graph below illustrates appropriations by Fund Type:



Special Revenues represents 15 percent of all appropriations and includes Leisure Services, Transportation, Special GRT dedications, and Grant Funded appropriations, Community Development and Lodger’s Tax (both City Share and Promotions).

Enterprise funds represent 23 percent of total appropriations and include Solid Waste, Golf Course, Airport, Landfill and Water & Sewer Funds.

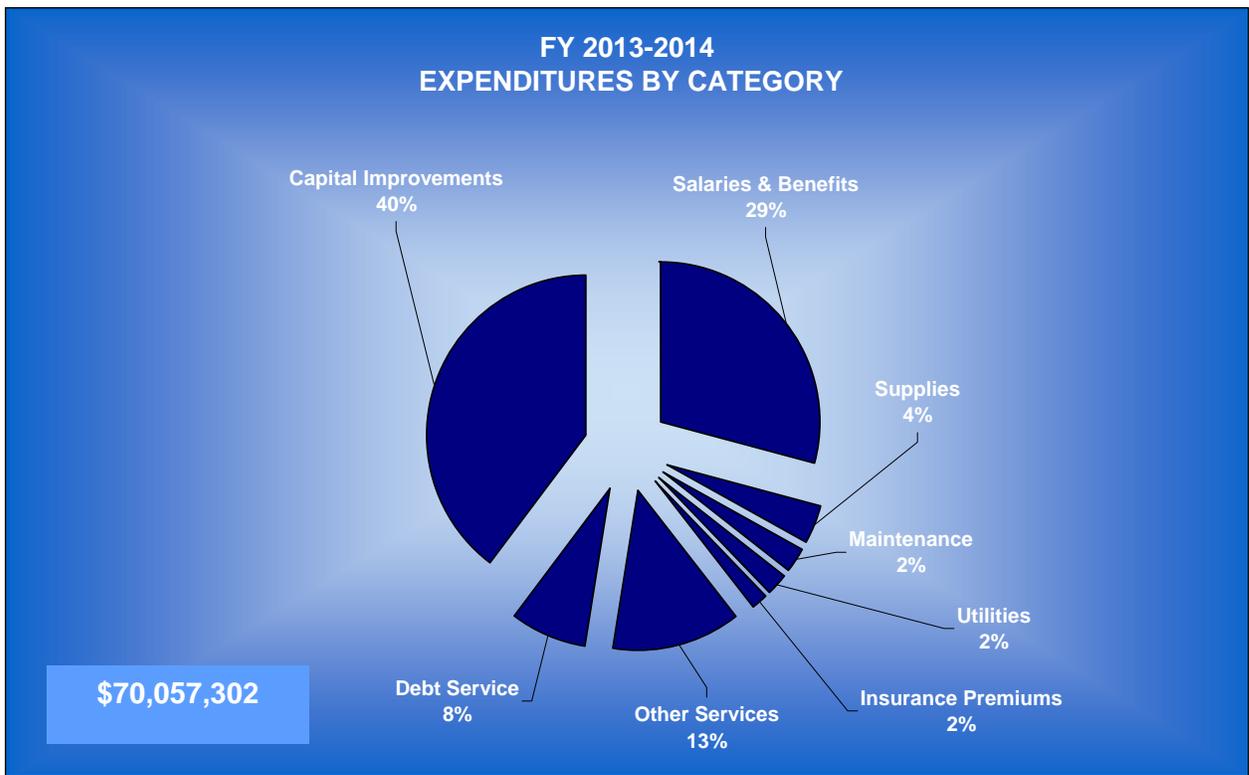
The General Fund accounts for 17 percent of total appropriations and includes city administration, police and fire, planning and finance.

Debt Service includes all Funds which account for the principal and interest payments of the City’s debt obligations and represents 8 percent of total expenditures. Capital Project Funds consist of all major capital projects outside of the other funds and represent 30 percent of the total appropriations.

Internal Services are 5 percent of total appropriations and contains the following department operations: Fleet, Purchasing, Facility Maintenance, Management Information Systems (MIS) and Human Resources.

Trust & Agency funds, representing 2 percent of the total budget is comprised of such funds as the State Judicial, Utility Deposits, Court Bonds, as well as, the bond required reserve accounts.

The Graph below best illustrates which categories and percentage of total appropriations that we anticipate our FY 2013-14 appropriations will be will be classified by expenditure category.



Other Services is approximately 13 percent and the break down of these appropriations included in this category will be illustrated further in this report.

Capital Equipment encompasses equipment replacement for vehicles and rolling stock, as well as, other equipment such as the Senior Center Patio Door Replacement, which will be discussed under each department. There is a need to continue to replace equipment that is obsolete and/or old and worn out.

Capital Improvements includes projects covered by grants, as well as, local funding from reserves and/or bond or loan proceeds.

The following chart illustrates the categories where capital has been expended during the last five years.

<b>CAPITAL OUTLAY EXPENDITURES FOR FIVE YEAR PERIOD OF: FY09 through FY14</b>						
<b>Expenditure Account Description</b>	<b>FY09</b>	<b>FY 10</b>	<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>	<b>FY 14 BUDGET</b>
Computer	65,554.09	109,606.93	174,815.17	148,775.97	256,563.00	240,941.00
Furniture & Fixtures	0.00	0.00	25,521.32	0.00	2,802.00	0.00
Property Acquisition	14,527.00	4,800.05	273,063.92	286,627.00	766,411.00	101,824.00
CER Equipment & Replacement	1,438,665.17	866,322.13	1,877,164.73	2,324,005.19	1,978,510.00	1,138,879.00
Cell Development	57,763.57	393,947.51	6,631.87	0.00	0.00	76,000.00
Contract Engineering Fees	1,041,022.08	671,308.46	1,375,058.50	696,805.29	784,113.00	2,802,142.00
Facility Improvements	101,355.95	417,942.08	331,009.82	5,720,498.36	8,837,323.00	2,739,507.00
CER Motor Vehicles	308,888.30	29,154.00	34,976.00	0.00	0.00	19,366.00
Street Improvements	3,044,779.25	6,652,115.94	2,501,614.80	4,639,502.67	4,358,076.00	8,813,467.00
Drainage Improvements	1,854,911.84	1,057,088.18	398,485.70	1,561,504.97	163,593.00	424,082.00
Water/Pipeline/Well Improvements	1,810,900.66	3,267,843.03	1,549,654.25	2,961,027.71	6,059,416.00	8,793,120.00
Park Improvements	19,191.24	143,737.24	23,296.70	0.00	0.00	0.00
Bike/Walking Path	3,838.94	24,368.73	13,293.01	124,391.00	75,923.00	160,847.00
Land Improvements	0.00	451,186.92	26,000.84	283,595.00	493,227.00	1,682,018.00
<b>Grand Totals</b>	<b>9,761,398.09</b>	<b>14,089,421.20</b>	<b>8,610,586.63</b>	<b>18,746,733.16</b>	<b>23,775,957.00</b>	<b>26,992,193.00</b>

Other Services: This category of expenditures has a variety of expenses within it. For illustration purposes, the other services include the following type of expenses:

Other Services	FY12 Actual	FY13 Actual	FY14 Budget	\$ Diff	% Diff
Travel & Conf	122,357	155,064	207,583	52,519	33.9%
Tuition Reimb	0	0	750	750	**
In-Service Training	31,691	42,962	58,494	15,532	36.2%
Volunteer Travel	45,200	43,726	37,204	(6,522)	-14.9%
<b>Training/Travel Costs</b>	<b>199,248</b>	<b>241,752</b>	<b>304,031</b>	<b>62,279</b>	<b>25.8%</b>

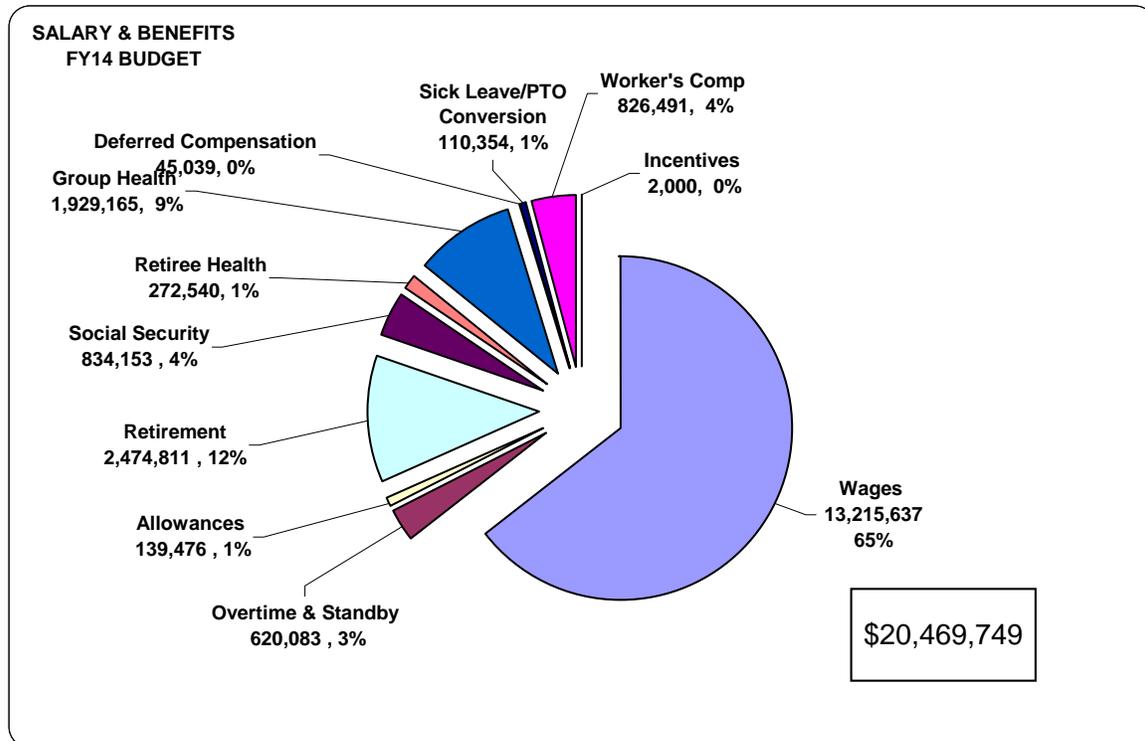
Other Services	FY12 Actual	FY13 Actual	FY14 Budget	\$ Diff	% Diff
Consultant Fees	66,944	290,622	340,003	49,381	17.0%
Contract Services	3,702,578	2,952,985	2,306,881	(646,104)	-21.9%
Prof Services	111,872	79,033	195,628	116,595	147.5%
Indigent Attorneys	9,396	10,256	22,287	12,031	117.3%
Abatement Actions	17,790	21,295	30,000	8,705	40.9%
Legal & Expert Services	7,099	24,778	13,200	(11,578)	-46.7%
Line Locates (F81)	10,078	16,558	17,000	442	2.7%
Monitoring Test (F91)	0	0	2,500	2,500	**
Volunteer Services (F75)	57,677	50,211	48,661	(1,550)	-3.1%
Audit Services	53,729	57,267	64,429	7,162	12.5%
Incentives	27,788	20,000	0	(20,000)	-100%
Engineering Fees (In-House)	174,734	113,236	697,698	584,462	516.1%
Janitorial Services	49,905	54,621	33,364	(21,257)	-38.9%
Equipment Rental/Lease	35,162	7,637	188,515	180,878	2368.4%
Otero County JPA	163,169	163,169	163,170	1	0.0%
Prisoner Support	145,416	122,829	175,000	52,171	42.5%
Econ Development	30,000	30,000	30,000	0	0.0%
Zia Therapy Grant Match	68,608	96,415	149,434	53,019	55.0%
Contract Serv USF Electric	581,971	634,815	650,000	15,185	2.4%
Golf Pro Services	761,474	817,485	775,800	(41,685)	-5.1%
Marketing Plan (OCEDC)	70,000	70,000	70,000	0	0.0%
<b>Total Contractual Services</b>	<b>6,145,390</b>	<b>5,633,212</b>	<b>5,973,570</b>	<b>340,358</b>	<b>6.0%</b>

Other Services	FY12 Actual	FY13 Actual	FY14 Budget	\$ Diff	% Diff
Promotion Board Spc Events	14,684	4,337	5,693	1,356	31.3%
Advertising	190,290	243,897	264,712	20,815	8.5%
Printing	42,980	43,563	50,037	6,474	14.9%
Membership & Dues	57,070	58,368	63,560	5,192	8.9%
Bank/CC Fees & Collection Fee	3,688	2,063	11,425	9,362	453.8%
Water Tower Lease	2,013	2,045	2,200	155	7.6%
Public Relations	0	182	600	418	229.7%
Inventory O/S & Obsolete	16,697	43,562	20,550	(23,012)	-52.8%
Notary Bond	140	210	280	70	33.3%
Election Expense	35,381	0	34,000	34,000	**
Landfill Tipping Fees	30,868	26,417	39,500	13,083	49.5%
Admin Fees	749,836	746,660	769,444	22,784	3.1%
Fund 39/State Judicial Fees	19,941	16,028	21,500	5,472	34.1%
NM Unemployment Security	70,946	63,839	74,000	10,161	15.9%
Court Automation Fees	37,813	32,460	40,000	7,540	23.2%
Water Conserv Fee-NM	51,554	52,223	59,000	6,777	13.0%
Services-Narcotics	6,458	4,786	10,000	5,214	108.9%
Property Tax Admin Fees	33,636	35,217	35,000	(217)	-0.6%
City Newsletter	31,380	7,359	7,200	(159)	-2.2%
July 4th Special Event	30,000	30,000	30,000	0	0.0%
Personnel Service Costs	1,532	1,301	5,000	3,699	284.3%
Special Projects	1,560	902	1,500	598	66.3%
Bldg/Land-Rental/Lease	61,790	77,159	85,000	7,841	10.2%
	<b>1,490,257</b>	<b>1,492,578</b>	<b>1,630,201</b>	<b>137,623</b>	<b>9.2%</b>
<b>Other:</b>	<b>1,254,645</b>	<b>1,430,347</b>	<b>2,253,551</b>	<b>823,204</b>	<b>57.6%</b>
<b>Grand Totals</b>	<b>9,089,540</b>	<b>8,797,889</b>	<b>10,161,353</b>	<b>1,363,464</b>	<b>15.5%</b>

\*\* One or more zero value fields

## SALARY & BENEFITS

Salary & Benefits for Fiscal Year 2014 total \$20,469,749. Salaries and Wages (including overtime) equal \$13,835,720 and benefits total \$6,634,029 this is 71% and 29%, respectively for total Salary and benefits.



Overall salaries and benefits have increased by 26% or \$2,310,989 with a 1.5% increase in wages for employees and additional employees.

The following pages and sections of this budget document will provide additional information and detail.

SALARY & BENEFITS	FY11 ACTUAL	FY12 ACTUAL	FY13 ACTUALS	FY14 BUDGET	\$ Var	% Var
Wages	10,961,638	10,728,962	10,904,648	13,215,637	2,310,989	21%
Overtime & Standby	665,747	547,790	545,991	620,083	74,092	14%
Allowances	54,660	60,200	150,412	139,476	(10,936)	-7%
Retirement	1,995,722	1,967,895	1,991,647	2,474,811	483,164	24%
Social Security	672,890	657,481	668,986	834,153	165,167	25%
Retiree Health	185,582	201,522	225,260	272,540	47,280	21%
Group Health	1,112,285	1,106,057	1,039,860	1,929,165	889,305	86%
Deferred Compensation	108,431	81,811	39,897	45,039	5,142	13%
Sick Leave/PTO Conversion	65,065	71,383	75,316	110,354	35,038	47%
Worker's Comp	482,744	558,917	597,704	826,491	228,787	38%
Incentives	26,522	1,150	1,650	2,000	350	21%
	<b>16,331,286</b>	<b>15,983,168</b>	<b>16,241,371</b>	<b>20,469,749</b>	<b>4,228,378</b>	<b>26%</b>

# All Funds Summary

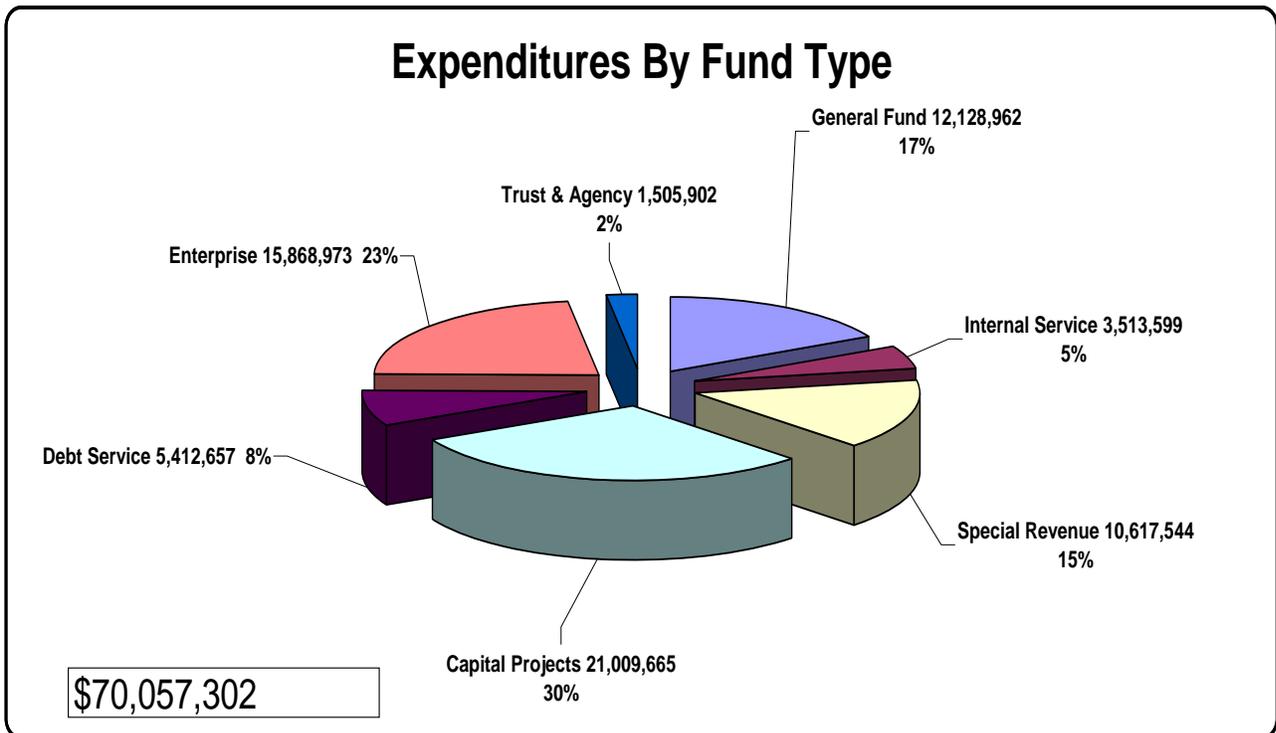
## Approved Budget Fiscal Year 2013-2014

1/12TH REQ RSRV  
1,010,747  
Bal. Remaining  
3,995,374

FUND NO.	FUND DESCRIPTION	UNAUDITED BEGINNING			ESTIMATED		PERCENT CHANGE IN CASH BALANCE
		CASH BALANCE 06/30/13	ESTIMATED REVENUES	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ENDING CASH BALANCE 06/31/13	
11	GENERAL OPERATING	7,023,042	15,984,576	(5,872,536)	12,128,962	5,006,120	-28.7%
	<b>TOTAL GENERAL FUND</b>	<b>7,023,042</b>	<b>15,984,576</b>	<b>(5,872,536)</b>	<b>12,128,962</b>	<b>5,006,120</b>	<b>-28.7%</b>
12	INTERNAL SERVICE	325,853	330,585	3,022,853	3,513,599	165,692	-49.2%
	<b>TOTAL INTERNAL SERVICE FUND</b>	<b>325,853</b>	<b>330,585</b>	<b>3,022,853</b>	<b>3,513,599</b>	<b>165,692</b>	<b>-49.2%</b>
15	CORRECTIONS - JAIL	5,441	136,216	45,365	175,500	11,522	111.8%
16	LODGER'S TAX-PROMOTIONAL	130,531	230,885	(5,485)	308,356	47,575	-63.6%
19	COURT AUTOMATION	85,988	81,233	(24,195)	84,388	58,638	-31.8%
20	LODGER'S TAX-CITY	164,205	426,591	2,806	478,930	114,672	-30.2%
21	D.A.R.E. DONATIONS	21,316	5,000	0	10,312	16,004	-24.9%
27	MUNICIPAL COURT	37,569	5,000	419,656	428,892	33,333	-11.3%
28	POLICE CONTINGENCY	51,112	10,130	0	16,000	45,242	-11.5%
32	COMMUNITY SERVICES	498,788	678,010	2,649,633	3,606,777	219,654	-56.0%
33	STATE FIRE PROTECTION	206,766	395,208	0	550,727	51,247	-75.2%
36	LAW ENFORCEMENT	(8,586)	175,848	0	142,466	24,796	-388.8%
37	STATE HIGHWAY	65,624	50,011	(1,535)	33,565	80,535	22.7%
38	TRAFFIC SAFETY	66,821	35,132	0	56,504	45,449	-32.0%
42	1984 GROSS RECEIPTS TAX	1,847,536	1,535,952	(1,103,963)	0	2,279,525	23.4%
44	TRANSPORTATION	1,360,601	1,188,098	(46,845)	2,127,484	374,370	-72.5%
63	COMMUNITY DEVELOPMENT	233,487	137,050	171,506	402,075	139,968	-40.1%
65	BUILDING CODES	1,903	29,000	113,842	131,997	12,748	570.0%
69	1994 GROSS RECEIPTS	938,016	1,532,534	(1,592,167)	0	878,383	-6.4%
71	SENIOR CENTER-MEALS	142,492	642,165	393,860	1,112,478	66,039	-53.7%
75	RETIRED & SENIOR VOL. PROGRAM	731	207,421	39,204	238,739	8,617	1079.4%
89	ESGRT .0625%	1,408,340	786,468	(4,000)	380,750	1,810,058	28.5%
96	SELF-INSURED FUND	651,925	51,730	0	56,357	647,298	-0.7%
107	LIABILITIES/DEDUCTIBLES	412,227	11,043	172,000	275,247	320,071	-22.4%
	<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>8,322,883</b>	<b>8,350,725</b>	<b>1,229,682</b>	<b>10,617,544</b>	<b>7,285,746</b>	<b>-12.5%</b>
53	GENERAL OBLIGATION	603,174	654,741	0	237,245	1,020,670	69.2%
59	REVENUE BOND P & I	7,696	0	2,787,715	2,787,715	7,696	0.0%
82	98 JT WATER/SEWER BOND P&I	1,572,685	5,851	2,387,697	2,387,697	1,578,536	0.4%
	<b>TOTAL DEBT SERVICE FUNDS</b>	<b>2,183,555</b>	<b>660,592</b>	<b>5,175,412</b>	<b>5,412,657</b>	<b>2,606,902</b>	<b>19.4%</b>
24	GRANT CAPITAL IMPROVEMENT	49,397	122,407	12,661	116,852	67,613	36.9%
40	AIRPORT IMPROVEMENT PROJECTS	37,054	0	0	0	37,054	0.0%
48	NEW MEXICO C.D.B.G.	(9,178)	42,093	4,210	37,125	(0)	-100.0%
49	1986 GROSS RECEIPTS TAX	7,166,070	1,865,268	(961,050)	1,346,047	6,724,241	-6.2%
50	PROPERTY ACQUISITION	124,452	12,541	124,572	59,977	201,588	62.0%
54	REVERSE OSMOSIS PROJECT RSV	520,607	1,808,283	237,705	2,291,481	275,114	-47.2%
56	99 GRT FLOOD CONTROL BOND PROJ	912,923	5,024	0	525,817	392,130	-57.0%
61	MUNICIPAL INFRASTRUCTURE .0625%	185,756	384,261	(208,661)	0	361,356	94.5%
103	FIRE SERVICES BOND	7,589	0	0	0	7,589	0.0%
105	ECONOMIC DEVELOPMENT	4,005,112	777,111	0	539,901	4,242,322	5.9%
109	STREET CAPITAL GRT	5,137,380	3,068,227	(588,304)	2,337,908	5,279,395	2.8%
113	2009 SEWER IMPROVEMENT BOND ACQ FUND	1,051,375	6,981	285,485	891,002	452,839	-56.9%
114	SIDEWALKS REVOLVING LOANS	128,959	181	0	0	129,140	0.1%
116	REG WATER SUPPLY TRANSMISSION LINE	293,485	1,815,205	242,193	2,338,046	12,837	-95.6%
117	2011 JT W/S REF/IMP REVBD	706,267	11,237	0	705,050	12,454	-98.2%
118	2011 NMFA ST GRT STREET #15	6,783,252	17,269	0	6,362,314	438,207	-93.5%
119	2012 GRT REF/IMP REVBD	2,635,062	9,894	0	2,581,920	63,036	-97.6%
904	HOUSING CAPITAL FUND PROJECTS	1	876,224	0	876,225	(0)	-188.7%
	<b>TOTAL CAPITAL PROJECTS FUNDS</b>	<b>29,735,562</b>	<b>10,822,206</b>	<b>(851,189)</b>	<b>21,009,665</b>	<b>18,696,914</b>	<b>-37.1%</b>

# All Funds Summary

81	WATER/SEWER OPERATING	9,763,600	9,877,697	(2,987,891)	9,988,013	6,665,393	-31.7%
86	SOLID WASTE COLLECTION SYSTEM	116,056	2,000,729	(131,872)	1,927,839	57,074	-50.8%
88	BONITO LAKE	592,309	188,597	400,000	928,824	252,082	-57.4%
90	GOLF COURSE	160,801	1,262,507	67,471	1,377,151	113,628	-29.3%
91	AIRPORT	270,969	287,673	(49,536)	410,852	98,254	-63.7%
901	HOUSING LOW RENT OPERATING	1,148,106	793,347	0	1,210,825	730,628	-36.4%
903	HOUSING HOMEOWNERSHIP OPER	703,632	2,874	0	25,469	681,037	-3.2%
<b>TOTAL ENTERPRISE FUNDS</b>		<b>12,755,473</b>	<b>14,413,424</b>	<b>(2,701,828)</b>	<b>15,868,973</b>	<b>8,598,096</b>	<b>-32.6%</b>
17	POLICE COURT BOND	8,043	0	0	0	8,043	0.0%
22	DESIGNATED GIFT	35,121	1,500	0	15,034	21,587	-38.5%
31	CEMETERY-PERPETUAL CARE	718,942	12,365	0	0	731,307	1.7%
39	STATE JUDICIAL	3,957	75,500	0	75,500	3,957	0.0%
74	ALAMO SENIOR CENTER GIFT	76,622	20,242	(674)	48,188	48,002	-37.4%
94	OTERO/LINCOLN REGIONAL LANDFILL	3,076,410	1,071,451	(1,720)	1,367,180	2,778,961	-9.7%
98	PAYROLL CLEARING	23,287	0	0	0	23,287	0.0%
104	UTILITY DEPOSITS	647,017	0	0	0	647,017	0.0%
115	CORP ESCROW ACCOUNT RESERVE	0	0	0	0	0	**
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>		<b>4,589,399</b>	<b>1,181,058</b>	<b>(2,394)</b>	<b>1,505,902</b>	<b>4,262,161</b>	<b>-7.1%</b>
<b>TOTAL APPROVED BUDGET</b>		<b>64,935,767</b>	<b>51,743,166</b>	<b>0</b>	<b>70,057,302</b>	<b>46,621,631</b>	<b>-28.2%</b>



## General Fund 011-0000

# Department Budget Summary

### Department Description

The General Fund is used to account for all activities typically considered governmental functions of the city. These include administration, finance, public safety and community functions.

<b>GENERAL FUND</b>	<b><i>FY13-14 Budget</i></b>
<b>Beginning Cash - July 1</b>	<b>\$7,023,042</b>
<b>Revenues</b>	<b>15,984,576</b>
<b>Transfers:</b>	
<b>Transfers In</b>	<b>0</b>
<b>Transfers Out</b>	<b>5,872,536</b>
<b>Net Transfers</b>	<b>(5,872,536)</b>
<b>Total Resources Available</b>	<b>\$17,135,082</b>
<b>Expenses</b>	<b>12,128,962</b>
<b>Ending Cash as of June 30:</b>	<b>\$5,006,120</b>
<b>DFA Required Reserve</b>	<b>1,010,747</b>
<b>Excess DFA Requirement</b>	<b>3,995,374</b>

# General Fund 011-0000

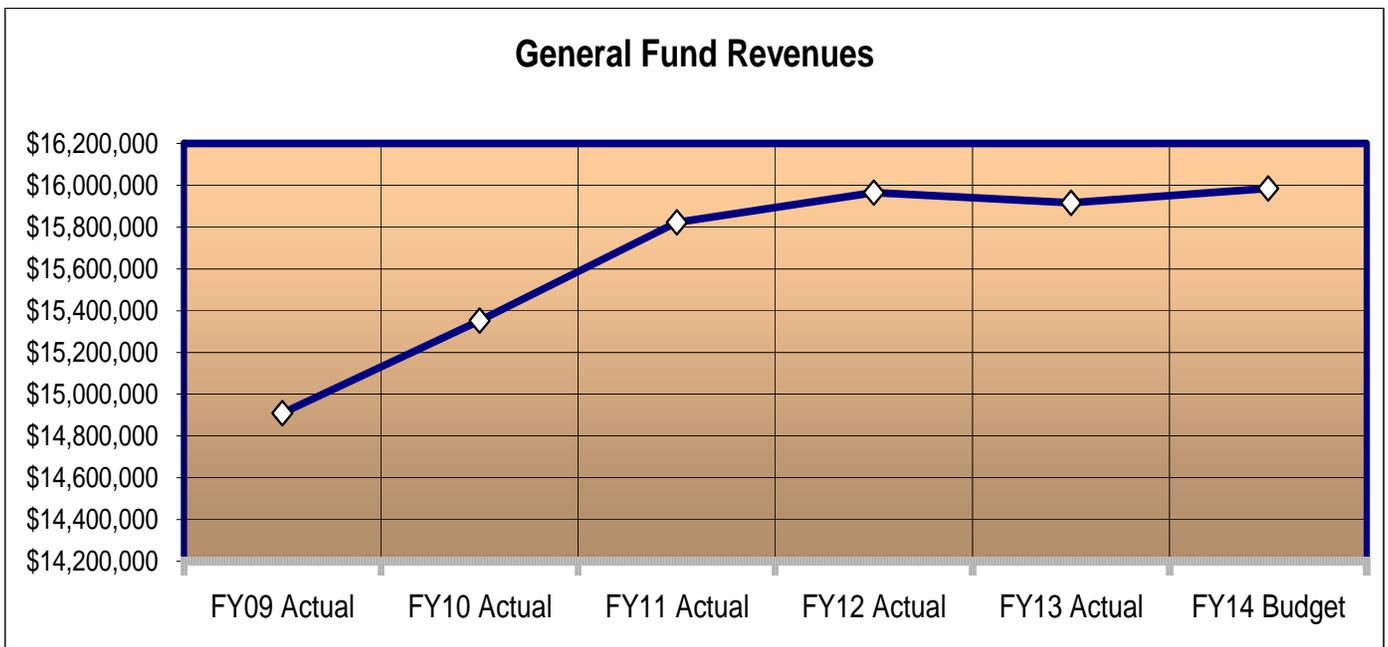
## Department Budget Summary

### REVENUE HISTORICAL SUMMARY

The General Fund is estimated to receive \$15,984,576 in total revenues for Fiscal Year 2014. This amount represents a slight increase over the prior year.

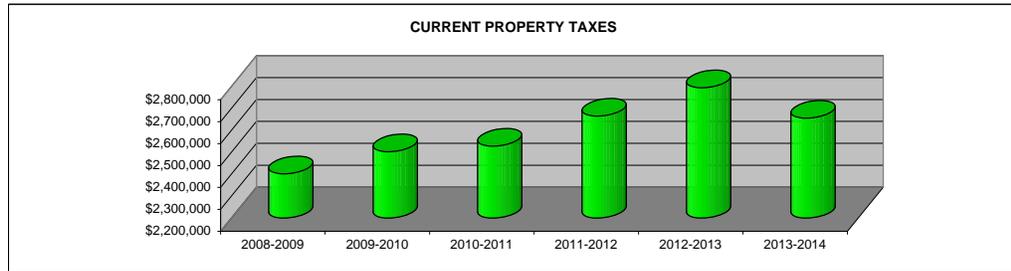
Gross Receipts show to be 1% above actual receipts over the previous year. The State Shared Fees category includes the 1.039% GRT received from the State.

	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	\$ Diff FY13	
	FY09	FY10	FY11	FY12	FY13	FY14	Actual vs.	% Diff
							FY14	
CURRENT PROPERTY TAXES	\$2,401,753	\$2,502,233	\$2,527,845	\$2,664,833	\$2,794,270	\$2,655,587	(\$138,683)	-5%
GROSS RECEIPTS TAX	\$2,851,040	\$2,925,660	\$3,121,056	\$3,017,923	\$3,043,209	\$3,072,877	\$29,668	1%
FRANCHISE FEES/FEES AND PERMITS	\$1,081,340	\$944,374	\$952,775	\$978,443	\$1,001,339	\$1,018,750	\$17,411	2%
FEES AND PERMITS	\$102,507	\$106,795	\$96,581	\$82,498	\$96,115	\$81,420	(\$14,695)	-15%
STATE SHARED FEES	\$7,040,119	\$7,223,356	\$7,646,601	\$7,393,912	\$7,455,862	\$7,493,840	\$37,978	1%
USER FEES	\$366,675	\$385,289	\$376,371	\$302,326	\$303,634	\$312,001	\$8,367	3%
FINES	\$415,648	\$409,435	\$376,507	\$381,911	\$316,959	\$370,000	\$53,041	17%
MISCELLANEOUS REVENUE	\$605,104	\$658,828	\$686,829	\$1,113,351	\$864,524	\$789,770	(\$74,754)	-9%
GRANTS	\$5,735	\$105,005	\$4,336	\$16,924	\$20,605	\$174,867	\$154,262	0%
INTEREST INCOME	\$39,717	\$90,898	\$34,130	\$13,134	\$19,056	\$15,464	(\$3,592)	-19%
	<b>\$14,909,638</b>	<b>\$15,351,873</b>	<b>\$15,823,031</b>	<b>\$15,965,255</b>	<b>\$15,915,573</b>	<b>\$15,984,576</b>	<b>\$69,003</b>	<b>0.4%</b>

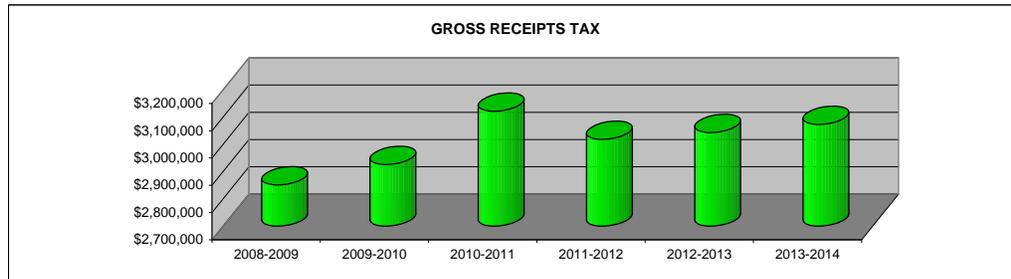


CITY OF ALAMOGORDO  
FISCAL YEAR BUDGET 2013-2014  
GENERAL FUND OPERATING REVENUES  
FUND 11

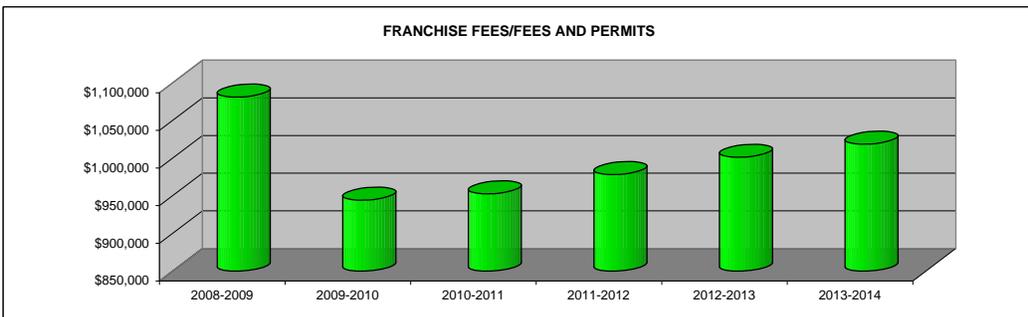
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014
1001	CURRENT PROPERTY TAXES	\$2,401,753	\$2,502,233	\$2,527,845	\$2,664,833	\$2,794,270	\$2,655,587



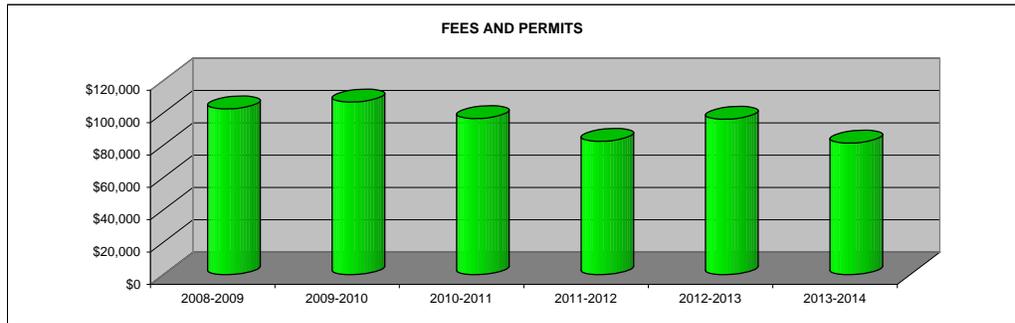
1010	GROSS RECEIPTS .5%	2,851,040	2,925,660	3,121,056	3,017,923	3,043,209	3,072,877
	GROSS RECEIPTS TAX	\$2,851,040	\$2,925,660	\$3,121,056	\$3,017,923	\$3,043,209	\$3,072,877



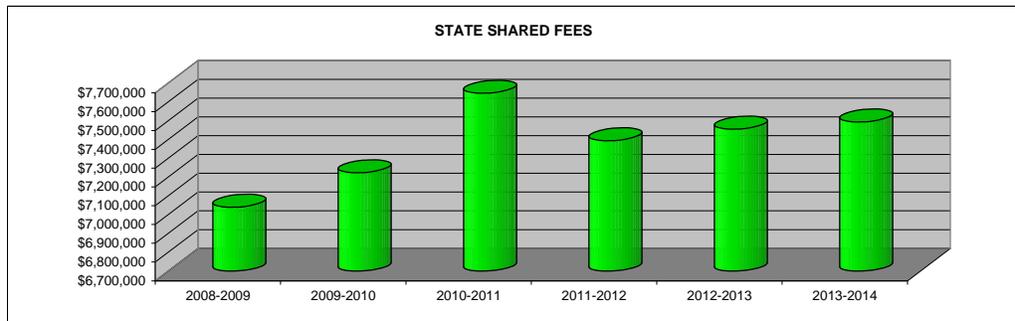
1130	FRANCHISE FEE - ELECTRIC	517,817	421,391	439,577	491,312	521,813	530,075
1131	FRANCHISE FEE - GAS	165,875	221,142	178,780	180,240	182,615	184,514
1132	FRANCHISE FEE-PHONE	128,603	69,216	103,396	75,235	71,119	71,480
1133	FRANCHISE FEE-TV CABLE	189,565	166,218	169,601	163,977	157,593	164,995
1134	FRANCHISE FEE-TOY TRAIN DEPOT	2,289	1,744	2,130	970	10	0
1135	FRANCHISE FEE-S.W. DISPOSAL	68,722	56,371	49,413	58,136	58,216	58,049
1136	FRANCHISE FEE - CASA DEL SOL	1,937	1,104	543	486	482	518
1137	FRANCHISE FEE - TRUE VALUE	2,164	2,257	3,546	2,410	3,265	2,885
1138	FRANCHISE FEE - CHOICE WEST	4,368	4,931	5,789	5,677	6,226	6,234
	<b>FRANCHISE FEES/FEES AND PERMITS</b>	<b>\$1,081,340</b>	<b>\$944,374</b>	<b>\$952,775</b>	<b>\$978,443</b>	<b>\$1,001,339</b>	<b>\$1,018,750</b>



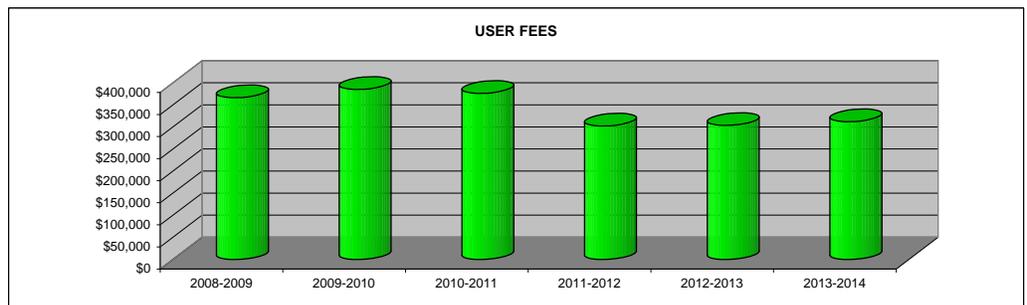
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014
1102	BUSINESS REGISTRATION-RENEWAL	69,965	70,910	67,235	64,900	66,395	68,000
1103	BUSINESS REGISTRATION-PENALTY	2,070	2,670	1,780	1,770	1,640	2,000
1104	BUILDING PERMITS	0	0	0	0	0	0
1105	BLOCKING PERMITS	0	0	0	0	0	0
1106	PLANNING PERMITS	14,168	18,535	14,635	0	15,010	6,420
1108	PLUMBING PERMITS	0	0	0	0	0	0
1111	BIDDER'S LIST FEE	90	90	30	15	15	0
1116	MISCELLANEOUS LICENSE FEES	7,265	5,945	7,120	9,660	7,880	5,000
1118	DWI SCREENING FEES	8,949	8,645	5,781	6,153	5,175	0
<b>FEES AND PERMITS</b>		<b>\$102,507</b>	<b>\$106,795</b>	<b>\$96,581</b>	<b>\$82,498</b>	<b>\$96,115</b>	<b>\$81,420</b>



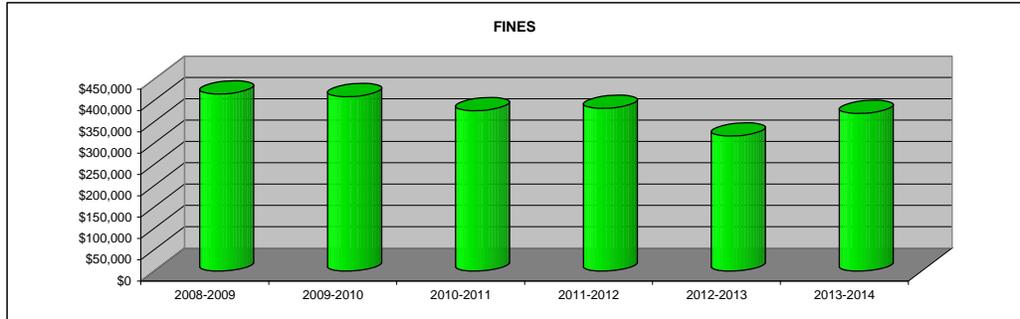
1204	CIGARETTE TAX \$.02	55,072	55,488	13	0	0	0
1209	GROSS RECEIPTS 1.225%	6,985,047	7,167,868	7,646,588	7,393,912	7,455,862	7,493,840
<b>STATE SHARED FEES</b>		<b>\$7,040,119</b>	<b>\$7,223,356</b>	<b>\$7,646,601</b>	<b>\$7,393,912</b>	<b>\$7,455,862</b>	<b>\$7,493,840</b>



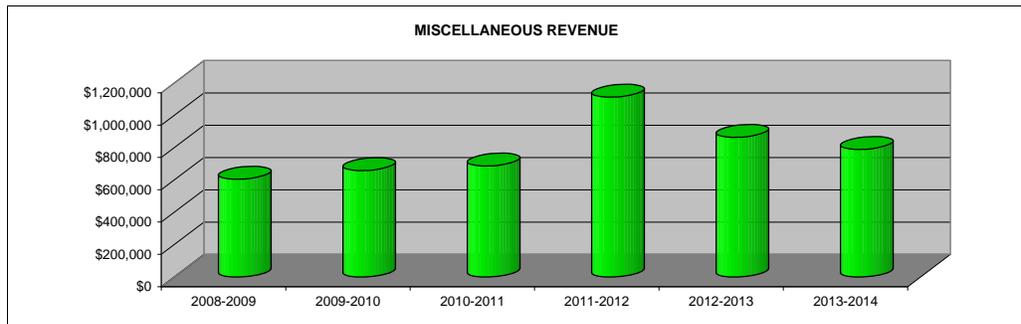
1301	MAPS & ORDINANCES	\$2,050	\$0	\$1,050	\$0	\$300	\$0
1302	PRINTING & COPYING	11,176	11,497	11,102	11,273	9,622	10,731
1303	AMBULANCE DISPATCH SVCS	60,677	60,677	63,025	64,098	64,866	65,379
1308	ALARM RESPONSE FEES	5,840	4,845	3,030	2,325	2,585	2,000
1321	ADOPTION FEES-ANIMAL SHELTER	59,147	72,868	58,011	51,281	38,558	50,000
1333	BLDG/ZONING BOOK PRINT FEES	0	0	0	0	0	0
1349	FORECLOSURE FEES	0	0	0	0	25	0
1350	RELEASE OF LIEN	360	324	486	839	2,291	0
1355	PUBLICATION FEES	0	0	0	0	452	0
1356	SCHOOL RESRC CONTRACTS	90,287	92,890	91,546	28,253	29,182	28,253
1357	A.P.S. REIMBURSEMENT	137,106	142,010	147,945	144,107	155,639	155,638
1394	VENDING POOL	32	178	176	150	114	0
<b>USER FEES</b>		<b>\$366,675</b>	<b>\$385,289</b>	<b>\$376,371</b>	<b>\$302,326</b>	<b>\$303,634</b>	<b>\$312,001</b>



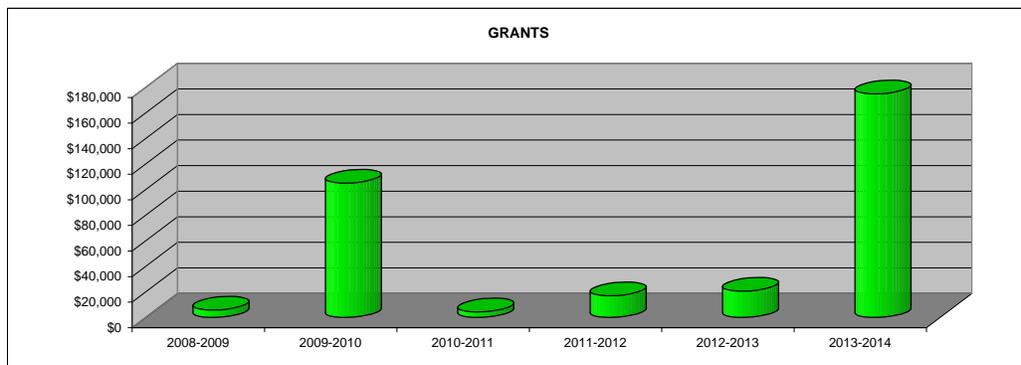
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014
1401	COURT FINES	\$386,004	\$365,813	\$348,565	\$367,695	\$299,376	\$350,000
1406	BENCH WARRANT FEES	12,162	8,673	7,065	5,317	4,393	5,000
1414	RESTITUTIONS	663	820	181	0	0	0
1450	ANIMAL SHELTER FEES	16,619	30,979	19,696	14,954	13,190	15,000
1499	FORFEITED FINES	200	3,150	1,000	(6,055)	0	0
<b>FINES</b>		<b>\$415,648</b>	<b>\$409,435</b>	<b>\$376,507</b>	<b>\$381,911</b>	<b>\$316,959</b>	<b>\$370,000</b>



1501	REFUNDS & COLLECTIONS	\$7,202	\$4,235	\$5,875	\$41,547	\$2,496	\$4,325
1505	SALE OF SCRAP	20,470	0	11,048	6,846	11,906	0
1508	ABATEMENT RECOVERIES	7,815	3,640	19,156	12,874	22,254	15,000
1510	CASHIER'S OVER/SHORT	(2,129)	97	430	1,727	100	0
1513	INTEREST	906	1,257	1,406	1,265	2,145	0
1515	CITY MISC REIMB/CLAIMS	13,044	2,989	1,271	162,439	1,184	1,000
1556	ADMINISTRATION FEES	444,897	467,501	467,634	714,918	692,623	704,846
1566	CREDIT CARD FEES	(534)	(832)	(872)	(1,022)	(1,196)	0
1580	INSURANCE CREDITS	65,673	129,268	130,208	122,084	82,339	0
1594	LANDFILL REIMBURSEMENT	47,760	50,673	50,673	50,673	50,673	64,599
<b>MISCELLANEOUS REVENUE</b>		<b>\$605,104</b>	<b>\$658,828</b>	<b>\$686,829</b>	<b>\$1,113,351</b>	<b>\$864,524</b>	<b>\$789,770</b>

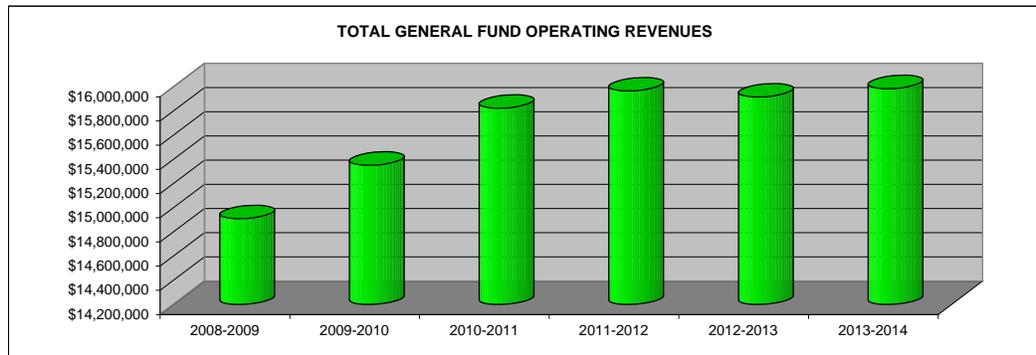


1613	STATE GRANT	\$0	\$102,245	\$0	\$17,017	\$17,565	\$0
1617	DPS-VEST PROGRAM GRANT	5,735	2,160	3,590	0	3,040	0
1673	FEDERAL GRANT	0	600	746	(93)	0	174,867
<b>GRANTS</b>		<b>\$5,735</b>	<b>\$105,005</b>	<b>\$4,336</b>	<b>\$16,924</b>	<b>\$20,605</b>	<b>\$174,867</b>



1701	INVESTMENT INCOME	\$39,717	\$90,898	\$34,130	\$13,134	\$19,056	\$15,464
<b>INTEREST INCOME</b>		<b>\$39,717</b>	<b>\$90,898</b>	<b>\$34,130</b>	<b>\$13,134</b>	<b>\$19,056</b>	<b>\$15,464</b>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014
<b>TOTAL GENERAL FUND OPERATING REVENUES</b>		<b>\$14,909,638</b>	<b>\$15,351,873</b>	<b>\$15,823,031</b>	<b>\$15,965,255</b>	<b>\$15,915,573</b>	<b>\$15,984,576</b>



**TRANSFERS OUT**

1812	TRAN TO (12) INTERNAL SERVICE	(\$1,166,477)	(\$1,114,425)	(\$1,009,384)	(\$964,840)	(\$1,521,636)	(\$1,431,956)
1815	TRAN TO (15) CORRECTIONS	0	(32,816)	0	0	(55,000)	(49,484)
1820	TRAN TO (20) CIVIC CENTER	0	0	0	0	(3,276)	0
1827	TRAN TO (27) MUN. COURT OPER.	(423,272)	(361,741)	(380,000)	(408,000)	(366,718)	(425,769)
1832	TRAN TO (32) COMMUNITY SERVICE	(3,011,799)	(2,805,160)	(2,680,000)	(3,399,519)	(3,393,330)	(3,069,085)
1833	TRAN TO (33) FIRE PROTECTION	0	0	0	(3,699)	0	0
1844	TRAN TO (44) TRANSPORTATION	(1,020,372)	(2,712)	0	0	0	0
1848	TRAN TO (48) CDBG	0	(4,400)	0	(10,189)	0	0
1850	TRAN TO (50) PROPERTY ACQUISITION	(65,564)	0	0	0	(60,000)	0
1863	TRAN TO (63) COMM DEVELOPMENT	0	(30,000)	(30,863)	(30,000)	(30,000)	0
1865	TRAN TO (65) BLDG CODES	(179,572)	(110,641)	(154,481)	(172,461)	0	(128,735)
1871	TRAN TO (71) SENIOR PROG.	(497,646)	(426,250)	(420,000)	(596,141)	(594,968)	(506,300)
1875	TRAN TO (75) RSVP	(42,254)	(37,580)	(39,259)	(49,595)	(63,758)	(55,453)
1890	TRAN TO (90) GOLF COURSE	(159,815)	(143,834)	0	(287,668)	(143,834)	(143,834)
1891	TRAN TO (91) AIRPORT	(52,504)	0	0	0	0	0
8107	TRAN TO (107) SELF-INSURED	(35,000)	(121,028)	(50,750)	(58,450)	(60,200)	(61,920)
<b>TRANSFER OUT - SUBTOTAL</b>		<b>(\$6,654,275)</b>	<b>(\$5,190,587)</b>	<b>(\$4,764,737)</b>	<b>(\$5,980,562)</b>	<b>(\$6,292,720)</b>	<b>(\$5,872,536)</b>

**TRANSFERS IN**

1928	TRAN FR (28) POLICE CONT	\$0	\$0	\$0	\$0	\$0	\$0
1969	TRAN FR (69) 94 GRT	\$261,762	\$0	\$0	\$0	\$0	\$0
1996	TRAN FR (96) COLLISION	376,355	25,500	0	0	0	0
<b>TRANSFER IN - SUBTOTAL</b>		<b>\$638,117</b>	<b>\$25,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL NET TRANSFERS</b>	<b>(\$6,016,158)</b>	<b>(\$5,165,087)</b>	<b>(\$4,764,737)</b>	<b>(\$5,980,562)</b>	<b>(\$6,292,720)</b>	<b>(\$5,872,536)</b>
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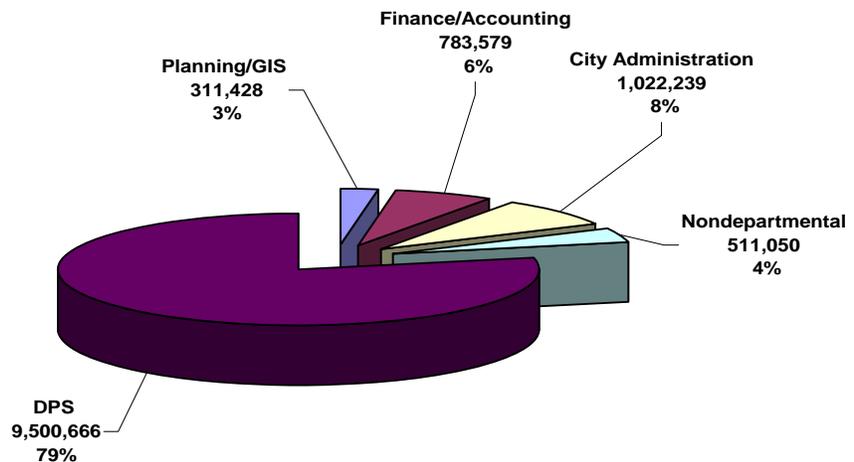
<b>NET REVENUES AND TRANSFERS</b>	<b>\$8,893,480</b>	<b>\$10,186,786</b>	<b>\$11,058,294</b>	<b>\$9,984,693</b>	<b>\$9,622,853</b>	<b>\$10,112,040</b>
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# General Fund Expenditures

## GENERAL FUND OPERATING EXPENSES FUND 11

DEPARTMENT	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	ORIGINAL 2013-2014	BUDGET 2013/2014	% Of Total FY14 Exp	% Inc or Decrease FY14 Prel to FY14 Adopted
Legislative 1101	\$89,557	\$90,587	\$104,868	\$110,682	\$155,365	\$155,330	1.34%	-0.02%
City Manager 1301	216,272	183,833	245,134	206,016	305,249	305,152	2.63%	-0.03%
Legal 1501	177,666	196,446	188,527	267,528	304,396	303,882	2.63%	-0.17%
City Clerk 2001	206,363	187,066	234,637	172,128	251,491	257,875	2.17%	2.54%
Finance/Accounting 2102	509,236	540,248	530,649	560,030	679,476	683,758	5.86%	0.63%
Accounts Receivable 2302	87,362	88,040	88,567	83,940	99,974	99,821	0.86%	-0.15%
Nondepartmental 2400	222,831	203,064	421,395	273,490	470,112	511,050	4.06%	8.71%
Bench Warrant Program 2804	10,907	13,523	6,830	9,410	8,469	17,890	0.07%	111.24%
Code Enforcement 3104	157,132	169,675	186,843	243,472	300,655	300,190	2.59%	-0.15%
Planning & Zoning 3705	124,437	124,001	187,414	157,451	157,532	244,269	1.36%	55.06%
Animal Control 3804	366,209	351,835	340,798	366,960	391,713	387,977	3.38%	-0.95%
DPS-Dispatch 4004	423,899	410,825	410,715	430,923	506,267	515,412	4.37%	1.81%
DPS-Police 4104	5,241,145	5,188,404	5,184,635	5,139,676	6,048,215	6,320,195	52.18%	4.50%
DPS-Fire 4204	1,002,344	922,637	903,588	1,143,165	1,540,826	1,662,054	13.29%	7.87%
DPS-A.P.S. Res.Prog 4704	345,651	333,671	286,576	285,868	305,097	296,948	2.63%	-2.67%
GIS/Land Management 5405	47,330	48,377	52,313	81,766	67,257	67,159	0.58%	-0.15%
<b>TOTALS</b>	<b>\$9,228,341</b>	<b>\$9,052,232</b>	<b>\$9,373,489</b>	<b>\$9,532,505</b>	<b>\$11,592,094</b>	<b>\$12,128,962</b>	<b>100.00%</b>	<b>4.63%</b>

### GENERAL FUND EXPENDITURES BY DEPARTMENT



# Budget Summary

## Administration Department

### **Division Description**

The City Commission is the legislative and policy making body of the City of Alamogordo, and is directly responsible to the general public. The Commission is vested with all powers and authority, except as otherwise provided for in the Charter, and is charged with all duties and obligations imposed on municipalities and their governing bodies by the Constitution and Statutes of the State of New Mexico. The Legislative division promotes and protects the well-being of the citizens of Alamogordo and assures continued improvement in the quality of services; provides necessary leadership so that policies and actions of the Commission result in efficient and effective government; enacts Ordinances, adopts a budget, develops rules and regulations; and provides a forum for citizen involvement in City government.

### **Mission Statement**

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are also committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

# Budget Summary

## Budget Highlights

- **Compensation** – The decrease is shown due to the amount not use by the Commissioner’s for the Fringe Benefits including Memberships and Registration Fees for City Facilities. The amount was also an increase included for the additional amount to be paid to the District 4 Commissioner after the March 2014 Election.

**Other Services include:**

- **Travel & Conferences** – Includes an increase for travel expenses for (6) CC attending the NMML Annual conference in September to Taos; (4) attending NMML Municipal Day in February; Hernandez’s trips for SNMEDD quarterly; & other Commissioner’s trips representing the city; & Other travel requested.
- **Basic Telephone Service & L. D. Telephone Services**
- **Printing** – Used to purchase business cards and the purchase of the Past Elected Officials Plaque.
- **Memberships & Dues** – SNMEDD/COG Annual Dues are \$9,963. NMML Annual Dues are \$33,200. SPIRIT Dues (\$2500) was moved to the Transportation Fund. Chamber of Commerce Dues are \$200. Membership Dues were moved to Non Departmental.
- **Public Relations** – \$250 increase. For purchasing the plaques for outgoing Commissioners and spouses after the March 2014 regular elections. (Commissioner’s Sikes, Rardin, and Talbert) will be up for election.
- **Economic Development** – for OCEDC is a total of \$30,000, same as last year.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<i>Expenditures</i>									
Compensation	7,600	6,950	6,950	20,611	116,464	69,953	106,616	(9,848)	-8.5%
Utilities	417	435	385	278	388	245	364	(24)	-6.2%
Other Services	79,104	82,172	83,252	83,979	40,725	40,484	48,350	7,625	18.7%
Operating Capital	0	0	0	0	0	0	0	0	**
<b>Total Operations</b>	<b>87,121</b>	<b>89,557</b>	<b>90,587</b>	<b>104,868</b>	<b>157,577</b>	<b>110,682</b>	<b>155,330</b>	<b>(2,247)</b>	<b>-1.4%</b>
Capital Improvements	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>87,121</b>	<b>89,557</b>	<b>90,587</b>	<b>104,868</b>	<b>157,577</b>	<b>110,682</b>	<b>155,330</b>	<b>(2,247)</b>	<b>-1.4%</b>

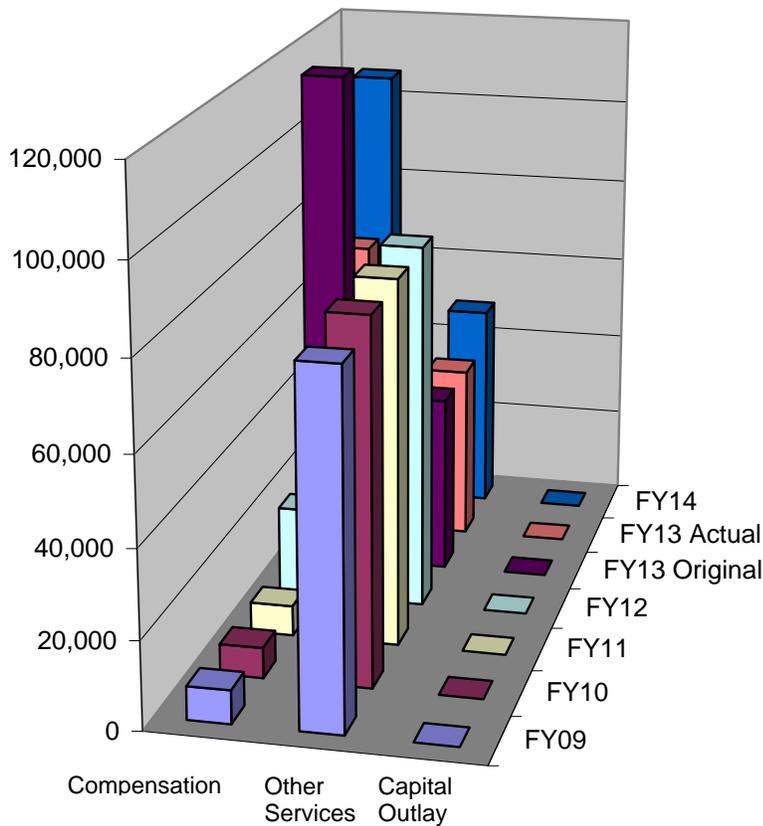
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# Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 11	General Fund	155,330	-1.43%
	<b>Total</b>	<b>155,330</b>	

Funded Positions 7

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

<b>CHANGES FOR OPERATIONS</b>			<b><u>AMOUNT</u></b>
1	Total Salary Adjustment		14,000
a.	City Commissioners (7)	14,000	
2	Total Benefit Adjustment		(23,848)
3	Adjustment of telephone costs-lower rates		(24)
4	Increase in Training & Travel for Conferences		3,000
5	Increase in Advertising needs		675
6	Increase in Printing for Business Cards, Name Plates		3,600
7	Increase in Public Relations		<u>350</u>
<b>TOTAL OPERATING CHANGES</b>			<b><u><u>(2,247)</u></u></b>

<i>Mayor</i>	<b>Susie Galea</b>	March 2016	7
<i>Mayor Pro-Tem</i>	<b>Alfonso "Al" Hernandez</b>	March 2016	5
<i>Commissioners:</i>	<b>Jason Baldwin</b>	March 2016	1
	<b>Nadia Sikes</b>	March 2014	2
	<b>Robert Rentschler</b>	March 2016	3
	<b>Joshua Rardin</b>	March 2014	4
	<b>James Talbert</b>	March 2014	6

# Budget Summary

Administration Department

## Division Description

The City Manager is responsible for fulfilling the objectives of the City Commission, and effectively and efficiently managing the City organization. The City Manager is the Chief Executive Officer of the City, and is charged, by charter, to carry out all ordinances, rules and regulations adopted by the City Commission, and making recommendations to them concerning the community in general, and City organization in particular.

The City Manger is also the Director for the Administration Department, which includes the Offices of the City Attorney, City Clerk and City Manager. Additionally, the Office of Human Resources reports directly to the City Manager as does the following personnel: Assistant City Manager(s), the Police Chief, the Finance Director, Public Works Director, City Engineer and a Senior Executive Assistant/ Public Information Officer.

## Mission Statement

To implement City Commission policy through professional management and oversight of all City operations as well as coordinating the work of department directors and other employees to ensure equitable, effective and efficient service delivery.

## Performance Measures

<i>Performance Measures</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Estimate</i>
Public Speaking Events.	4	6	5	10
City Profile(s) Issues	12	8	11	12
Annual and Quarterly Reports to the City Commission.	1	4	5	5
Prepared and issued Memorandums.	81	100	100	0
City Commission Regular and Special Meetings Attended **	0	0	30	30

\*\* New Performance Measure

# Budget Summary

## Budget Highlights

Total budget appropriations for FY14 are 36.7 percent or \$81,932 more than the FY13 Original Budget. Service levels remain at the FY13 levels.

The budget for salaries and benefits increased overall 29.4 percent or \$61,712 due to an interim City Manager and a 1.5 percent cost of living adjustment. In the operational budget, the other expense is increasing by \$19,224 or 226.2 percent due to City Manager recruitment and increase in Consultant Fees needed.

<i><b>BUDGET SUMMARY</b></i>	<i><b>FY08/09 Actual</b></i>	<i><b>FY09/10 Actual</b></i>	<i><b>FY10/11 Actual</b></i>	<i><b>FY11/12 Actual</b></i>	<i><b>FY12/13 Original Budget</b></i>	<i><b>FY12/13 Actual</b></i>	<i><b>FY13/14 Budget</b></i>	<i><b>FY14 Dollar Diff From FY13 Original</b></i>	<i><b>Percent Change</b></i>
<i><b>Expenditures</b></i>									
Salaries & Benefits	183,831	199,148	174,989	209,427	210,213	171,029	<b>271,925</b>	<b>61,712</b>	<b>29.4%</b>
Supplies	402	1,311	1,348	2,351	2,575	1,907	<b>3,325</b>	<b>750</b>	<b>29.1%</b>
Utilities	870	1,845	1,226	1,110	1,932	1,337	<b>2,178</b>	<b>246</b>	<b>12.7%</b>
Other Services	18,895	12,499	6,270	31,963	8,500	31,743	<b>27,724</b>	<b>19,224</b>	<b>226.2%</b>
Operating Capital	0	1,469	0	283	0	0	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Operating Cost</b>	<b>203,998</b>	<b>216,272</b>	<b>183,833</b>	<b>245,134</b>	<b>223,220</b>	<b>206,016</b>	<b>305,152</b>	<b>81,932</b>	<b>36.7%</b>
Capital Improvements	0	0	0	0	0	0	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Expenditures</b>	<b>203,998</b>	<b>216,272</b>	<b>183,833</b>	<b>245,134</b>	<b>223,220</b>	<b>206,016</b>	<b>305,152</b>	<b>81,932</b>	<b>36.7%</b>

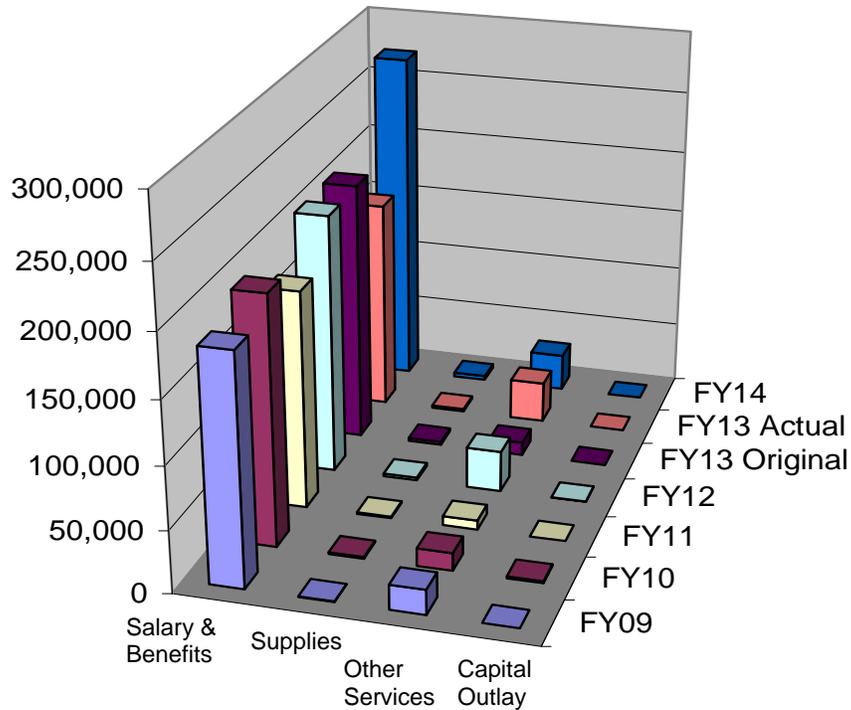
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<u><b>RESOURCES FOR BUDGET</b></u>	<u><b>FY14 BUDGET</b></u>	<u><b>% Change From Prior Year</b></u>
Fund 11                      General Fund	<u>305,152</u>	<u>36.70%</u>
<b>Total</b>	<u><b>305,152</b></u>	

Funded Positions 2

# Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



**CHANGES FOR OPERATIONS**

			<u>AMOUNT</u>
1	Total Salary Adjustment		47,616
	a. Supervisory Positions (1)	45,753	
	b. Administrative Staff (1)	<u>1,863</u>	
2	Total Benefit Adjustment		14,096
3	Increased Supplies and Materials		750
4	Adjustment of telephone services, new cell phone		246
5	Decrease in Training and Travel		(1,100)
6	Increase in Consultant Fees		20,000
7	Increase in Insurance		<u>324</u>

**TOTAL OPERATING CHANGES**

81,932

## City Manager 011-1301

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>City Manager</b>	1	1.000	1	1.000	0	0.000
<b>Administrative Assistant &amp; PIO</b>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>2</b>	<b>2.000</b>	<b>2</b>	<b>2.000</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives for Fiscal Year 2013 - 2014

### Major Goals:

1. To develop and recommend program and policy alternatives to the City Commission for consideration.
2. To effectively communicate with citizens and employees.
3. To formulate, present and administer the City's FY 2013-2014 Annual Operating Budget in a manner that ensures responsive and cost effective city services.
4. To provide vision into the future of the community that aids in the short and long range planning process as well as anticipates potential issues that may impact the City government.

### Objectives:

1. To administer the City's FY 2013-2014 Annual Operating Budget.
2. To work with Department Directors to implement the FY 2014-2017 CIP/CER Plan.
3. To work with the City Commission and Department Directors in developing a new City Logo and other branding items.
4. To initiate a department organizational study and to implement the study recommendations.
5. To assist the City Commission with transitional issues related to the approved charter changes including redistricting.

# Budget Summary

## **FY2012/2013 Operational Highlights**

- A new Human Resources Manager was hired and she has subsequently reorganized her department and they are doing an outstanding job of recruiting and filling the different positions we have had open.
- A new Finance Director was put in place in December and as you are aware has set up a new investment program and accounting accountability for the City. He too is doing a great job.
- Again with your direction we were able to get an MOU with the Otero County Sheriff for APD and the Sheriff's Department to be cross carded and work together to the benefit of all Otero County citizens.
- We hired our new Chief of Police in January and already he is making a big difference in the department and city.
- A new Certified Librarian was put in place in March and she and staff are working together on many different projects at the Library.
- We have hired a City Engineer and he will start work on May 6th.
- We have put in place a Public Information Office as part of the duties of the Senior Executive Assistant. Through her effort, we have set up the fire side chats with the City Manager and they have worked out great. She has also set in place a policy for all information needing to get to the public to go through this office so we can coordinate all information.
- We have hired an Asst. City Attorney to fill that vacancy.
- One of the projects was the BLM permit for the Snake Tank project. We received the permit and the project is moving ahead.
- Staff working together with the Commission was able to bring our Water and Sewer operations back in house the first of February and it is working well.
- One of the major things we were faced with was the ISO Inspection that was to be done this past March. When we were made aware of the pending Inspection and the fact that our firefighter numbers were down and with Police and Fire staff telling me we could not pass the Inspection, together we wrote a letter to the Office of the ISO and were granted an 18 month extension. With your passing of the New Police and Fire Ordinance I am convinced we will pass the ISO next year.
- All the paper work is in place on Bonito Lake with FEMA and we are waiting clearance for them to move forward.

# Budget Summary

## Administration Department

### Division Description

The City's legal department is the legal advisor to the City Commission, to various City boards, committees and to the City administration and departments. The department provides a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees. Examples of the functions performed by the Legal Department include:

- Providing day-to-day legal advice and counseling to the City Commission, the City Manager, administrative staff, boards, and committees and the various departments, divisions and staff of the City of Alamogordo
- Preparing and reviewing all legal documents and contracts.
- Assisting with the collection of debts owed to the City on such matters as water accounts, weed abatements, library charges, and damage to City owned property.
- Drafting and reviewing real estate documents.
- Working with outside legal counsel.
- Assisting with water rights acquisitions, preparing and monitoring protests to applications for water wells filed both by the City and by outside parties.
- Coordinating claims and proceedings with the New Mexico Self Insurer's Fund.
- Prosecuting all municipal ordinance violations.

The City Attorney's Office does not represent private citizens in private legal matters involving the City or otherwise.

### Mission Statement

The Legal Department's mission is to efficiently and effectively administer the legal affairs of the City by internally providing professional, timely, and useful legal advice and services, arranging and actively managing the services of outside counsel as needed; to minimize liability exposure by recommending and implementing appropriate policies, practices, and procedures; and to administer such legal affairs in a reasonable and cost-efficient manner.

## Legal 011-1501

# Budget Summary

### Performance Measures

<i><b>Performance Measures</b></i>	<i><b>FY10/11 Actual</b></i>	<i><b>FY11/12 Actual</b></i>	<i><b>FY12/13 Actual</b></i>	<i><b>FY13/14 Estimate</b></i>
Water liens filed	13	0*	0	30
Weed abatement liens	47	38*	22	25
Water liens released	25	10	4	10
Weed abatement liens released	27	25*	33	30
Library Civil Complaints filed	24	26*	25	4
Walk-in Complaints Interviewd and screened	35	15	25	20
Contracts Prepared/Reviewed	61	26*	75	75

\* Not actual numbers due to absence of support staff for in excess of two months.

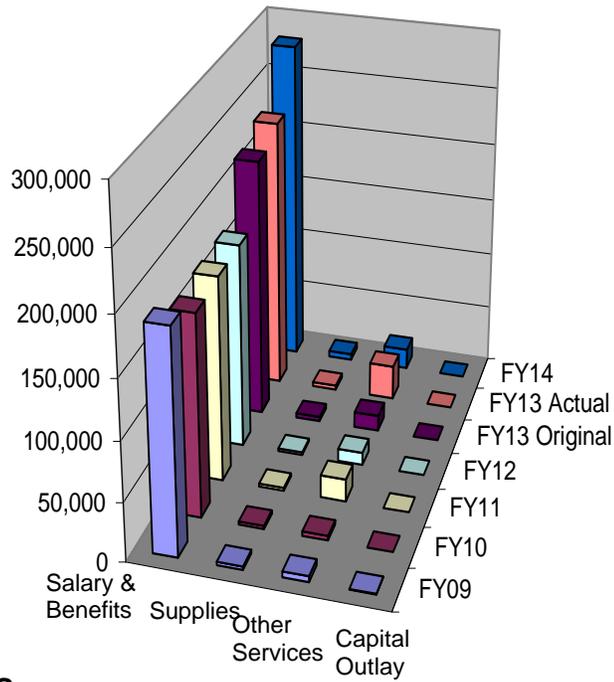
### Budget Highlights

From a historical perspective, the FY14 budget has increased substantially. The reason for the increase is that the responsibility for municipal prosecutions was transferred back to the legal department after being handled for a number of years by the Legal Advisor to the Department of Public Safety. The transfer occurred after last year's budget hearing but before the adoption of the final FY13 budget when the Legal Advisor left her employment with the City. The department now consists of the City Attorney, an Assistant City Attorney, and one Paralegal. Supplies have seen a corresponding increase due to two attorneys now working in the department.



# Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



**CHANGES FOR OPERATIONS**

			<u>AMOUNT</u>
1	Total Salary Adjustment		40,163
	a. Supervisory Positions (1)	2,355	
	b. Administrative Staff (2)	<u>37,808</u>	
2	Total Benefit Adjustment		18,014
3	Realignment of supplies and materials		1,284
4	Adjustment of telephone costs (Additional Cell Phone)		664
5	Increase in Training & Travel (CLE Credits)		1,400
6	Increase in Copier Fees		84
7	Increase in Membership Dues		150
8	Adjustment in Legal Fees & Services		<u>2,000</u>

**TOTAL OPERATING CHANGES** 63,759

## Legal 011-1501

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
City Attorney	1	1.000	1	1.000	0	0.000
Paralegal	1	1.000	1	1.000	0	0.000
Assistant City Attorney	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>3</b>	<b>3.000</b>	<b>3</b>	<b>3.000</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

1. Work with the Purchasing Department and Finance Department to redraft the purchasing ordinance and manual.
2. Work with an outside consultant to redraft the City's Zoning Ordinance.

## FY2012/2013 Operational Highlights

Incorporating the prosecutions function into the legal Department.

# Budget Summary

Administration Department

## Division Description

The City Clerk’s Office is the official recording and corresponding secretary of the City Commission. It is responsible for being the custodian of all records of the municipality, including but not limited to, Ordinances, Resolutions, agreements, and City Commission minutes, and serves as the clearinghouse for information about the municipal government. It is responsible for providing election services to voters, petitioners, city departments and candidates so they can participate in the election process. We also administer all business registrations, special licenses, and Cemetery Deeds.

## Mission Statement

To maintain the integrity of the legislative process in the City of Alamogordo and ensure an informed citizenry by providing administrative and technical support to the City Commission; conducting their legislative meetings; disseminative information concerning legislative decisions and policy issues; protecting and preserving official City records; administering municipal elections; and administering business registrations and licenses.

## Performance Measures

<i>Performance Measures</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Estimate</i>
Administered Special & Regular Commission Meetings & Special Housing Authority Meetings	43	50 includes Charter Comm.	47 Includes WSBBAC	40
Requests for Public Records processed.	272	300	400	500
Cubic feet of Records destroyed in accordance with NM Retention Schedules (Res. No. 1993-20)	291	170	194	200
Business Registrations – New	225	240	300	320
Business Registrations – Renewals processed. (Includes those inactivated)	1989	1917	1896	2200
Special business licenses processed (Includes Liquor, Fireworks, Vehicle for Hire, Security Agencies, Route Food Vendors, etc.)	64	66	70	75
Elections Administered.	0	1	0	1

# City Clerk 011-2001

## Budget Summary

### Budget Highlights

- ~ **Professional Services** – Increased by \$4,442 to pay Municipal Code for codification of the Code of Ordinances.
- ~ **Travel & Conferences** - To be used as follows: NMML Annual Conference in Taos - \$900; NMCFOA Master Clerk's Academy - \$900 (Clerk); Clerks Certification Institute - \$1,000 (Deputy Clerk); NMCFOA Spring Meeting - \$1,200 (Clerk/Deputy Clerk); Election School - \$1,200 (Clerk/Deputy Clerk); 2014 IIMC Annual Conference - \$3,000; Other Board of Director's Meetings for NMML. The City Clerk needs the Spring Meeting to keep up her CMC certification. City Clerk may be asked to teach certain sections of trainings.
- ~ **Office, Records, and Computer Supplies** – Increased computer supplies by \$200 for increase in cartridge costs.
- ~ **Election Expense** – increased by \$34,000 for the Regular Municipal Election to be held March 2014.
- ~ **Notary Bond** – For one notary bond due in 2014 for renewal.
- ~ **Fuel costs** – Increased by \$50.
- ~ **Memberships & Dues** – It's mandatory for City Clerk & Deputy Clerk to keep membership with the International Institute of Municipal Clerks (IIMC) for Certified Municipal Clerk (CMC) Certification. We are also members of the New Mexico Municipal Clerk's & Finance Officers Association which is a subsection of the New Mexico Municipal League.

	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Salaries & Benefits	163,604	163,663	163,810	149,787	134,909	147,148	181,672	46,763	34.7%
Supplies	6,278	6,771	6,316	7,817	9,270	8,282	9,520	250	2.7%
Maintenance	0	88	0	75	300	0	7,030	6,730	2243.3%
Utilities	1,514	1,651	2,141	2,030	2,141	1,917	2,117	(24)	-1.1%
Other Services	54,297	34,190	14,799	73,389	32,486	14,781	57,536	25,050	77.1%
Operating Capital	0	0	0	0	0	0	0	0	**
<b>Total Operating Cost</b>	<b>225,693</b>	<b>206,363</b>	<b>187,066</b>	<b>233,098</b>	<b>179,106</b>	<b>172,128</b>	<b>257,875</b>	<b>78,769</b>	<b>44.0%</b>
Capital Improvements	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>225,693</b>	<b>206,363</b>	<b>187,066</b>	<b>233,098</b>	<b>179,106</b>	<b>172,128</b>	<b>257,875</b>	<b>78,769</b>	<b>44.0%</b>

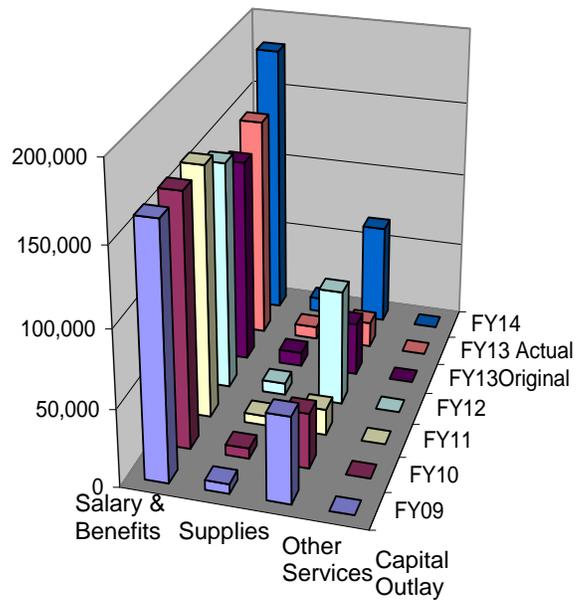
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# City Clerk 011-2001

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 11	General Fund	257,875	43.98%
	<b>Total</b>	<b>257,875</b>	
Funded Positions		4	

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

<b>CHANGES FOR OPERATIONS</b>			<b>AMOUNT</b>
1	Total Salary Adjustment		46,786
	a. Supervisory Positions (1)	14,269	
	b. Administrative Staff (3)	<u>32,517</u>	
2	Total Benefit Adjustment		977
3	Increase in software Support		6,730
4	Increase in Fuels		50
5	Increase in Computer Supplies for cartridges		200
6	Adjustment of telephone costs		(24)
7	Increase in Training & Travel needs		800
8	Increase in Copier charges		250
9	Increase in Election Expenses-Scheduled Elections		34,000
10	Decrease in Professional Services for Codifications		<u>(10,000)</u>
<b>TOTAL OPERATING CHANGES</b>			<b><u><u>79,769</u></u></b>

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>City Clerk</b>	1	1.000	1	1.000	0	0.000
<b>Deputy City Clerk</b>	1	1.000	1	1.000	0	0.000
<b>Admin. Asst./ Business Reg</b>	1	1.000	1	1.000	0	0.000
<b>Records &amp; Archives Clerk</b>	0	0.000	1	0.500	1	0.500
<b>Totals</b>	3	3.000	4	3.500	1	0.500

## Budget Summary

### Goals & Objectives

1. To provide timely and accurate information and support to the City Commission so they have the resources needed to make decisions. Also providing meeting coordination to the City Commission so they can have assurance of citizen participation and an accurate, timely record of the meetings.
2. To preserve Commission approved records, manage the lifecycle of city generated records and to provide timely, convenient access to Commission approved documents and other information held by the Office of the City Clerk to the Commission, staff, media, candidates and the public. Identifies and preserves records with permanent value, and disposes of those according to the NMAC Records Retention Schedule.
3. Administers the issuance of business registrations, and special licenses.
4. Administers elections efficiently following state election code.
5. Successfully transfer the administration of Cemetery Deeds from Community Services to the City Clerk's Office.

### FY2012/2013 Operational Highlights

- ◆ Issued 30 Special licenses; and 40 Liquor licenses for estimated revenue of \$9,000.
- ◆ Issued Business Registration renewals for an estimated revenue of \$74,000.
- ◆ Working on the implementation of the Records Management System.
- ◆ Scanning of documents has been definitely affected since our Deputy Clerk retired. We previously had two Deputy Clerks and one handled the filing. But the services are lacking since we are down one member in our Department.
- ◆ Scanned all agreements approved in 2012 and other documents. (Set up a City Clerk Files shared drive for easy retrieval of documents by other departments & Director's.)
- ◆ Deputy Clerk is working on obtaining her Certified Municipal Clerk's Certification and City Clerk is working on her Master Municipal Clerk's designation.
- ◆ Working with Community Services and the German Air Force to bring the Oktoberfest to the Griggs Sports Complex.

# Budget Summary

## Finance Department

### Finance Department Description

The function of the Finance Department is to administer the financial operations of the City of Alamogordo, including financial and accounting services to blended and component units of the City. The Finance Director directs and oversees four Divisions (Accounting, Accounts Receivable/Cashiering, Purchasing, Utility Billing/Customer Service, and Management Information Systems). The Finance Director is responsible for financial administration activities including treasury services (cash management, investment management, debt service, financing, disbursement, receipting, travel), financial management, budgetary controls, accounting controls, financial controls, safeguarding city assets, grant coordination, Finance Department rules and regulations, preparation of the comprehensive annual financial report, provide financial administration to PHA, preparation of quarterly/annual reports to NM Department of Financial Administration and the Otero-Greentree Solid Waste Authorities, as well as, serve as the fiscal agent to the Otero-Greentree Solid Waste Authority. Divisional, program and functional budgets managed by the Finance Department are included in the following Funds: 11, 12, 24, 48, 53, 59, 81, 82 and 105.

### Accounting Division Description

The Accounting Division is a component of the Finance Department that provides for city wide payroll and accounting services.

### Mission Statement

To effectively and efficiently manage the City’s financial resources, and provide professional support to City management for making fiscal and organizational decisions necessary to plan for the optimum use of City resources and to maximize external/internal customer services.

### Strategic Management Plan

The Finance Department strategic management plan was developed in coordination with the management team and aligns the Finance Department affairs with the Code of Ordinances, NMSA, NMAC, and directions from the City Manager. The ultimate goal of the Finance Department Strategic Management Plan is to provide the best possible services to our customers, the citizens of Alamogordo in meeting the COA mission, as well as, providing efficient and effective stewardship of Finance Department affairs given the letter and spirit in the Code of Ordinances.

# Budget Summary

## Performance Measures

<i>Performance Measures</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Estimate</i>
Department Improvement Workshops and training sessions	10	10	5	10
Monthly Financial Reporting – average post closing days.	12	11	12.6	10
Annual Audit Completion Date/Findings	12/1/2011 1	12/1/2012 2	Estimate 2	1
Payroll/Executime audits conducted	1	1	2	2
Payrolls completed w/o staff errors or corrections. (new measure FY08)	99%	99%	99.7%	99.8%
Investment Portfolio Yield (Economic Downturn*)	.8%*	0.30%	0.30%	0.30%
Infrastructure Reporting	97%	99%	99%	99%
Internal Control Audits Conducted	15	20	14	15

## Budget Highlights

The total proposed appropriations for FY14 are \$71,823 more than the FY13 original budget. The largest variance is in salaries and benefits due to the vacancy in the Finance Director Position during FY13 coupled with a 15% increase in medical benefits and a 1.5% across the board cost of living increase. The other services are decreasing by \$40 due to a change in travel, training, software support, and membership & dues expenditures related to the vacancy in the Finance Director position during FY13.

# Budget Summary

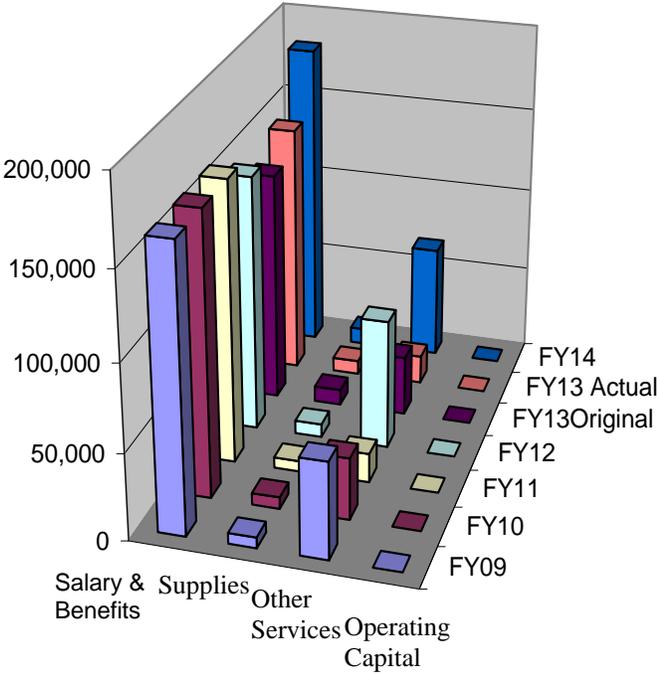
<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Expenditures</b>									
Salaries & Benefits	451,426	441,016	466,986	492,787	558,620	513,987	629,045	70,425	12.6%
Supplies	8,030	6,470	8,228	7,505	9,375	10,014	9,975	600	6.4%
Maintenance	0	0	0	0	0	0	500	500	**
Utilities	1,970	1,906	2,015	1,826	1,950	1,988	2,288	338	17.3%
Other Services	60,001	59,445	30,300	28,414	41,990	34,041	41,950	(40)	-0.1%
Operating Capital	0	399	0	0	0	0	0	0	**
<b>Total Operating Cost</b>	<b>521,427</b>	<b>509,236</b>	<b>507,529</b>	<b>530,532</b>	<b>611,935</b>	<b>560,030</b>	<b>683,758</b>	<b>71,823</b>	<b>11.7%</b>
Capital Improvement	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>521,427</b>	<b>509,236</b>	<b>507,529</b>	<b>530,532</b>	<b>611,935</b>	<b>560,030</b>	<b>683,758</b>	<b>71,823</b>	<b>11.7%</b>

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	683,758	11.74%
	<b>Total</b>	<b>683,758</b>	

Funded Positions 12

# Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



**CHANGES FOR OPERATIONS**

	<u>AMOUNT</u>
1 Total Salary Adjustment	52,545
a. Finance Director (1)	24,187
b. Supervisory Positions (2)	7,886
c. Administrative Staff (9)	<u>20,472</u>
2 Total Benefit Adjustment	17,880
3 Increase in Supplies and Materials	600
4 Increase in Software Support	500
5 Adjustment of telephone costs	338
6 Decrease in copier charges	(100)
7 Increase in Membership & Dues	260
8 Decrease in Bank Fees	<u>(200)</u>
<b>TOTAL OPERATING CHANGES</b>	<b><u><u>71,823</u></u></b>

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Finance Director</i>	1	0.8	1	0.8	0	0
<i>Accounting Manager</i>	1	1.000	1	1.000	0	0.000
<i>Accounting Technician</i>	1	1.000	1	1.000	0	0.000
<i>Asset Clerk/Acct. Spec.</i>	1	1.000	1	1.000	0	0.000
<i>Sr. Accountant</i>	1	1.000	1	1.000	0	0.000
<i>Admin Asst/Finance</i>	1	0.8	1	0.8	0	0
<i>Payroll Accounting Technician</i>	2	2.000	2	2.000	0	0.000
<i>Budget Analyst</i>	1	1.000	1	1.000	0	0.000
<i>Internal Control Analyst</i>	1	1.000	1	1.000	0	0.000
<i>Project Coordinator</i>	1	1.000	1	1.000	0	0.000
<i>Grant Coordinator</i>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>12</b>	<b>11.6</b>	<b>12</b>	<b>11.6</b>	<b>0</b>	<b>0</b>

## Goals & Objectives

1. Improve the efficiency and effectiveness of the budgetary process and documentation.
  - a. Ensure that the budget book and reports meet the DFA state criteria, as well as, the new requirements for municipalities;
  - b. Ensure that the FY14 Budget Book continues to meet the stringent requirements of the National GFOA Distinguished Budget Award;
  - c. Implement quarterly budget to actual reviews and reporting.
2. Implement effective Cash Management and Investment Management Plan:
  - a. Manage the consolidated cash to meet the operational, capital projects, and grant reimbursement liquidity needs.
  - b. Manage the consolidated investment portfolio in compliance with the investment ordinance priorities of safety, liquidity, yield and local preference and New Mexico Statue requirements.
  - c. Manage investment portfolio to in an effort to obtain a yield at or above the reported Treasury rates based on the type of investment as of the purchase decision date.
3. Provide efficient and effective Financial and Accounting Services.
4. Provide efficient and effective Payroll Services.
5. Determine feasibility of preparing an efficient and effective FY13 Comprehensive Annual Financial Report required by statute in accordance with generally accepted governmental accounting principles and GFOA best practice.
6. Improve internal controls through internal audits based on risk assessments.
7. Establish and maintain effective FD management and functional teams.
8. Continue the Finance Department Employee of the Month Program in an effort to recognize and reward employees that provide excellent customer service.

# Budget Summary

### **FY 12/13 Operational Highlights**

- ◆ Created a Finance Department Management Team in an effort to manage the affairs of the Finance Department to efficiently and effectively meet the mission, goals and objective of the Finance Department. The challenge for the Finance Department Management Team is to review, revise and supplement the Finance Department Rules and Regulations during FY14.
- ◆ Developed a Finance Department strategic management plan in coordination with Finance Department Management Team that aligns the Finance Department affairs with the Code of Ordinances, NMSA, NMAC, and directions from the City Manager.
- ◆ Created a cash and investment management plan:
  - Increased cash management and investment management effectiveness through the development and use of a weekly cash flow model to manage liquidity and idle cash.
  - Completed bench marking analysis to evaluate the city's investments, with the goal to improve investment performance going forward by taking a more active role in investment decisions based on U.S treasury benchmarks.
  - Implemented formal cash management controls, including re-engineering the reporting process to shorten time related to the collection of Grant receivables and project reimbursements.
- ◆ Implemented an "Finance Department Employee of the Month" program to recognize outstanding customer service through EOM Teams.
- ◆ Created a Financial Reporting Team to determine the feasibility of preparing the statutorily required comprehensive annual financial reports (CAFR) in-house and save the City approximately \$20,000 per year, as well as, prepare a plan to revise the chart of accounts in order to efficiently, effectively and automatically prepare the DFA and CAFR reports:
  - Prepare plan to revise Chart of Accounts to roll-up to prepare CAFR automatically rather than cross-walk with manual adjustments is a challenge during FY14.
  - Prepare plan to revise Chart of Accounts to roll-up to prepare DFA quarterly and annual reports rather than cross-walk with manual adjustments is a challenge during FY14.
- ◆ Received the National GFOA Distinguished Budget Award for the FY13 Budget Book.
- ◆ Received unqualified opinion on FY12 CAFR. The challenge for the Finance Reporting Team during FY14 is to prepare a plan to receive the National GFOA CAFR Award.
- ◆ Merged the City's two payroll cycles in September to one bi-weekly pay cycle to generate efficiencies in the payroll process.
  - Provided training and conducted workshops to facilitate a smooth transition for the city's switch to "ExecuTime" payroll software.
  - Conducted an overall assessment of the internal controls embedded in the new "ExecuTime" (time and attendance system).
- ◆ Conducted fourteen internal audits. The challenge during FY14 will be to benchmark, monitor, and evaluate the Finance Department rules and regulations.

# Budget Summary

## Division Description

The scope of Accounts Receivable Division functional duties and responsibilities include providing financial, administrative and cashiering services. These services need to be provided in an accurate and efficient manner. All duties will be performed in adherence to the established policies and procedures of the City of Alamogordo Ordinances. Processing and monitoring payments and expenditures in a timely and competent manner are among the main responsibilities of the Division. The Accounts Receivable Division functions and activities fall within the affairs to be managed by the Finance Department.

## Mission Statement

The Accounts Receivable Division mission is to provide courteous, understanding, efficient service to our customers, citizens and the Internal Divisions that we are privileged to serve.

## Performance Measures

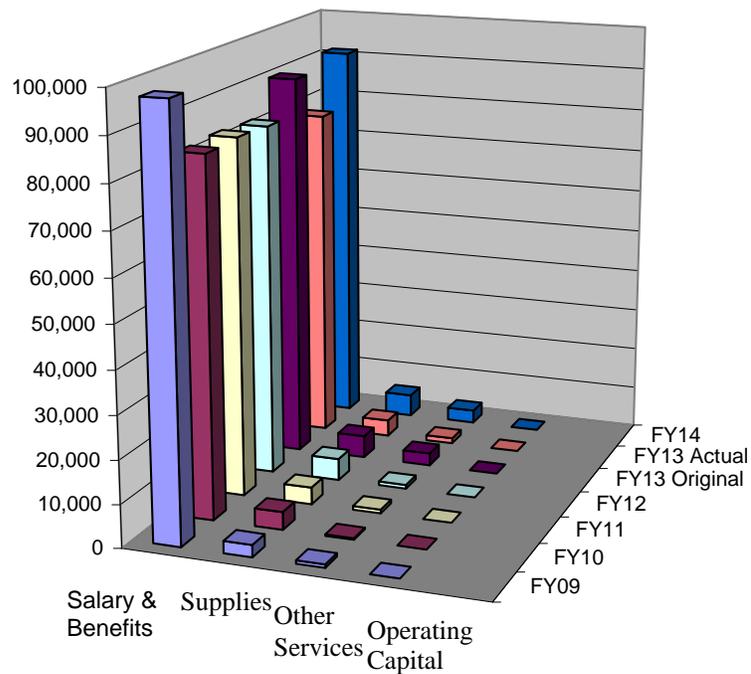
<i>Performance Measures</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Estimate</i>
Minutes spent in Daily Reconciliation	20	20	20	15
Number of Annual Transactions	129,984	137,500	138,800	140,000
Number of Online Bill Pay Customers				30%



# Accounts Receivable 011-2302

## Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	(3,499)
a.	Administrative Staff (3)	<u>(3,499)</u>
2	Total Benefit Adjustment	4,359
3	Increase in Equipment maintenance for increased charges	200
4	Adjustment of telephone costs	<u>(17)</u>

### TOTAL OPERATING CHANGES

1,043

## Accounts Receivable 011-2302

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Cashier Supervisor</b>	1	1.000	1	1.000	0	0.000
<b>General Cashier/Customer Service</b>	2	1.500	2	1.500	0	0.000
<b>Totals</b>	3	2.500	3	2.500	0	0.000

## Goals & Objectives

1. To provide accurate and efficient collection services to the City of Alamogordo customers.
2. Continue monitoring expense levels while maintaining our high level of service.
3. Develop methods and procedures to improve accuracy and efficiency in daily reconciliation to provide more time for customer services.
4. Provide tools and improve methods for expediting transactions and streamlining operations.
5. Review all policies and procedures to ensure effective and efficient processes.
6. Continually cross train cashier staff in the entire Accounts Receivable process and Utility Billing process.

## FY2012/2013 Operational Highlights

- ◆ Reassigned Accounts Receivable billing to the Utility Billing Collections Clerk to ensure that separation of duties is in place as recommended by the financial statement auditors.
- ◆ Proceeded with implementing Online Bill pay options to ensure customers can pay at their convenience. Funding is in place and we anticipate that this program will be operational by June 1, 2013.
- ◆ Staff maintained exemplary service levels despite adverse conditions due to numerous staffing issues.

# Non-departmental 011-2400

## Budget Summary

### Administration Department

#### Division Description

This division within the General Fund accounts for the utilities, building maintenance/fax/postage machines and other services provided for general operations of City Hall. Also included within this budget are the contractual services for Emergency Medical Services / ambulance services between the City of Alamogordo and Otero County.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Supplies	4,645	0	0	0	0	0	250	250	**
Maintenance	18,273	3,433	2,953	2,702	4,740	3,499	4,740	0	0.0%
Utilities	60,155	76,981	71,935	81,967	89,730	86,298	89,730	0	0.0%
Other Services	192,332	141,637	116,026	209,682	367,818	183,693	275,392	(92,426)	-25.1%
Operating Capital	271,407	780	12,150	127,044	288,944	0	140,938	(148,006)	-51.2%
<b>Total Operating Cost</b>	<b>546,812</b>	<b>222,831</b>	<b>203,064</b>	<b>421,395</b>	<b>751,232</b>	<b>273,490</b>	<b>511,050</b>	<b>(240,182)</b>	<b>-32.0%</b>
Capital Improvement	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>546,812</b>	<b>222,831</b>	<b>203,064</b>	<b>421,395</b>	<b>751,232</b>	<b>273,490</b>	<b>511,050</b>	<b>(240,182)</b>	<b>-32.0%</b>

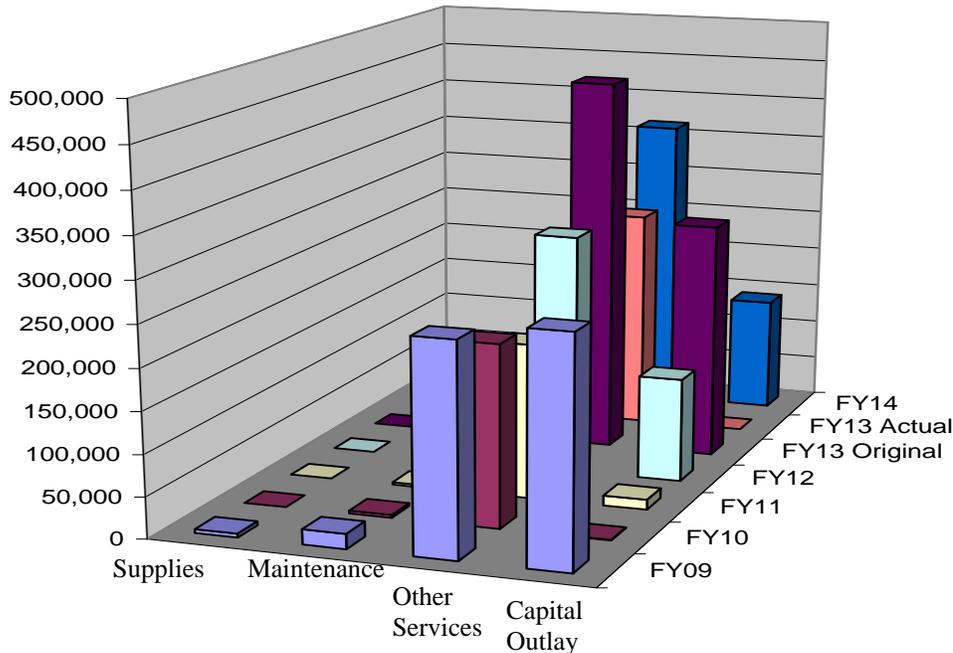
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<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	511,050	-31.97%
	<b>Total</b>	<b>511,050</b>	
Funded Positions		0	

# Non-departmental 011-2400

## Budget Summary

**TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY**



### CHANGES FOR OPERATIONS

### AMOUNT

1	Increase in Fuel for new Pool Vehicles	250
2	Decrease in Incentives	(100,000)
3	Membership & Dues for Commission	913
4	Contract Services decreased for Security Services	(14,359)
5	Decrease in Airport Land Leases	19,614
6	Increase in Property Tax Admin Fee	605
7	Increase in Insurance needs	801
8	Capital Additions/replacements	
a.	City Hall Generator \$100,000	<u>(148,006)</u>
	<b>TOTAL OPERATING CHANGES</b>	<b><u>(240,182)</u></b>

# Department Budget Summary

## **Department Description**

In 2002, the City Commission enacted Ordinance 1159, which states the fees collected on Warrants (\$100/per warrant) shall be distributed 50/50 to Municipal Court and Department of Public Safety.

In 2006, fund 11-2804 was created to track this revenue and expenses. These monies are used for overtime and equipment associated with serving Municipal bench warrants.

## **Mission Statement**

The primary mission of the Alamogordo Department of Public Safety is to provide citizens with the most professional and effective law enforcement attainable. The primary functions include the preservation of law and order, the prevention and detection of crime, the apprehension of offenders, and the protection of persons and property in accordance with Federal Law, State Law, and City Ordinances.

**Public Safety – Bench Warrant 011-2804**

# Department Budget Summary

## Budget Highlights

Budget appropriations for FY14 are 45.2 percent or \$5,569 more than the FY13 Original Budget. Salaries & Benefits for overtime have increased. The Supplies and Other Services line items were adjusted for an overall increase of 67.2 percent or \$4,371.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<i>Expenditures</i>									
Salaries & Benefits	0	539	3,518	0	3,521	2,385	6,469	2,948	83.7%
Supplies	3,841	6,866	8,064	2,989	5,000	5,619	10,871	5,871	117.4%
Other Services	892	1,310	0	833	1,500	0	0	(1,500)	-100%
Operating Capital	9,260	2,192	1,941	3,008	2,300	1,406	550	(1,750)	-76.1%
<b>Total Operating Cost</b>	<b>13,993</b>	<b>10,907</b>	<b>13,523</b>	<b>6,830</b>	<b>12,321</b>	<b>9,410</b>	<b>17,890</b>	<b>5,569</b>	<b>45.2%</b>
Capital Improvements	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>13,993</b>	<b>10,907</b>	<b>13,523</b>	<b>6,830</b>	<b>12,321</b>	<b>9,410</b>	<b>17,890</b>	<b>5,569</b>	<b>45.2%</b>

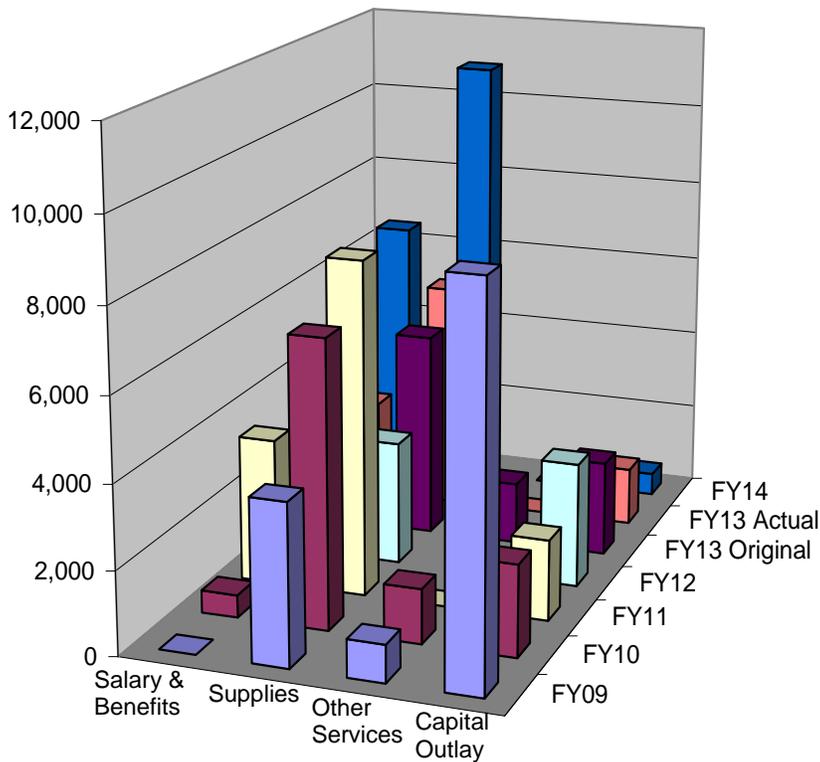
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<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	17,890	45.20%
	<b>Total</b>	<b>17,890</b>	
Funded Positions		0	

# Public Safety – Bench Warrant 011-2804

## Department Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

			<u>AMOUNT</u>
1	Total Salary Adjustment		3,000
	a. Overtime	3,000	
2	Total Benefit Adjustment		(52)
3	Increase in Equipment		5,871
3	Decrease in Training & Travel		(1,500)
4	Decrease in Computer Hardware & Software needs		(1,750)

### TOTAL OPERATING CHANGES

5,569

# Department Budget Summary

## **Goals & Objectives**

1. Maintain maintenance on Full Case software program.
2. Continue to serve Municipal Court Bench Warrants.
3. Purchase equipment needed to safely serve warrants.

## **FY2011/2012 Operational Highlights**

- 956 warrants were served in calendar year 2011
- Employee attended JSI Training Conference with Municipal Court to learn about upcoming updates and training provided by software creators.
- Continued maintenance agreement for Full Case software for the prosecution module used by DPS and Municipal Court
- Conducted warrant projects

# Budget Summary

## Division Description

The Community Services Code Enforcement Unit provides the services most commonly associated with the enforcement of code violations relating to: advertising; garbage, trash, refuse and debris; inoperable vehicles; unlawful accumulation of growth; business license/registrations enforcement; garage and yard sales; vegetation; and water. They also respond to complaints and develop a systematic method of identifying and addressing offenses related to code violations.

## Mission Statement

The primary mission of Code Enforcement is to provide the citizens of Alamogordo with professional enforcement of code violations relating to public health or welfare. Code Enforcement is committed to responding to complaints as well as developing a systematic method of identifying and addressing offences related to code violations.

## Performance Measures

1. Code Enforcement achieved a voluntary compliance rate of 96.5% in 2012, down from 97.3% in 2011.
2. Code Enforcement increased issuance of non-traffic citations/summons by 50.8% from 61 in 2011 to 92 in 2012.
3. Code Enforcement increased number of abatements by 55.3% from 47 in 2011 to 73 in 2012.
4. Code Enforcement increased self initiated calls by 38.9% from 2,756 calls in 2011 to 3,827 calls in 2012.

<b><i>Performance Measures (Based on Calendar Year)</i></b>	<b><i>2009 Actual</i></b>	<b><i>2010 Actual</i></b>	<b><i>2011 Actual</i></b>	<b><i>2012 Actual</i></b>
Calls for Service	3,495	4,343	4,045	4,744
Citizen initiated	1,076	1,711	1,289	917
Officer-initiated Calls	2,419	2,632	2,756	3,827
Total Code Violations Addressed	4,794	5,766	4,848	6,912
Non Traffic Citations/Summons Issued	89	80	61	92

# Code Enforcement 011-3104

## Budget Summary

### Budget Highlights

Budget appropriations for FY14 are 15.1% percent or \$39,338 more than the FY13 Original Budget. Salaries and benefits increased 27.4% because in FY14 we added a position and a 15% group health increase. Utilities increased by 72.3% or \$994 due to increasing phone line and added one (43WEEDS). Other Services increased by 31% due to anticipation of costs for abatements for FY14.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Expenditures</b>									
Salaries & Benefits	160,431	139,294	140,633	156,792	199,882	183,589	254,727	54,845	27.4%
Supplies	9,421	6,792	7,587	9,869	10,050	11,296	10,900	850	8.5%
Maintenance	309	464	471	273	500	115	500	0	0.0%
Utilities	1,033	1,110	1,212	761	1,374	1,038	2,368	994	72.3%
Other Services	9,743	9,472	19,772	19,148	24,196	22,680	31,695	7,499	31.0%
Operating Capital	0	0	0	0	24,850	24,754	0	(24,850)	-100%
<b>Total Operating</b>	<b>180,937</b>	<b>157,132</b>	<b>169,675</b>	<b>186,843</b>	<b>260,852</b>	<b>243,472</b>	<b>300,190</b>	<b>39,338</b>	<b>15.1%</b>
Capital Improvements	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>180,937</b>	<b>157,132</b>	<b>169,675</b>	<b>186,843</b>	<b>260,852</b>	<b>243,472</b>	<b>300,190</b>	<b>39,338</b>	<b>15.1%</b>

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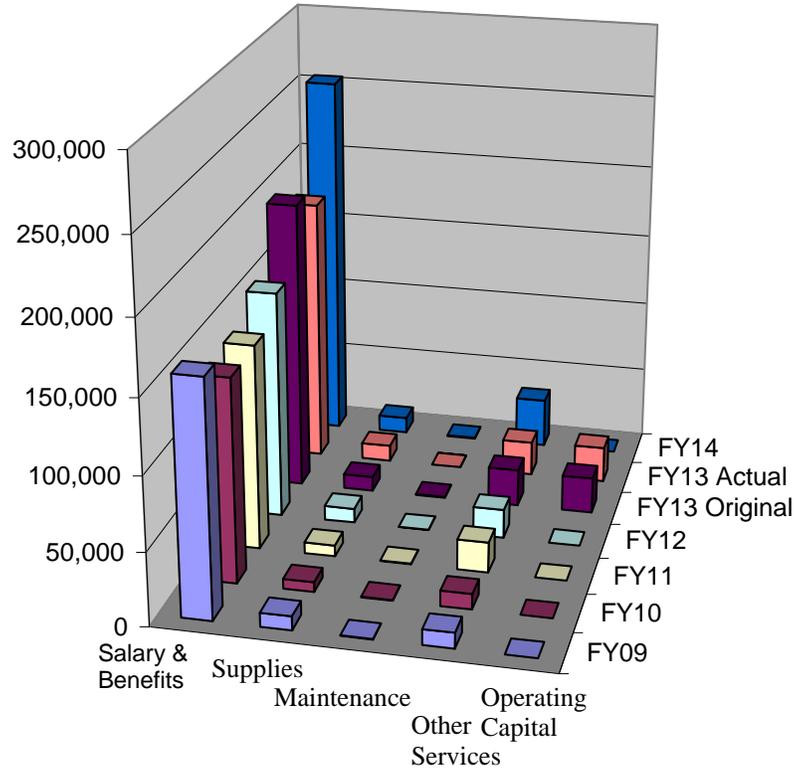
<b>RESOURCES FOR BUDGET</b>	<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11 General Fund	300,190	15.08%
<b>Total</b>	<b>300,190</b>	

Funded Positions 6

**Code Enforcement 011-3104**

# Budget Summary

**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



**CHANGES FOR OPERATIONS**

			<u>AMOUNT</u>
1	Total Salary Adjustment		51,441
	a.	Supervisory Positions (2) 918	
	b.	Administrative Staff (4) <u>50,523</u>	
2	Total Benefit Adjustment		3,404
3	Increase in Supplies & Materials		850
4	Adjustment in Utility Costs (Telephone/Water)		994
5	Increase in Abatement Actions		7,500
6	Decrease in insurance costs		(1)
7	No New Capital Allocated		(24,850)

**TOTAL OPERATING CHANGES**

39,338

## Code Enforcement 011-3104

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Code Enforcement Supervisor</i>	1	1.000	1	1.000	0	0.000
<i>Code Enforcement Officer</i>	3	3.000	3	3.000	0	0.000
<i>Senior Public Works Inspector</i>	0	0.000	1	1.000	1	1.000
<i>Administrative Secretary</i>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>5</b>	<b>5.000</b>	<b>6</b>	<b>6.000</b>	<b>1</b>	<b>1.000</b>

## Goals & Objectives

1. Maintain levels of voluntary compliance of 90% or higher through continued public education and issuance of notices of violations.
2. Maintain current levels of enforcement/citations.
3. Maintain number of officer initiated calls through continued proactive enforcement.

## FY2012/2013 Operational Highlights

- Conducted approximately 73 abatements on property
- Initiated 92 criminal charges for code violations
- Maintained voluntary compliance rate above 90% (96.5%)
- Increased officer initiated calls by 38.9%

# Budget Summary

## Community Development Department

### Division Description

Planning and Zoning is a function of the Community Development Division responsible for current and long-range municipal planning. For FY14 this function will also incorporate the ordinance review function for building and construction permits.

- Responsible for planning, zoning, and other land use activity within COA and the extra-territorial platting jurisdiction as staff for the Planning and Zoning Commission.
- Reviews requests for subdivisions, building permits, business licenses and certifications, and zoning certifications for compliance with zoning and subdivision regulations and conformity with the policies, objectives and goals of the Comprehensive Plan.
- Manages the application, public meeting and hearing processes by which the City evaluates and responds to requests for land use changes (annexations, subdivisions, zoning, acquisition and devolution of City real estate, etc.) and other activities that relate to either current or long range planning for our community.

### Mission Statement

The mission of the Planning Division is to provide a framework through which the community can evaluate land use options and make both incremental and comprehensive decisions to best position the City to maximize the benefits of change. We are focused on providing information and professional expertise to people to assist them in their efforts to formulate achievable images of their community across various planning horizons.

We work to fulfill this mission by maximizing community and neighborhood involvement in the decision-making process.

## Planning & Zoning 011-3705

# Budget Summary

### Performance Measures

Performance Measures	FY 10/11 Actual	FY 11/12 Actual	FY 12/13 Actual	FY 13/14 Estimated
P&Z Cases	8	24	20	23
Administrative Subdivisions	2	4	2	3
Zoning Determinations	22	22	24	26
Permit Zoning Determinations	200	200	200	200

As the above chart indicates division activity has declined as the economy has declined. Increase in P&Z cases for FY11 based in anecdotal queries division has received concerning property use during early 2010.

### Budget Highlights

Budget appropriations for FY14 are 19.3 percent or \$39,566 more than the FY13 Original Budget. Service levels remain at FY13 levels.

The budget for salaries and benefits has decreased overall (2.4) percent or (\$3,560) due to a change in employees. The Workman's Comp rates increased to 1.29 percent.

In the operational budget, allocations for Other Services for FY14 are 70.6 percent or \$38,508 more due to an increase in Contract Services for a Market Analysis.

# Planning & Zoning 011-3705

## Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Salaries & Benefits	101,351	120,601	121,783	127,972	145,915	125,320	142,355	(3,560)	-2.4%
Supplies	2,572	1,357	681	881	2,215	222	2,230	15	0.7%
Maintenance	0	82	0	120	500	0	250	(250)	-50.0%
Utilities	468	515	453	1,050	1,542	857	1,395	(147)	-9.5%
Other Services	3,920	1,882	755	57,391	54,531	31,052	93,039	38,508	70.6%
Operating Capital	0	0	329	0	0	0	5,000	5,000	**
<b>Total Operating Cost</b>	108,311	124,437	124,001	187,414	204,703	157,451	244,269	39,566	19.3%
Capital Improvements	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	108,311	124,437	124,001	187,414	204,703	157,451	244,269	39,566	19.3%

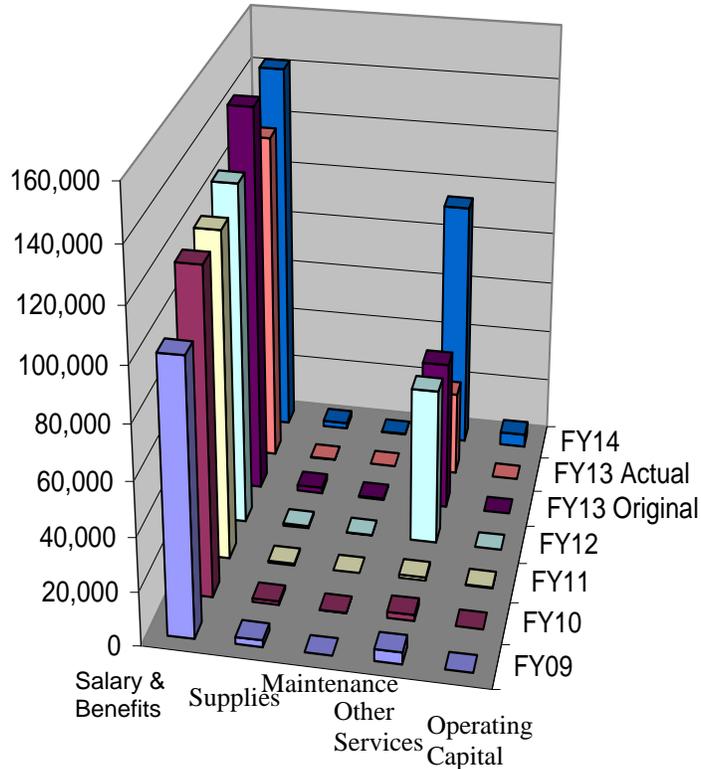
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<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	244,269	19.33%
	<b>Total</b>	<b>244,269</b>	

Funded Positions 4

# Budget Summary

**TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY**



**CHANGES FOR OPERATIONS**

		<u><b>AMOUNT</b></u>
1	Total Salary Adjustment	376
a.	Administrative Staff (4)	<u>376</u>
2	Total Benefit Adjustment	(3,665)
3	Realignment of supplies and materials	15
4	Decrease in Fleet Commercial parts due to no longer having vehicle	(250)
5	Adjustment of telephone costs	(147)
6	Increase in Training & Travel needs	1,000
7	Increase in Advertising	200
8	Decrease in Membership & Dues	(200)
9	Increase in Contract Services for zoning code updates.	37,008
10	Increase in Equipment Rental/Lease for Storage Unit	229
11	Computer Software	<u>5,000</u>
<b>TOTAL OPERATING CHANGES</b>		<u><u><b>39,566</b></u></u>

## Planning & Zoning 011-3705

# Department Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>City Planner</i>	1	1.000	1	1.000	0	0.000
Planning & Zoning Clerk	1	0.500	1	0.500	0	0.000
Planning & Zoning Administrator	1	1.000	1	1.000	0	0.000
<i>Permit Application Technician</i>	1	0.500	1	0.500	0	0.000
<b>Totals</b>	<b>4</b>	<b>3.000</b>	<b>4</b>	<b>3.000</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

1. Process requests for land use approvals in an effective and efficient manner. Generate and analyze data relating to land use approval actions to reduce service delivery delays.
2. Provide and widen dissemination of information regarding the City's land use characteristics and planning policies; improve public participation in land use planning through staff performing outreach activities to solicit views and suggestions of stakeholders.
3. Improve cooperative resolution techniques for discretionary land use approvals through facilitation of interaction among between applicants and the public.
4. Continue the integration of the City's zoning and planning processes.
5. Work with outside consultants to develop new Zoning Code for the City.
6. Create a public process to review the effectiveness of the City's land use regulations to encourage fashioning the built environment in a manner conducive to the City's policy determinations, while increasing administrative ease and eliminating unnecessary burdens.

## FY2012/2013 Operational Highlights

1. Continued ongoing review of forms and procedures ancillary to zoning and other types of land use control.
2. Inventoried and compiled all city planning documents.
3. Processed all planning and zoning applications and requests within specified timeframes.
4. Completed Update to Comprehensive Plan & presented to City Commission.

# Budget Summary

Public Safety Department

## Division Description

The function of the Animal Control Division is to enforce City of Alamogordo Animal Control ordinances; impound stray animals within Alamogordo; increase public health by reducing the spread of animal-borne diseases, such as rabies, plague, hookworm, roundworm and other parasites or diseases that can be transmitted to humans, to be a deterrent to violators of animal ordinances by issuing citations to offenders; and to provide a safe, caring and humane facility for the impoundment, adoption and occasional euthanasia of stray animals.

## Mission Statement

The mission of the Alamogordo Animal Shelter is to provide the citizens of Alamogordo with quality animal control and to educate the public in its awareness of animal laws, ordinances, and controlling the pet population.

## Performance Measures

1. Experienced a 11.83% decrease in animals impounded (2,064 in 2012 compared to 2,341 in 2011), and a 7.8% decrease in animals euthanized (796 in 2012 compared to 864 in 2011). We exceeded our live exit rate goal of 60%, and ended the year with a live exit rate of 61.43%.
2. Continue to work toward voluntary compliance with Animal ordinances through issuance 48 non-traffic citations and increased patrols of problem areas.
3. Held 10 Adoption Events in 2012.

## Animal Control 011-3804

# Budget Summary

<i>Performance Measures (Based on Calendar Year)</i>	<i>2009 Actual</i>	<i>2010 Actual</i>	<i>2011 Actual</i>	<i>2012 Actual</i>
Total Calls for Service	3,589	3,509	3,438	3,127
Total Euthanized Animals	946	1,033	864	796
Total Animals Adopted	783	956	848	774
Non Traffic Citations Issued	132	96	66	48
Animals Returned to Owner	602	542	593	457

### Budget Highlights

Budget appropriations for FY14 are (11.9) percent or (\$52,487) less than the FY13 Original Budget. Service levels remain at FY13 levels.

Salaries and benefits decreased (4.8) percent or (\$14,094) due to change in employees, 1.5% COLA and a 15% insurance increase. Supplies decreased (6.3) percent or (\$2,180) mainly due to a decrease in veterinary supplies. Maintenance & Utilities increased 15.9 percent or \$530 due to the addition of an additional cell phone for the on call ACO. Other Services decreased (2.4) percent or (\$1,353) due to increase in insurance premiums and training needs due to certifications. Operating Capital decreased as our request for replacement capital was not included or approved for the FY14 budget.

	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Salaries & Benefits	261,963	262,740	261,730	250,192	292,593	250,363	278,499	(14,094)	-4.8%
Supplies	22,838	27,344	26,275	34,519	34,540	28,023	32,360	(2,180)	-6.3%
Maintenance	2,764	2,162	2,377	1,520	2,520	2,283	2,900	380	15.1%
Utilities	14,914	16,420	14,906	16,282	17,922	17,271	18,072	150	0.8%
Other Services	55,047	57,543	46,241	38,285	57,499	33,020	56,146	(1,353)	-2.4%
Operating Capital	0	0	0	0	35,390	36,000	0	(35,390)	-100%
<b>Total Operating</b>	<b>357,526</b>	<b>366,209</b>	<b>351,529</b>	<b>340,798</b>	<b>440,464</b>	<b>366,960</b>	<b>387,977</b>	<b>(52,487)</b>	<b>-11.9%</b>
Capital Improvements	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>357,526</b>	<b>366,209</b>	<b>351,529</b>	<b>340,798</b>	<b>440,464</b>	<b>366,960</b>	<b>387,977</b>	<b>(52,487)</b>	<b>-11.9%</b>

\*\* One or more zero value fields

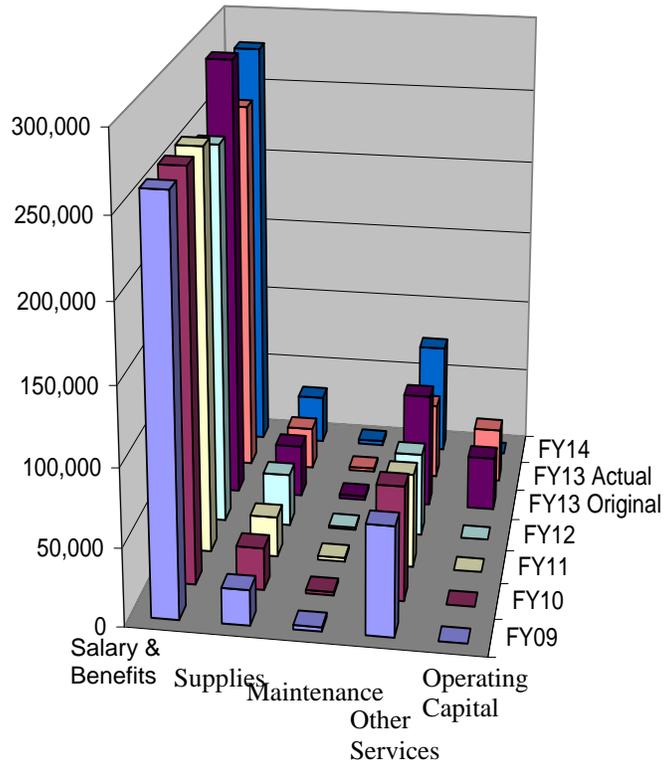
# Animal Control 011-3804

## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	387,977	-11.92%
<b>Total</b>		<b>387,977</b>	

Funded Positions 7

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



## Animal Control 011-3804

# Budget Summary

<b>CHANGES FOR OPERATIONS</b>		<b>AMOUNT</b>
1	Total Salary Adjustment	(3,786)
	a. Supervisory Positions (1)	(1,725)
	b. Administrative Staff (6)	<u>(2,061)</u>
2	Total Benefit Adjustment	(10,308)
3	Veterinary Supplies Cost Decrease	(2,180)
4	Increase in Pest Control-New Contract	380
5	Adjustment in Utility Costs (Telephone/Water)	150
6	Increase in Training & Travel needs	2,000
7	Decrease in Veterinary services	(4,000)
8	Increase in insurance costs	647
9	No New Capital Allocated	(35,390)
<b>TOTAL OPERATING CHANGES</b>		<u><b>(52,487)</b></u>

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Animal Control Manager</b>	<b>1</b>	<b>1.000</b>	<b>1</b>	<b>1.000</b>	<b>0</b>	<b>0.000</b>
<b>Animal Control Officer</b>	<b>4</b>	<b>4.000</b>	<b>4</b>	<b>4.000</b>	<b>0</b>	<b>0.000</b>
<b>Kennel Officer</b>	<b>1</b>	<b>1.000</b>	<b>1</b>	<b>1.000</b>	<b>0</b>	<b>0.000</b>
<b>Animal Control Admin. Clerk</b>	<b>1</b>	<b>1.000</b>	<b>1</b>	<b>1.000</b>	<b>0</b>	<b>0.000</b>
<b>Totals</b>	<b>7</b>	<b>7.000</b>	<b>7</b>	<b>7.000</b>	<b>0</b>	<b>0.000</b>

**Frozen Positions: Animal Control Kennel Officer**

## Goals & Objectives

1. Continue to utilize current and past overall Animal Control yearly totals in an analytical fashion to target adoption events in the months with the worst live exit rates and to identify problem areas within the City of Alamogordo
2. Increase patrols in areas identified as problem areas to increase response times and ensure compliance of city ordinances.
3. Increase the number education programs in APS to teach children responsible pet ownership.
4. Continue to keep live exit rate above 60% for the year.
5. Reinvigorate educational programs once fully staffed.

## **Animal Control 011-3804**

# Budget Summary

### **FY2012/2013 Operational Highlights**

- Replaced two F150 vehicles to replace two vehicles, which were slated for replacement
- Purchased replacement supplies to include dart gun & cat dens

# Budget Summary

Public Safety Department

## Division Description

The Alamogordo Department of Public Safety Police Dispatch Center provides the citizens of Alamogordo with the most professional and efficient dispatchers attainable for police, fire and EMS calls.

## Mission Statement

The mission of the Alamogordo Department of Public Safety Police Dispatch is to gather and disseminate information on emergency and non-emergency requests for service, resulting in an efficient, professional response; and utilizing communications training and resources to assist other public safety personnel in reaching department objectives.

## Performance Measures

1. Maintained zero error rate for all NCIC and NMCIC entries for calendar year 2012
2. Provided training for biennium requirements for all dispatch personnel

<i>Performance Measures (Based on Calendar Year)</i>	<i>2009 Actual</i>	<i>2010 Actual</i>	<i>2011 Actual</i>	<i>2012 Actual</i>
Total calls dispatched – Police	52,976	44,535	42,904	40,403
Total calls dispatched – Fire	460	423	594	416
Total calls dispatched – EMS	7,502	8,056	7,932	7,668

# Dispatch 011-4004

## Budget Summary

### Budget Highlights

Budget appropriations for FY14 are (3.0) percent or (\$15,696) less than the FY13 Original Budget. Service levels remain at FY13 levels.

Salaries and benefits decreased by (3.2) percent or (\$15,568) below FY13 original budget due to changes in employees and a 1.5% COLA increase. Supplies increased by 100 percent as these need to be expended within this fund to track actual dispatch supply requests.

	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Actual</i>	<i>FY11/12</i> <i>Actual</i>	<i>FY12/13</i> <i>Original</i> <i>Budget</i>	<i>FY12/13</i> <i>Actual</i>	<i>FY13/14</i> <i>Budget</i>	<i>FY14 Dollar</i> <i>Diff From</i> <i>FY13</i> <i>Original</i>	<i>Percent</i> <i>Change</i>
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Salaries & Benefits	411,475	400,445	385,599	371,493	485,004	387,209	469,436	(15,568)	-3.2%
Supplies	0	0	0	0	0	0	1,000	1,000	**
Maintenance	9,367	17,313	18,563	15,698	19,820	19,557	19,820	0	0.0%
Utilities	5,483	6,141	6,663	23,524	24,684	23,329	23,556	(1,128)	-4.6%
Other Services	0	0	0	0	1,600	828	1,600	0	0.0%
Operating Capital	3,097	0	0	0	0	0	0	0	**
<b>Total Operating Cost</b>	<b>429,422</b>	<b>423,899</b>	<b>410,825</b>	<b>410,715</b>	<b>531,108</b>	<b>430,923</b>	<b>515,412</b>	<b>(15,696)</b>	<b>-3.0%</b>
Capital Improvements	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>429,422</b>	<b>423,899</b>	<b>410,825</b>	<b>410,715</b>	<b>531,108</b>	<b>430,923</b>	<b>515,412</b>	<b>(15,696)</b>	<b>-3.0%</b>

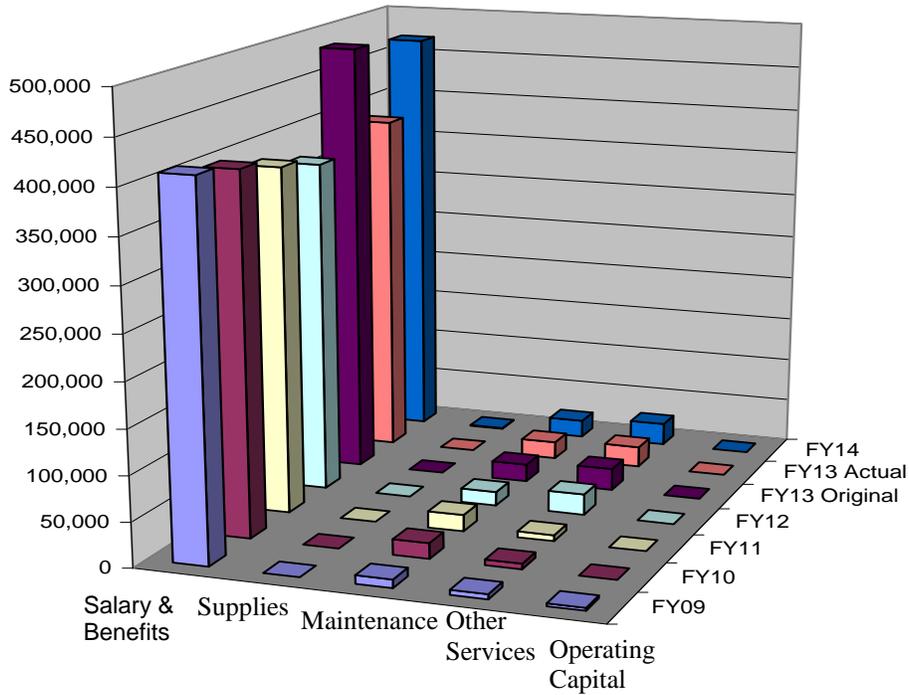
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<b>RESOURCES FOR BUDGET</b>	<b>FY14</b> <b>BUDGET</b>	<b>% Change</b> <b>From Prior</b> <b>Year</b>
Fund 11      General Fund	515,412	-2.96%
<b>Total</b>	<b>515,412</b>	

Funded Positions 11

# Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



**CHANGES FOR OPERATIONS**

		<u>AMOUNT</u>
1	Total Salary Adjustment	(20,634)
	a. Supervisory Positions (1)	1,039
	b. Administrative Staff (10)	<u>(21,673)</u>
2	Total Benefit Adjustment	5,066
3	Adjustment in Supplies and Materials	1,000
4	Decrease in Utilitie & Telephone Services	(1,128)
5	No allocation for Capital in FY14	0
 <b>TOTAL OPERATING CHANGES</b>		 <u><b>(15,696)</b></u>

## Dispatch 011-4004

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Dispatch Supervisor</i>	1	1.000	1	1.000	0	0.000
<i>Certified Dispatcher</i>	9	9.000	9	9.000	0	0.000
<i>Dispatcher Trainee</i>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>11</b>	<b>11.000</b>	<b>11</b>	<b>11.000</b>	<b>0</b>	<b>0.000</b>

Frozen Positions: DPS Dispatcher

## Goals & Objectives

1. Continue to receive a zero error rate for all NCIC and NMCIC entries
2. Continue to maintain training requirements for the required biennium NMLEA dispatch hours
3. Certify two Communication Equipment Operators through the NM Law Enforcement Academy

## FY2012/2013 Operational Highlights

- Hired two replacement Communication Equipment Operators
- Audited by the FBI CJIS Department to assure department is in compliance, which only two minor details were brought to our attention and have since been resolved

# Budget Summary

## Public Safety Department

### Division Description

The primary functions of the Alamogordo Department of Public Safety include the preservation of law and order, the prevention and detection of crime, the apprehension of offenders, and the protection of persons and property in accordance with Federal Law, State Law, and City Ordinances.

### Mission Statement

The primary mission of the Alamogordo Department of Public Safety is to provide citizens with the most professional and effective law enforcement, animal control and fire services attainable.

### Performance Measures

1. Met goal of maintaining the Violent Crime Rate below the state average (State average is 63 per 10K, Alamogordo's is 26.5 per 10K)
2. Met goal of maintaining the Property Crime Rate below the state average (State average is 588 per 10K, Alamogordo is 283 per 10K)
3. Met goal of decreasing accidents at five intersections through the City, which were:
  - ❖ Tenth and White Sands from 11 in 2010 to 10 in 2011;
  - ❖ White Sands and Panorama from 5 in 2010 to 4 in 2011;
  - ❖ 1<sup>st</sup> and Florida from 20 in 2010 to 19 in 2011;
  - ❖ Indian Wells and Washington from 9 in 2010 to 3 in 2011; and
  - ❖ 1<sup>st</sup> and New York from 12 in 2010 to 5 in 2011.
4. Total crashes on the Bypass increased from 9 in 2010 to 15 in 2011.
5. Total injuries on White Sands did decrease from 73 in 2010 to 41 in 2011.
6. Total crashes on White Sands decreased from 188 in 2010 to 186 in 2011.

# Police 011-4104

## Budget Summary

	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Actual</b>
Calls for Service (police)	24,403	23,290	22,517	21,252
Total Arrests	3,174	2,926	2,844	2,306
Felony Arrests	285	268	274	301
Drug Arrests	435	465	524	517
DWI Arrests	170	139	133	146
Traffic Accidents	1,201	1,170	943	879

### Budget Highlights

Budget appropriations for FY14 are 6.9 percent or \$406,175 more than the FY13 Original Budget. Service levels changed due to separation of fire and police services in FY13.

Due to the separation of fire and police services, the budget within salaries and benefits, supplies and utilities were adjusted because of this change as supplies and utilities were covered within the Fire Fund in FY13. Operating Capital decreased as we purchased 12 vehicles and equipment in FY13 and only approved for six vehicles in FY14. Capital Improvements increased by 127% to allow for building improvements to include replacing tile in foyer, replace door opener and upstairs access doors.

	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Salaries & Benefits	4,685,417	4,680,102	4,562,550	4,531,825	5,199,002	4,342,722	<b>5,387,475</b>	<b>188,473</b>	<b>3.6%</b>
Supplies	161,096	160,027	175,296	184,312	214,250	209,841	<b>254,874</b>	<b>40,624</b>	<b>19.0%</b>
Maintenance	49,733	43,175	43,180	64,468	66,822	50,503	<b>80,231</b>	<b>13,409</b>	<b>20.1%</b>
Utilities	60,964	70,061	27,402	30,881	47,395	30,969	<b>34,256</b>	<b>(13,139)</b>	<b>-27.7%</b>
Other Services	228,161	197,503	191,283	200,709	239,019	232,908	<b>214,285</b>	<b>(24,734)</b>	<b>-10.3%</b>
Operating Capital	145,505	79,220	184,227	172,440	147,532	272,733	<b>334,910</b>	<b>187,378</b>	<b>127.0%</b>
<b>Total Operating Cost</b>	<b>5,330,876</b>	<b>5,230,088</b>	<b>5,183,938</b>	<b>5,184,635</b>	<b>5,914,020</b>	<b>5,139,676</b>	<b>6,306,031</b>	<b>392,011</b>	<b>6.6%</b>
Capital Improvements	2,750	11,057	4,466	0	0	0	<b>14,164</b>	<b>14,164</b>	<b>**</b>
<b>Total Expenditures</b>	<b>5,333,626</b>	<b>5,241,145</b>	<b>5,188,404</b>	<b>5,184,635</b>	<b>5,914,020</b>	<b>5,139,676</b>	<b>6,320,195</b>	<b>406,175</b>	<b>6.9%</b>

\*\* One or more zero value fields

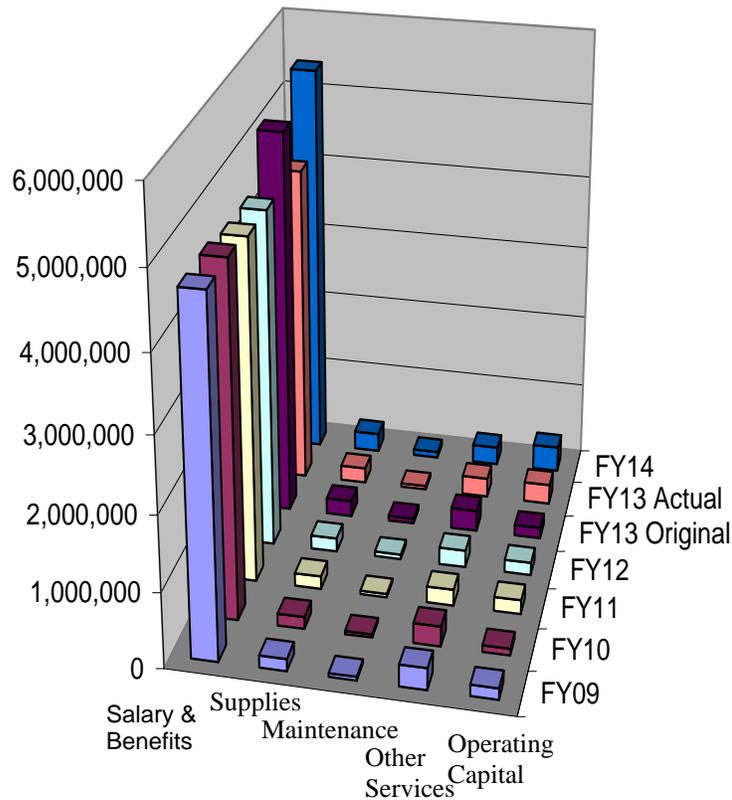
# Police 011-4104

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 11	General Fund	6,320,195	6.87%
<b>Total</b>		<b>6,320,195</b>	

Funded Positions 64

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



# Police 011-4104

## Budget Summary

CHANGES FOR OPERATIONS				AMOUNT
1	Total Salary Adjustment			2,429
a.	Supervisory Positions (17)	128,111		
b.	Administrative Staff (47)	<u>(125,682)</u>		
2	Total Benefit Adjustment			186,044
3	Adjustment of supplies & materials			40,624
4	Increase in maintenance costs			13,409
5	Adjustment of Utility charges due to Police - Fire split			(13,139)
6	Increase in Travel costs			6,200
7	Increase in Printing needs			500
8	Increase in Police Physicals			8,000
9	Decrease in Contract Serves for NEU Manager contract.			(41,700)
10	Increase in insurances costs/Police Liability Insurance			2,266
11	Capital Additions/replacements			
a.	2 Tahoe Vehicles \$52,704, 4 Police Vehicles \$152,000			187,378
b.	Building Improvements			<u>14,164</u>
<b>TOTAL OPERATING CHANGES</b>				<b><u>406,175</u></b>

Position title	FY 2013		FY2014		Difference	
	#	FTE	#	FTE	#	FTE
<b>Police Chief</b>	1	1.000	1	1.000	0	0.000
<b>DPS Administrative Manager</b>	1	1.000	1	1.000	0	0.000
<b>DPS Executive Secretary</b>	1	1.000	1	1.000	0	0.000
<b>DPS Admin Secretary</b>	2	1.000	1	1.000	-1	0.000
<b>DPS Records Clerk</b>	3	3.000	3	3.000	0	0.000
<b>DPS Captain</b>	1	1.000	2	2.000	1	1.000
<b>DPS Lieutenant</b>	3	3.000	4	4.000	1	1.000
<b>DPS Sergeant</b>	9	9.000	10	10.000	1	1.000
<b>Public Safety Officer</b>	54	54.000	47	47.000	-7	-7.000
<b>DPS/Bailiff</b>	1	1.000	1	1.000	0	0.000
<b>DPS Evidence Technician</b>	2	2.000	2	2.000	0	0.000
<b>DPS Legal Advisor</b>	1	1.000	0	0.000	-1	-1.000
<b>DPS Custodian</b>	0	0.000	1	0.500	1	0.500
<b>Totals</b>	<b>79</b>	<b>78.000</b>	<b>74</b>	<b>73.500</b>	<b>-5</b>	<b>-4.500</b>

# Budget Summary

## **Goals & Objectives**

1. Continue to maintain Violent Crime Rate below state average.
2. Continue to maintain Property Crime Rate below state average.
3. Decrease incidence of traffic crashes at five intersections.
4. Decrease incidence of traffic crash related injuries in the city.
5. Hire new Police Officers to fill current vacancies and replacements due to retirements.

## **FY2012/2013 Operational Highlights**

- Purchased replacement and additional patrol cars to build fleet for officers to have one on one vehicles
- Purchased tasers, vest covers and ERT equipment
- Replaced vacant Legal Advisor with Patrol Captain
- Investigated 155 Burglaries during 2012
- Responded to 660 Domestic Disturbance calls and 450 Assaults
- Recovered 23 Motor Vehicles
- Recovered \$185,911 in stolen property
- Conducted 11 DWI Roadblocks during 2012
- Hired new Police Chief
- Moved vacant Police Officer positions to Fire Services due to separation of services

# Budget Summary

## Public Safety Department

### Division Description

The Department of Public Safety provides services for the suppression of fire within the City, educates the public on fire prevention, performs fire inspections and assists Community Development in ensuring a fire safe community. This Department also assists Otero County and Holloman AFB Fire Departments and other departments in mutual aid response during emergencies.

### Mission Statement

The mission of the Alamogordo Department of Public Safety – Fire Services is to provide the citizens of Alamogordo with the most effective, efficient and professional fire protection available at the lowest cost possible.

### Performance Measures

- ❖ The City of Alamogordo’s fire rating is equal to or below most New Mexico communities in 2012.
- ❖ In 2012, ADPS responded to 100% of all emergency fire calls under the NFPA standard.

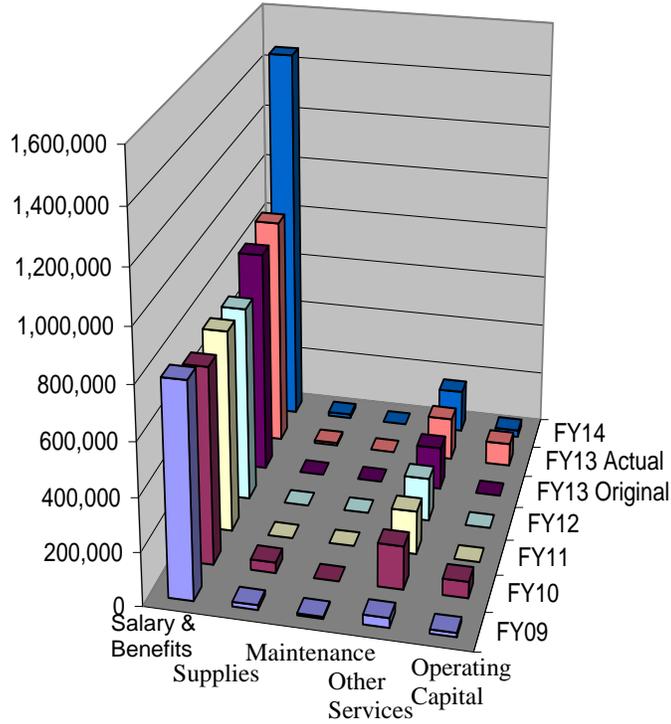
<b>Performance Measures (Based on Calendar Year)</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Actual</b>
Calls for Service	543	384	625	509
Structure Fires	15	26	28	27
Vehicle Fires	19	9	14	12
False Alarms	118	91	88	99
Traffic Accidents	127	99	106	71**

\*\*Tow companies have been assisting more with accident clean up



# Budget Summary

**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



**CHANGES FOR OPERATIONS**

		<u><b>AMOUNT</b></u>
1	Total Salary Adjustment	354,371
	a. Supervisory Positions (3)	171,898
	b. Administrative Staff (18)	<u>182,473</u>
2	Total Benefit Adjustment	253,213
3	Increase for equipment supplies	14,890
4	Capital allocated for vehicles	<u>27,000</u>

**TOTAL OPERATING CHANGES** **649,474**

## Fire 011-4204

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Fire Chief</i>	0	0.000	1	1.000	1	1.000
<i>Fire Services Commander</i>	1	1.000	1	1.000	0	0.000
<i>Fire Operations Mgr.</i>	1	1.000	1	1.000	0	0.000
<i>Fire Equipment Operator</i>	12	12.000	17	17.000	5	5.000
<i>Executive Secretary</i>	0	0.000	1	1.000	1	1.000
<b>Totals</b>	<b>14</b>	<b>14.000</b>	<b>21</b>	<b>21.000</b>	<b>7</b>	<b>7.000</b>

## Goals & Objectives

1. Maintain I.S.O. Fire rating (Insurance Service Office) at level 4 for 90% of Alamogordo and prepare for ISO inspection in FY14.
2. Ensure that response time for fire service calls is less than NFPA (National Fire Protection Association) standard of six minutes.
3. Continue long range planning for combining Fire Station #2 and Fire Station #3.
4. Continue to dedicate FEO's to public schools to promote fire safety education, career day and the every 15 minutes program.

## FY2012/2013 Operational Highlights

- The City of Alamogordo Fire Services Division submitted a photo featuring Ladder 1 at White Sands and was awarded first place and featured in the very first publication of EXPO.
- Fire Services attended the 9/11 ceremony with patrol escort up to the New Mexico Museum of Space History.
- Fire Services attended the Fire and E.M.S. Expo in Socorro, NM which featured classes on High Angle Rope Rescue, Basic Grant Writing, Fire Behavior Burns, Structural Ventilation and Firefighter Air Management.
- Instituted a class with Tristate Care Flight Emergency Helicopter Training to educate employees on emergency helicopter landings in Alamogordo.
- In March, attended training conducted by Atlas Enterprises Inc. Pyrotechnics Fireworks
- The City of Alamogordo Fire Services Division submitted a photo featuring Ladder 1 at White Sands and was awarded first place and featured in the very first publication of EXPO.
- Inspected, tested and performed maintenance on all 1,727 City fire hydrants.
- Conducted over 6,179 hours of new recruit, fire and safety maintenance training.
- Conducted 937 initial inspections and 736 follow up inspections.
- Gave 57 fire safety presentations to schools and local businesses
- Maintained and tested 25,000 feet of fire hose; 40 ground ladders; and pump tested 9 apparatus'.

# Budget Summary

## Public Safety Department

### **Division Description**

This program is a joint effort between the Alamogordo Department of Public Safety and the Alamogordo Public Schools (APS). Funding is provided by APS at 50% of total costs. The objective of the School Resource Program is to establish a spirit of community policing and to be a liaison between students, staff and law enforcement, which will ultimately reduce the number of juvenile incidences and crime.

### **Mission Statement**

The mission of the Alamogordo Department of Public Safety School Resource Program is to provide law enforcement services for the students and teachers at the secondary schools for school activities and other law enforcement related functions; resulting in a positive atmosphere in the spirit of the community-policing concept.

### **Performance Measures**

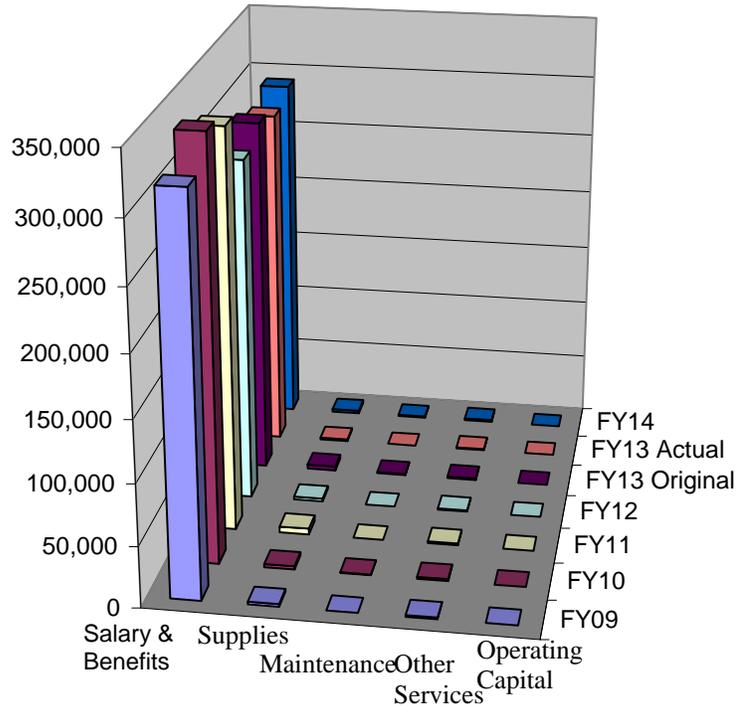
1. Conducted 11 presentations targeted at reducing juvenile crime both in the schools and at various community events.
2. Conducted Bailiff Duties for Truancy Court.
3. Attended Teen Court meetings
4. Conducted twenty seven after school events to include: Basketball games, football games and dances.
5. Conducted ten (10) car seat clinics.
6. Attended 497 parent meetings



# A.P.S. Resource Program 011-4704

## Budget Summary

### TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



#### CHANGES FOR OPERATIONS

			<u>AMOUNT</u>
1	Total Salary Adjustment		3,285
	a. Supervisory Positions (0)	0	
	b. Administrative Staff (4)	<u>3,285</u>	
2	Total Benefit Adjustment		(6,251)
3	Increase in Fuel Costs		(1,000)
4	Increase in Insurance Costs		323
5	No new capital allocated		0

#### TOTAL OPERATING CHANGES

(3,643)

Position title	FY 2013		FY2014		Difference	
	#	FTE	#	FTE	#	FTE
Public Safety Officer	4	4.000	4	4.000	0	0.000

# Budget Summary

### Goals & Objectives

1. Continue Officers maintaining monthly car seat clinics and community events for Safer NM grant and instructing the DARE program in all elementary schools in the Alamogordo Public School system.
2. Maintain high visibility around the High School and Middle Schools. SROs maintained a high level of visibility in and around their respective schools and have SROs monitor bus activities and traffic before and after school.
3. Target juvenile crime related areas between education and enforcement.
4. Continue involving other law enforcement personnel in student and school related activities.
5. Insure SROs actively participate and coordinate with Criminal Investigations on all high profile crimes involving the school system to insure their expertise is utilized to assist in the solving of these crimes
6. Continue involvement in Teen Court and Truancy Court. This is where the SRO's interact with the kids and discuss their violations, possible consequences and make better choices.

### FY2012/2013 Operational Highlights

1. Conducted Health Fair with Otero County Health Office where fingerprinting and car seat checks were conducted.
2. Assisted in the coordination of the Take Back the Night Rally (held in April) to raise awareness of juvenile sexual assault.
3. Assisted in Every Fifteen Minutes Program (held in April) to raise awareness of alcohol related deaths among under-age drinkers.

# Budget Summary

## Division Description

The GIS Division supports all City mapping functions. This division maintains several infrastructure, land use, and addressing map layers for use in map making, general planning and problem solving. The GIS division also processes requests for property and infrastructure data from all City offices and the public.

## Mission Statement

Develop and provide support for the use of GIS and related technologies to more effectively and efficiently address problems, develop plans, and manage infrastructure resources for the City of Alamogordo; to provide easily understood information and mapping to assist all departments in accomplishing their mission.

## Performance Measures

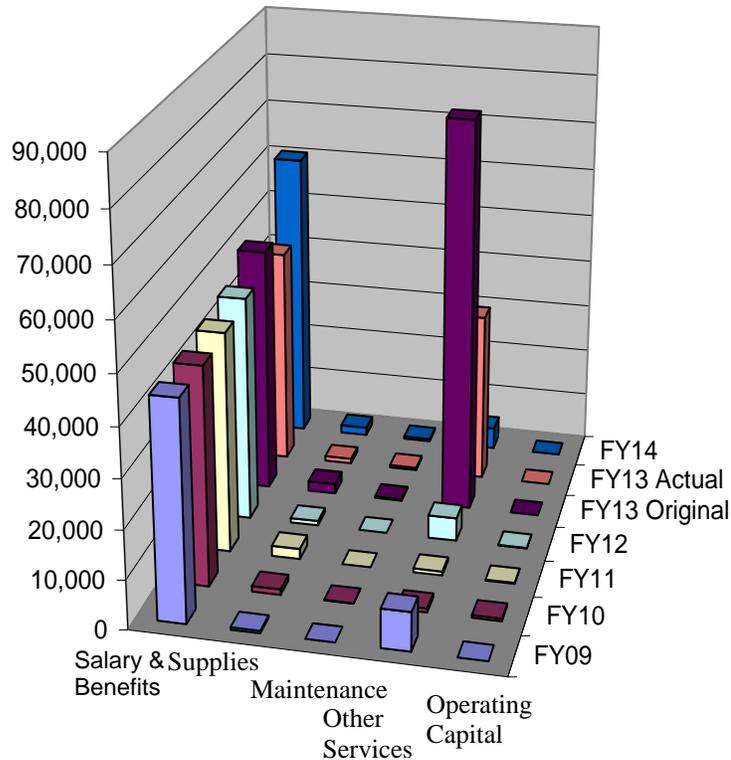
Work / Performance Measures	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Estimate
Works with City Engineer to provide GPS elevations for Engineering Projects	7	3	3	5
Collect GIS Data on Utility Projects	6	3	5	5
Incorporates Property Features into GIS Database	59	32	150	100
Incorporates Infrastructure *Features into GIS Database	1674	66	286	250
Facilitates scanning of paper plans & plats into electronic format		153	936	400

\*Features are Streets, Sanitary Sewer Manholes, Water Valves & Fire Hydrants



# Budget Summary

**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



**CHANGES FOR OPERATIONS**

**AMOUNT**

1	Total Salary Adjustment		870
	a. Supervisory Positions (0)	0	
	b. Administrative Staff (1)	<u>870</u>	
2	Total Benefit Adjustment		8,946
3	Decrease in Supplies & Materials		(423)
4	Increase in Fleet Commercial Parts for aging vehicle		200
5	Decrease In Telephone costs		(842)
6	Decrease in Travel needs and required Membership and Dues.		(500)
7	Increase in Equipment Rental/Lease		10
8	Contract Services decreased, project completed		(75,000)
9	No new capital allocated		<u>0</u>

**TOTAL OPERATING CHANGES**

**(66,739)**

## GIS/Land Management 011-5405

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
GIS Technician	1	1.000	1	1.000	0	0.000

### Goals & Objectives

1. Continue progress in mapping City infrastructure to include acceptably geo-referenced water and sewer lines.
2. Continue scanning infrastructure plans and as-builds.
3. Train users of GPS rover units and develop data collection procedure for City projects.
4. Continue progress in mapping and populating table of City-owned easement layer.
5. Continue progress in mapping and populating table of City-owned property layer.

### FY2012/2013 Operational Highlights

- Made significant progress in mapping city infrastructure including substantial completion of mapping surface point data.
- Scanned 936 pages of infrastructure plans and linked plans to GIS infrastructure layers.
- Linked 585 scanned deeds to GIS property layers.

# Internal Service Fund 012-0000

## Budget Summary

### Department Description

This fund was established to account for the financing activities of goods and services provided by service departments of the City to other departments within the City. The fund also accounts for all the Risk Management associated with City operations.

### INTERNAL SERVICE COMPARATIVE BUDGET STATEMENT

	FY09 ACTUALS	FY10 ACTUALS	FY11 ACTUALS	FY12 ACTUALS	FY13 ACTUALS	FY14 BUDGET
<b>Beginning Cash Fund Balance</b>	<b>171,138</b>	<b>494,993</b>	<b>417,099</b>	<b>345,870</b>	<b>169,001</b>	<b>325,853</b>
<b>Revenues</b>						
User Fees	64,936	60,777	68,774	70,816	73,298	85,000
Miscellaneous Revenue	224,370	191,016	186,151	196,242	198,777	245,171
Grants	0	0	128	-16	0	0
Investment Income	1,069	1,725	3,821	677	352	414
<b>Total Revenues</b>	<b>290,375</b>	<b>253,518</b>	<b>258,874</b>	<b>267,719</b>	<b>272,427</b>	<b>330,585</b>
<b>Other Financing Sources</b>						
Transfers In	2,323,212	2,269,281	2,248,921	2,212,477	2,729,471	3,022,853
<b>Total Other Financing Sources</b>	<b>2,323,212</b>	<b>2,269,281</b>	<b>2,248,921</b>	<b>2,212,477</b>	<b>2,729,471</b>	<b>3,022,853</b>
<b>Total Revenues &amp; Other Financing</b>	<b>2,613,587</b>	<b>2,522,799</b>	<b>2,507,795</b>	<b>2,480,196</b>	<b>3,001,898</b>	<b>3,353,438</b>
<b>Expenditures</b>						
Fleet Management	232,122	217,633	220,911	225,216	261,813	267,318
Procurement	170,851	167,702	188,910	167,567	188,525	215,154
Human Resources	244,493	215,335	188,914	146,992	236,124	318,776
Non-Departmental	230,277	183,590	176,928	184,488	231,739	254,985
Facility Maintenance	568,715	870,242	830,600	849,668	854,136	833,722
MIS/Computer Center	540,753	613,136	662,401	759,480	780,891	1,124,712
Fleet Maintenance	302,520	333,055	310,359	323,654	291,818	498,932
<b>Total Expenditures</b>	<b>2,289,731</b>	<b>2,600,693</b>	<b>2,579,023</b>	<b>2,657,065</b>	<b>2,845,046</b>	<b>3,513,599</b>
<b>Other Financing Uses</b>						
Transfers Out	0	0	0	0	0	0
<b>Total Other Financing Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures &amp; Other Finance Uses</b>	<b>2,289,731</b>	<b>2,600,693</b>	<b>2,579,023</b>	<b>2,657,065</b>	<b>2,845,046</b>	<b>3,513,599</b>
<b>Net Change in Fund Balance</b>	<b>323,855</b>	<b>(77,894)</b>	<b>(71,229)</b>	<b>(176,869)</b>	<b>156,852</b>	<b>(160,161)</b>
<b>Ending Cash Fund Balance</b>	<b>494,993</b>	<b>417,099</b>	<b>345,870</b>	<b>169,001</b>	<b>325,853</b>	<b>165,692</b>

## Internal Service Fund 012-0000

# Budget Summary

## INTERNAL SERVICES ALLOCATION SUMMARY

The Internal Service Fund is established to provide financing for activities of services provided in-house by the using department. The City currently provides central services for personnel, safety, fleet, management information systems, and facility maintenance. In addition, the primary insurance for liability and auto and other insurance protection provided for all functions is recorded within the Internal Service Fund. These services are rendered to other departments of the city on a cost-reimbursement basis. Below is an explanation of how the cost-reimbursement is established for each service provided.

**Fleet Management** division charges each user the actual cost of fuels and insurance. An allocation based on the number of vehicles per department and their MRU (maintenance repair unit) rating is charged to those departments for preventive maintenance required for the upkeep of the city fleet.

**Facility Maintenance** allocations are based upon the percentage of time determined to service each function of facility maintenance activities. These activities included DPS, Electrical Maintenance, Heating & Cooling, Plumbing, Pool Maintenance, and Traffic Light Maintenance. Various methods were utilized to determine the allocation cost – time spent, square footage of buildings maintained or direct costs to users.

**Purchasing Division** - Operational costs, excluding salaries & benefits, for each division are calculated as a percentage of the total city operations. This percentage is then applied to the operational budget of the purchasing division to determine the allocation amount for each division. All divisions must utilize the purchasing division to process requisitions to spend budgeted operational monies.

**MIS (Management Information Systems)** operations are allocated by the total number of computer-related items utilized by each division and assessed a percentage of the total items. The MIS operational budget is then allocated to users based upon this percentage of computer-related items.

The **Human Resource Division** allocation is based upon the total staffing in each division as a percentage of the total employees, which is applied to the operational costs of the Personnel Division.

The **Human Resource Safety Division** allocation identifies the worker's compensation liability rate per staff member. A percentage of totals are calculated and this percentage is applied to the operational costs of the Safety Division.

# Internal Service Fund 012-0000

## Budget Summary

### FUND REVENUE SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Revenues</b>									
Non-Divisional	167,880	201,312	196,639	197,639	213,232	199,599	244,782	31,550	14.8%
Procurement	10,547	9,721	16,511	17,541	24,131	18,466	20,327	(3,804)	-15.8%
Human Resources/Safety	20,300	12,584	10,875	7,625	16,041	14,410	18,209	2,168	13.5%
Facility Maintenance	14,571	14,209	17,734	17,669	12,556	7,778	9,710	(2,846)	-22.7%
MIS	18,764	16,165	11,726	21,778	24,991	28,807	28,472	3,481	13.9%
Fleet Maintenance	6,263	5,477	5,545	5,467	5,630	3,367	9,085	3,455	61.4%
<b>Total Revenues</b>	<b>238,325</b>	<b>259,468</b>	<b>259,030</b>	<b>267,719</b>	<b>296,581</b>	<b>272,427</b>	<b>330,585</b>	<b>34,004</b>	<b>11.5%</b>

### FUND EXPENDITURE SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Expenditures</b>									
Non Departmental	232,122	217,633	220,911	225,216	235,051	261,813	267,318	32,267	13.7%
Procurement	170,851	167,702	188,910	167,567	234,633	188,525	215,154	(19,479)	-8.3%
Human Resources/Safety	244,493	215,335	188,914	146,992	274,620	236,124	318,776	44,156	16.1%
Insurance Premiums	230,277	183,590	176,928	184,488	254,758	231,739	254,985	227	0.1%
Facility Maintenance	568,715	870,242	830,600	849,668	880,031	854,136	833,722	(46,309)	-5.3%
MIS	540,753	613,136	662,401	759,480	1,147,500	780,891	1,124,712	(22,788)	-2.0%
Fleet Maintenance	303,532	330,391	311,476	323,654	402,763	291,818	498,932	96,169	23.9%
<b>Total Expenditures</b>	<b>2,290,743</b>	<b>2,598,029</b>	<b>2,580,140</b>	<b>2,657,065</b>	<b>3,429,356</b>	<b>2,845,046</b>	<b>3,513,599</b>	<b>84,243</b>	<b>2.5%</b>

\*\* One or more zero value fields

# Internal Service Fund 012-0000

## Budget Summary

### FUND TRANSFER SUMMARY

	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>BUDGET SUMMARY</b>									
<i>Transfers</i>									
Transfers In									
(11) Gen Operating	1,166,477	1,114,425	1,009,384	964,840	1,512,008	1,327,952	1,431,956	(80,052)	-5.3%
(15) Corrections	6,186	6,217	4,819	4,042	4,996	3,555	4,119	(877)	-17.6%
(16) Lodger's	4,007	3,971	4,464	4,265	6,502	4,660	5,485	(1,017)	-15.6%
(19) Court Automation	20,342	18,702	19,733	18,381	21,959	23,217	24,195	2,236	10.2%
(20) Lodger's Tax	24,099	26,161	24,660	25,594	31,021	28,247	30,794	(227)	-0.7%
(27) Corrections	6,441	4,844	4,595	3,641	5,923	5,365	6,113	190	3.2%
(32) Leisure Services	437,024	432,502	409,980	382,207	470,696	457,618	495,232	24,536	5.2%
(37) State Hwy Cleanup	2,832	2,339	1,744	1,300	2,235	1,787	1,535	(700)	-31.3%
(44) Transportation	192,946	187,612	243,140	153,848	163,814	145,583	158,534	(5,280)	-3.2%
(63) Engineering	35,618	35,560	33,514	26,377	32,250	28,218	28,494	(3,756)	-11.6%
(65) Building Codes	43,632	22,046	22,843	19,094	12,359	12,362	14,893	2,534	20.5%
(69) '94 GRT	0	0	0	34,199	250,000	150,000	237,040	(12,960)	-5.2%
(71) ASC	101,404	95,903	93,683	86,815	105,074	103,462	112,440	7,366	7.0%
(74) Senior Gift	546	549	1,025	0	528	353	674	146	27.7%
(75) RSVP	12,748	10,921	11,695	11,728	15,112	14,989	16,249	1,137	7.5%
(81) Water/Sewer	220,490	191,185	262,839	339,807	267,096	265,529	300,902	33,806	12.7%
(86) Solid Waste	22,189	20,137	16,283	17,374	21,468	25,852	30,019	8,551	39.8%
(88) Bonito Lake	22,769	25,971	23,914	23,901	27,688	23,930	0	(27,688)	-100%
(90) Golf Course	62,805	63,740	51,643	55,130	75,671	61,167	74,643	(1,028)	-1.4%
(91) Airport	42,351	45,178	39,256	39,934	45,195	45,625	49,536	4,341	9.6%
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>2,424,906</b>	<b>2,307,963</b>	<b>2,279,214</b>	<b>2,212,477</b>	<b>3,071,595</b>	<b>2,729,471</b>	<b>3,022,853</b>	<b>(48,742)</b>	<b>-1.6%</b>

# Budget Summary

Finance Department

## Division Description

The Purchasing Division functions and activities fall under the affairs to be managed by the Finance Department. This division is responsible for reviewing and ensuring compliance with the Purchasing Ordinance, to maintain integrity, and provide purchasing assistance to all City departments and divisions. The Purchasing Division also ensures that all quotes, purchases, IFB's, and RFP's are awarded according to the Purchasing Ordinance and the State Procurement Code. In addition, the Purchasing Department oversees: the Central Receiving warehouse, which oversees the large inventory of stocked supplies; and the Accounts Payable section which processes invoices, checks requests, and ensures timely payments to vendors.

The Purchasing Division is solely responsible for the sale of surplus fixed assets and unclaimed personal property. The Purchasing Manager is required to oversee and sign off on the destruction of items deemed to be in an obsolete or unusable condition.

## Mission Statement

To provide efficient Customer and Procurement Services for the City while ensuring compliance with the City's Public Purchasing Ordinance and State Procurement Code Regulations.

## Performance Measures

<i><b>Performance Measures</b></i>	<i><b>FY 11 Actual</b></i>	<i><b>FY 12 Actual</b></i>	<i><b>FY 13 Actual</b></i>	<i><b>FY 14 Estimate</b></i>
Number of Purchase Orders Processed	2638	2335	2433	2500
Number of IFB's RFP's , and quotes processed and awarded	55	58	60	58
Payments made within 30 days of invoice date.	95.59%	94.64%	98.00%	93.65%

## Purchasing 012-1602

# Budget Summary

### Budget Highlights

Proposed appropriations for FY14 are (8.3) percent or (\$19,479) lower than the FY13 Actual Budget. Salaries & Benefits are (7.7) percent or (\$14,094) lower due to change in employees. The department experienced a turnover of employees and has operated with 1 to 2 vacant positions for the majority of FY13. The proposed appropriation for maintenance is (57.9) percent lower due to the repairs for the Forklift which was completed during FY13. The Purchasing Division did not request any Capital Improvement appropriations for FY14. The \$25,000 appropriation from FY13 is being used to replace the Quonset hut, which has been demolished, with a storage building for the effluent pipe storage and a storage building to replace the building for pool chemicals, which has erosion from chemical fumes.

	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Salaries & Benefits	145,655	148,935	163,685	135,402	183,636	143,521	169,542	(14,094)	-7.7%
Supplies	6,979	5,228	5,210	4,972	6,030	5,366	5,730	(300)	-5.0%
Maintenance	1,035	516	532	606	2,850	2,303	1,200	(1,650)	-57.9%
Utilities	2,284	1,805	1,537	1,201	1,526	1,138	1,302	(224)	-14.7%
Other Services	6,057	10,250	17,946	9,363	15,591	32,436	16,141	550	3.5%
Operating Capital	8,841	968	0	0	0	3,090	0	0	**
<b>Total Operating Cost</b>	<b>170,851</b>	<b>167,702</b>	<b>188,910</b>	<b>151,544</b>	<b>209,633</b>	<b>187,854</b>	<b>193,915</b>	<b>(15,718)</b>	<b>-7.5%</b>
Capital Improvement	0	0	0	16,023	25,000	671	21,239	(3,761)	-15.0%
<b>Total Expenditures</b>	<b>170,851</b>	<b>167,702</b>	<b>188,910</b>	<b>167,567</b>	<b>234,633</b>	<b>188,525</b>	<b>215,154</b>	<b>(19,479)</b>	<b>-8.3%</b>

\*\* One or more zero value fields

## Purchasing 012-1602

# Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	47,003	17.40%
Fund 15	Corrections	4,119	10.46%
Fund 16	Lodger's Tax-Promotions	5,295	10.47%
Fund 19	Court Automation	602	10.46%
Fund 20	Lodger's Tax-City	5,004	10.46%
Fund 27	Municipal Court	877	10.45%
Fund 32	Community Services	21,080	10.47%
Fund 37	State Highway Fund	495	10.49%
Fund 44	Transportation	15,566	10.48%
Fund 63	Public Works/Engineering	533	10.35%
Fund 65	Building Codes	213	10.36%
Fund 69	1994 Gross Receipts	21,239	3065.3%
Fund 71	Alamo Senior Center	8,147	10.47%
Fund 74	Alamo Senior Center Gift Fund	674	10.5%
Fund 75	Retired Senior Volunteer Program	3,523	10.47%
Fund 81	Water/Sewer Operating	30,489	10.47%
Fund 86	Solid Waste	4,511	10.48%
Fund 88	Bonito Lake	0	-100.00%
Fund 90	Golf Course	26,367	10.47%
Fund 91	Airport	2,272	10.51%
Fund 94	Landfill	10,915	-11.89%
Fund 901/903	Public Housing	9,412	10.47%
	<b>Total</b>	<b>218,336</b>	<b>3159.07%</b>

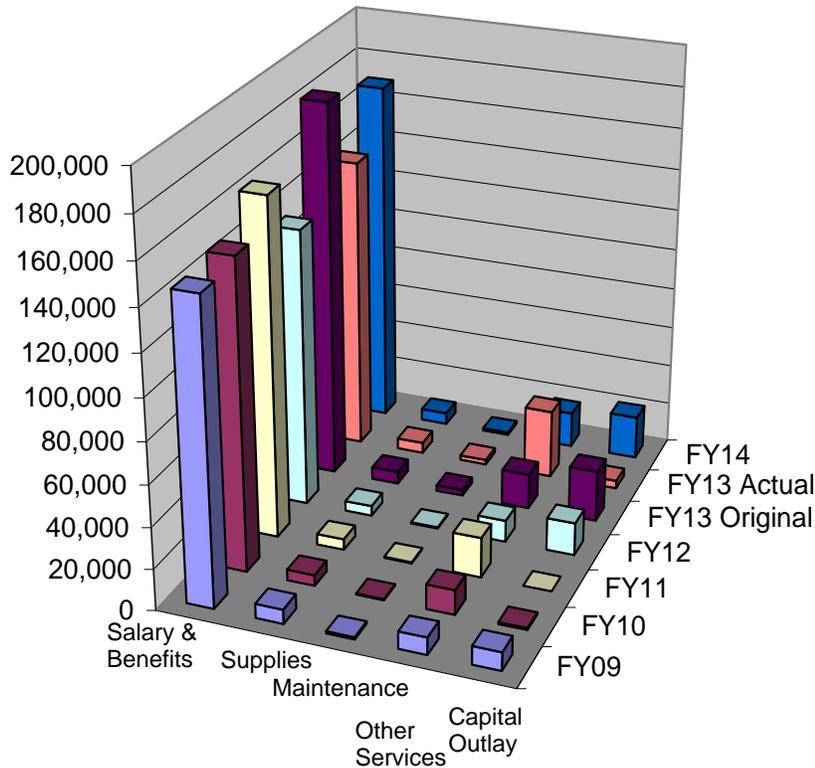
Funded Positions

6

# Purchasing 012-1602

## Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	6,500
	a. Supervisory Positions (1)	3,231
	b. Administrative Staff (5)	<u>3,269</u>
2	Total Benefit Adjustment	(20,594)
3	Increase in Supplies and Materials	(300)
4	Decrease in Fleet Comm Parts for 2 Forklift	(1,650)
5	Adjustment of telephone costs & Utilities	(224)
6	Increase in Training & Travel for new employees	550
7	No new Capital Allocated	(3,761)

### TOTAL OPERATING CHANGES

(19,479)

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Procurement Manager</b>	1	0.850	1	0.850	0	0.000
<b>Procurement Specialist</b>	1	1.000	1	1.000	0	0.000
<b>Inventory Administrator</b>	1	0.100	1	0.100	0	0.000
<b>Central Receiving Attendant</b>	1	0.100	1	0.100	0	0.000
<b>Accounts Payable Specialist</b>	2	2.000	2	2.000	0	0.000
<b>Totals</b>	<b>6</b>	<b>4.050</b>	<b>6</b>	<b>4.050</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

1. To continue to utilize electronic media to dispose of surplus fixed assets and unclaimed property.
2. To provide all City Departments with accurate and up to date training in accordance with the City Public Purchasing Ordinance and the State Procurement Code.
3. To continue the training of the Purchasing staff through NMPPA conference, in order to ensure staff is up to date on any new procurement policies and State Statues. This in anticipation of getting closer to achieving the goal of Centralized Purchasing.

## FY2012/2013 Operational Highlights

- ◆ Purchasing efficiently and effectively achieved their two thru-put benchmarks (purchase orders processed; IFB's, RFP's and quotes processed/awarded) and the performance measure of processing at least 90 percent of payments within 30 days).
- ◆ Purchasing was successful in the disposal of the City's surplus fixed assets and unclaimed property through electronic media and has received revenue totaling \$18,236.13 from this activity during FY13.

# Budget Summary

## Administration Department

### Department Description

Once referred to as “Personnel”, the role and functions of Human Resources have rapidly expanded, partly in response to regulatory requirements affecting employers---to include such responsibilities as equal employment opportunity programs, health and safety efforts, labor relations, more complex and variable benefits programs, specialized training and development, and a range of organizational development, and career planning programs that had not been considered essential in simpler times.

The HR management strategic role emphasizes that the employees are the most valuable resources and they represent a significant investment in the organization. The operational role of HR management is administrative and tactical in nature; ensuring that there is compliance with city policies, equal employment opportunity and other employment laws and regulations.

### Mission Statement

As a strategic partner with city departments, the Human Resources Department seeks to provide our customers with a full range of professional quality services in a timely and cost efficient manner.

We will actively attract, retain, develop and ensure that each individual has an equal opportunity to succeed in the organization.

# Budget Summary

## Performance Measures

<i>Performance Measures</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Estimate</i>	<i>FY 13/14 Estimate</i>
% of employees meeting safety training requirement	88%	81%	81%	83%
% of regular employees who resigned for other employment	10.0%	13.5%	8%	7%
Workers Compensation Experience Modifier	80%	104%	129%	154%
Percentage of new hires terminated during introductory period	1.0%	6%	11%	5%

## Budget Highlights

For Fiscal Year 2013-2014, the Human Resources staffing level will remain the same as FY2013. The following chart indicates an increase in salaries and benefits when comparing FY13 original expense to FY14 budget. In reality, the total FY14 salaries and benefits expense has increased by \$29,868 over the FY13 Original. The increase in FY14 salaries and benefits expense compared to FY13 is partially due to acting pay expenses required during the recruitment of an HR Manager in FY2013; and the FY13 projected salaries and benefits expense is low due to several vacancies early in the year. Staffing levels are expected to remain neutral in FY14; although the departmental overtime budget was eliminated due to a change in exempt status for the HR Generalists.

In FY13, funds were moved from Personnel Service Costs to our Office Supplies for the purchase of a new copier. The credit in Office Supplies reflects this transaction; the difference is for the annual maintenance agreement. A new line for In-Service Training was requested to provide management and safety training in the amount of \$10,000 for FY2014. Human Resources has also set aside \$5,000 to continue an Awards and Recognition Program for City employees.

# Human Resources 012-1701

## Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Salaries & Benefits	192,796	154,845	148,998	117,845	234,643	200,797	264,511	29,868	12.7%
Supplies	3,744	3,652	5,600	2,672	3,500	6,500	4,000	500	14.3%
Maintenance	400	76	0	0	50	886	1,450	1,400	2800.0%
Utilities	2,626	2,266	2,197	1,589	2,363	1,531	1,815	(548)	-23.2%
Other Services	44,927	36,761	32,119	24,886	34,064	26,410	45,294	11,230	33.0%
Operating Capital	0	17,735	0	0	0	0	1,706	1,706	**
<b>Total Operating Cost</b>	<b>244,493</b>	<b>215,335</b>	<b>188,914</b>	<b>146,992</b>	<b>274,620</b>	<b>236,124</b>	<b>318,776</b>	<b>44,156</b>	<b>16.1%</b>
Capital Improvements	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>244,493</b>	<b>215,335</b>	<b>188,914</b>	<b>146,992</b>	<b>274,620</b>	<b>236,124</b>	<b>318,776</b>	<b>44,156</b>	<b>16.1%</b>

\*\* One or more zero value fields

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	142,514	3.28%
Fund 16	Lodger's Tax-Promotions	190	-2.06%
Fund 20	Lodger's Tax-City	2,475	15.33%
Fund 27	Municipal Court	5,236	-8.03%
Fund 32	Community Services	56,283	1.48%
Fund 37	Highway Fund	1,040	-35.80%
Fund 44	Transportation	17,603	5.18%
Fund 63	Public Works/Engineering	2,705	-22.74%
Fund 65	Building Codes	1,608	-1.53%
Fund 71	Alamo Senior Center	15,464	-2.96%
Fund 75	Retired Senior Volunteer Program	2,286	-1.89%
Fund 81	Water/Sewer Operating	43,095	21.17%
Fund 86	Solid Waste	4,932	12.37%
Fund 88	Bonito Lake	0	-100.00%
Fund 90	Golf Course	7,741	-4.66%
Fund 91	Airport	1,444	-13.64%
Fund 94	Landfill	8,240	12.69%
Fund 901/903	Public Housing	9,969	-2.60%
	<b>Total</b>	<b>322,825</b>	<b>-124.38%</b>

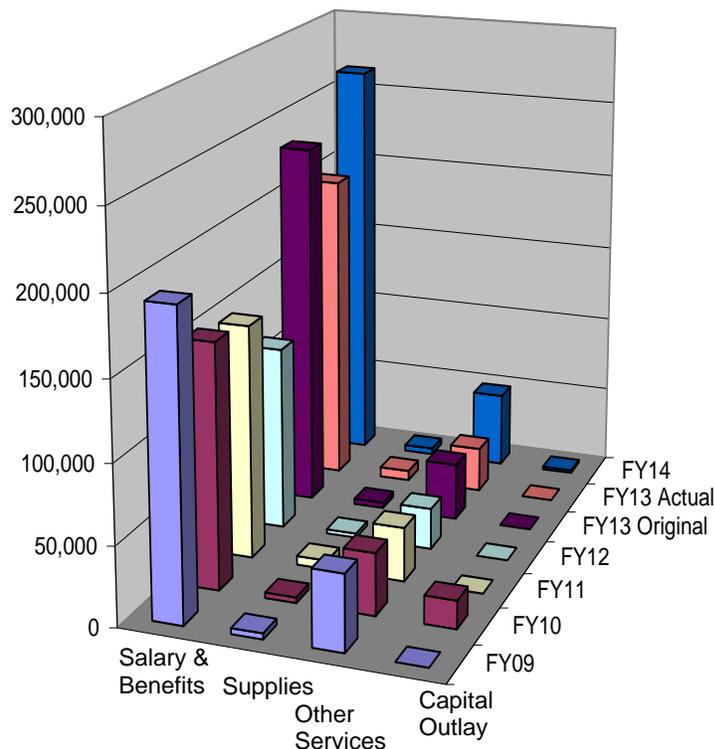
Funded Positions

5

# Human Resources 012-1701

## Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

			<u>AMOUNT</u>
1	Total Salary Adjustment		38,102
	a.	Supervisory Positions (1)	6,731
	b.	Administrative Staff (4)	<u>31,371</u>
2	Total Benefit Adjustment		(8,234)
3	Increase in supplies and materials		500
4	Adjustment of telephone costs		(548)
5	Increase in Fleet Commercial Parts		1,400
6	Increase in Advertising for employees		1,000
7	Increase in Membership Dues		230
8	Increase in In-Service Training		10,000
9	Capital Additions/replacements		
	a.	Evolis ID Card Printer	1,706
		<b>TOTAL OPERATING CHANGES</b>	<u><u>44,156</u></u>

# Human Resources 012-1701

## Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Administrative Assistant</i>	1	0.800	1	0.800	0	0.000
<i>Human Resource/Risk Mgmt. Generalists</i>	3	3.000	3	3.000	0	0.000
<i>Human Resource Manager</i>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>5</b>	<b>4.800</b>	<b>5</b>	<b>4.800</b>	<b>0</b>	<b>0.000</b>

### Goals & Objectives

1. Provide and educate employees about training opportunities to develop City's workforce skills to improve performance and safety.
2. Update policies and procedures to improve cohesiveness and continuity between departments and within the City of Alamogordo as a whole.
3. Assist departments in recruiting and retaining qualified employees within the means provided by the City Commission; reduce the percentage of employee's resigning for other employment by at least 1%.
4. Provide a multitude of safety training opportunities for employees to become more knowledgeable in a variety of areas while making their work environment a safer place; reduce the workers comp experience rating below 130% for FY15 by evaluating the last 4 years run loss in claims, and identifying and addressing problem areas.
5. Educate supervisors in management practices to provide a better work environment.
6. Changes in seasonal recruitment processes have been made in efforts of reducing unemployment costs and therefore, maximizing the use of available funds.

### FY2012/2013 Operational Highlights

- Participated in audits of personnel practices and policies; codified and updated several internal policies and practices as a result of the audits;
- Updated the Personnel Grade/Step Table to reflect updated salary ranges and staffing levels;
- Recruited more than 100 new hires to include 14 new positions created by the resumption of operations over the Water Plant and Wastewater Plant;
- Filled the HR Manager position in August 2012, and re-organized the HR staffing levels to three (3) Full-Time HR Generalists and one (1) Part-Time Administrative Assistant;
- One of the HR Generalist positions is now being housed at the DPS building to facilitate HR services for the Department of Public Safety managers and staff;
- Performed measurements on a number of positions, updating the status of several with regard to salary range and FLSA exempt status;

# Budget Summary

## **FY2012/2013 Operational Highlights Cont.**

- Participated in negotiations with both employee unions, updating their contracts after several MOU agreements over the past few years;
- Organized and held an employee recognition and award banquet in May 2013; presented over 170 employee's with service awards earned for the period of 2008 through 2012;
- Brought the current personnel files up to date, and archived the files of inactive employees since 2007;
- Made concerted efforts in rebuilding camaraderie and cooperation with several outside agencies;
- Completed the Safety Training logs for NMSIF including assisting City employees in fulfilling their required safety training hours by offering classes, as well as increasing learning opportunities throughout the City functions;
- Provided a multitude of safety training classes and opportunities to assist supervisors and employees in how to make their work environment a safer and more enjoyable place to work; and
- Assisted OSHA representatives in completing a compliance audit within all departments to ensure that all are in compliance with the proper standards and procedures; resolved all findings herein, avoiding fines in excess of \$15,000.

# Insurance – Non-Departmental 012-2400

## Budget Summary

Finance Department

### Program Description

This program is within the Internal Service Fund and accounts for City insurance expenditures, except for fleet insurance (Fund 12) and claims paid from the self-insured fund (Fund 96). This program falls within the affairs to be managed by the Finance Department.

	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Actual</i>	<i>FY11/12</i> <i>Actual</i>	<i>FY12/13</i> <i>Original</i> <i>Budget</i>	<i>FY12/13</i> <i>Actual</i>	<i>FY13/14</i> <i>Budget</i>	<i>FY14 Dollar</i> <i>Diff From</i> <i>FY13</i> <i>Original</i>	<i>Percent</i> <i>Change</i>
<b>BUDGET SUMMARY</b>									
General Liability	67,012	50,511	45,198	50,817	73,359	66,701	73,359	6,658	10.0%
Errors & Omissions	149,499	118,413	117,564	119,347	164,824	149,500	164,824	15,324	10.3%
Commercial Property	11,265	11,265	11,265	11,410	11,829	11,862	12,456	594	5.0%
Honesty Blanket Bond	2,036	2,036	2,036	2,036	2,138	2,036	2,138	102	5.0%
Public Official's Bond	0	850	350	350	2,000	1,100	1,600	500	45.5%
Commission Insurance	80	80	80	80	84	80	84	4	5.0%
Fuel Tank Insurance	385	435	435	448	524	460	524	64	13.9%
<b>Total Expenditures</b>	<b>230,277</b>	<b>183,590</b>	<b>176,928</b>	<b>184,488</b>	<b>254,758</b>	<b>231,739</b>	<b>254,985</b>	<b>23,246</b>	<b>10.0%</b>

<b>RESOURCES FOR BUDGET</b>	<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11      General Fund	254,985	0.09%
<b>Total</b>	<b>254,985</b>	<b>0.09%</b>

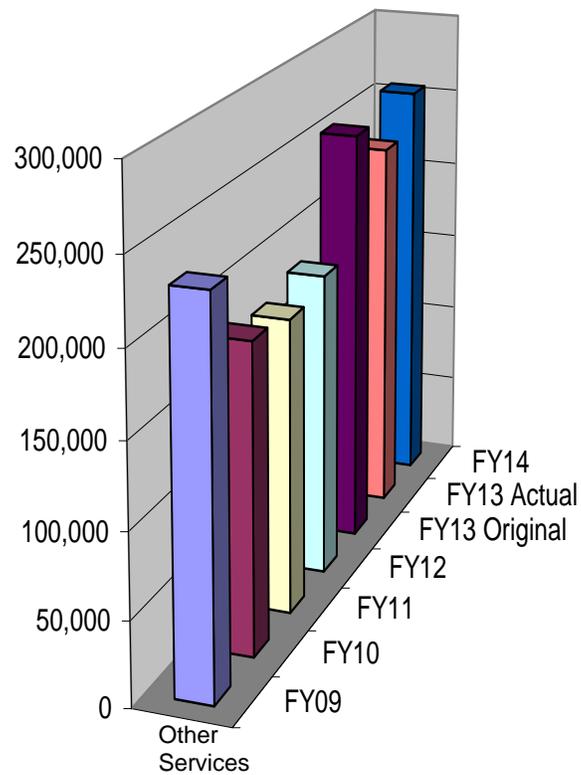
Funded Positions      0

<b>CHANGES FOR OPERATIONS</b>	<b>AMOUNT</b>
1      Realignment of insurance costs	23,246

# Insurance – Non-departmental 012-2400

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

Public Works Department

## Division Description

The Facility Maintenance Department's fundamental role is providing quality repairs and maintenance services to City owned facilities including permanent building structures, traffic lights, alarm systems, radio and telephone. Minor maintenance and repair services include structural, mechanical and electrical services, carpentry, plumbing, painting, heating and cooling repairs and maintenance.

## Mission Statement

Our mission is to provide a professional service to all city departments and their employees, as well as the citizens of Alamogordo by maintaining all city owned equipment and buildings to the best of our ability. To accomplish this, we will strive to maintain a highly professional and knowledgeable staff.

## Performance Measures

<i>Performance Measures</i>	<i>FY009/10 Actual</i>	<i>FY 10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Estimated</i>
Number of Work Orders Completed	2,305	2,148	2,072	2,300
Number of Preventative Maintenance Work Orders Completed	352	352	352	352
Percent of Work Orders Completed	98	99	99	99
Work Orders exceeding 40 Hrs. Labor	10	14	15	12

## Facility Maintenance 012-3303

# Budget Summary

### Budget Highlights

Budget appropriations for FY14 are (5.3) percent or (\$46,309) lower than the FY13 Original Budget.

The budget for salaries and benefits has increased 5.4 percent or 24,160 due to change in employees. The City implemented a 1.5 percent cost of living wage increase for FY14. Operating Capital decreased due to the purchase of a Truck with Aerial Lift Platform and Electrician Utility ¾ Ton Truck in FY13. No new capital was allocated for FY14.

	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Actual</i>	<i>FY11/12</i> <i>Actual</i>	<i>FY12/13</i> <i>Original</i>	<i>FY12/13</i> <i>Actual</i>	<i>FY13/14</i> <i>Budget</i>	<i>FY14 Dollar</i> <i>Diff From</i> <i>FY13</i> <i>Original</i>	<i>Percent</i> <i>Change</i>
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Salaries & Benefits	435,940	450,907	467,693	460,462	449,391	437,609	473,551	24,160	5.4%
Supplies	32,301	34,127	40,350	44,203	47,995	30,595	50,407	2,412	5.0%
Maintenance	28,934	91,033	88,085	82,565	103,252	83,025	101,004	(2,248)	-2.2%
Utilities	9,358	11,268	9,544	10,411	13,084	9,276	13,080	(4)	0.0%
Other Services	62,182	36,795	37,065	35,065	43,309	41,552	38,761	(4,548)	-10.5%
Operating Capital	0	246,112	187,863	182,763	138,000	126,399	26,118	(111,882)	-81.1%
<b>Total Operating Cost</b>	568,715	870,242	830,600	815,469	795,031	728,456	702,921	(92,110)	-11.6%
Capital Outlay	0	0	0	34,199	85,000	125,680	130,801	45,801	53.9%
<b>Total Expenditures</b>	568,715	870,242	830,600	849,668	880,031	854,136	833,722	(46,309)	-5.3%

\*\* One or more zero value fields

# Facility Maintenance 012-3303

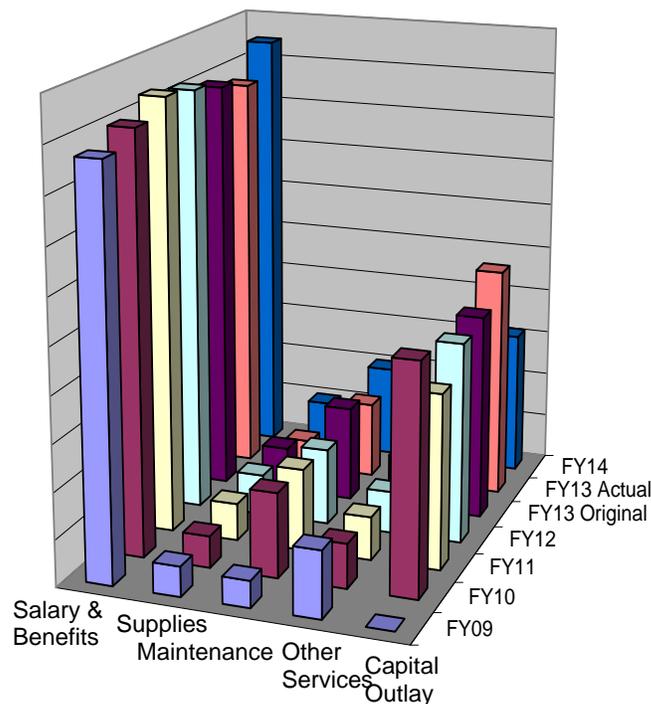
## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	216,784	4.61%
Fund 20	Lodger's Tax-City	18,453	6.42%
Fund 32	Community Services	214,711	6.02%
Fund 44	Transportation	80,287	3.56%
Fund 63	Public Works/Engineering	481	7.13%
Fund 65	Building Codes	962	7.25%
Fund 69	1994 Gross Receipts	0	-100%
Fund 71	Alamo Senior Center	33,657	6.49%
Fund 81	Water/Sewer Operating	60,124	4.73%
Fund 86	Solid Waste	2,071	6.42%
Fund 88	Bonito Lake	0	-100.00%
Fund 90	Golf Course	26,002	6.43%
Fund 91	Airport	29,422	5.69%
Fund 94	Landfill	9,710	-2.27%
<b>Total</b>		<b>692,664</b>	<b>-11.33%</b>

Funded Positions

10

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



## Facility Maintenance 012-3303

# Budget Summary

CHANGES FOR OPERATIONS			<u>AMOUNT</u>
1	Total Salary Adjustment		20,599
	a. Supervisory Positions (1)	1,372	
	b. Administrative Staff (9)	<u>19,227</u>	
2	Total Benefit Adjustment		3,561
3	Realignment of supplies and materials.		1,422
4	Increase in fuel to compensate higher costs		990
5	Decrease in Maintenance		(2,248)
6	Decrease in Telephone charges and other Utilities		(4)
7	Increase in Travel for licenses a certificates		99
8	Decrease in Janitorial Services		(4,000)
9	Decrease in insurance costs		(647)
10	Capital Additions/replacements		
	a. HVAC Replacement Program \$15,000		(66,081)
<b>TOTAL OPERATING CHANGES</b>			<u><u>(46,309)</u></u>

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Dispatcher/Clerk</i>	1	1.000	1	1.000	0	0.000
<i>Electrician</i>	2	2.000	2	2.000	0	0.000
<i>Electronics Technician</i>	2	2.000	1	1.000	-1	-1.000
<i>Electronics Technician Apprentice</i>	0	0.000	1	1.000	1	1.000
<i>Facility Maintenance Superintendent</i>	1	1.000	1	1.000	0	0.000
<i>Facility Maintenance Technician II</i>	1	1.000	1	1.000	0	0.000
<i>Facility Maintenance Technician</i>	2	2.000	2	2.000	0	0.000
<i>Recreation Facility Maintenance</i>	1	0.750	1	0.750	0	0.000
<b>Totals</b>	<b>10</b>	<b>9.750</b>	<b>10</b>	<b>9.750</b>	<b>0</b>	<b>0.000</b>

# Budget Summary

## Goals & Objectives

1. Continue to provide professional service and attitude to all city departments.
2. Continue replacing out-dated equipment and install energy saving equipment in an effort to save the taxpayers of Alamogordo additional costs.

## FY2012/2013 Operational Highlights

- Built roof and constructed pond for new alligator exhibit at the Zoo complex.
- Installed and programmed along with contractor the new electronic lock system for City Hall on all exterior and most interior office doors.
- Repaired rotted out fence line at the Airport along the front for Airport security fence.
- Opened up floor in Senior Center kitchen and found cavern underneath floor resulting from leaking water lines, repaired lines and repaired floor.
- Installed new sound panels in Commission Chambers to reduce echo effect on the sound system.
- Removed and installed new score boards at both Hoosier and Griggs ball fields.
- Remodeled Purchasing office including removal of walls, reconstruction, painting, and carpet.
- Replaced lighting in Senior Center parking lot with new energy saving Induction lighting. Including removal, modifications, and reinstallation of all light fixtures.
- Completely rewire sound system in cafeteria at the Senior Center.
- Relocated and reconstructed with new solar powered school zone for German school.
- Resurfaced pool at the Recreation Center.
- Refinished, rewired and reinstalled the podium in the Commission Chambers.
- Dug down and replaced existing water line to Animal Control.
- Installed new transformer, conduit and ran all new wire for the new aviary as well as other exhibits in the Zoo complex.
- Replaced and added more lighting at both North and South Tennis courts bringing the lighting up to tournament level.
- Installed new cage walls for security and control for Central Receiving Warehouse.
- Installed transformer and all conduits and wiring for new storage building at Griggs field for Pupfish.
- Installed new drop ceiling in open area at Library, rerunning ducting and installing new LED light fixtures.
- Removed front restrooms and ceiling in weight room and installed new LED lighting in weight room at the Recreation Center.

# Budget Summary

Finance Department

## Division Description

The MIS Division is responsible for the maintenance of over 350 workstations, 15 servers\*, 2 midrange systems, a citywide 6 fiber\*\* run computer network, multiple wireless access points, computer support to all departments and the main VoIP phone system. Support includes consulting, recommending, purchasing, installing, and general training. The MIS Division functions and activities fall within the affairs to be managed by the Finance Department.

## Mission Statement

Our mission is to provide for the proper purchase, installation, training, maintenance, and repair of all city-owned computer equipment to ensure that each city department has the necessary computer resources available to them to get the job done in an efficient and timely manner within the approved division budget.

## Performance Measures

<i>Performance Measures</i>	<i>FY 11 Actual</i>	<i>FY 12 Actual</i>	<i>FY 13 Actual</i>	<i>FY 14 Estimate</i>
PC/Monitor/Printer Replacement Program	20%	40%	55%	60%
Preventative Maintenance	50%	Restart	20%	25%
Paperless / Archive / Training	50%	On Hold	In Evaluation Compiling RFP***	Installation
Systems Security Audit (id / password / access level)	Continue maintenance	Continue maintenance	45%****	Review overall access

- \*MIS is fine-tuning servers through the FY13. The old servers were replaced with three IBM servers running virtual machines for speed, capacity and reliability.
- \*\*5 City owned fiber runs and 1 fiber agreement with TBTC for city owned conduit use.
- \*\*\*An RFP is being compiled with overall and technical requirements on the Records Management and Archive system. The project is expected to be awarded towards the end of FY13 and Installation and Training will occur in the beginning of FY14.
- \*\*\*\*System Security is in review as to users needs and requirements. This ongoing project includes the Financial / DPS systems and all network access points.
- \*\*\*\*\*Refer to Operational Highlights and Goals & Objectives

# Management Information Systems 012-3402

## Budget Summary

### Budget Highlights

- Total expenditures for fiscal year 2014 decreased (2) percent or (\$22,788). Change in expenditures is due to non-reoccurring capital outlay projects completed / near completion for fiscal year 2013 budget.
- Operating costs increased a total of 120.3 percent or \$166,265:
  - MIS is not requesting any major new funding for projects in fiscal year 14.
  - The projects funded in fiscal year 13 are in progress and will be rolled over to fiscal year 14 for completion.
- Major Projects completed: Network Core Switch, Maintenance Yard Fiber replacement, Active Directory (Novell replacement), VMWare Zimbra Email (GroupWise replacement), DPS In Car Video & Laptop upgrade, Data Storage SANS, PHA Fiber RFP.
- Major Projects in progress and will be carried over: Records Management and Archive System, IBM Power 7+ upgrade (replacement for IBM i5's – 7 years old).
- Operating Capital is comprised of both Computer Hardware and Computer Software in which were the two major line items funded for MIS projects as listed above. Due to the large scale of work these projects are approximately 50% completed and any unfinished projects will be rolled over to fiscal year 14 for completion.

<i>BUDGET SUMMARY</i>	<i>FY08/09</i>	<i>FY09/10</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Original</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>			<i>FY13</i>	
								<i>Original</i>	
<b>Expenditures</b>									
Salaries & Benefits	208,727	193,542	197,857	200,749	261,592	236,249	<b>269,897</b>	<b>8,305</b>	<b>3.2%</b>
Supplies	9,241	3,536	4,054	4,177	4,100	4,860	<b>4,700</b>	<b>600</b>	<b>14.6%</b>
Maintenance	280,400	306,843	268,828	255,388	362,665	279,209	<b>373,558</b>	<b>10,893</b>	<b>3.0%</b>
Utilities	4,900	4,188	3,945	3,613	3,930	3,189	<b>2,898</b>	<b>(1,032)</b>	<b>-26.3%</b>
Other Services	12,651	31,790	63,469	24,673	117,273	7,125	<b>264,772</b>	<b>147,499</b>	<b>125.8%</b>
Operating Capital	24,834	73,237	82,575	50,467	397,940	250,259	<b>208,887</b>	<b>(189,053)</b>	<b>-47.5%</b>
<b>Total Operating Cost</b>	<b>540,753</b>	<b>613,136</b>	<b>620,728</b>	<b>539,067</b>	<b>1,147,500</b>	<b>780,891</b>	<b>1,124,712</b>	<b>(22,788)</b>	<b>-2.0%</b>
Capital Outlay	0	0	41,673	220,413	0	0	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Expenditures</b>	<b>540,753</b>	<b>613,136</b>	<b>662,401</b>	<b>759,480</b>	<b>1,147,500</b>	<b>780,891</b>	<b>1,124,712</b>	<b>(22,788)</b>	<b>-2.0%</b>

\*\* One or more zero value fields

# Management Information Systems 012-3402

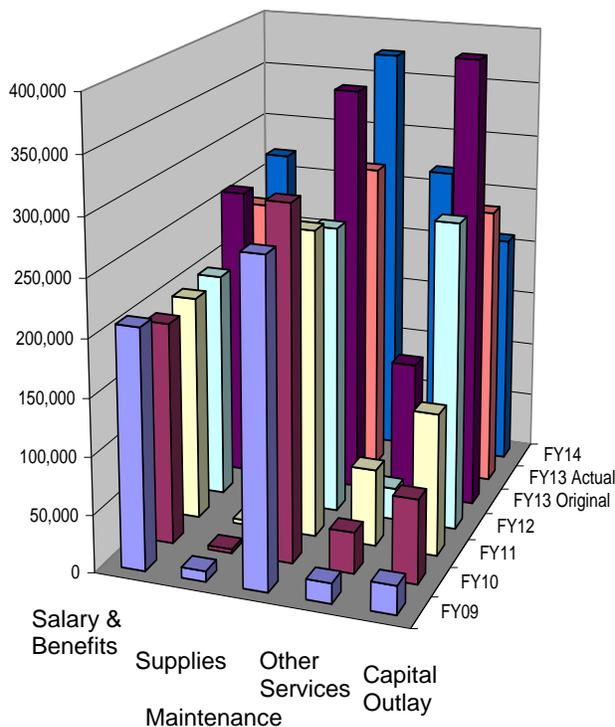
## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>From Prior Year</b>
Fund 11	General Fund	439,385	2.77%
Fund 19	Court Automation	23,593	4.06%
Fund 20	Lodger's Tax-City	3,876	3.53%
Fund 32	Community Services	148,293	3.39%
Fund 44	Transportation	1,834	3.73%
Fund 63	Public Works/Engineering	24,071	1.39%
Fund 65	Building Codes	10,138	22.90%
Fund 69	94 GRT	0	-100.00%
Fund 71	Alamo Senior Center	38,903	3.86%
Fund 75	Retired Senior Volunteer Program	8,750	3.89%
Fund 81	Water/Sewer Operating	74,509	1.80%
Fund 86	Solid Waste	4,912	2.76%
Fund 88	Bonito Lake	0	-100.00%
Fund 90	Golf Course	14,533	3.27%
Fund 91	Airport	5,059	4.05%
Fund 94	Landfill	6,440	7.55%
Fund 901/903	Public Housing	22,032	4.04%
<b>Total</b>		<b>826,328</b>	<b>-13.27%</b>

Funded Positions

5

TOTAL ALLOCATION BY FISCAL YEAR ACCOUNT CATEGORY



# Management Information Systems 012-3402

## Budget Summary

<b>CHANGES FOR OPERATIONS</b>		<b>AMOUNT</b>
1	Total Salary Adjustment	3,430
a.	Supervisory Positions (1)	1,444
b.	Administrative Staff (4)	<u>1,986</u>
2	Total Benefit Adjustment	4,875
3	Realignment of supplies and materials.	600
4	Increase in Software Support Fees.	7,819
5	Decrease in Fleet Commercial Parts	(600)
6	Increase in Internet Support Fees	5
7	Increase in Phone Maintenance System	3,669
8	Decrease in Telephone costs	(1,032)
9	Increase in Contract Services for COA Computer Systems.	31,296
10	Increase in Equipment Rental/Lease for Computer System	115,880
11	Increase in Insurance needs	323
12	Capital Additions/replacements	
a.	Computer Replacement Program	50,000
b.	Computer Room Air Conditioning System \$6,000	(239,053)
		<hr/>
<b>TOTAL OPERATING CHANGES</b>		<b><u>(22,788)</u></b>

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>MIS Manager</b>	1	1.000	1	1.000	0	0.000
<b>Systems Analyst</b>	1	1.000	1	1.000	0	0.000
<b>Computer Specialist</b>	2	2.000	2	2.000	0	0.000
<b>MIS Secretary</b>	1	0.500	1	0.500	0	0.000
<b>Totals</b>	<b>5</b>	<b>4.500</b>	<b>5</b>	<b>4.500</b>	<b>0</b>	<b>0.000</b>

Note: MIS hosted a total of six student internships from NMSU-A during FY13. Students obtain real world practical experience by hands-on work in all areas maintained by the division.

# Budget Summary

### Goals & Objectives FY14

- The MIS division will provide technical support for the following projects:
  - Online Payment Services – kiosk setup, payment data import into financials.
  - Utility Meter Read Projects – billing and payment data import/export.
  - DPS In-Car Video storage.
  - DPS In-Car Laptop connections – allow for NCIC retrieval and Chiefs Reporting.
- Replacement of the mid-range IBM hardware systems that contain the Financial and Crimes/CAD applications. Upgrade the Sungard Financial and Crimes/CAD application software from version 7 to version 8. The IBM system platforms are OS/400 which is a Linux based operating system.
- Redesign the Sungard documents to use the Sungard DMS reporting application. This will reduce the cost of the third party product known as Optio.
- Computer Replacement Program – continue with the regular replacement and maintenance program to upgrade desktop technology on a 5 year rotation basis. The city is currently running Windows XP and Windows 7 (all new systems are Windows 7).
- Implement the Records Management and Archival system. The City Clerk and MIS will design, install and train all departments on how to maintain documents for search, retrieval and destruction best practices.

### FY2012/2013 Operational Highlights

- ◆ The Core Switch Replacement and Maintenance Yard fiber replacement projects have been completed. One issue remains with the fiber run between City Hall and Public Housing Authority. Due to the age and type of fiber the line is unable to maintain a high speed (1 GB) connection to the computer network. PHA and MIS are working on a solution to replace the old fiber line.
- ◆ Replacement of the Department of Public Safety In-Car Video system. MIS and Facility Maintenance continues to replace the servers and terminals of older systems to the new WatchGuard Video system.
- ◆ MIS is reactivating the Laptop in Patrol Vehicles. There are 26 vehicles being reconfigured and activated allowing NCIC and Crimes Narratives Reporting in-car.
- ◆ The PC/Printer/Monitor Replacement Program - the 4th cycle of the replacement program in FY13 has been completed.
- ◆ The city network is being changed from Novell 6.5 to the Microsoft Active Directory Services. This provides the users with a connection to specific areas and items located on the network while securing data that is not of a shared nature.
- ◆ The overall network system security is being re-analyzed and enhanced by evaluating all users individually and assigning access as needed for the specified job duties.
- ◆ Preparation work for the Records, Archive and Retention Management System is underway by installing desktop Epson scanners in key locations throughout the city. A detailed RFP is being compiled and scored as to the best fit and needs of the City of Alamogordo and its Citizens.

# Budget Summary

## **FY2012/2013 Operational Highlights Cont.**

- ◆ Preparation work to upgrade the IBM i5 9406-520's to the new IBM Power 7+ mid-range systems is progressing. The redesigned setup process requires: cleanup of existing systems, merging of data and applications on to one primary system with a HA (high availability) system as the backup system. DPS will house the primary system and City Hall will house the backup system. DPS was chosen as primary due to the presence of the generator equipment during a power failure situation.
- ◆ Conversion of the city email system is in process of being migrated from Novell GroupWise 6.5 to the VMWare Zimbra Collaboration Suite.
- ◆ Due to the large scope of work the following projects may span over two fiscal years.
  - ◆ Records Management and Archive system (with retention scheduling)
  - ◆ IBM Power 7+ mid-range upgrades.
- ◆ Quick Stats: Internet Hits: 221,548 Phone Traffic Calls: 633,978\*

\*Does not include DPS, WWTP, LLFP

# Budget Summary

## Division Description

The Fleet Management Division of the Public Works Department provides for all operational aspects of the City of Alamogordo's fleet of vehicles and equipment. This includes procurement, maintenance, fueling, insuring and disposal, thus allowing other Departments/Divisions to perform their missions.

## Mission Statement

The Fleet Management Division exists solely for the purpose of providing a fleet of reliable, safe, and well maintained vehicles and equipment to all City of Alamogordo Divisions.

## Performance Measures

<i><b>Work Measures</b></i>	<i><b>FY 10/11 Actual</b></i>	<i><b>FY 11/12 Actual</b></i>	<i><b>FY 12/13 Actual</b></i>	<i><b>FY 13/14 Estimated</b></i>
Number of units maintained	392	401	398	420
Percent of work orders for preventive maintenance performed	41.00%	48.50%	45.34%	49.00%
Non-scheduled work orders	1,182	1,095	1,729	1,200
Service calls	53	50	79	80
Total work orders processed	2,004	2125	3,163	3,400
Vehicles Retrieved	6	4	8	10

## Fleet Maintenance 012-3503

# Budget Summary

### Budget Highlights

- 1) Increase in Salaries and Benefits line item due to negotiated cost of living increase.
- 2) Operating capital was for new vehicle lift in Fleet Maintenance.

	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>BUDGET SUMMARY</b>									
<b>Expenditures-Fleet Services</b>									
Supplies	77,725	75,507	83,536	84,859	107,950	94,075	107,950	0	0.0%
Maintenance	0	0	0	0	0	0	0	0	**
Other Services	154,397	142,126	137,375	140,357	127,101	167,738	159,368	32,267	25.4%
Operating Capital	0	0	0	0	0	0	0	0	**
<b>Total Operating Cost</b>	<b>232,122</b>	<b>217,633</b>	<b>220,911</b>	<b>225,216</b>	<b>235,051</b>	<b>261,813</b>	<b>267,318</b>	<b>32,267</b>	<b>13.7%</b>
Capital Improvements	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>232,122</b>	<b>217,633</b>	<b>220,911</b>	<b>225,216</b>	<b>235,051</b>	<b>261,813</b>	<b>267,318</b>	<b>32,267</b>	<b>13.7%</b>

\*\* One or more zero value fields

	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Expenditures-Fleet Maintenance</b>									
Salaries & Benefits	271,660	261,244	274,669	277,143	287,123	263,709	341,508	54,385	18.9%
Supplies	10,680	9,986	9,428	9,500	14,245	10,507	12,853	(1,392)	-9.8%
Maintenance	8,475	7,878	6,888	7,023	8,700	2,529	6,485	(2,215)	-25.5%
Utilities	8,510	9,800	8,938	8,385	10,299	8,830	10,287	(12)	-0.1%
Other Services	4,207	1,608	5,432	5,287	7,396	4,698	7,073	(323)	-4.4%
Operating Capital	0	39,875	6,121	16,316	75,000	1,545	120,726	45,726	61.0%
<b>Total Operating Cost</b>	<b>303,532</b>	<b>330,391</b>	<b>311,476</b>	<b>323,654</b>	<b>402,763</b>	<b>291,818</b>	<b>498,932</b>	<b>96,169</b>	<b>23.9%</b>
Capital Improvements	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>303,532</b>	<b>330,391</b>	<b>311,476</b>	<b>323,654</b>	<b>402,763</b>	<b>291,818</b>	<b>498,932</b>	<b>96,169</b>	<b>23.9%</b>

# Fleet Maintenance 012-3503

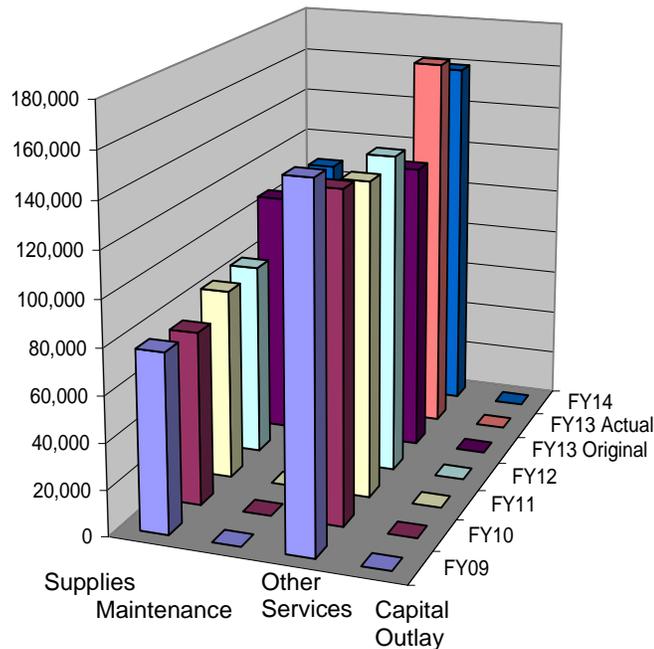
## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	178,398	19.91%
Fund 20	Lodger's Tax-City	986	19.95%
Fund 32	Community Services	54,865	19.92%
Fund 44	Transportation	43,244	19.92%
Fund 63	Public Works/Engineering	704	19.93%
Fund 65	Building Codes	1,972	19.88%
Fund 69	94 GRT	0	**
Fund 71	Alamo Senior Center	16,269	19.92%
Fund 75	Retires Senior Volunteer Program	1,690	19.86%
Fund 81	Water/Sewer Operating	92,685	19.91%
Fund 86	Solid Waste	13,593	19.91%
Fund 88	Bonito Lake	0	-100.00%
Fund 91	Airport	11,339	19.91%
Fund 901/903	Public Housing	9,085	19.90%
	<b>Total</b>	<b>424,830</b>	<b>16.51%</b>

Funded Positions

5

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY

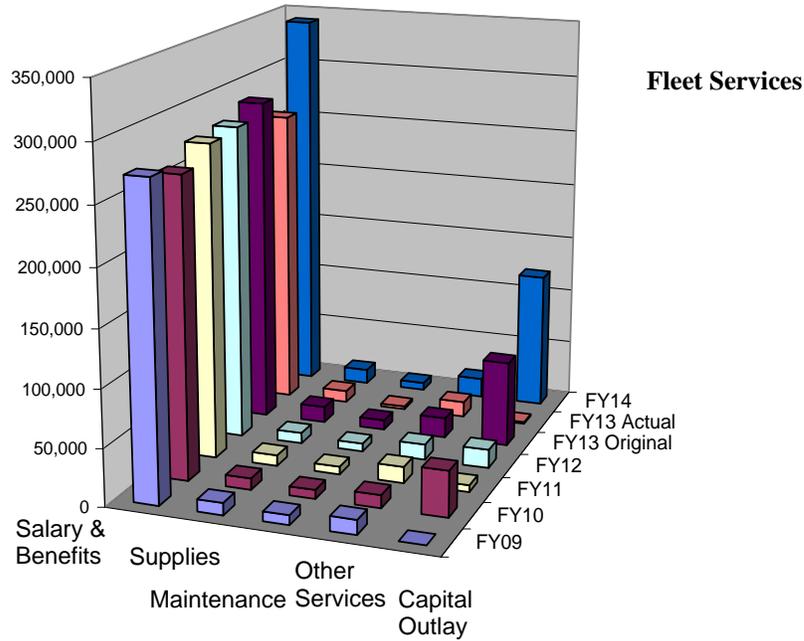


Fleet Maintenance

# Fleet Maintenance 012-3503

## Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

			<u>AMOUNT</u>
1	Total Salary Adjustment		33,854
	a.	Supervisory Positions (1)	1,164
	b.	Administrative Staff (4)	<u>32,690</u>
2	Total Benefit Adjustment		20,531
3	Adjustment in supplies and materials		108
4	Decrease in fuels		(1,500)
5	Decrease in Copier Maintenance		(215)
6	Decrease in Equipment Maintenance		(2,000)
7	Decrease in telephone and utility costs		(12)
8	Decrease in insurance costs		(323)
9	Capital Additions/replacements		
	a.	Lift	42,226
	b.	Portable Welder/Generator	<u>3,500</u>
<b>TOTAL OPERATING CHANGES</b>			<b><u><u>96,169</u></u></b>

## Fleet Maintenance 012-3503

# Budget Summary

<i>Position title</i>	<i>FY 2012</i>		<i>FY2013</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Fleet Maintenance Manager</i>	1	1.000	1	1.000	0	0.000
<i>Fleet Maintenance Mechanic</i>	4	4.000	4	4.000	0	0.000
<b>Totals</b>	<b>5</b>	<b>5.000</b>	<b>5</b>	<b>5.000</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

To maximize the availability, serviceability, safety, and appearance of the City's vehicles and equipment by providing scheduled maintenance, replacement or refurbishment and repairs as needed.

## FY2012/2013 Operational Highlights

- Operated with no lost time injuries or accidents.
- Awarded bid for a cost effective and reliable source of fuels.
- Added HGAC and Texas Buy Board as alternative purchasing sources for vehicles and equipment.

# Special Revenue Fund

## Special Revenue Fund Description

Funds used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

### SPECIAL REVENUE COMPARATIVE BUDGET STATEMENT

	FY09 ACTUALS 6/30/2009	FY10 ACTUALS 6/30/2010	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 BUDGET
<b>Beginning Cash Fund Balance</b>	<b>4,298,742</b>	<b>4,914,995</b>	<b>9,110,408</b>	<b>8,766,086</b>	<b>10,727,519</b>	<b>8,322,883</b>
<b>Revenues</b>						
Taxes	4,690,680	6,199,531	6,542,170	6,447,202	4,913,078	5,362,134
Fines	292,107	292,764	250,747	256,226	200,813	240,666
User Fees	686,909	702,065	745,949	702,627	754,265	706,348
Miscellaneous Revenue	788,415	870,834	775,752	295,288	233,241	264,283
Grants	2,823,832	4,879,516	2,001,210	1,573,234	1,720,142	1,744,519
Investment Income	104,718	95,373	113,844	25,185	45,446	32,775
Loan & Bond Proceeds	196,910	0	0	0	0	0
<b>Total Revenues</b>	<b>9,583,572</b>	<b>13,040,083</b>	<b>10,429,672</b>	<b>9,299,762</b>	<b>7,866,985</b>	<b>8,350,725</b>
<b>Other Financing Sources</b>						
Transfers In	7,402,865	8,663,624	8,017,520	6,226,817	7,296,691	4,862,295
<b>Total Other Financing Sources</b>	<b>7,402,865</b>	<b>8,663,624</b>	<b>8,017,520</b>	<b>6,226,817</b>	<b>7,296,691</b>	<b>4,862,295</b>
<b>Total Revenues &amp; Other Financing</b>	<b>16,986,437</b>	<b>21,703,707</b>	<b>18,447,192</b>	<b>15,526,579</b>	<b>15,163,676</b>	<b>13,213,020</b>
<b>Expenditures</b>						
Corrections - City Expense	213,154	169,230	163,207	145,776	123,309	175,500
Lodger's Tax - Promotional	206,667	187,923	203,524	225,194	265,975	308,356
Court Automation	60,520	54,758	90,001	69,811	49,115	84,388
Lodger's Tax - City's Share	303,131	350,622	383,353	316,452	326,139	478,930
D.A.R.E. Donations	10,400	8,869	7,557	10,653	11,053	10,312
Municipal Court	397,634	401,561	369,216	368,988	373,245	428,892
Police Contingency	50,805	92,325	21,391	6,962	11,546	16,000
Community Services	3,169,045	3,472,422	3,076,582	3,467,138	3,392,236	3,606,777
State Fire Protection	568,129	392,841	457,968	472,871	434,529	550,727
Law Enforcement	128,828	121,683	141,781	142,748	151,977	142,466
State Highway	68,547	53,174	39,252	28,377	32,986	33,565
Traffic Safety	27,289	54,520	39,639	37,855	22,125	56,504
Transportation	4,934,971	6,436,218	2,546,144	3,049,863	2,726,281	2,127,484
Community Development	410,870	362,984	517,059	336,677	201,211	402,075
Building Codes	137,507	151,801	213,088	103,387	117,202	131,997
04 Gross Receipts	0	1,113	0	0	0	0
Senior Center	976,677	950,262	1,001,332	965,162	1,061,659	1,112,478
Retired & Senior Vol. Program	229,251	217,524	216,955	214,142	211,157	238,739
ESGRT .0625%	685	2,179	0	0	0	380,750
Self-Insured Fund	7,263	25,119	7,478	17,270	6,357	56,357
Liabilities/Deductibles	117,005	129,326	104,155	125,441	167,843	275,247
Sidewalks Revolving Loans	0	99	Moved to Capital Funds		0	0
<b>Total Expenditures</b>	<b>12,018,379</b>	<b>13,636,552</b>	<b>9,599,682</b>	<b>10,104,767</b>	<b>9,685,945</b>	<b>10,617,544</b>
<b>Other Financing Uses</b>						
Transfers Out	4,351,805	3,871,741	9,191,832	3,460,379	7,882,367	3,632,613
<b>Total Other Financing Uses</b>	<b>4,351,805</b>	<b>3,871,741</b>	<b>9,191,832</b>	<b>3,460,379</b>	<b>7,882,367</b>	<b>3,632,613</b>
<b>Total Expenditures &amp; Other Finance Uses</b>	<b>16,370,184</b>	<b>17,508,294</b>	<b>18,791,514</b>	<b>13,565,146</b>	<b>17,568,312</b>	<b>14,250,157</b>
<b>Net Change in Fund Balance</b>	(616,253)	(4,195,413)	344,322	(1,961,433)	2,404,636	1,037,137
<b>Ending Cash Fund Balance</b>	<b>4,914,995</b>	<b>9,110,408</b>	<b>8,766,086</b>	<b>10,727,519</b>	<b>8,322,883</b>	<b>7,285,746</b>

# Special Revenue Fund

**Fund 15 Corrections - Jail** – The Corrections – Jail Expense Fund was created beginning fiscal year 2005 to maintain separate accounting for the jail expense outside of any court administration operations.

**Fund 16 Lodger's Tax – Promotions** - The Lodger's Tax Fund is created to account for revenues received pursuant to the Lodger's Tax Act. Monies in the Lodger's Tax Fund must be utilized for the promotion of tourism.

**Fund 19 Court Automation** – This fund accounts for a court automation fee mandated by the State Legislature to be collected for all violations of municipal ordinances. The fees will be used to develop a statewide computer system for all municipal courts.

**Fund 20 Lodger's Tax – City's Share** – This fund is created to account for the City's portion of Lodger's Tax receipts and for the revenues earned through rentals and other miscellaneous services provided at the Civic Center.

**Fund 21 D.A.R.E.** – This fund accounts for receipts and disbursements of monies donated by individuals through court order or contribution.

**Fund 27 Corrections** - This fund accounts for fees imposed on individuals convicted of any offense relating to the operation of a motor vehicle. Funds must be used as specified by State law. This is also the fund where the City provides support to the County for prisoners housed at the Detention Center.

**Fund 28 Police Contingency** – This fund is created to account for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations.

**Fund 32 Community Services** - This fund is created to account for maintenance and daily operations of recreational facilities and programs.

**Fund 33 Fire Protection** – This fund is created by revenues accumulated by the state from taxes on fire and vehicle insurance companies. These monies are used for the operation, betterment, and maintenance of fire services.

**Fund 36 Law Enforcement Grant** - This fund is created pursuant to State Statute 29-13-3 to account for monies restricted to enhance the efficiency and effectiveness of law enforcement services provided through advanced training and up-to-date equipment.

**Fund 37 State Highway Cleanup Grant – Keep Alamogordo Beautiful** - This fund accounts for monies made available for litter control and highway beautification programs.

**Fund 38 Traffic Safety Grant** – This fund is created to account for fees attached to each penalty assessment and traffic conviction under the State Motor Vehicle Code. The monies are used for public outreach programs, educational activities and programs to promote traffic safety in our area.

# Special Revenue Fund

**Fund 42 1984 Gross Receipts Tax** – This fund was created as an income fund for  $\frac{1}{4}$  of 1% to account for Gross Receipts Tax Revenues to be used for streets, drainage and the Flood Control project.

**Fund 44 Transportation** – This fund is created to account for the one cent gasoline tax revenues earmarked for local street, drainage and bridge capital improvements. All operations of divisions relative to transportation are accounted for in this fund.

**Fund 63 Community Development** – This fund serves to account for the operational cost of maintaining and developing plans, specifications and records of public works projects within the City.

**Fund 65 Building Codes** – This fund serves to account for the operational cost of service functions overseeing through the construction permit and occupancy certification processes within the City's jurisdiction that meets minimum construction and land use requirements.

**Fund 69 1994 Gross Receipts Tax** – This fund serves as an income fund for  $\frac{1}{4}$  of 1% Gross Receipts Tax Revenues which is pledged for repayment of the 1996 and 2002 Gross Receipts Tax Revenue Bonds.

**Fund 71 Alamo Senior Center** – This fund is created to receive appropriations and grants for the purpose of improving the quality of life for persons 60 and over by providing meals, transportation, education, recreation, and health activities.

**Fund 75 Retired Senior Volunteer Program** – This fund is created to receive appropriations and grants for the purpose of improving the quality of life for persons 55 and over by providing volunteer opportunities.

**Fund 89 ESGRT .0625%** – This fund accounts for a  $\frac{1}{16}$  of 1 percent gross receipts tax dedication to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related regional solid waste projects.

**Fund 96 Fleet Collision Insurance** – This fund is established to provide the City of Alamogordo with funds used toward self-paid claims and comprehensive claims on City-owned trucks and automotive equipment.

**Fund 107 The Liability/Deductible** – This fund provides the City of Alamogordo with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. Each department is assessed a premium comparable to a premium charged by New Mexico Self-Insurer's Fund.

# Corrections – Jail Fund 015-0000

## Budget Summary

### Department Description

This fund is established to account for the expenses related to jail costs. Funds are transferred from the General Fund (11) and Corrections (Fund 27).

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									5,441
<b>Revenues</b>									
Fees & Permits	5,850	5,600	4,100	4,900	5,800	5,300	5,550	(250)	-4.3%
Fines	169,626	171,851	141,215	135,012	124,446	106,770	130,666	6,220	5.0%
Interest Income	775	0	0	0	0	0	0	0	**
<b>Total Revenues</b>	<b>176,251</b>	<b>177,451</b>	<b>145,315</b>	<b>139,912</b>	<b>130,246</b>	<b>112,070</b>	<b>136,216</b>	<b>5970.00</b>	<b>0.0%</b>
<b>Transfers</b>									
Transfers In	0	32,816	0	0	55,000	19,000	49,484	(5,516)	-10.0%
Transfers Out	14,116	6,217	4,819	4,042	3,729	3,555	4,119	390	10.5%
<b>Total Net Transfers</b>	<b>(14,116)</b>	<b>26,599</b>	<b>(4,819)</b>	<b>(4,042)</b>	<b>51,271</b>	<b>15,445</b>	<b>45,365</b>	<b>(5,906)</b>	<b>-11.5%</b>
<b>Total Resources Available</b>									
									187,022
<b>Expenditures</b>									
Other Services	232,274	169,230	163,207	145,776	180,500	123,309	175,500	(5,000)	-2.8%
<b>Total Operating Cost</b>	<b>232,274</b>	<b>169,230</b>	<b>163,207</b>	<b>145,776</b>	<b>180,500</b>	<b>123,309</b>	<b>175,500</b>	<b>(5,000)</b>	<b>-2.8%</b>
Capital Outlay	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>232,274</b>	<b>169,230</b>	<b>163,207</b>	<b>145,776</b>	<b>180,500</b>	<b>123,309</b>	<b>175,500</b>	<b>(5,000)</b>	<b>-2.8%</b>
<b>Ending Cash Balance - June 30</b>									
									11,522

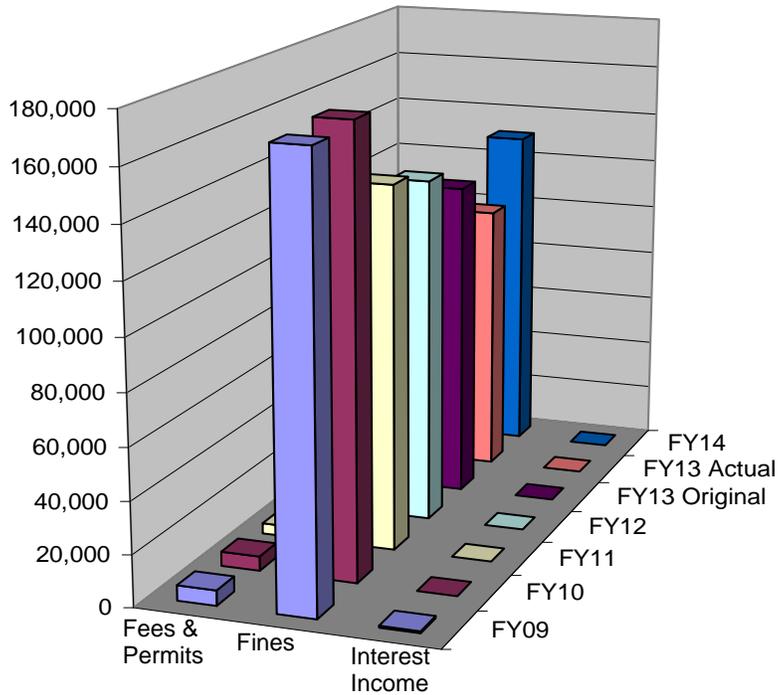
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<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	49,484	-10.03%
Fund 15	Corrections-Jail	136,216	4.58%
	<b>Total</b>	<b>185,700</b>	<b>-5.45%</b>

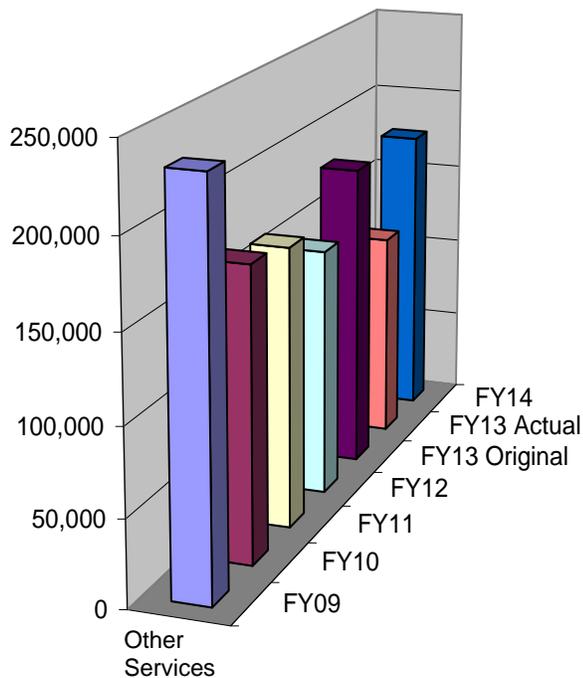
# Corrections – Jail Fund 015-0000

## Budget Summary

**TOTAL REVENUES BY FISCAL YEAR AND ACCOUNT CATEGORY**



**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



## Corrections – Jail Fund 015-0000

# Budget Summary

<b>CHANGES FOR OPERATIONS</b>		<b><u>AMOUNT</u></b>
1	Decrease in projected Prisoner Support charges	<u>(5,000)</u>
<b>TOTAL OPERATING CHANGES</b>		<b><u><u>(5,000)</u></u></b>

# Budget Summary

Community Services Department

## Department Description

To act as point of contact for tourist-related information by representing and promoting the City of Alamogordo before visitors and local community alike. Further, to develop tourism attraction programs and to participate with tourism entities locally, statewide and regionally on other related projects

## Mission Statement

To advise the mayor and the city commission on the expenditure of lodgers tax revenues for advertising, publicizing and promoting tourist attractions and facilities in the city, as the expenditure of such funds may be authorized by state law, and to provide favorable representation to the benefit of the City of Alamogordo, its economy and its residents through favorable representation, publicity and promotion at all times.

## Performance Measures

<i>Performance Measures</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Estimate</i>
Special Funded Events Contracts	10 (7+3 misc)	9	10 (7 + 3 misc.)	7
Trade Shows Outside Alamogordo	16	14	16	10
Guests @ Visitor Center	17,000	12,000	10,900	10,000
Guests @ Area Attractions	690,000	440,652	632,059	600,000
Alamogordo Visitor Guides Distributed	75,000	75,000	79,800	70,000
Rack Cards Distributed	24,000	50,000	40,500	40,000
Website Hits	2,000,000	7,410,507	6,439,397	5,000,000
Lodger’s Tax Revenues	185,396	187,896	135435 *9th Prd	185,306
Tourism Advertisements	38	39	32	32

## Tourism and Promotions – Lodger’s Tax 016-0000

# Budget Summary

### Budget Highlights

Lodger’s tax revenue for FY14 is (2.9) percent or (\$5,924) less than the FY13 Original Budget. This would indicate tourism is expected to slightly decrease in FY14.

Budget appropriations for FY14 are 17.3 percent or \$45,524 more than the FY13 Original Budget. Service levels remain at FY13 levels.

The budget for salaries and benefits has decreased (2.9) percent or (\$5,924). The Health Insurance increased 15 percent and a 1.5 percent cost of living adjustment.

In the operational budget for supplies, travel and printing allocations for FY14 are \$15,434 higher. Advertising is higher due to a carry-over of FY13 funds.

	<i>FY08/09</i>	<i>FY09/10</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Original</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>			<i>FY13</i>	
								<i>Original</i>	
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									130,531
<b>Revenues</b>									
Taxes & Fees	178,767	183,708	188,334	206,934	203,068	189,358	197,144	(5,924)	-2.9%
Miscellaneous Revenue	1,003	(257)	(536)	(497)	0	3,228	0	0	**
Grants	28,000	29,075	28,349	40,000	25,000	80,000	33,333	8,333	33.3%
Investment Income	1,966	1,261	1,526	344	390	530	408	18	4.6%
<b>Total Revenues</b>	<b>209,736</b>	<b>213,787</b>	<b>217,673</b>	<b>246,781</b>	<b>228,458</b>	<b>273,116</b>	<b>230,885</b>	<b>2,427</b>	<b>0.01</b>
<b>Transfers</b>									
Transfers In	5,000	0	0	0	0	0	0	0	**
Transfers Out	4,007	3,971	4,464	4,265	6,502	4,660	5,485	(1,017)	-15.6%
<b>Total Net Transfers</b>	<b>993</b>	<b>(3,971)</b>	<b>(4,464)</b>	<b>(4,265)</b>	<b>(6,502)</b>	<b>(4,660)</b>	<b>(5,485)</b>	<b>1,017</b>	<b>-15.6%</b>
<b>Total Resources Available</b>									<b>355,931</b>
<b>Expenditures</b>									
Salaries & Benefits	9,389	9,536	9,512	10,309	10,316	10,253	12,160	1,844	17.9%
Supplies	79	98	126	183	200	89	250	50	25.0%
Other Services	27,334	58,703	43,630	46,004	55,172	44,650	70,606	15,434	28.0%
Advertising/Promo	174,905	119,586	150,256	167,938	197,144	210,983	225,340	28,196	14.3%
<b>Total Operating Cost</b>	<b>211,707</b>	<b>187,923</b>	<b>203,524</b>	<b>224,434</b>	<b>262,832</b>	<b>265,975</b>	<b>308,356</b>	<b>45,524</b>	<b>17.3%</b>
Capital Outlay	0	0	0	760	0	0	0	0	**
<b>Total Expenditures</b>	<b>211,707</b>	<b>187,923</b>	<b>203,524</b>	<b>225,194</b>	<b>262,832</b>	<b>265,975</b>	<b>308,356</b>	<b>45,524</b>	<b>17.3%</b>
<b>Ending Cash Balance - June 30</b>									<b>47,575</b>

\*\* One or more zero value fields

# Tourism and Promotions – Lodger’s Tax 016-0000

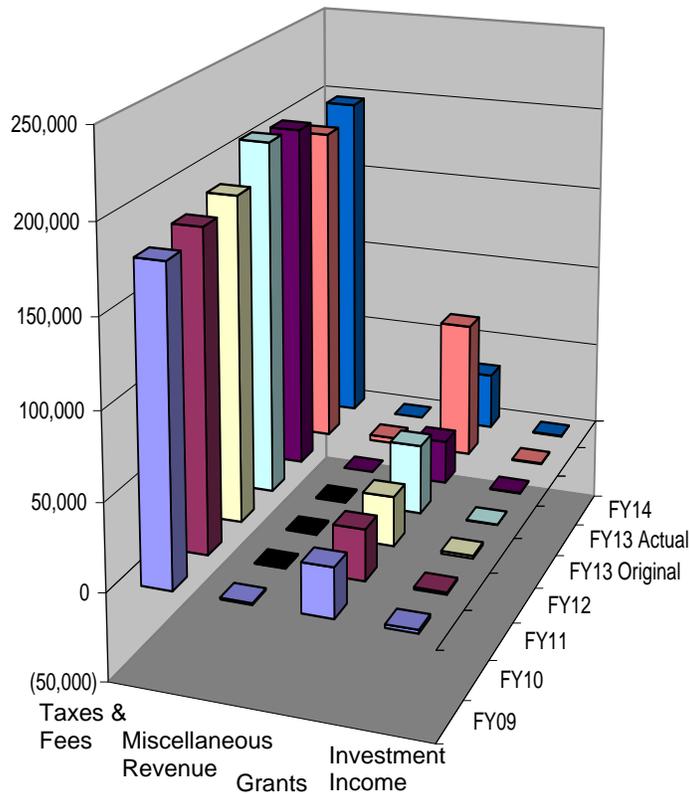
## Budget Summary

RESOURCES FOR BUDGET		FY14 BUDGET
Fund 16	Promotions-Lodger's Tax	308,356
	<b>Total</b>	<b>308,356</b>

Funded Positions	1
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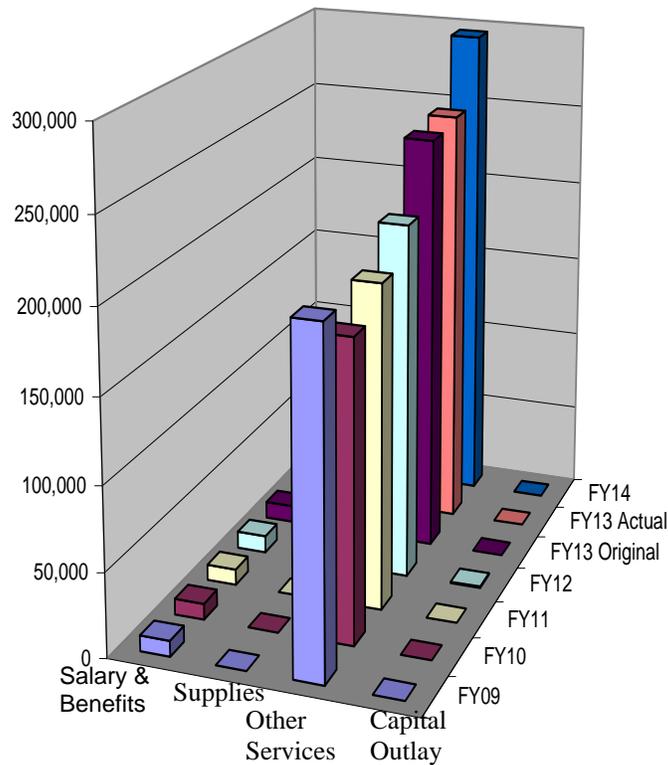
TOTAL REVENUE ALLOCATION BY FUND AND ACCOUNT CATEGORY



# Tourism and Promotions – Lodger’s Tax 016-0000

## Budget Summary

TOTAL ALLOCATIONS BY FUND AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

			<u>AMOUNT</u>
1	Total Salary Adjustment		1,026
	a. Supervisory Positions (0)	0	
	b. Administrative Staff (1)	<u>1,026</u>	
2	Total Benefit Adjustment		818
3	Adjustment in Supplies and Materials		50
4	Increase in Travel & Training		2,000
5	Increase in Copier Charges		22
6	Increase in Advertising & Printing		30,196
7	Increase in Miscellaneous Events		11,412
8	Capital Additions/replacements		
9	a. No new capital allocated		<u>0</u>
<b>TOTAL OPERATING CHANGES</b>			<b><u>45,524</u></b>

## Tourism and Promotions – Lodger’s Tax 016-0000

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Administrative Assistant-Com Srv	1	0.250	1	0.250	0	0.000

### Goals & Objectives

1. Promote tourism to the City of Alamogordo and its area attractions for economic development and to bring lodger’s tax revenues to the City.
2. To continue to stretch tourism dollars with the goal of more effective advertising, higher distribution and more “bang for the buck.”
3. To promote the authentic life-style of the “adventure steeped in culture” brand essence by joining with the state in the “New Mexico TRUE” national branding campaign, and to partner with the New Mexico Department of Tourism to speak to the tourism industry with one voice for New Mexico, knowing that the state has the power to reach further and bring in more state tourists, who will visit our area and destination as a result.
4. To continue to promote all tourism dollars further outside of this community. Tourism and “Heads in Beds” revenues do not come from the local population who do not stay in hotel lodging.
5. Participate in and support all local events that supply inter-active activities for tourists, this will promote “site-doing” opposed to “site-seeing” appealing to a more active venturesome type of tourist who will come to the area for great weather and outdoor activities year round.
6. To promote the marketing of tourism in new markets and new media types while continuing to use the updated campaigns recently created for that purpose.

### FY2012/2013 Operational Highlights

- ◆ Gas prices, ending tax breaks, and sequester have affected tourism locally in Alamogordo this winter. Lodgers Tax has fallen statewide during the recession, while Alamogordo stayed in a better position than most. Actual receipts are down compared to last year at this time (12%). Hotel bookings for the next two months are up and the year should end up recovering at least half or better of the amount lost according to canvassed hoteliers.
- ◆ Created 2 new long-running campaigns this year. These have an expectation of running for 6 years, the average length of any changeover in a marketing and branding campaign.

## Tourism and Promotions – Lodger’s Tax 016-0000

# Budget Summary

### FY2012/2013 Operational Highlights Cont.

- ◆ Finished the 2<sup>nd</sup> half of the Centennial with the highest number of events in the state. 100,000 attended Alamogordo’s seventy-two (72) 2012 Centennial Celebration events.
- ◆ Finalist in two categories-Tourism Association of NM Tiara Advertising Awards slated for May 8<sup>th</sup>, 2013.
- ◆ 2012 TANM Marketing Award
- ◆ Participated in television production in for three documentaries for the 2012 fall season. BBC for the Discovery Channel “Mapping the Universe,” Locations: White Sands, Cloudcroft, Apache Point and the VLA in Socorro. The History Channel for “American Monsters” about a cougar on a ranch in the Tularosa area. The National Geographic Channel for “Chasing UFO’s 101” set in Alamogordo with some interviews in Roswell.
- ◆ Continuing to work with White Sands National Monument on film and television productions. Jay Crew Fashions photographed the 2013 spring campaign at WSNM.
- ◆ Created a new online brochure for Madden Media 2013 Spring Newspaper Insert fulfillment in the NM TRUE advertising with NM Tourism Dept approval.
- ◆ Increased the promotion of Alamogordo area through representations at 16 new and regular tourism conferences and trade shows.
- ◆ Created new print ads leaving behind all old campaigns to join the state campaign with an updated and totally new look.
- ◆ Created two new television commercials for City of Alamogordo using “Film, Sand and Space” & “Road to Romance.” These are New Mexico TRUE approved in the NMTD campaign.
- ◆ Tradeshow booth at the capitol for Film and Media Day, February 22, 2013.
- ◆ Participating in the NM FILM Office Film and Media Conference as a “Locations Panelist” for southern New Mexico location work.
- ◆ Co-directed Desert Light Film Festival 2013 held on April 19, 2013. Provided educational seminars and keynote addresses in addition to film competition. A record of about 220 students attended from a list of 36 schools invited to the festival.
- ◆ Increased the number of visitors to the Aubrey L. Dunn Jr. Visitor Center by 32.63% over the previous year. (FY 2011 was 8,231 and FY2012 was 10,917 per Chamber Reports)
- ◆ Increased visitation total at area attractions by 16% over the previous year. ( FY2011 was 553,081 and FY2012 was 642,975 according to the Chamber reports. The Chamber reports are on the calendar year.) This indicates that visitation is up, but hotel nights are down according to actual receipts so far this year.

# Budget Summary

Municipal Court Department

**Department Description**

The court automation fund accounts for the collection and disbursement of a \$6.00 fee charged for all violations of municipal ordinances and \$13.00 for violations of penalty assessment by city ordinance. The court automation fees are used to maintain statewide computer systems for Municipal Courts and automation costs for Municipal Court.

**Mission Statement**

To provide a constitutionally guaranteed right to due process for persons cited for violations of Municipal Ordinances. Further, to use the Court to be an avenue for public awareness of the Judicial System in the hope that the knowledge will foster compliance with the legal requirements of our City Ordinances by both adults and juveniles.

**Performance Measures**

<i>Performance Measures</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Estimate</i>	<i>FY 13/14 Estimate</i>
AOC Reimbursements	38,458	28,746	30,479	30,000
State Automation Fees Collected by Municipal Court	42,317	40,466	39,177	38,000
City Automation Fees Collected by Municipal court	44,920	59,446	48,600	45,000
Fee Reports – Turned in by the 5 <sup>th</sup> of every Month	12	12	12	12
Monthly Reports - Turned in by the 5 <sup>th</sup> of every month.	12	12	12	12

**Budget Highlights**

Revenues for FY14 are (14.5) percent or (\$13,824) less than the FY13 Original Budget. This is due to a slight decrease in Court Automation Fees.

Budget appropriations for FY14 are 14.7 percent or \$10,841 more than the FY13 Original Budget primarily for a decrease in travel and increase in Capital. Service levels remain at FY13 levels.

## Court Automation– City/State 019-0000

# Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									85,988
<b>Revenues</b>									
Fines	42,491	44,947	44,914	59,456	60,000	43,410	50,000	(10,000)	-16.7%
Grants	46,913	36,078	36,475	28,746	34,882	29,825	31,073	(3,809)	-10.9%
Miscellaneous Revenue	0	0	0	0	0	0	0	0	**
Investment Income	1,107	834	780	141	175	216	160	(15)	-8.6%
<b>Total Revenues</b>	90,511	81,859	82,169	88,343	95,057	73,451	81,233	(13,824)	-14.5%
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	20,342	18,702	19,733	18,381	21,959	23,217	24,195	2,236	10.2%
<b>Total Net Transfers</b>		(18,702)	(19,733)	(18,381)	(21,959)	(23,217)	(24,195)	(2,236)	10.2%
<b>Total Resources Available</b>									143,026
<b>Expenditures (1201)</b>									
Salaries & Benefits	0	1,945	(485)	3,737	6,674	6,246	8,873	2,199	32.9%
Supplies	6,213	9,218	5,469	4,572	13,712	6,370	8,612	(5,100)	-37.2%
Maintenance	0	0	0	3,523	3,850	762	11,752	7,902	205.2%
Utilities	3,867	3,001	2,718	2,750	3,600	2,793	3,600	0	0.0%
Other Services	18,200	15,187	15,882	8,692	24,250	19,077	13,578	(10,672)	-44.0%
<b>Total Operating Cost</b>	28,280	29,351	23,584	23,274	52,086	35,248	46,415	(5,671)	-10.9%
Capital Outlay	10,591	5,297	50,595	10,846	7,688	1,266	30,788	23,100	300.5%
<b>Total Expenditures</b>	38,871	34,648	74,179	34,120	59,774	36,514	77,203	17,429	29.2%
<b>Expenditures (2701)</b>									
Supplies	0	1,557	0	0	0	0	2,449	2,449	**
Maintenance	11,166	11,603	11,061	914	8,100	9,751	1,100	(7,000)	-86.4%
Other Services	8,369	5,308	4,761	2,921	5,247	2,850	3,636	(1,611)	-30.7%
<b>Total Operating Cost</b>	19,535	18,468	15,822	3,835	13,347	12,601	7,185	(6,162)	-46.2%
Capital Outlay	2,469	1,642	0	6,202	426	0	0	(426)	-100%
<b>Total Expenditures</b>	22,004	20,110	15,822	10,037	13,773	12,601	7,185	(6,588)	-47.8%
<b>Ending Cash Balance - June 30</b>									58,638

\*\* One or more zero value fields

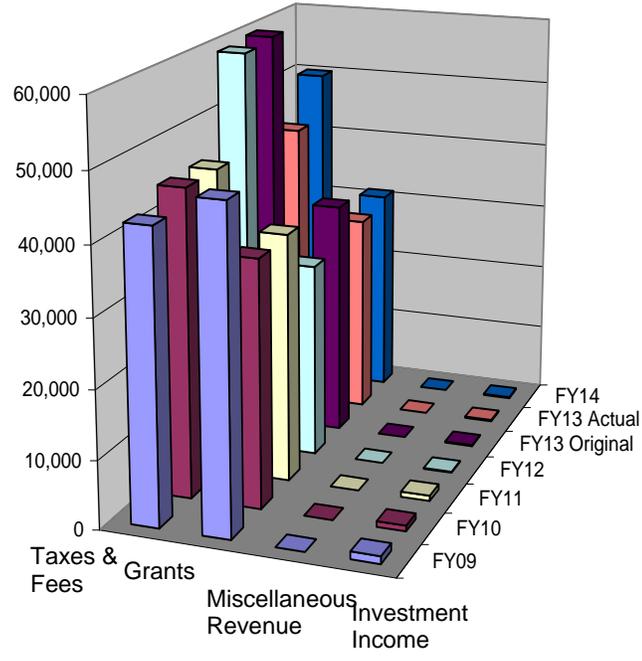
# Court Automation– City/State 019-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 19	Court Automation City	50,000	-16.67%
	State Grant-State Automation	31,073	-10.92%
	Investment Income	160	-8.57%
	<b>Total</b>	<b>81,233</b>	

Funded Positions 1

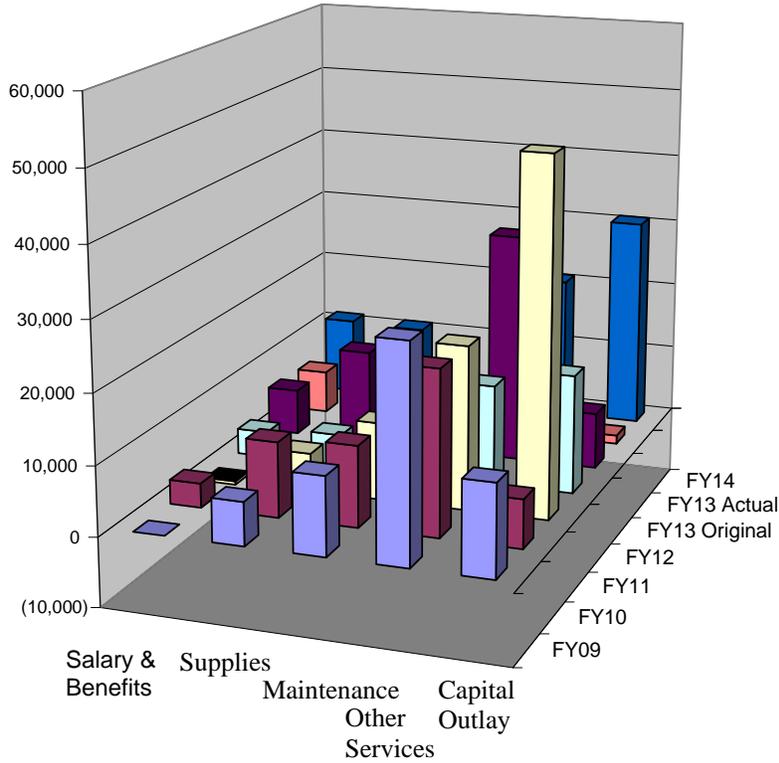
TOTAL REVENUE ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Court Automation– City/State 019-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	1,764
a.	Supervisory Positions (0)	0
b.	Administrative Staff (1)	<u>1,764</u>
2	Total Benefit Adjustment	435
3	Adjustment in Supplies and Materials	-2651
4	Increase in software support fees for public wireless access	3,402
5	Increase in Equipment Maintenance	(2,500)
6	Decrease in Travel & Conference needs	(11,833)
7	Decrease in Printing	(450)
8	Capital Additions/replacements	
9 a.	Decrease in Computer Hardware & Software	(4,326)
10 b.	Carpet for Conference Rm	<u>27,000</u>
<b>TOTAL OPERATING CHANGES</b>		<b><u>10,841</u></b>

## Court Automation– City/State 019-0000

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Judicial Aide/File Clerk</i>	1	0.250	1	0.250	0	0.000

### Goals & Objectives 019-1201/City Automation

1. To work with the Alamogordo Finance Department to establish a positive working relationship.
2. To submit the Municipal Court Monthly Report to the Commissioners by the fifth of every month.
3. To use the money allocated to the benefit of the citizens we serve.
4. To follow purchasing guidelines set forth by statute.

### Goals & Objectives 019-2701/State Automation

1. To work with the Administrative Office of the courts to establish a positive working relationship.
2. To submit the Municipal Court Monthly Fee Report to the Finance Department by the fifth of every month.
3. To maintain an accurate budget based on the allocations AOC provides for us on a yearly basis.
4. To submit for reimbursements within 60 days of payments being made.
5. To follow AOC purchasing guidelines by staying within their parameters of reimbursable items.

### FY2012/2013 Operational Highlights

1. State Automation funded the Municipal Court through reimbursements for the following: Computer Hardware, Xerox, Qwest T-1 Line, Computer Maintenance Fees & JSI Fees, and the City MIS Fees.
2. 100% reimbursements for requests submitted.
3. All reports/requests submitted within deadline.

# Budget Summary

Community Services Department

## Department Description

The Civic Center provides facilities and services for meetings, seminars, conventions, trade expositions, concerts, and social, educational, cultural, business or entertainment events plus maintains the exterior of the Chamber of Commerce building.

## Mission Statement

To provide clean, comfortable facilities at reasonable rates for all citizens and visitors to enjoy.

## Performance Measures

<i><b>Performance Measures</b></i>	<i><b>FY 10/11 Actual</b></i>	<i><b>FY 11/12 Actual</b></i>	<i><b>FY 12/13 Actual</b></i>	<i><b>FY 13/14 Estimate</b></i>
Number of paid facility reservation ( # consist of auditorium, conference rooms and kitchen)	86	89	85	90
Number of public forums (# consist of reservations to conduct public meetings & utilization from other City Departments)	63	86	80	50
Number of reservation cancellations	12	8	6	10
Distribution of customer surveys	21	20	10	15

# Lodger's Tax – City's Share Civic Center 020-0000

## Budget Summary

### Budget Highlights

Lodger's tax revenues are (2.9) percent or (\$8,881) less than FY13 Original Budget. The overall revenue budget increased 16.2 percent or \$59,500 due to the City operating liquor concessions at the Sgt. Willie Estrada Civic Center, Alameda Park Zoo and at Griggs Sports Complex, and grant for the Washington Trail. Special events revenue had decreased due to player participation at Gus Macker. The budget for salaries and benefits increased 5.8 percent or \$7,920 due to a 15 percent Health Insurance increase and a 1.5 percent cost of living increase.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Beginning Cash - July 1</b>									<b>164,205</b>
<b>Revenues</b>									
Taxes & Fees	268,150	275,563	282,502	310,801	304,601	284,033	<b>295,720</b>	<b>(8,881)</b>	<b>-2.9%</b>
User Fees	19,668	20,495	26,210	39,904	50,000	66,549	<b>61,500</b>	<b>11,500</b>	<b>23.0%</b>
Fines	531	(65)	0	1,237	0	3,092	<b>0</b>	<b>0</b>	<b>**</b>
Grants	3,839	10,611	9,350	0	0	0	<b>60,000</b>	<b>60,000</b>	<b>**</b>
Miscellaneous Revenue	3,853	5,805	32,508	13,666	12,000	4,441	<b>8,900</b>	<b>(3,100)</b>	<b>-25.8%</b>
Investment Income	5,893	3,432	2,738	399	490	654	<b>471</b>	<b>(19)</b>	<b>-3.9%</b>
<b>Total Revenues</b>	<b>301,934</b>	<b>315,841</b>	<b>353,308</b>	<b>366,007</b>	<b>367,091</b>	<b>358,769</b>	<b>426,591</b>	<b>59,500</b>	<b>16.2%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	2,276	1,180	<b>35,320</b>	<b>33,044</b>	<b>1451.8%</b>
Transfers Out	26,099	28,161	26,110	27,264	32,741	29,967	<b>32,514</b>	<b>(227)</b>	<b>-0.7%</b>
<b>Total Net Transfers</b>	<b>(26,099)</b>	<b>(28,161)</b>	<b>(26,110)</b>	<b>(27,264)</b>	<b>(30,465)</b>	<b>(28,787)</b>	<b>2,806</b>	<b>33,271</b>	<b>-109.2%</b>
<b>Total Resources Available</b>									<b>593,602</b>
<b>Expenditures -0006</b>									
Salaries & Benefits	101,259	106,537	121,386	111,364	136,541	126,518	<b>144,461</b>	<b>7,920</b>	<b>5.8%</b>
Supplies	9,404	5,905	15,636	9,087	11,202	8,895	<b>11,432</b>	<b>230</b>	<b>2.1%</b>
Maintenance	1,474	255	252	1,131	1,293	1,193	<b>1,393</b>	<b>100</b>	<b>7.7%</b>
Utilities	22,704	28,812	26,255	28,577	29,277	29,740	<b>32,477</b>	<b>3,200</b>	<b>10.9%</b>
Other Services	148,544	153,299	153,829	155,264	196,502	146,486	<b>166,170</b>	<b>(30,332)</b>	<b>-15.4%</b>
<b>Total Operating Cost</b>	<b>283,385</b>	<b>294,808</b>	<b>317,358</b>	<b>305,423</b>	<b>374,815</b>	<b>312,832</b>	<b>355,933</b>	<b>(18,882)</b>	<b>-5.0%</b>
Capital Outlay	6,253	0	28,979	11,011	0	0	<b>0</b>	<b>0</b>	<b>**</b>
Capital Improvement	8,776	55,814	37,016	18	0	13,307	<b>122,997</b>	<b>122,997</b>	<b>**</b>
<b>Total Expenditures</b>	<b>298,414</b>	<b>350,622</b>	<b>383,353</b>	<b>316,452</b>	<b>374,815</b>	<b>326,139</b>	<b>478,930</b>	<b>104,115</b>	<b>27.8%</b>

**Ending Cash Balance - June 30**

**114,672**

\*\* One or more zero value fields

# Lodger's Tax – City's Share Civic Center 020-0000

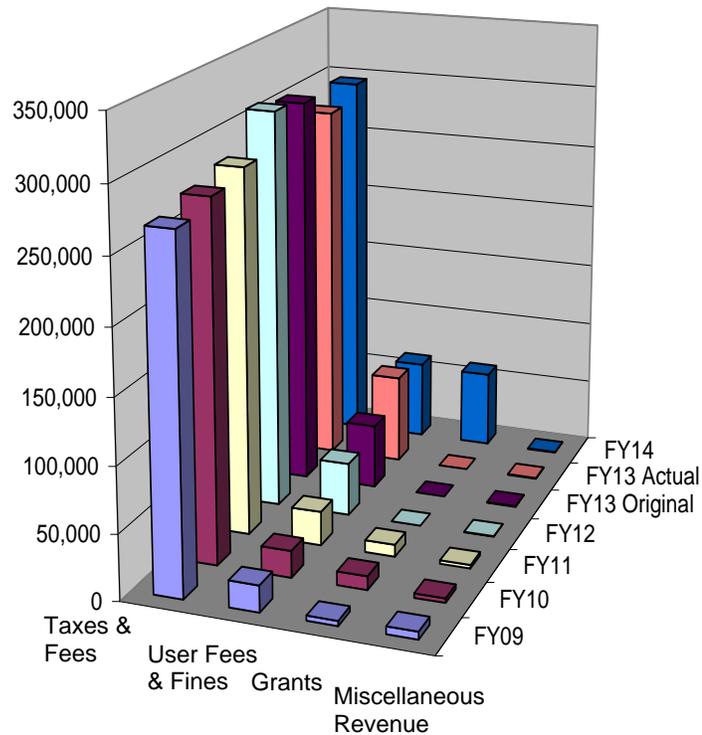
## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 20	Lodger's Tax-City's Share	295,720	-2.92%
Fund 20	Miscellaneous Revenue	70,871	13.41%
Fund 20	Grants	60,000	100.00%
<b>Total</b>		<b>426,591</b>	<b>16.21%</b>

Funded Positions

3

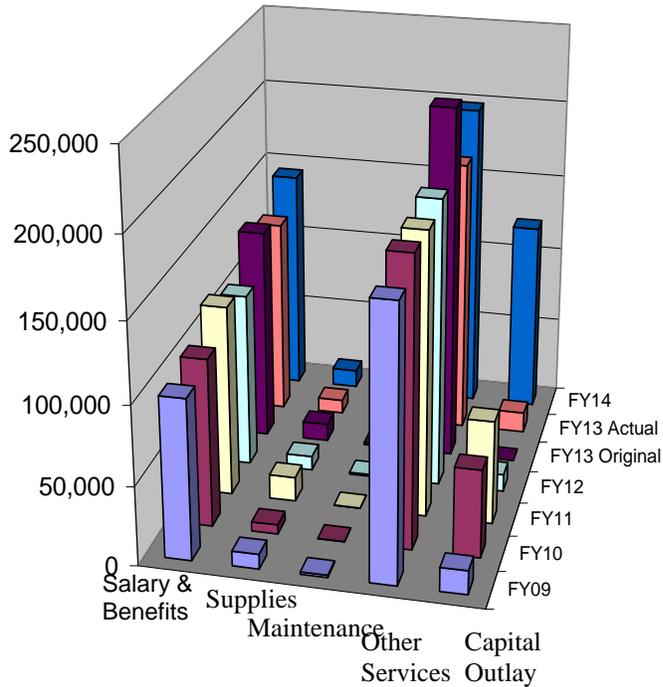
### TOTAL REVENUES BY FISCAL YEAR AND ACCOUNT CATEGORY



# Lodger's Tax – City's Share Civic Center 020-0000

## Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



**CHANGES FOR OPERATIONS**

		<u>AMOUNT</u>
1	Total Salary Adjustment	3,623
a.	Supervisory Positions (0)	0
b.	Administrative Staff (3)	<u>3,623</u>
2	Total Benefit Adjustment	4,297
3	Adjustment in Supplies and Materials	230
4	Adjustment in Electric utilities	3,200
5	Increase in Pest Control - new contract	100
6	Increase in Advertising	6,135
5	Increase in Special Events	8,333
6	Decrease in City Newsletter - Now distributed through Water Bill	(32,800)
7	Decrease in Insurance costs	(12,000)
8	Capital Additions/replacements	
9 a.	No new capital allocated	<u>122,997</u>

**TOTAL OPERATING CHANGES**

104,115

## Lodger's Tax – City's Share Civic Center 020-0000

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Civic Center Maintenance</b>	2	1.000	2	1.000	0	0.000
<b>Civic Center Specialist</b>	1	1.000	1	1.000	0	0.000
<b>Beverage Servers</b>	2	1.000	2	1.000	0	0.000
<b>Totals</b>	<b>5</b>	<b>3.000</b>	<b>5</b>	<b>3.000</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

1. To provide the best quality service & facility for meetings, conventions, social, business and entertainment events.
2. Continuing to distribute, after each event, a customer survey to enhance the quality of our service.
3. Aid of the digital sign to help promote sponsors at City sponsored events and also help promote other City facilities and activities.
4. Track the number of all rentals as confirmed or as cancellations.
5. Routine maintenance on facility.
6. Assist in coordinating additional special events, such as 4<sup>th</sup> Friday's at the Zoo, Pupfish Baseball at Griggs Field, Zoo Boo and Easter in the Park.

## FY2012/2013 Operational Highlights

- Routine maintenance of the facility before and after events.
- Funding of overtime for community wide special events.
- Facility improvements at Griggs Sports Complex.
- Continuing as organizer for the Armed Forces Day/Gus Macker 3 on 3 Basketball Tournament and other special events.
- Still receiving about less than a quarter of surveys distributed.
- Continuing to provide liquor services for functions at the Civic Center, special events at the Zoo and at Griggs Sports Complex. Services have been provided by City staff for a full year. Hired 2 additional part-time staff to serve beverage at events, when requested.

# Budget Summary

Public Safety Department

## Program Description

This fund accounts for receipts and disbursements of monies donated by individuals who are court ordered to contribute to the D.A.R.E. program as part of their sentencing. This account continues to receive contributions from citizens/organizations in Alamogordo. This comprehensive program provides funding for officers that teach approximately 500 students annually.

The donations are restricted for the exclusive benefit of the D.A.R.E. program. These funds are used to pay overtime to D.A.R.E. officers, train new D.A.R.E. officers and maintain their current certification, purchase instructional supplies and to fund other related costs for special projects associated with D.A.R.E., such as Saturday in the Park, D.A.R.E. Picnic and D.A.R.E. graduations.

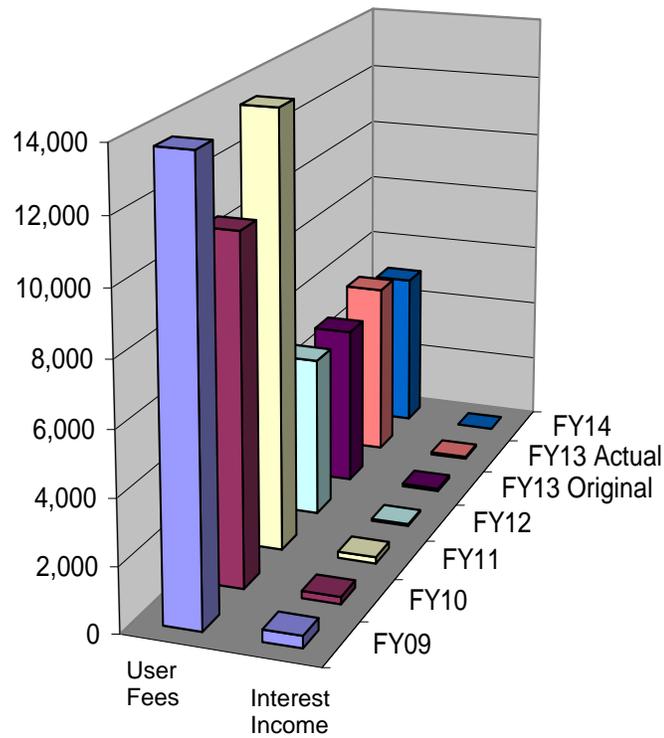
## Budget Highlights

Other Services line items were adjusted for an overall decrease (10) percent or (\$887). The overall budget appropriation for FY14 is (7.3) percent or (\$807) decrease.

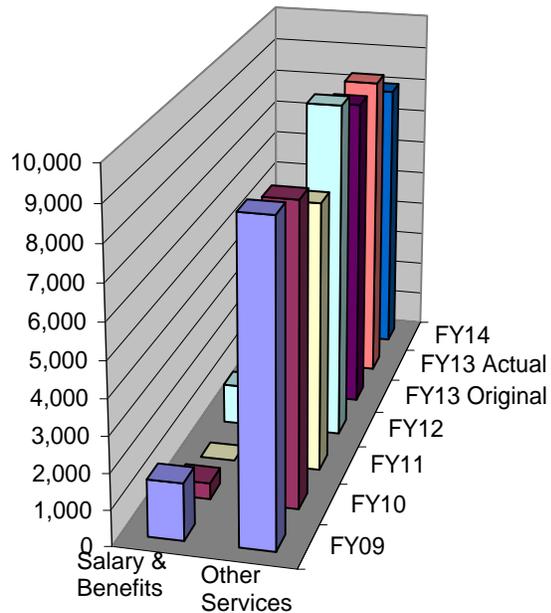


# Budget Summary

TOTAL REVENUES ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

## Municipal Court Department

### Department Description

Municipal Courts were created to secure the just, speedy and inexpensive determination of every municipal court action. Rule 8-101

Under state statute 35-14-1 any municipality with a population over 2500 shall have established a municipal court.

The Municipal Court's purpose is to not gather revenue but to adjudicate the violators of the ordinances of the City of Alamogordo in a fair and impartial manner. It is important that the fines and fees collected are placed into line items that are not under the control of the court, thus avoiding a perception of impropriety. The following are the fines and fees for violations of ordinances within the City of Alamogordo:

1. Correction Fee (\$20.00) - This fee goes to fund 015-0000-315-14.04 to offset the cost of Prisoner Support. See state statute 35-14-11.
2. City Automation Fee (\$13.00) – This fee goes to fund 019-0000-315-14.12 and is used by the court for automation, supplies and training.
3. State Automation Fee (\$6.00) – This fee goes to fund 039-0000-315.14-12 and is sent to the state for automation of the municipal courts throughout the state. The Alamogordo Municipal Court applies for and receives approximately \$50,000 in reimbursement from this fund. This fund is used to pay for software, maintenance and helps support MIS.
4. Judicial Education Fee (\$3.00) – 039-0000-315-14.13. This fee is collected and sent to the State Treasurer to assist the Judicial Education Center to train the municipal judges and clerks throughout the state.
5. Bench Warrant Fee (100.00) – This fee is split 50/50 and goes to DPS fund 011-2804.-315-14.06 and Court fund 027-2801-315-14.06. The court pays for the salary of a part time filling clerk with their half.
6. DWI Screening Fee (\$100.00) – This fee goes to fund 011-0000-312-11.18. It is used to offset the cost of DWI supervision by the court.
7. Based on the monthly reports for fiscal year 12/13 the court will collect approximately \$272,881.00 in fees and \$315,591.00 in fines. In addition, approximately \$40,377.00.00 was worked off through community service for a total of \$628,849.00.

There are other fees collected by the court that does not directly affect the operation of the Alamogordo Municipal Court such as: Traffic Safety Fee (\$8.00), DWI Prevention Fee (\$75.00), Lab/Drug/Alcohol Fee (\$85.00), and Drug Analysis Fee (\$75.00).

## Municipal Court 027- 0000

# Budget Summary

### Mission Statement

To provide constitutionally guaranteed right to due process for persons cited for violations of Municipal Ordinances. Further, to use the Court to be an avenue for public awareness of the Judicial System in the hope that the knowledge will foster compliance with the legal requirements of our City Ordinances by both adults and juveniles.

### Performance Measures

<b><i>Performance Measures</i></b>	<b><i>FY 10/11 Actual</i></b>	<b><i>FY 11/12 Actual</i></b>	<b><i>FY 12/13 Estimate</i></b>	<b><i>FY 13/14 Estimate</i></b>
Number of cases docketed	11,415	10274	9322	8500
Number of trials heard	339	312	248	200
Number of arraignments held	3763	3588	3198	2900
Number of adult and juvenile community service hours worked	7134	7,515	4487	4200
Number of juveniles attendance in Teen Court	183	137	110	98

### Budget Highlights

Budget appropriations for FY14 are (0.6) percent or (\$2,753) less than the FY13 Original Budget. Service levels remain at FY13 levels.

The budget for salaries and benefits has decreased overall (2.1) percent or (\$7,969) due to turnover in employees, 15 percent Health Insurance increase and a 1.5 percent cost of living increase.

# Municipal Court 027- 0000

## Budget Summary

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Beginning Cash - July 1</b>									<b>37,569</b>
<b>Revenues</b>									
Taxes & Fees	0	0	0	0	0	0	0	0	**
Fines	9,822	9,203	7,370	5,487	3,000	4,268	5,000	2,000	66.7%
Interest income	0	0	0	0	0	0	0	0	**
Miscellaneous Revenue	226	2,917	327	0	500	0	0	(500)	-100%
<b>Total Revenues</b>	<b>10,048</b>	<b>12,120</b>	<b>7,697</b>	<b>5,487</b>	<b>3,500</b>	<b>4,268</b>	<b>5,000</b>	<b>1,500</b>	<b>42.9%</b>
<b>Transfers</b>									
Transfers In	26,928	361,741	380,000	408,000	366,718	366,718	425,769	59,051	16.1%
Transfers Out	6,441	4,844	4,595	3,641	5,923	5,365	6,113	190	3.2%
<b>Total Net Transfers</b>	<b>20,487</b>	<b>356,897</b>	<b>375,405</b>	<b>404,359</b>	<b>360,795</b>	<b>361,353</b>	<b>419,656</b>	<b>58,861</b>	<b>16.3%</b>
<b>Total Resources Available</b>									<b>462,225</b>
<b>Expenditures</b>									
Salaries & Benefits	352,818	347,551	336,687	327,681	371,865	339,439	363,896	(7,969)	-2.1%
Supplies	4,751	2,460	2,854	4,900	5,561	2,674	5,561	0	0.0%
Utilities	4,049	4,161	3,698	3,040	3,767	3,540	3,483	(284)	-7.5%
Other Services	38,244	47,389	25,977	25,503	45,452	27,592	45,952	500	1.1%
Capital Outlay	0	0	0	7,864	5,000	0	10,000	5,000	100.0%
<b>Total Expenditures</b>	<b>399,862</b>	<b>401,561</b>	<b>369,216</b>	<b>368,988</b>	<b>431,645</b>	<b>373,245</b>	<b>428,892</b>	<b>(2,753)</b>	<b>-0.6%</b>
<b>Ending Cash Balance - June 30</b>									<b>33,333</b>

\*\* One or more zero value fields

<b>RESOURCES FOR BUDGET</b>	<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11      General Fund	428,892	-0.64%
<b>Total</b>	<b>428,892</b>	

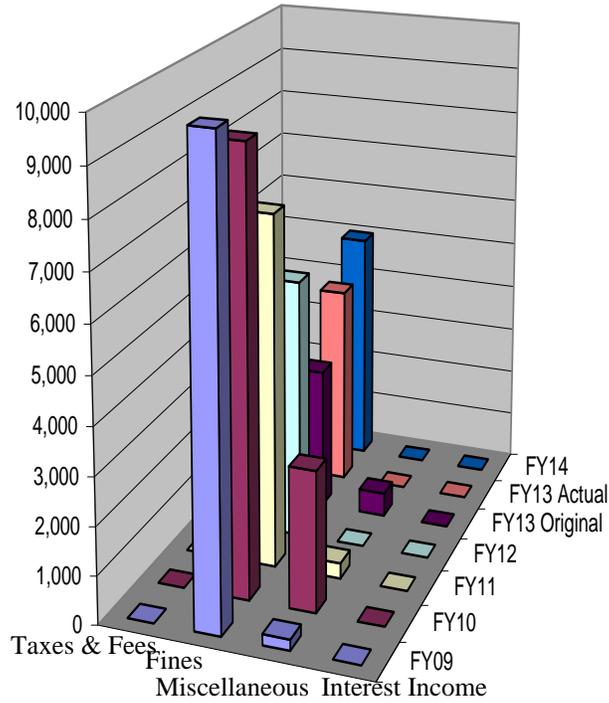
Funded Positions

9

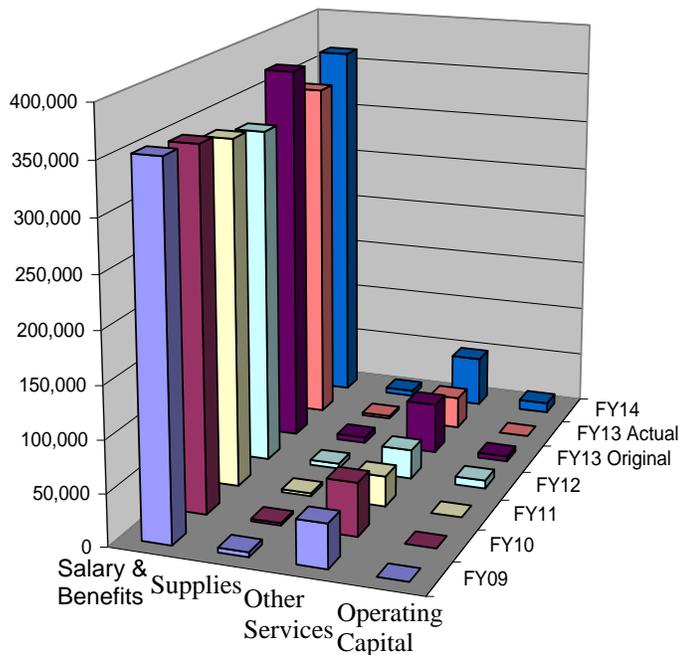
# Municipal Court 027- 0000

## Budget Summary

**TOTAL REVENUE ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



# Municipal Court 027- 0000

## Budget Summary

<b>CHANGES FOR OPERATIONS</b>			<u><b>AMOUNT</b></u>
1	Total Salary Adjustment		(2,148)
a.	Supervisory Positions (2)	5,448	
b.	Administrative Staff (7)	<u>(7,596)</u>	
2	Total Benefit Adjustment		(5,821)
3	Decrease in telephone phone costs and utilities		(284)
4	Increase in Training and Travel		5,213
5	Increase in indigent attorneys		(2,713)
6	Decrease in collection agency fees		(2,500)
7	Increase in Contract Services for Substitute Judge		500
8	Capital Additions/replacements		
a.	Sound System, Conference Table & Chairs		<u>5,000</u>
<b>TOTAL OPERATING CHANGES</b>			<u><u><b>(2,753)</b></u></u>

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Municipal Judge</b>	1	1.000	1	1.000	0	0.000
<b>Municipal Judge Substitute</b>	2	0.308	2	0.308	0	0.000
<b>Court Administrator</b>	1	1.000	1	1.000	0	0.000
<b>Deputy Court Clerk</b>	1	1.000	1	1.000	0	0.000
<b>Judicial Clerk</b>	1	1.000	1	1.000	0	0.000
<b>Judicial Specialist</b>	1	1.000	1	1.000	0	0.000
<b>Judicial Aide/File Clerk</b>	1	0.250	1	0.250	0	0.000
<b>Bailiff/Community Service Coordinator</b>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	9	6.558	9	6.558	0	0.000

## Municipal Court 027- 0000

# Budget Summary

### Goals & Objectives

1. To focus on meeting the needs of persons using the Court, and provide customer service training to ensure continued quality service, and maintain a commitment by all judicial employees to provide an ongoing user-friendly court system.
2. To provide an effective manner to address the addiction of defendants with drug and/or alcohol related charges.
3. To continue to utilize offenders in work programs rather than incarceration when appropriate.
4. To work with and encourage DPS to use digital tickets in place of hand written tickets.
5. Replace sound system in Courtroom.
6. The Municipal Court will be installing an electric lateral filling system.
7. The new filling system will allow the courts to utilize the additional space for a small conference room.
8. Court Clerk Leslie Budner will become certified as a German Language Specialist.
9. To comply with the new Interpreter Rule that went into effect January 1, 2013 that may require certified interpreters.

### FY2012/2013 Operational Highlights

- The first three goals have been met to management's satisfaction and staff will continue striving for excellence.
- It was determined that a bullet proof glass for the window at the clerk's station was not needed. The glass is already bullet resistant. We were able to install a speaker unit in the glass for those hard of hearing.
- The Municipal Court has been successful in using their new imaging software to enable the court to go paperless. All new cases filed with the court are scanned and kept electronically.
- Officer Santiago Munoz, the Municipal Court Bailiff, has completed a course with UNM certifying him as a Spanish Language Specialist through AOC.
- By the end of the fiscal year, Defendants should be able to pay their bonds, fines and fees through CitePay at DPS. This would enable the defendants to satisfy their obligations with the Court, avoid being placed in jail, as well as reducing the annual cost of housing prisoners.
- It is expected that the Video Arraignment equipment will be replaced by AOC before June.

# Police Contingency Fund 028-0000

## Budget Summary

Public Safety Department

### Program Description

This fund accounts for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									51,112
<b>Revenues</b>									
Interest Income	1,717	980	518	106	125	180	130	5	4.0%
Miscellaneous Revenue	20,509	21,005	9,346	8,334	11,000	4,583	10,000	(1,000)	-9.1%
<b>Total Revenues</b>	<b>22,226</b>	<b>21,985</b>	<b>9,864</b>	<b>8,440</b>	<b>11,125</b>	<b>4,763</b>	<b>10,130</b>	<b>(995)</b>	<b>-8.9%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									
<b>61,242</b>									
<b>Expenditures</b>									
Utilities	18,763	19,513	5,482	5,304	6,000	6,760	6,000	0	0.0%
Other Services	15,294	22,819	6,101	1,658	10,000	4,786	10,000	0	0.0%
Capital Outlay	18,355	49,993	8,353	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>52,412</b>	<b>92,325</b>	<b>19,936</b>	<b>6,962</b>	<b>16,000</b>	<b>11,546</b>	<b>16,000</b>	<b>0</b>	<b>0.0%</b>
<b>Ending Cash Balance - June 30</b>									
<b>45,242</b>									

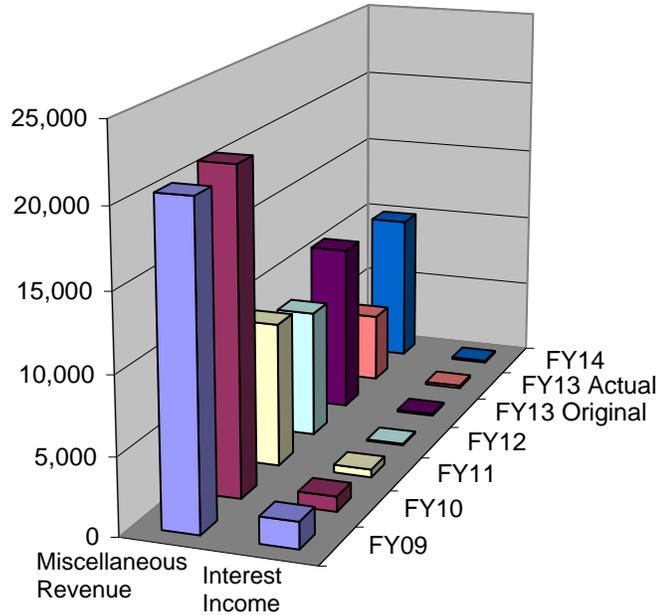
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<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 28	Police Contingency	16,000	0.00%
<b>Total</b>		<b>16,000</b>	<b>0.00%</b>

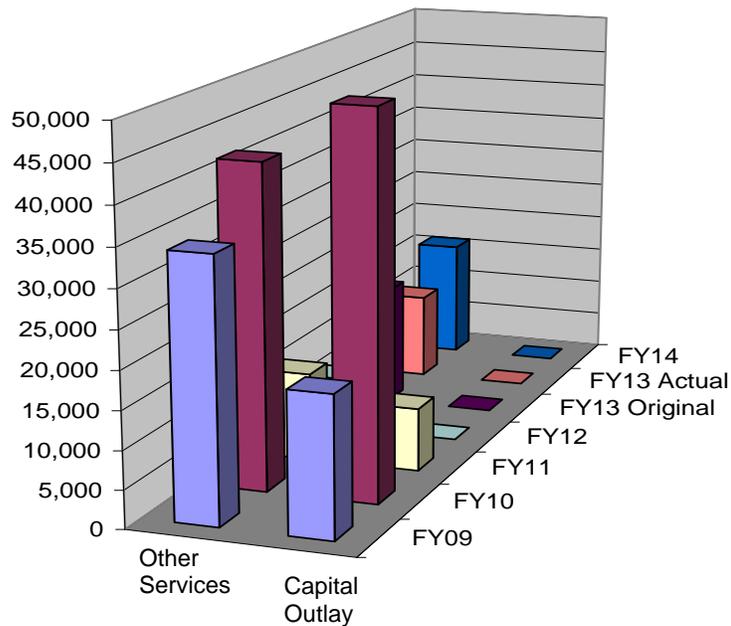
# Police Contingency Fund 028-0000

## Budget Summary

**TOTAL REVENUE ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



**TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY**



# Community Services Fund 032-0000

## Budget Summary

### Department Description

This fund combines several departments that provide services to the City of Alamogordo, and accounts for the financing of goods and services provided to the community by the Community Service departments.

### Mission Statement

To provide the highest quality of life activities for the young and old alike surrounded by professional and courteous services.

Fund 32 Combined									
	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	FY12/13	FY13/14	FY14 Dollar	Percent
<i>BUDGET SUMMARY</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Original Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From FY13 Original</i>	<i>Change</i>
<b>Beginning Cash - July 1</b>									498,788
<b>Revenues</b>									
Leisure Services	304,900	778,819	322,859	276,369	302,470	285,158	302,470	0	0.0%
Cemetery	39,023	33,445	36,771	24,265	48,847	39,243	33,617	(15,230)	-31.2%
Parks	1,791	118	3,472	2,308	0	3,519	0	0	**
Zoo	97,621	93,392	97,302	97,715	97,575	97,805	94,600	(2,975)	-3.0%
Library	181,630	111,372	98,586	284,320	91,250	110,032	247,323	156,073	171.0%
<b>Total Revenues</b>	<b>624,965</b>	<b>1,017,146</b>	<b>558,990</b>	<b>684,977</b>	<b>540,142</b>	<b>535,757</b>	<b>678,010</b>	<b>137,868</b>	<b>25.5%</b>
<b>Transfers</b>									
Transfers In	3,011,799	2,805,160	2,698,855	3,599,299	3,447,630	3,382,403	3,160,345	(287,285)	-8.3%
Transfers Out	454,524	450,002	423,030	397,237	471,455	471,455	510,712	39,257	8.3%
<b>Total Net Transfers</b>	<b>2,557,275</b>	<b>2,355,158</b>	<b>2,275,825</b>	<b>3,202,062</b>	<b>2,976,175</b>	<b>2,910,948</b>	<b>2,649,633</b>	<b>(326,542)</b>	<b>-11.0%</b>
<b>Total Resources Available</b>									<b>3,826,431</b>
<b>Expenditures</b>									
Leisure Services	916,873	1,338,401	954,905	1,153,032	1,000,566	1,090,974	1,103,041	102,475	10.2%
Cemetery	80,721	82,062	72,767	136,462	89,225	133,830	98,052	8,827	9.9%
Parks	910,684	905,603	871,383	889,986	1,013,625	946,833	941,704	(71,921)	-7.1%
Zoo	395,706	377,685	454,319	404,398	476,847	433,417	456,057	(20,790)	-4.4%
Library	874,086	768,671	716,530	883,260	886,449	787,182	1,007,923	121,474	13.7%
<b>Total Expenditures</b>	<b>3,178,070</b>	<b>3,472,422</b>	<b>3,069,904</b>	<b>3,467,138</b>	<b>3,466,712</b>	<b>3,392,236</b>	<b>3,606,777</b>	<b>140,065</b>	<b>4.0%</b>
<b>Ending Cash Balance - June 30</b>									<b>219,654</b>

# Budget Summary

Community Services Department

## Division Description

Cemetery staff is available to assist families in locating grave sites of loved ones; to open and close graves during funeral services, to set up for services; and to provide disinterment upon request. Staff also performs general turf maintenance, work on the irrigation systems, set headstones, and maintain record of funerals.

## Mission Statement

To provide a beautiful resting place for the deceased and a comfortable atmosphere for their loved ones.

## Performance Measures

<i>Performance Measures</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Estimate</i>
Customer Satisfaction Survey	NA	NA	NA	Establish baseline scores
Quality Assurance Inspection Results	NA	NA	NA	baseline scores and show continued improvement
Funeral Services Provided	NA	NA	NA	Report number of funeral services provided

# Cemetery 032-0006

## Budget Summary

### Budget Highlights

Budget appropriations are 9.9 percent or \$8,827 above FY13 Original Budget. Salary & Benefits increased 11.1 percent or \$8,156 due to a 1.5 percent cost of living increase and a 15 percent health Insurance increase. No new capital was allocated for FY14.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Beginning Cash - July 1</b>									<b>0</b>
<b>Revenues</b>									
Fines	0	25	120	0	0	40	0	0	**
Miscellaneous	(7,180)	(6,010)	(4,394)	(7,639)	0	(39)	0	0	**
Interest Income	0	0	0	201	0	242	127	127	**
User Fees	46,203	39,430	41,045	31,703	48,847	39,000	33,490	(15,357)	-31.4%
<b>Total Revenues</b>	<b>39,023</b>	<b>33,445</b>	<b>36,771</b>	<b>24,265</b>	<b>48,847</b>	<b>39,243</b>	<b>33,617</b>	<b>(15,230)</b>	<b>-31.2%</b>
<b>Transfers</b>									
Transfers In	44,387	53,325	53,325	163,201	111,156	111,156	75,062	(36,094)	-32.5%
Transfers Out	10,382	11,384	11,498	10,229	12,867	12,867	10,627	(2,240)	-17.4%
<b>Total Net Transfers</b>	<b>34,005</b>	<b>41,941</b>	<b>41,827</b>	<b>152,972</b>	<b>98,289</b>	<b>98,289</b>	<b>64,435</b>	<b>(33,854)</b>	<b>-34.4%</b>
<b>Total Resources Available</b>									<b>98,052</b>
<b>Expenditures</b>									
Salaries & Benefits	66,897	65,704	66,598	69,007	73,729	68,365	81,885	8,156	11.1%
Supplies	3,420	2,324	2,191	1,877	2,800	1,565	2,800	0	0.0%
Maintenance	4,284	3,887	4,873	2,945	5,762	2,142	5,762	0	0.0%
Utilities	4,912	5,282	4,820	5,064	5,125	5,089	5,702	577	11.3%
Other Services	1,208	2,850	(5,715)	1,110	1,809	1,715	1,903	94	5.2%
<b>Total Operating Cost</b>	<b>80,721</b>	<b>80,047</b>	<b>72,767</b>	<b>80,003</b>	<b>89,225</b>	<b>78,876</b>	<b>98,052</b>	<b>8,827</b>	<b>9.9%</b>
Capital Outlay	0	2,015	0	56,459	0	54,954	0	0	**
<b>Total Expenditures</b>	<b>80,721</b>	<b>82,062</b>	<b>72,767</b>	<b>136,462</b>	<b>89,225</b>	<b>133,830</b>	<b>98,052</b>	<b>8,827</b>	<b>9.9%</b>
<b>Ending Cash Balance - June 30</b>									<b>0</b>

\*\* One or more zero value fields

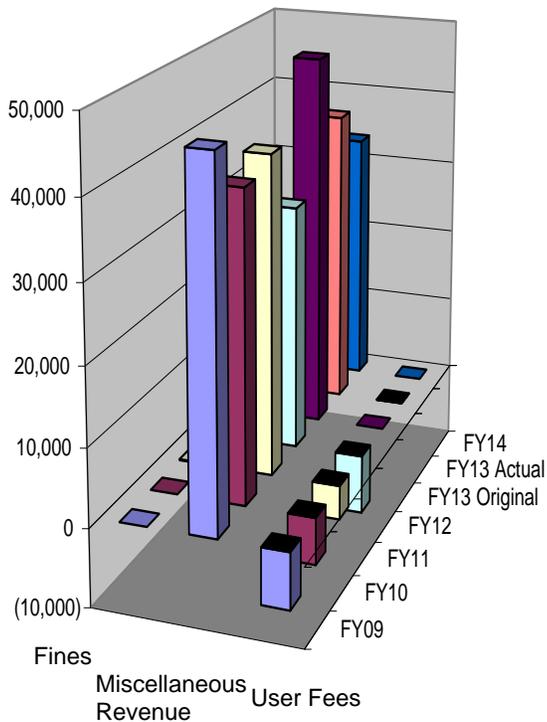
# Cemetery 032-0006

## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	86,992	-29.86%
Fund 32	Community Services	33,617	-31.18%
<b>Total</b>		<b>120,609</b>	

Funded Positions 2

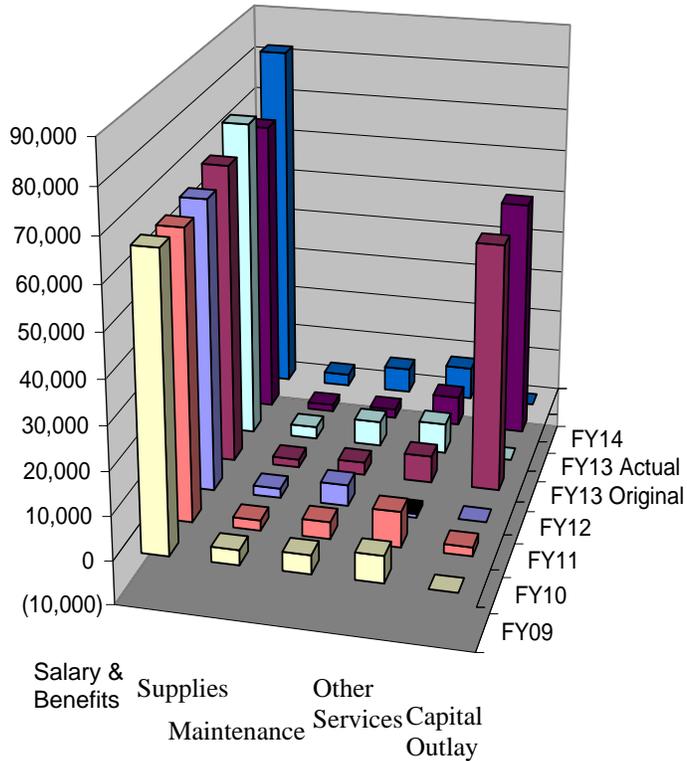
TOTAL REVENUE ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Cemetery 032-0006

## Budget Summary

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



#### CHANGES FOR OPERATIONS

	<u>AMOUNT</u>
1 Total Salary Adjustment	(1,191)
a. Supervisory Positions (0)	0
b. Administrative Staff (2)	<u>(1,191)</u>
2 Total Benefit Adjustment	9,347
3 Adjustment in Telephone costs & Utilities	577
4 Increase in Printing for Cemetery pamphlets	94
5 Capital Additions/replacements	
a. No new capital allocated	<u>0</u>
<b>TOTAL OPERATING CHANGES</b>	<b><u><u>8,827</u></u></b>

## Cemetery 032-0006

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Laborer</b>	<b>1</b>	<b>1.000</b>	<b>1</b>	<b>1.000</b>	<b>0</b>	<b>0.000</b>
<b>Sexton</b>	<b>1</b>	<b>1.000</b>	<b>1</b>	<b>1.000</b>	<b>0</b>	<b>0.000</b>
<b>Totals</b>	<b>2</b>	<b>2.000</b>	<b>2</b>	<b>2.000</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

1. Implement a customer satisfaction survey program
  - a. Create survey
  - b. Implement survey
  - c. Compile and report results quarterly
2. Continue to provide high quality funeral setup and service.
  - a. Include as element of customer service survey
3. Continue to provide high quality grounds maintenance for perpetual sections
  - a. Include as element of customer service survey
  - b. Implement a weekly supervisory level quality assurance inspection program
  - c. Compile and report QA results quarterly.
4. Continue to Improve staff productivity and organization
  - a. Implement HTE compatible work order system
  - b. Establish routine maintenance schedule as periodically recurring preventative maintenance work orders.
  - c. Track and Report

## FY2012/2013 Operational Highlights

- ◆ Provided the highest quality funeral setups and grounds maintenance for the perpetual care sections of the cemetery.
- ◆ Removed dead and dying trees that were creating safety concerns.
- ◆ Replaced Backhoe
- ◆ Moved fence around old graves on Southwest corner of property
- ◆ Monitored and adjusted irrigation as needed in perpetual care sections to facilitate improved turf grass quality and health
- ◆ Repaired irrigation as needed
- ◆ Provided quality routine turf grass, shrub and tree maintenance throughout the year.
- ◆ Distributed the revised Cemetery rules and regulations.

# Budget Summary

Community Services Department

## Division Description

The Leisure Services Department offers a wide range of fitness, sports activities, programs and special events which augment a superb schedule of year round leisure services and recreation for the community.

## Mission Statement

To provide a variety of programs, activities and events that enhance the quality of life and promote the physical, mental, and social well being of each individual served.

## Performance Measures

<i><b>Performance Measures</b></i>	<i><b>FY 10/11 Actual</b></i>	<i><b>FY 11/12 Actual</b></i>	<i><b>FY 12/13 Actual</b></i>	<i><b>FY 13/14 Estimate</b></i>
Satisfactory or Above rating achieved on Program Evaluations	94%	95%	95%	96%
Youth programs offered	11	11	11	11.00
Registered youth in programs	4,852	4,886	4,923	4,900.00
Adult/senior programs offered	5	5	5	5.00
Registered adult/senior in programs	257	263	267	270.00
Ball field, Park, Rec. Center rentals	1,498	1,511	1,457	1,500.00
Special Events Held	19	19	19	20.00
Memberships & punch passes sold	381	374	336	350.00
Paid daily swimmers	15,745	15,884	11,486	0.00

# Leisure Services 032-6106

## Budget Summary

### Budget Highlights

Budget appropriations are 10.2 percent more or \$102,475 than the FY13 Original Budget. The budget for salaries and benefits has decreased overall (1.0) percent or (\$7,022). The majority of the decrease is a change in employees.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									498,788
<b>Revenues</b>									
State Shared Fees	27,638	27,847	6	20	0	0	0	0	**
Grants	1,552	455,239	14,865	(35)	0	0	0	0	**
User Fees	275,476	297,806	309,311	278,379	302,470	287,445	302,470	0	0.0%
Miscellaneous Revenue	234	(2,073)	(1,323)	(1,995)	0	(2,287)	0	0	**
<b>Total Revenues</b>	<b>304,900</b>	<b>778,819</b>	<b>322,859</b>	<b>276,369</b>	<b>302,470</b>	<b>285,158</b>	<b>302,470</b>	<b>0</b>	<b>0.0%</b>
<b>Transfers</b>									
Transfers In	792,594	638,069	476,752	1,184,155	834,003	834,003	751,691	(82,312)	-9.9%
Transfers Out	167,692	148,498	112,713	134,343	173,667	173,667	230,254	56,587	32.6%
<b>Total Net Transfers</b>	<b>624,902</b>	<b>489,571</b>	<b>364,039</b>	<b>1,049,812</b>	<b>660,336</b>	<b>660,336</b>	<b>521,437</b>	<b>(138,899)</b>	<b>-21.0%</b>
<b>Total Resources Available</b>									
<b>Expenditures-Administration</b>									
Salaries & Benefits	590,450	564,975	584,288	553,185	693,559	585,125	686,537	(7,022)	-1.0%
Supplies	65,074	58,402	67,666	62,293	67,074	65,328	68,823	1,749	2.6%
Maintenance	30,847	19,496	23,087	22,359	27,884	26,060	28,688	804	2.9%
Utilities	150,213	153,827	145,520	136,189	161,458	157,773	166,205	4,747	2.9%
Other Services	77,259	83,729	69,507	40,983	50,591	42,572	50,320	(271)	-0.5%
<b>Total Operating Cost</b>	<b>913,843</b>	<b>880,429</b>	<b>890,068</b>	<b>815,009</b>	<b>1,000,566</b>	<b>876,858</b>	<b>1,000,573</b>	<b>7</b>	<b>0.0%</b>
Capital Outlay	3,030	6,785	26,339	46,956	0	0	0	0	**
Capital Improvements	0	451,187	38,498	291,067	0	214,116	102,468	102,468	**
<b>Total Expenditures</b>	<b>916,873</b>	<b>1,338,401</b>	<b>954,905</b>	<b>1,153,032</b>	<b>1,000,566</b>	<b>1,090,974</b>	<b>1,103,041</b>	<b>102,475</b>	<b>10.2%</b>
<b>Ending Cash Balance - June 30</b>									
<b>219,654</b>									

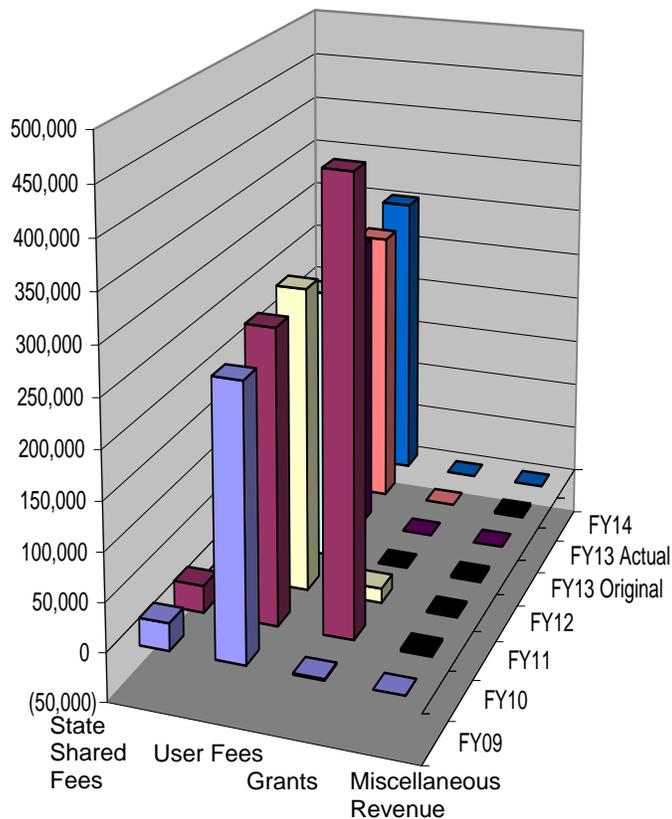
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# Leisure Services 032-6106

## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	890,585	-6.78%
Fund 32	Community Services	302,470	0.00%
Fund 69	94 Gross Receipts	91,260	74.35%
<b>Total</b>		<b>1,284,315</b>	

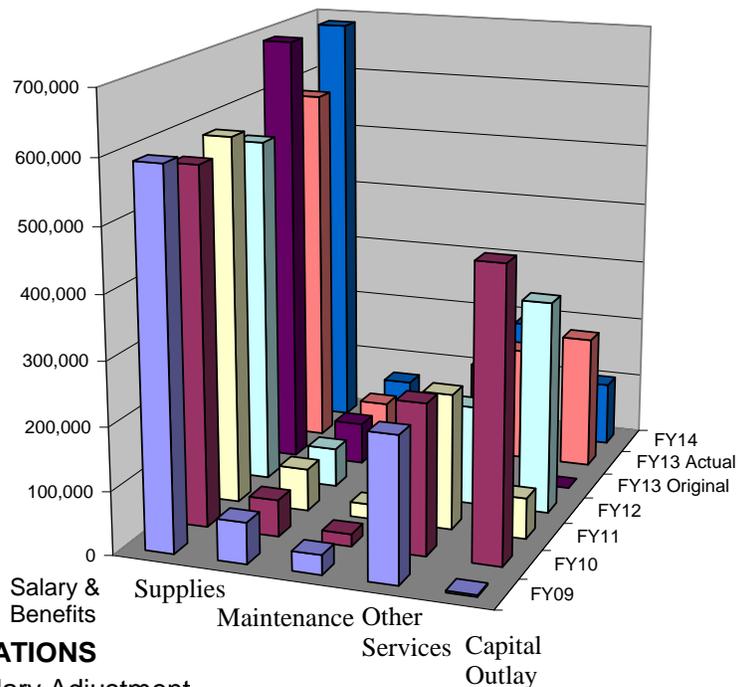
TOTAL REVENUE ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Leisure Services 032-6106

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

	<u>AMOUNT</u>
1 Total Salary Adjustment	(2,174)
a. Supervisory Positions (1)	2,124
b. Administrative Staff (34)	<u>(4,298)</u>
2 Total Benefit Adjustment	(4,848)
3 Adjustment in supplies and materials	1,749
4 Increase in Internet Support Fees for Public Access	840
5 Decrease in Copier Maintenance	(13)
6 Decrease in Fleet Commercial Parts for some new vehicles	(23)
7 Adjustment in Phone Charges and other Utilities	4,747
8 Increase in Portable Toilet rental needs	50
9 Increase in Contact Services for Active Network Services	3
10 Adjustment in Insurance costs	(324)
11 Capital Additions/replacements	
a. Pool Deck Resurface \$90,000	<u>102,468</u>

### TOTAL OPERATING CHANGES

102,475

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Administrative Assistant-Com Srv	1	0.750	1	0.750	0	0.000
<i>Aquatics Supervisor</i>	1	1.000	1	1.000	0	0.000
Assistant Head Lifeguard-Seas	1	0.556	1	0.556	0	0.000
<i>Community Serv Accountant</i>	1	1.000	1	1.000	0	0.000
Community Services Director	1	1.000	1	1.000	0	0.000
Lifeguard	5	1.950	5	1.950	0	0.000
Lifeguard - Seasonal/Part-Time	5	1.593	5	1.593	0	0.000
Recreation Aide	3	1.875	3	1.875	0	0.000
Recreation Aide - Seasonal	9	1.610	7	1.260	2	-0.350
Recreation Aide/Winter Season	1	0.625	1	0.625	0	0.000
Recreation Assistant- Seasonal	2	0.444	0	0.000	2	-0.444
Recreation Assistant - Full-time	1	1.000	1	1.000	0	0.000
Recreation Cashier - Seasonal	1	0.278	1	0.278	0	0.000
Recreation Clerk	2	2.000	2	2.000	0	0.000
Recreation Clerk - Part Time	2	0.625	2	0.625	0	0.000
Recreation Clerk - Seasonal	1	0.278	1	0.278	0	0.000
Recreation Facility Manager	1	1.000	1	1.000	0	0.000
<i>Recreation Technician</i>	1	1.000	1	1.000	0	0.000
<i>Special Events Coordinator</i>	1	1.000	0	0.000	1	-1.000
<b>Totals</b>	<b>40</b>	<b>19.584</b>	<b>35</b>	<b>17.790</b>	<b>5</b>	<b>(1.794)</b>

Frozen Positions: Asst Head Lifeguard - Seasonal  
 Lifeguard  
 2 Recreation Aide-Seasonal  
 Recreation Assistant- Seasonal  
 Special Events Coordinator

## Goals & Objectives

1. Continue to expand special event and youth sports tournament programming to increase tourism, lodger's tax and gross receipts tax for the City of Alamogordo.
2. Complete the repairs to the Family Recreation Center pool decking system.
3. Complete Building Renovation Project Funded by the Quality of Life NMFA Loan.

# Budget Summary

## **FY2012/2013 Operational Highlights**

- ◆ Increased Youth Program Participation in basketball, soccer, and swim lessons.
- ◆ Increased Special Event Program Attendance, i.e. Gus Macker, Zoo Boo, Easter in the Park
- ◆ Enhanced User Satisfaction Rating for Programs.
- ◆ Continued the Building Renovation Project Funded by the Quality of Life NMFA Loan and Capital Improvement Funding.

# Budget Summary

Community Services Department

## Division Description

The Parks Division maintains in excess of 300 acres of parks and sports-related areas in order to provide improved quality of life to the citizens of Alamogordo

## Mission Statement

To provide safe, functional, aesthetic areas for the citizens of Alamogordo to rest, recreate and enjoy leisure time.

## Performance Measures

<i>Performance Measures</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Estimate</i>
Pupfish Baseball Upgrades	NA	100%	100%	100%
Upgrade Skate Park	NA	NA	0%	100%
Build Community Park	NA	NA	0%	50%
Upgrade Griggs SC	NA	NA	75%	100%
Upgrade Hooser SC	NA	NA	25%	100%
Completion of Balloon Park	30%	90%	100%	N/A

# Parks 032-6206

## Budget Summary

### Budget Highlights

Budget appropriations are (7.1) percent or (\$71,921) below the FY13 Original Budget. The budget for salaries and benefits has decreased overall (.07) percent or (\$5,314). The majority of the decrease is due to a change in employees. The Parks Maintenance line item has increased 8.2 percent or \$5,000 due to the needed maintenance to the parts. Capital decrease due to no capital allocated for FY14.

	<i>FY08/09</i>	<i>FY09/10</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Original</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>			<i>FY13</i>	
								<i>Original</i>	
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									<b>0</b>
<b>Revenues</b>									
User Fees	0	0	0	1,700	0	3,519	0	0	**
Miscellaneous Revenue	1,791	118	3,472	608	0	0	0	0	**
<b>Total Revenues</b>	<b>1,791</b>	<b>118</b>	<b>3,472</b>	<b>2,308</b>	<b>0</b>	<b>3,519</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfers</b>									
Transfers In	1,006,113	1,010,536	1,005,952	1,190,338	1,190,338	1,190,338	1,029,274	(161,064)	-13.5%
Transfers Out	99,235	108,735	114,172	113,721	113,721	113,721	87,570	(26,151)	-23.0%
<b>Total Net Transfers</b>	<b>906,878</b>	<b>901,801</b>	<b>891,780</b>	<b>1,076,617</b>	<b>1,076,617</b>	<b>1,076,617</b>	<b>941,704</b>	<b>(134,913)</b>	<b>-12.5%</b>
<b>Total Resources Available</b>									
									<b>941,704</b>
<b>Expenditures</b>									
Salaries & Benefits	746,251	683,497	680,709	708,003	757,748	676,359	752,434	(5,314)	-0.7%
Supplies	40,349	36,144	45,018	50,405	45,620	52,526	45,620	0	0.0%
Maintenance	68,374	69,553	58,016	58,896	60,611	71,298	65,611	5,000	8.2%
Utilities	35,613	39,163	45,750	48,867	45,362	51,192	53,405	8,043	17.7%
Other Services	18,697	19,325	17,871	20,050	24,634	22,534	24,634	0	0.0%
<b>Total Operating Cost</b>	<b>909,284</b>	<b>847,682</b>	<b>847,364</b>	<b>886,221</b>	<b>933,975</b>	<b>873,909</b>	<b>941,704</b>	<b>7,729</b>	<b>0.8%</b>
Capital Outlay	1,400	57,921	24,019	3,765	79,650	72,924	0	(79,650)	-100%
<b>Total Expenditures</b>	<b>910,684</b>	<b>905,603</b>	<b>871,383</b>	<b>889,986</b>	<b>1,013,625</b>	<b>946,833</b>	<b>941,704</b>	<b>(71,921)</b>	<b>-7.1%</b>
<b>Ending Cash Balance - June 30</b>									
									<b>0</b>

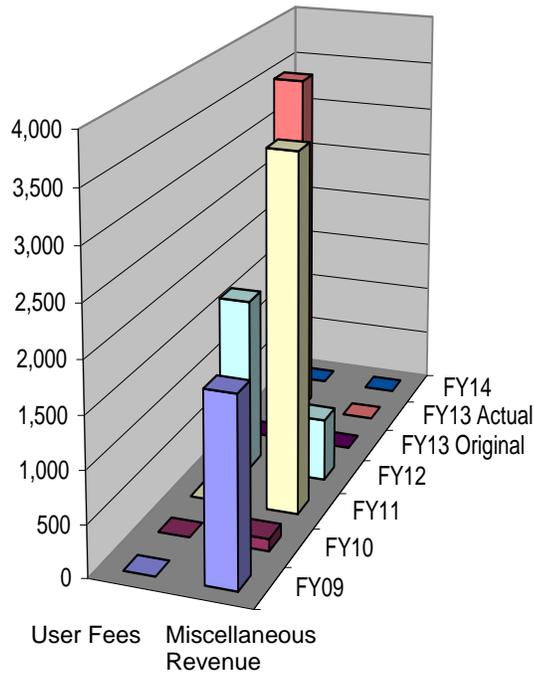
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# Parks 032-6206

# Budget Summary

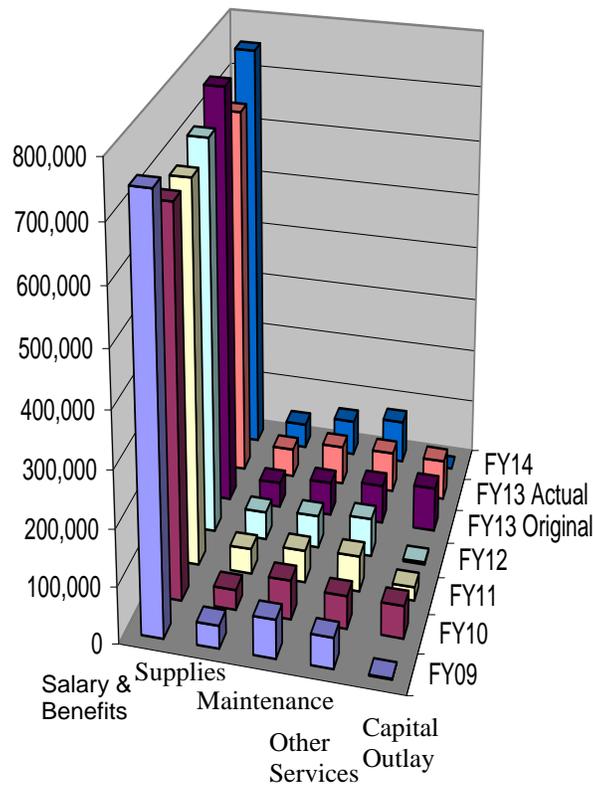
<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 11	General Fund	1,116,844	-14.36%
<b>Total</b>		<b>1,116,844</b>	
Funded Positions		23	

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

**TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY**



**CHANGES FOR OPERATIONS**

	<u><b>AMOUNT</b></u>
1 Total Salary Adjustment	(17,570)
a. Supervisory Positions (1)	1,130
b. Administrative Staff (22)	<u>(18,700)</u>
2 Total Benefit Adjustment	12,256
3 Increase in Park Maintenance	5,000
4 Adjustment in Phone Charges and Utilities	8,043
5 Capital Additions/replacements	
a. No New Capital Allocated	<u>(79,650)</u>
<b>TOTAL OPERATING CHANGES</b>	<u><u><b>(71,921)</b></u></u>

## Parks 032-6206

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Parks Foreman	1	1.000	1	1.000	0	0.000
Parks Laborer	6	6.000	6	6.000	0	0.000
Parks Laborer - Seasonal	6	3.480	6	3.480	0	0.000
Parks Maintenance	7	7.000	7	7.000	0	0.000
Parks Maintenance/Welder	1	1.000	1	1.000	0	0.000
Parks Mechanic	1	1.000	1	1.000	0	0.000
Parks Supervisor	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>23</b>	<b>20.480</b>	<b>23</b>	<b>20.480</b>	<b>0</b>	<b>0.000</b>

Frozen Positions: 2-Parks Laborer  
4-Parks Laborer/Seasonal

## Goals & Objectives

1. Upgrade Griggs Sports Complex
  - Renovate all infield playing surfaces
2. Build Community Park.
  - Acquire property
  - Design park
  - Install hard-scapes, basketball goals, picnic elements, and playground toys
  - Install irrigation
  - Establish turfgrass areas
3. Balloon Park Construction
  - Install Post/Rail fence around Turfgrass Area
4. Upgrade Hooser Sports Complex
  - Replace unserviceable fence
  - Construct storage building
  - Renovate all infield playing surfaces
5. Support and Coordinate Community Services Quality of Life Projects
  - Skate Park
  - BMX Course
  - Playground Shade Structures
  - Disc Golf

# Budget Summary

## FY2012/2013 Operational Highlights

- ◆ Performed pre-season field preparation and supported league play on all baseball and softball fields at Hooser and Griggs Sports Complexes.
- ◆ Constructed batting cage frame and netting at Griggs Sports Complex
- ◆ Repaired and painted all post/rail fencing in all parks throughout Alamogordo
- ◆ Constructed a warning track on field six at Griggs Sports Complex
- ◆ Repaired and re-installed irrigation at Oregon Tennis Courts after Tennis court upgrades.
- ◆ Painted Dugouts and press box at Griggs Sports Complex.
- ◆ Began infield renovations at Griggs and Hooser Sports Complexes
- ◆ Assisted in the installation and establishment of many new trees throughout common areas along multiple city thoroughfares via Keep Alamogordo Beautiful, Tree NM, and Rotary Club support.
- ◆ Assisted in periodic removal and set up of swimming pool cover at the Recreation Center pool.
- ◆ Performed pre-event setup, event coverage, and post-event cleanup for multiple public functions in City Parks including Gus Macker, the annual Wine Festival in Alameda Park, the Balloon Festival and the annual Cottonwood Festival.
- ◆ Set up the portable stage as needed.
- ◆ Provided daily litter control and restroom cleaning in all parks.
- ◆ Established new grass area at Hooser Sports Complex.
- ◆ Over-seeded field six at Griggs Sports Complex.
- ◆ Top-dressed and re-seeded football fields at Griggs with sand.
- ◆ Provided routine daily maintenance of all park areas.
- ◆ Provided irrigation maintenance and repair in all park areas as needed.
- ◆ Provided off-season tree pruning of all park areas to include a large amount of tree removal due to drought damage.
- ◆ Removed multiple large dead trees at the Zoo.
- ◆ Built parking area, an additional gate, and post/rail fencing at the Bark Park.
- ◆ Re-established all the irrigation affected by the Fairgrounds Road Construction project.
- ◆ Continued work on Community Services Quality of Life projects.
- ◆ Completely re-programmed all irrigation controllers to accommodate 3 year trend in lower volume of effluent supply and re-arranged mowing schedules to accommodate irrigation programming changes.
- ◆ Supported phase two of the Fairgrounds Road construction project
- ◆ Re-seeded Washington and Oregon Park soccer practice areas.
- ◆ Built new fencing around the Toy Train Depot.
- ◆ Supported Keep Alamogordo Beautiful program.

# Budget Summary

Community Services Department

## Division Description

The Alameda Park Zoo was established in 1898. The site consists of an area seven acres long and one and one-half acres wide. Located in southern New Mexico, the climate biome is considered warm desert. The zoo is inhabited by native cottonwood trees, as well as non-indigenous plant species including elm, willow, palm locust, and a number of local and exotic shrubs. Public facilities include a gift shop, restrooms, playground, pavilions, picnic area, education center, and a series of exhibits housing over 265 animals.

## Mission Statement

The Alameda Park Zoo provides an aesthetically pleasing naturalistic environment, which promotes education in the environmental fields of study, conservation of local and global environments, recreation, and biological research. The intended concept is to instill through audio, visual, and tactical means, a unity of non-human and human relationships. Through professional cooperation and tactics, the Alameda Park Zoo will provide the public with high standards of environmental education. This educational procedure takes place in an atmosphere that promotes environmental recreation as well as education.

## Performance Measures

<i><b>Performance Measures</b></i>	<i><b>FY 10/11 Actual</b></i>	<i><b>FY 11/12 Actual</b></i>	<i><b>FY 12/13 Actual</b></i>	<i><b>FY 13/14 Estimate</b></i>
Number of Exhibits	40	42	42	36
Number of Species	78	80	80	76
Number of Specimens	271	285	285	285
Number of Special Events	6	6	6	6
Increase Zoo Attendance by 2% in FY 09/10	60,000	60000	60000	65000
Education Programs	9	9	9	9
Injured animals program	7	7	7	12
New Exhibits	2	2	2	3
Endangered species	6	6	6	7

# Budget Summary

## Budget Highlights

Budget appropriations are (4.4) percent or (\$20,790) less than the FY13 Original Budget. The budget for salaries and benefits has decreased overall (6.1) percent or (\$21,566) due to a change in employees. There are no new budget appropriations for FY14 Capital.

	<i>FY08/09</i>	<i>FY09/10</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Original</i>	<i>Actual</i>	<i>Budget</i>	<i>Dollar Diff</i>	<i>Change</i>
					<i>Original</i>			<i>From FY13</i>	
					<i>Budget</i>			<i>Original</i>	
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									<b>0</b>
<b>Revenues</b>									
User Fees	72,099	67,804	71,722	74,391	71,350	72,892	<b>68,800</b>	<b>(2,550)</b>	<b>-3.6%</b>
Miscellaneous Revenue	25,522	25,588	25,580	23,324	26,225	24,913	<b>25,800</b>	<b>(425)</b>	<b>-1.6%</b>
<b>Total Revenues</b>	<b>97,621</b>	<b>93,392</b>	<b>97,302</b>	<b>97,715</b>	<b>97,575</b>	<b>97,805</b>	<b>94,600</b>	<b>(2,975)</b>	<b>-3.0%</b>
<b>Transfers</b>									
Transfers In	329,010	318,481	400,840	403,615	387,097	387,097	<b>391,594</b>	<b>4,497</b>	<b>1.2%</b>
Transfers Out	33,582	36,604	36,970	40,695	32,416	32,416	<b>30,137</b>	<b>(2,279)</b>	<b>-7.0%</b>
<b>Total Net Transfers</b>	<b>295,428</b>	<b>281,877</b>	<b>363,870</b>	<b>362,920</b>	<b>354,681</b>	<b>354,681</b>	<b>361,457</b>	<b>6,776</b>	<b>1.9%</b>
<b>Total Resources Available</b>									<b>456,057</b>
<b>Expenditures</b>									
Salaries & Benefits	277,179	276,277	269,617	292,708	352,756	309,286	<b>331,190</b>	<b>(21,566)</b>	<b>-6.1%</b>
Supplies	66,180	59,927	61,440	62,011	70,888	70,498	<b>70,613</b>	<b>(275)</b>	<b>-0.4%</b>
Maintenance	5,679	1,825	852	1,017	1,139	933	<b>1,979</b>	<b>840</b>	<b>73.7%</b>
Utilities	35,773	30,488	31,674	35,835	37,960	41,136	<b>37,938</b>	<b>(22)</b>	<b>-0.1%</b>
Other Services	10,895	9,168	10,687	12,827	14,104	11,564	<b>14,337</b>	<b>233</b>	<b>1.7%</b>
<b>Total Operating Cost</b>	<b>395,706</b>	<b>377,685</b>	<b>374,270</b>	<b>404,398</b>	<b>476,847</b>	<b>433,417</b>	<b>456,057</b>	<b>(20,790)</b>	<b>-4.4%</b>
Capital Outlay	0	0	80,049	0	0	0	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Expenditures</b>	<b>395,706</b>	<b>377,685</b>	<b>454,319</b>	<b>404,398</b>	<b>476,847</b>	<b>433,417</b>	<b>456,057</b>	<b>(20,790)</b>	<b>-4.4%</b>
<b>Ending Cash Balance - June 30</b>									<b>0</b>

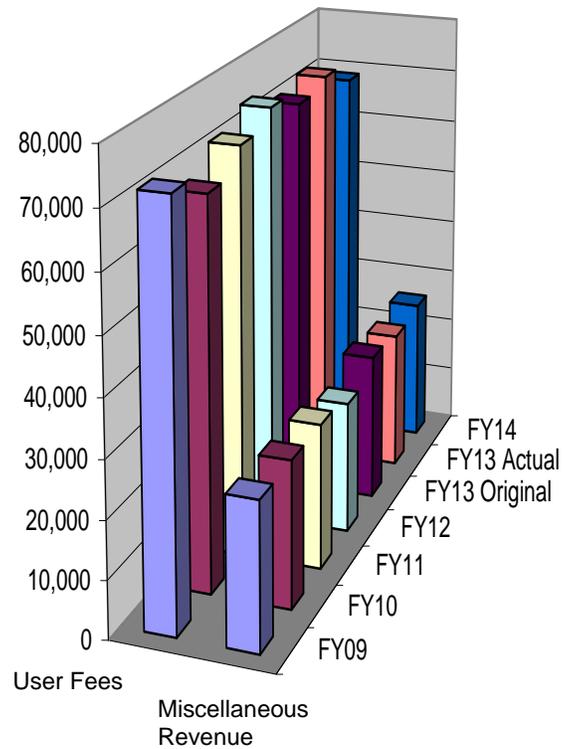
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# Zoo 032-6306

## Budget Summary

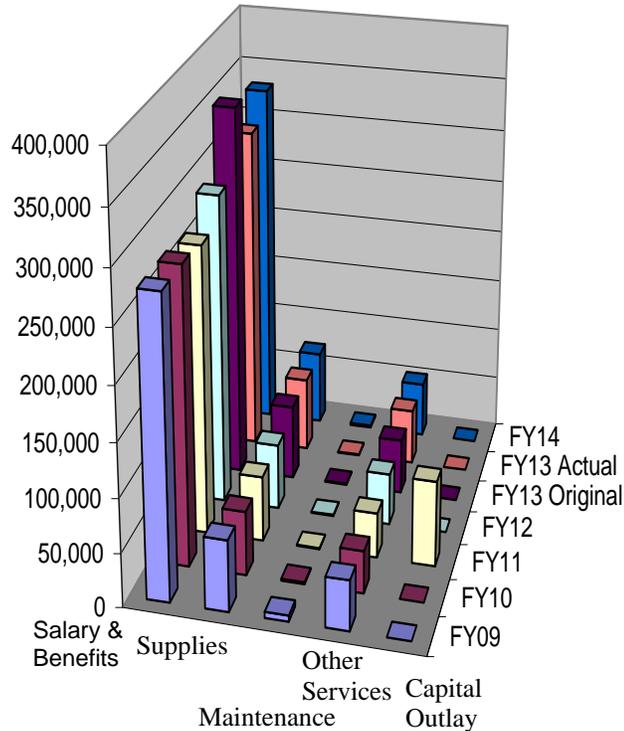
<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	421,731	0.53%
Fund 32	Community Serv	94,600	-3.05%
<b>Total</b>		<b>516,331</b>	

TOTAL REVENUE ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



**CHANGES FOR OPERATIONS**

		<u>AMOUNT</u>
1	Total Salary Adjustment	(2,261)
a.	Supervisory Positions (1)	1,341
b.	Administrative Staff (6)	<u>(3,602)</u>
2	Total Benefit Adjustment	(19,305)
3	Adjustment in supplies and materials	(275)
4	Increase in Internet Support Fees for Public Access	840
5	Adjustment in Telephone Costs and other utilities	(22)
6	Increase in Membership & Dues	233
7	Capital Additions/replacements	
8 a.	No new Capital Allocated	<u>0</u>

**TOTAL OPERATING CHANGES** (20,790)

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Senior Zookeeper</b>	<b>1</b>	<b>1.000</b>	<b>1</b>	<b>1.000</b>	<b>0</b>	<b>0.000</b>
<b>Zoo Facility Support Asst</b>	<b>1</b>	<b>1.000</b>	<b>1</b>	<b>1.000</b>	<b>0</b>	<b>0.000</b>
<b>Zoo Gift Shop Cashier</b>	<b>1</b>	<b>0.750</b>	<b>1</b>	<b>0.750</b>	<b>0</b>	<b>0.000</b>
<b>Zoo Superintendent</b>	<b>1</b>	<b>1.000</b>	<b>1</b>	<b>1.000</b>	<b>0</b>	<b>0.000</b>
<b>Zookeeper</b>	<b>4</b>	<b>3.000</b>	<b>5</b>	<b>3.500</b>	<b>1</b>	<b>1.000</b>
<b>Totals</b>	<b>8</b>	<b>6.750</b>	<b>9</b>	<b>7.250</b>	<b>1</b>	<b>0.500</b>

## Goals & Objectives

To establish a premier zoological facility in Southern New Mexico showcasing a large diverse collection of plants and animals with significant education and conservation programs.

1. Maintain a diverse collection of animals, birds, reptiles, fish, Insects, and plants inside a contemporary well maintained Facility.
2. Promote Education, Conservation, Recreation, and Research through exhibits and activities.
3. Replace outdated exhibits with new contemporary exhibits.
4. Bring in new Species of animals.
5. Increase participation in Endangered Species Programs through breeding programs and species housing
6. Increase Zoo Attendance by 2% in 2013/2014

# Budget Summary

## **FY2012/2013 Operational Highlights**

- Completed construction of new Desert Bayou Alligator Exhibit.
- Continued planning and construction of New Primate Exhibits.
- Completed planning and began construction of the new Zoo Entrance Complex.
- Increased zoo collection size.
- Added one endangered species to the zoo's collection.
- Increased zoo attendance.
- Maintained Accreditation and Licenses with the American Zoo & Aquarium Association, United States Department of Agriculture, United States Fish & Wildlife Service, New Mexico Department of Game & Fish.

# Budget Summary

Community Services Department

## Division Description

The City Library provides local citizens educational, informational, and recreational resources in print and non-print formats.

## Mission Statement

The mission of the Alamogordo Public Library is to provide educational, informational, and recreational resources in the form of print and non-print formats to all residents of all ages and socioeconomic backgrounds in order that they might have equal access to information representing all points of view.

## Performance Measures

<i>Performance Measures</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Estimate</i>
Increase Library Attendance by 2%	146,748	149,682	152,675	155,729
Increase Circulation by 1%	254,232	256,774	259,341	261,934

## Budget Highlights

With the refinancing of an existing bond, money was received for new carpet/flooring for the library. This year Phase 1 of the lighting project was completed for the central portion of the building. Phase 2, which will complete the remaining areas of the library, is in the bid process. As soon as the lighting project is done, we will proceed with the new carpet/flooring project. We were able to find an affordable e-Book option with the New Mexico Library Consortium. Overdrive services became available in February and have been received well by our patrons. The Winter Centennial Ball was also a great success.

# Library 032-7101

## Budget Summary

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Beginning Cash - July 1</b>									<b>0</b>
<b>Revenues</b>									
User Fees	13,172	26,678	23,455	28,605	25,600	27,910	<b>25,100</b>	<b>(500)</b>	<b>-2.0%</b>
Fines	21,099	21,912	21,422	17,897	21,000	15,609	<b>20,000</b>	<b>(1,000)</b>	<b>-4.8%</b>
Miscellaneous Revenue	37,764	36,209	42,794	44,153	44,650	47,958	<b>33,600</b>	<b>(11,050)</b>	<b>-24.7%</b>
Grants	109,595	26,573	10,915	193,665	0	18,555	<b>168,623</b>	<b>168,623</b>	<b>**</b>
<b>Total Revenues</b>	<b>181,630</b>	<b>111,372</b>	<b>98,586</b>	<b>284,320</b>	<b>91,250</b>	<b>110,032</b>	<b>247,323</b>	<b>156,073</b>	<b>171.0%</b>
<b>Transfers</b>									
Transfers In	839,695	784,749	765,222	1,071,349	998,532	998,532	<b>912,724</b>	<b>(85,808)</b>	<b>-8.6%</b>
Transfers Out	143,633	144,781	147,677	154,076	147,656	147,656	<b>152,124</b>	<b>4,468</b>	<b>3.0%</b>
<b>Total Net Transfers</b>	<b>696,062</b>	<b>639,968</b>	<b>617,545</b>	<b>917,273</b>	<b>850,876</b>	<b>850,876</b>	<b>760,600</b>	<b>(90,276)</b>	<b>-10.6%</b>
<b>Total Resources Available</b>									<b>1,007,923</b>
<b>Expenditures</b>									
Salaries & Benefits	531,150	485,720	473,210	444,796	558,637	497,940	<b>594,002</b>	<b>35,365</b>	<b>6.3%</b>
Supplies	191,163	187,263	139,977	157,227	166,964	168,949	<b>262,803</b>	<b>95,839</b>	<b>57.4%</b>
Maintenance	29,325	21,897	21,787	18,264	24,387	22,380	<b>24,584</b>	<b>197</b>	<b>0.8%</b>
Utilities	36,239	41,025	40,171	40,003	45,312	39,837	<b>44,020</b>	<b>(1,292)</b>	<b>-2.9%</b>
Other Services	34,831	32,172	27,099	28,467	36,149	38,179	<b>40,269</b>	<b>4,120</b>	<b>11.4%</b>
<b>Total Operating Cost</b>	<b>822,708</b>	<b>768,077</b>	<b>702,244</b>	<b>688,757</b>	<b>831,449</b>	<b>767,285</b>	<b>965,678</b>	<b>134,229</b>	<b>16.1%</b>
Capital Outlay	51,378	594	14,286	194,503	55,000	19,897	<b>42,245</b>	<b>(12,755)</b>	<b>-23.2%</b>
<b>Total Expenditures</b>	<b>874,086</b>	<b>768,671</b>	<b>716,530</b>	<b>883,260</b>	<b>886,449</b>	<b>787,182</b>	<b>1,007,923</b>	<b>121,474</b>	<b>13.7%</b>
<b>Ending Cash Balance - June 30</b>									<b>0</b>

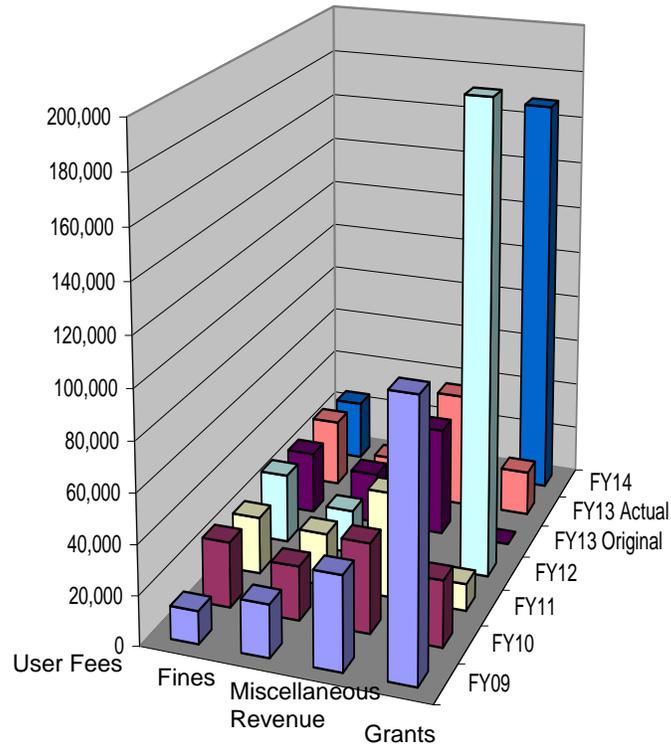
# Library 032-7101

# Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	1,064,848	-7.10%
Fund 32	Community Serv/Library	78,700	-13.75%
State Grant		168,623	100.00%
<b>Total</b>		<b>1,312,171</b>	

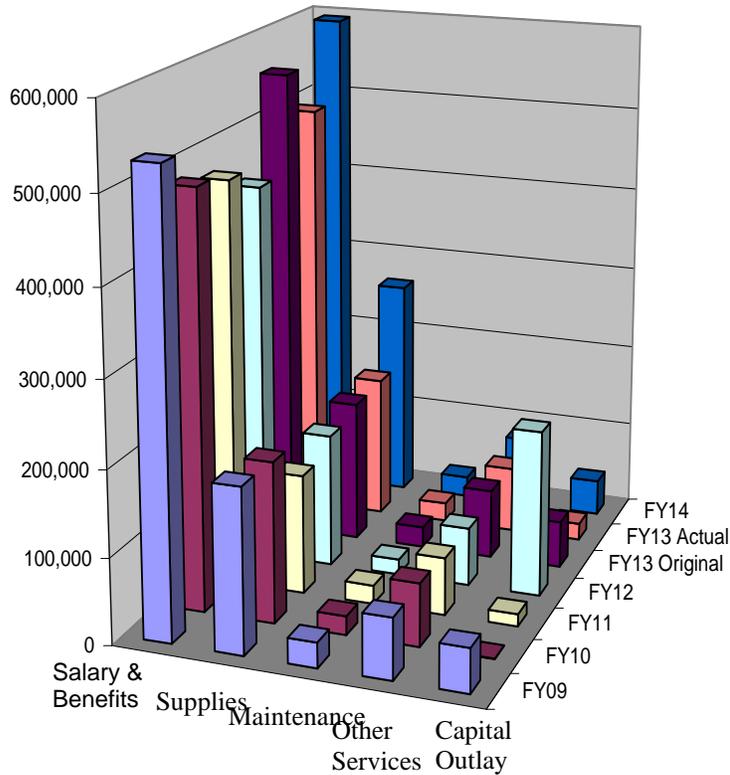
Funded Positions 20

TOTAL REVENUE ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



**CHANGES FOR OPERATIONS**

	<u><b>AMOUNT</b></u>
1 Total Salary Adjustment	15,293
a. Supervisory Positions (1)	6,928
b. Administrative Staff (19)	<u>8,365</u>
2 Total Benefit Adjustment	20,072
3 Adjustment in supplies and materials	95,839
4 Increase in Office Machine & other Maintenance	197
5 Adjustment in Phone Charges and Utilities	(1,292)
6 Increase in Travel & Conference needs	3,600
7 Increase in Contract Services for Catalog Recording	520
8 Capital Additions/replacements	
a. 3 PC's for Adult use \$3,850	<u>(12,755)</u>

**TOTAL OPERATING CHANGES** **121,474**

## Library 032-7101

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Library Manager	1	1.000	1	1.000	0	0.000
Acquisitions Clerk	1	0.625	0	0.000	-1	-1.000
Head of Circulation	1	1.000	1	1.000	0	0.000
Library Assistant	1	1.000	1	1.000	0	0.000
Library Clerk	5	4.125	5	4.125	0	0.000
Library Clerk-Children's	1	0.625	1	0.625	0	0.000
Library Maintenance	1	0.750	1	0.750	0	0.000
Library Page	6	2.158	6	2.158	0	0.000
Library - Cataloger	1	1.000	1	1.000	0	0.000
<i>Reference Librarian</i>	2	1.926	2	1.926	0	0.000
Youth Services Librarian	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>21</b>	<b>15.209</b>	<b>20</b>	<b>14.584</b>	<b>-1</b>	<b>-1.000</b>

## Goals & Objectives

1. To provide library patrons with current, accurate information, that facilitates self-education, and to provide access to books and other material covering a broad spectrum of interests. We work to include subject matter that may be otherwise less accessible to the citizens of Alamogordo.
2. To increase public awareness of the many services the Public Library has available.
3. To promote reading and education through educational programs and collaborations with local area organizations.

# Budget Summary

## **FY2012/2013 Operational Highlights**

- ❖ The library is now fully staffed after a period of vacancies. This has allowed us to resume and add both adult and children's programs. Some examples are the Centennial Ball, Storybook Wall celebration and Tweens programs (for 4<sup>th</sup> to 7<sup>th</sup> graders).
- ❖ The e-Books from Overdrive have provided access for a broad range of persons including homebound patrons.

# Budget Summary

Public Safety Department

## **Department Description**

Revenues accumulated by the State from taxes on fire and vehicle insurance companies are deposited in the Fire Protection Fund to be distributed to local public bodies for the operation, betterment, and maintenance of the local fire departments. The State Fire Marshall distributes the monies to each Fire District in the State of New Mexico, which the amount is determined by the insurance class rating of each Department. A better class is indicated by a lower rating and entitles that Department to receive more money.

## **Budget Highlights**

Budget appropriations for FY14 are 37.7 percent or \$150,781 more than the FY13 Original Budget.

The budget for supplies and capital outlay are higher in FY14 due to accumulated amount for the capital replacement program and supplies are carried over when approved by the State Fire Marshall. The NMFA intercepts three loan payments from this payment: Fire Station, Ladder Truck and Fire Pumper, which shows a slight increase in FY14. Utilities are a little higher in FY14.

## State Fire Protection Fund 033-0000

# Department Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									206,766
<b>Revenues</b>									
Grants	346,648	419,867	409,261	421,082	401,082	394,170	394,170	(6,912)	-1.7%
Miscellaneous	0	0	50	0	0	0	0	0	**
Interest Income	14,382	9,277	7,296	1,305	1,420	1,293	1,038	(382)	-26.9%
Loan & Bond Proceeds	196,910	0	0	0	0	0	0	0	**
<b>Total Revenues</b>	<b>557,940</b>	<b>429,144</b>	<b>416,607</b>	<b>422,387</b>	<b>402,502</b>	<b>395,463</b>	<b>395,208</b>	<b>(7,294)</b>	<b>-1.8%</b>
<b>Transfers</b>									
Transfers In	0	0	0	3,699	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,699</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									<b>601,974</b>
<b>Expenditures</b>									
Supplies	103,392	125,908	122,697	131,172	54,219	93,021	90,392	36,173	66.7%
Maintenance	10,346	16,649	30,561	55,730	42,350	44,703	44,143	1,793	4.2%
Utilities	20,685	61,700	121,786	105,590	114,657	106,916	124,357	9,700	8.5%
Other Services	131,618	185,245	181,858	180,379	188,720	189,889	164,860	(23,860)	-12.6%
<b>Total Operating Cost</b>	<b>266,041</b>	<b>389,502</b>	<b>456,902</b>	<b>472,871</b>	<b>399,946</b>	<b>434,529</b>	<b>423,752</b>	<b>23,806</b>	<b>6.0%</b>
Capital Improvements	13,415	0	0	0	0	0	0	0	
Capital Outlay	293,850	3,339	1,066	0	0	0	126,975	126,975	**
<b>Total Expenditures</b>	<b>573,306</b>	<b>392,841</b>	<b>457,968</b>	<b>472,871</b>	<b>399,946</b>	<b>434,529</b>	<b>550,727</b>	<b>150,781</b>	<b>37.7%</b>
<b>Ending Cash Balance - June 30</b>									<b>51,247</b>

\*\* One or more zero value fields

Reserve: 49,721  
Available Balance: 1,526

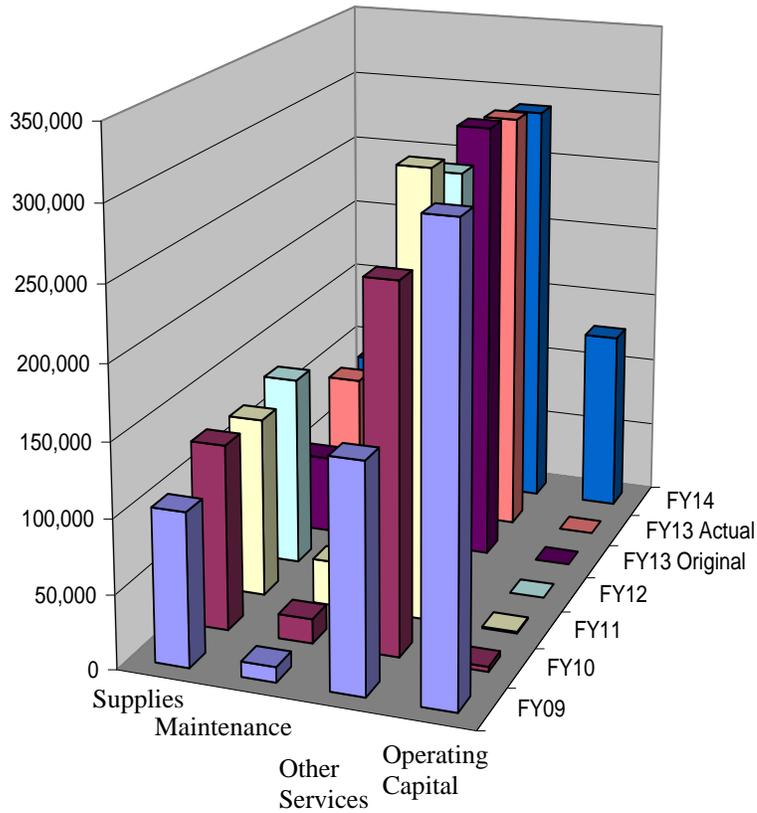
# State Fire Protection Fund 033-0000

## Department Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
State Fire Fund	Fire Protection Fund	394,170	0.00%
Fund 33	Fire Protection Fund	26,326	-84.57%
<b>Total</b>		<b>420,496</b>	<b>-25.54%</b>

Funded Positions 0

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



## State Fire Protection Fund 033-0000

# Department Budget Summary

<b>CHANGES FOR OPERATIONS</b>		<b>AMOUNT</b>
1	Adjustment in Supplies and Materials	36,173
2	Increase in Maintenance	1,793
3	Adjustment in expected Utilities	9,700
4	Decrease in Janitorial Services	(19,708)
5	Decrease in Contract Services	(3,000)
6	Increase in Insurance Costs	647
7	Adjustment in Loan Payments	(1,799)
8	Capital Additions/replacements	
a.	Savings for new Fire Truck	116,640
b.	Building Improvements to Fire Stations \$10,335	10,335
<b>TOTAL OPERATING CHANGES</b>		<b>150,781</b>

### Goals & Objectives

1. Prepare for ISO Inspection planned for FY14 to maintain I.S.O. Rating of 4
2. Start replacing Bunker Gear
3. Test all Fire Apparatus Pumps
4. Continue restructuring operations due to separation of Fire and Police Personnel

### FY2012/2013 Operational Highlights

- ◆ Tested all SCBA bottles; ground ladders; SCBA packs; and fire hose
- ◆ Purchased two new gas detectors for all stations
- ◆ Awarded grant to develop the All Natural Hazard Mitigation Plan
- ◆ Continued education of an FEO to become adjunct instructor at State Level to teach department and city employees.

# Budget Summary

Public Safety Department

## Program Description

The Law Enforcement Fund is currently used to track expenditures and revenues from grant funding for the City of Alamogordo, Department of Public Safety. Each grant is separated in this fund by department and division to better track revenue and expenditures. Each of the grants received through this fund is explained further below.

### **Law Enforcement Protection**

Pursuant to State Statute 29-13-3, there is created in the State Treasury, the Law Enforcement Protection Fund. Ten percent of all money received for fees, licenses, penalties and taxes from life, general casualty and title insurance is paid to the State Treasurer and credited to the Law Enforcement Protection Fund. The purpose of the Fund Act is to provide the equitable distribution of the funds to Municipal Police and County Sheriff's Departments for use in the maintenance and improvement of these departments in order to enhance the efficiency and effectiveness of law enforcement services provided.

### **Traffic Safety Grants**

Funding is received from the New Mexico Traffic Safety Bureau. This funding is from the conviction of a DWI offender. These grant funds are to be used for equipment, overtime enforcement projects (which include underage drinking enforcement, party patrols and shoulder tap), training and prevention materials.

### **BJA – Justice Assistance Grant**

Funding was received in FY11 for two BJA-Justice Assistance Grants. These monies were awarded based on population and Part 1 UCR reporting statistics for the past three years. One grant was from the Recovery Act Edward Byrne Memorial Justice Assistance Grant Program. The grant was awarded in the amount of \$67, 359.00 to purchase necessary supplies and upgrades to equipment.

The second grant was from the Edward Byrne Memorial justice Assistance Grant. This grant was awarded in the amount of \$16,004. The funds are to be used for community policing needs; which include neighborhood watch, DARE and participating in community events.

# Law Enforcement Grant 036-0000

## Budget Summary

### Budget Highlights

Budget appropriations for expenditures in FY14 are 20.7 percent or \$24,396 more than the FY13 Original Budget based on Grant funding. Service levels will remain at FY13 levels.

#### Summary All Grant Funding

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									(8,586)
<b>Revenues</b>									
Grants	116,478	118,320	179,800	95,005	127,200	116,221	175,848	48,648	38.2%
Miscellaneous	(246)	0	0	0	0	0	0	0	**
Interest Income	259	293	847	105	180	74	0	(180)	-100%
<b>Total Revenues</b>	<b>116,491</b>	<b>118,613</b>	<b>180,647</b>	<b>95,110</b>	<b>127,380</b>	<b>116,295</b>	<b>175,848</b>	<b>48,468</b>	<b>38.0%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									<b>167,262</b>
<b>Expenditures</b>									
Salaries & Benefits	44,992	46,135	45,716	43,056	44,470	40,149	46,257	1,787	4.0%
Supplies	14,960	17,173	37,572	39,928	12,700	68,060	17,132	4,432	34.9%
Utilities	500	495	495	454	500	477	500	0	0.0%
Other Services	48,735	41,279	41,397	34,713	38,400	40,474	37,394	(1,006)	-2.6%
<b>Total Operating Cost</b>	<b>109,187</b>	<b>105,082</b>	<b>125,180</b>	<b>118,151</b>	<b>96,070</b>	<b>149,160</b>	<b>101,283</b>	<b>5,213</b>	<b>5.4%</b>
Capital Outlay	23,533	16,601	16,601	24,597	22,000	2,817	41,183	19,183	87.2%
<b>Total Expenditures</b>	<b>132,720</b>	<b>121,683</b>	<b>141,781</b>	<b>142,748</b>	<b>118,070</b>	<b>151,977</b>	<b>142,466</b>	<b>24,396</b>	<b>20.7%</b>
<b>Ending Cash Balance - June 30</b>									<b>24,796</b>

\*\* One or more zero value fields

\*Salary and benefits reflected within Fund 36 are overtime only.

# Law Enforcement Grant 036-0000

## Budget Summary

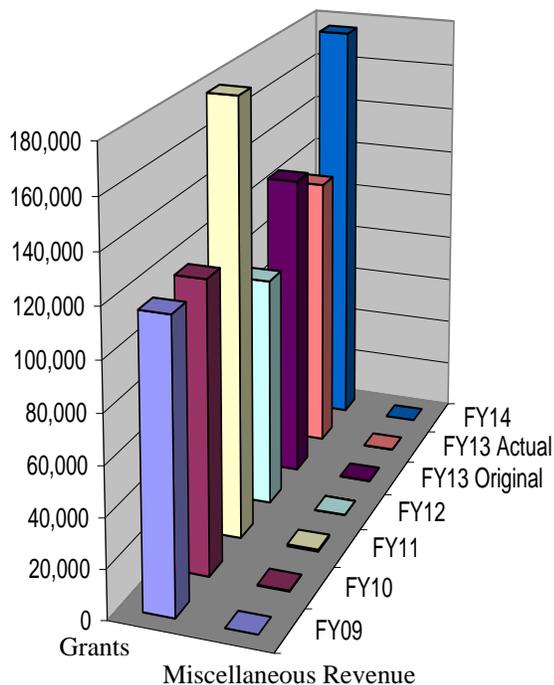
### Performance Measures

- Refer to Public Safety – Police (11-4104) for performance measures and statistical data

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
State Grants	Law Enforcement	67,200	0.00%
	Law Enforcement Block	12,963	**
	DWI/Traffic	95,685	59.48%
Fund 36	Law Enforcement Fund	0	-100.00%
	<b>Total</b>	<b>175,848</b>	<b>38.05%</b>

Funded Positions 0

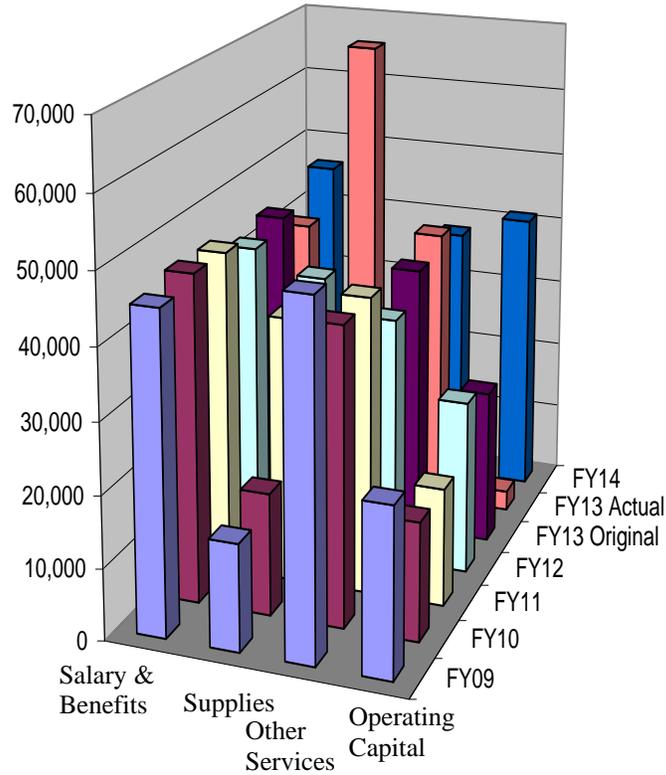
TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Law Enforcement Grant 036-0000

## Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



**CHANGES FOR OPERATIONS**

- 1 Total Benefit Adjustment
- 2 Adjustment in supplies and materials
- 3 Increase in In-Service Trainings
- 4 Decrease in Training & Travel
- 5 No new Capital Allocated

**AMOUNT**

1	1,787
2	4,432
3	894
4	(1,900)
5	19,183

**TOTAL OPERATING CHANGES**

**24,396**

## Law Enforcement Grant 036-0000

# Budget Summary

### FY2012/2013 Operational Highlights

#### Major Training Courses Conducted:

- Instructor Development
- IR8000 Training
- Hobbs Police Officer Certification Course
- State of NM Certification by Waiver Course
- Emergency Vehicle Operations
- Managing Police Discipline
- Interviews & Body Language
- Police Discipline
- Drug Facilitated – Sexual Assault Investigation
- NM Law Enforcement Conference
- First Line Supervisor
- Officer Survival Training
- DNA Identification, Collection & Preservation to Law Enforcement
- Basic Crisis Negotiations
- Drug Recognition Expert (DRE)
- DWI Vehicular Homicide Investigation
- Identifying & Using Digital Evidence as an Investigation Tool

# Budget Summary

Community Services Department

## Program Description

Keep Alamogordo Beautiful is the City’s litter eradication, beautification, waste reduction and community education program. Funding is made possible from an annual grant through New Mexico Clean and Beautiful, a division of the State of New Mexico Tourism Department

## Mission Statement

The mission of Keep Alamogordo Beautiful, an affiliate of Keep America Beautiful, Inc., is to serve the citizens of Alamogordo by developing and implementing effective public education and community improvement programs which enhance the quality of life in the community by instilling pride, a positive attitude and behavior change regarding natural resource conservation, littering, recycling, proper solid waste management, and beautification.

## Performance Measures

<b>Performance Measures</b>	<b>FY 10/11 Actual</b>	<b>FY 11/12 Actual</b>	<b>FY 12/13 Actual</b>	<b>FY 13/14 Estimate</b>
Volunteers	3,600	3,600	3,600	3,600
Volunteers Hours	11,350	11,350	11,350	11,350
Community Cleanups	27	27	27	27
"Litter-Free" Events	17	17	17	17
Amount of Litter Picked Up-Lbs.	200,000	200,000	200,000	200,000
Miles Cleaned Up	410	410	410	410
Education Presentations	25	25	25	25
Education Displays	7	7	7	7
Program Presentations	15	15	15	15
*Litter Index Rating 1-not littered to 4 Extremely Littered	1.0	1.0	1.0	1.0

# Keep Alamogordo Beautiful 037-0000

## Budget Summary

### Budget Highlights

Budget appropriations are (38.0) percent or (\$20,590) less than the FY13 Original Budget. The majority of this decrease is a reduction of allocation for Temp/Part Time labor. This is a state grant funded item.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									65,624
<b>Revenues</b>									
Fees & Permits	18,970	19,537	17,575	21,364	21,348	20,325	21,348	0	0.0%
User Fees	2,010	700	0	0	0	0	0	0	**
Grants	54,112	47,391	38,924	9,034	38,000	16,609	28,532	(9,468)	-24.9%
Interest Income	418	306	455	113	155	177	131	(24)	-15.5%
<b>Total Revenues</b>	<b>75,510</b>	<b>67,934</b>	<b>56,954</b>	<b>30,511</b>	<b>59,503</b>	<b>37,111</b>	<b>50,011</b>	<b>(9,492)</b>	<b>-16.0%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	3,832	2,339	1,744	1,300	2,235	1,787	1,535	(700)	-31.3%
<b>Total Net Transfers</b>	<b>(3,832)</b>	<b>(2,339)</b>	<b>(1,744)</b>	<b>(1,300)</b>	<b>(2,235)</b>	<b>(1,787)</b>	<b>(1,535)</b>	<b>700</b>	<b>-31.3%</b>
<b>Total Resources Available</b>									
									114,100
<b>Expenditures</b>									
Salaries & Benefits	21,880	24,192	10,543	12,064	22,615	10,719	7,140	(15,475)	-68.4%
Supplies	35,039	19,118	20,071	8,594	21,815	14,932	17,850	(3,965)	-18.2%
Maintenance	0	0	0	0	225	0	225	0	0.0%
Other Services	8,121	9,864	8,638	7,719	9,500	7,335	8,350	(1,150)	-12.1%
<b>Total Operating Cost</b>	<b>65,040</b>	<b>53,174</b>	<b>39,252</b>	<b>28,377</b>	<b>54,155</b>	<b>32,986</b>	<b>33,565</b>	<b>(20,590)</b>	<b>-38.0%</b>
Capital Outlay	6,090	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>71,130</b>	<b>53,174</b>	<b>39,252</b>	<b>28,377</b>	<b>54,155</b>	<b>32,986</b>	<b>33,565</b>	<b>(20,590)</b>	<b>-38.0%</b>
<b>Ending Cash Balance - June 30</b>									
									80,535

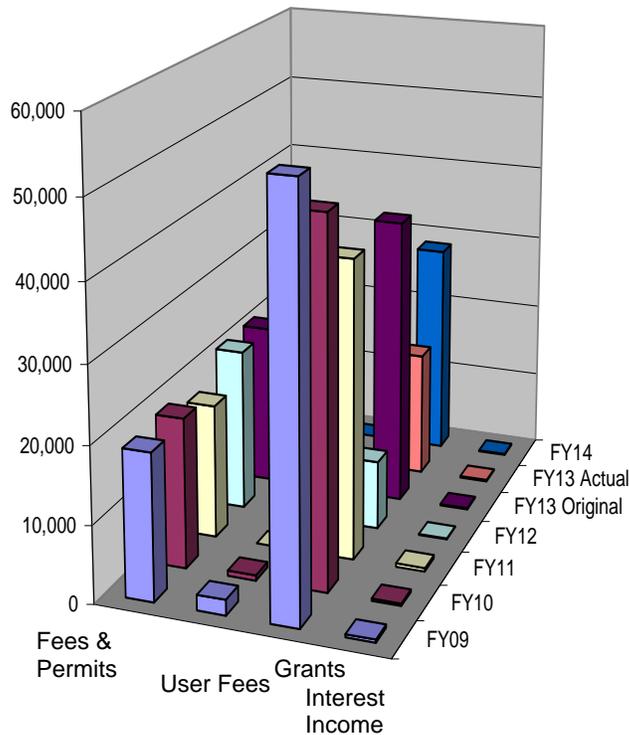
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# Keep Alamogordo Beautiful 037-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>	<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
State Beautification Grant	38,532	1.40%
Clean Up Fees	21,348	0.00%
Fund 37	1,666	-30.29%
<b>Total</b>	<b>61,546</b>	
Funded Positions	14	

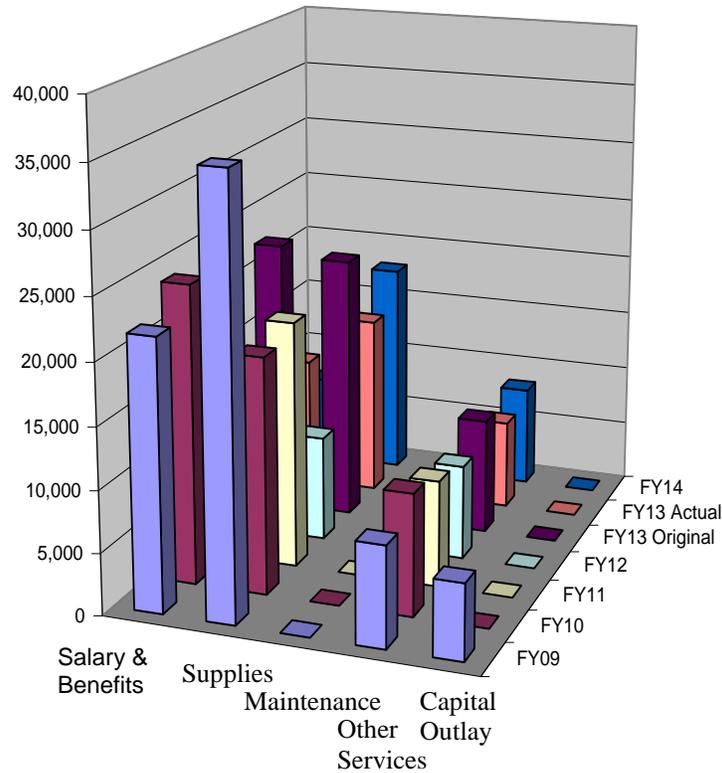
TOTAL REVENUE ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Keep Alamogordo Beautiful 037-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	(13,958)
a.	Administrative Staff (14)	<u>(13,958)</u>
2	Total Benefit Adjustment	(1,517)
3	Adjustment in Supplies and Materials	(3,965)
4	Decrease in Travel & Training	(1,150)
<b>TOTAL OPERATING CHANGES</b>		<u><b>(20,590)</b></u>

## Keep Alamogordo Beautiful 037-0000

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Beautification Intern</b>	<b>1</b>	<b>0.500</b>	<b>1</b>	<b>0.500</b>	<b>0</b>	<b>0.000</b>
<b>Beautification Workers</b>	<b>13</b>	<b>1.457</b>	<b>13</b>	<b>1.457</b>	<b>0</b>	<b>0.000</b>
<b>Totals</b>	<b>14</b>	<b>1.957</b>	<b>14</b>	<b>1.957</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

1. Continue to provide education of natural resource conservation through the planting of low water use trees, plants and shrubs throughout the City.
2. Continue to promote two annual events: the national "Great American Cleanup" to cleanup our neighborhoods and community, the state litter awareness and cleanup "Toss No Mas" in conjunction with the Adopt-a-Highway program, as well as numerous other smaller community awareness events throughout the year. Increase Great American Clean-up Kick-Off participation for the 3 month event, increase Toss No Mas litter picked up annually.
3. Continue community improvement of parkways and medians with emphasis on low-water usage plants and materials.
4. Landscape medians within the City of Alamogordo as funds and staffing allow.
5. Improve current programs
6. Focus on local merchant participation in KAB programs.
7. Increase merchant participation sponsoring KAB events.
8. Attend Annual KAB Convention.
9. Receive increased State Grant Funding Award.

## FY2012/2013 Operational Highlights

- ◆ Beautification of Tennis Court landscaping.
- ◆ Increased youth volunteer groups and funding toward them to further engage the citizens and the youth of the City of Alamogordo in Keeping it Beautiful.
- ◆ Litter Index is still at 1.0, of "No Litter".
- ◆ Successfully completed all scheduled litter removal events, including Armed Forces Weekend, Otero County Fair & Rodeo, Annual Cottonwood Festival, and the Annual Wine Festival.
- ◆ Supported and coordinated weekend litter pick ups by volunteer and State Adopt a Highway groups throughout the year.
- ◆ Attended Keep America Beautiful National Conference in Washington DC.

## Keep Alamogordo Beautiful 037-0000

# Budget Summary

### **FY2012/2013 Operational Highlights Cont.**

- ◆ Collected record number of Christmas trees for recycling during the annual “Curb Your Tree” event.
- ◆ Sponsored and staffed the Volunteer and Staff refreshment tent for the annual Gus Macker Basketball tournament.
- The Litter Index uses a four-point scoring system to estimate the presence of litter in an area to be scored. The areas will be rated by the amount of litter observed giving them a score as follows:
  - 1 represents - “No Litter”
  - 2 represents - “Slightly Littered”
  - 3 represents - “Littered”
  - 4 represents - “Extremely Littered”

# Budget Summary

## **Program Description**

In 1990, the State Legislature acted to create the Traffic Safety education and enforcement fund by attaching a \$3.00 fee to each penalty assessment and traffic conviction under the State Motor Vehicle Code.

On January 18, 2008, this fee was increased to \$8.00. These monies are used for public outreach programs and education activities, as well as, law enforcement needs to promote traffic safety in our area.

## **Budget Highlights**

Budget appropriations for FY14 are 24.2 percent or \$11,004 more than the FY13 Original Budget. Supplies and Capital Equipment increased as need to purchase some computer equipment for in-car surveillance and radar units needed for traffic enforcement.

## Traffic Safety Fund 038-0000

# Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<i>Beginning Cash - July 1</i>									66,821
<b>Revenues</b>									
Fines	42,688	44,891	35,706	37,137	38,000	26,800	35,000	(3,000)	-7.9%
Miscellaneous	0	0	681	0	0	0	0	0	**
Interest Income	1,100	858	526	117	135	179	132	(3)	-2.2%
<b>Total Revenues</b>	<b>43,788</b>	<b>45,749</b>	<b>36,913</b>	<b>37,254</b>	<b>38,135</b>	<b>26,979</b>	<b>35,132</b>	<b>(3,003)</b>	<b>-7.9%</b>
<b>Total Resources Available</b>									<b>101,953</b>
<b>Expenditures</b>									
Supplies	10,506	9,078	10,297	8,999	14,500	12,397	10,000	(4,500)	-31.0%
Maintenance	963	323	552	500	1,000	1,163	1,000	0	0.0%
<b>Total Operating Cost</b>	<b>11,469</b>	<b>9,401</b>	<b>10,849</b>	<b>9,499</b>	<b>15,500</b>	<b>13,560</b>	<b>11,000</b>	<b>(4,500)</b>	<b>-29.0%</b>
Capital Outlay	16,319	45,119	28,790	28,356	30,000	8,565	45,504	15,504	51.7%
<b>Total Expenditures</b>	<b>27,788</b>	<b>54,520</b>	<b>39,639</b>	<b>37,855</b>	<b>45,500</b>	<b>22,125</b>	<b>56,504</b>	<b>11,004</b>	<b>24.2%</b>
<i>Ending Cash Balance - June 30</i>									45,449

\*\* One or more zero value fields

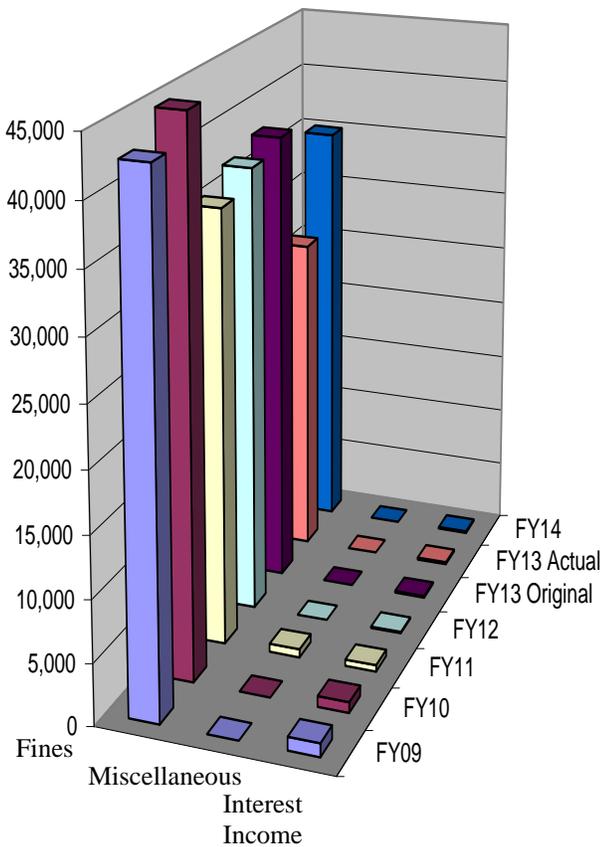
# Traffic Safety Fund 038-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 38	Traffic Safety Fund	56,504	24.18%
<b>Total</b>		<b>56,504</b>	<b>24.18%</b>

Funded Positions 0

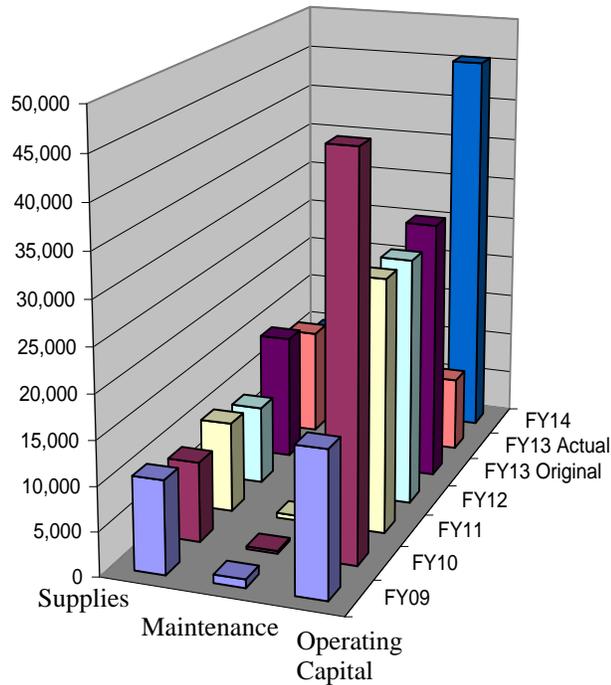
TOTAL REVENUE ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Traffic Safety Fund 038-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

- |   |   |         |
|---|---|---------|
| 1 | Increase in Capital for Law Enforcement Equipment & Computer Hardware | 15,504  |
| 2 | Decrease in Law Enforcement Supplies                                  | (4,500) |

### AMOUNT

15,504  
(4,500)

### TOTAL OPERATING CHANGES

11,004

### FY2012/2013 Operational Highlights

- For calendar year 2012
  - Investigated 879 motor vehicle accidents
  - Issued 7,551 Municipal traffic citations
  - Arrested 146 individuals for DWI

# 1984 Gross Receipts (Streets/Drainage) 042-0000

## Budget Summary

### Program Description

The 1984 Gross Receipts Tax Fund accounts for a one-quarter of one percent Municipal Gross Receipts Tax option enacted by Ordinance 891, effective in 1984 and amended in 1993 to be used for road and street repairs and maintenance, flood control measures, street lighting, drainage system repairs, rehabilitation, maintenance and weed control, and weed abatement.

This gross receipts tax revenue has been pledged and pays (by transfer) the debt service for the 2000 Flood Control Gross Receipts Tax Revenue Bond and the 2008 NMFA Loan obligation. This fund also transfers operational costs to the Transportation Fund (44) for street, weed and drainage maintenance and capital.

	FY08/09 <i>Actual</i>	FY09/10 <i>Actual</i>	FY10/11 <i>Actual</i>	FY11/12 <i>Actual</i>	FY12/13 <i>Original Budget</i>	FY12/13 <i>Actual</i>	FY13/14 <i>Budget</i>	FY14 Dollar <i>Diff From FY13 Original</i>	Percent <i>Change</i>
<b>BUDGET SUMMARY</b>									
<i>Beginning Cash - July 1</i>									1,847,536
<b>Revenues</b>									
Gross Receipts 1/4%	1,425,520	1,462,830	1,560,528	1,508,962	1,529,415	1,521,605	1,529,352	(63)	0.0%
Interest Income	21,636	22,760	19,679	4,153	5,700	9,403	6,600	900	15.8%
<b>Total Revenues</b>	<b>1,447,156</b>	<b>1,485,590</b>	<b>1,580,207</b>	<b>1,513,115</b>	<b>1,535,115</b>	<b>1,531,008</b>	<b>1,535,952</b>	<b>837</b>	<b>0.1%</b>
<b>Transfers</b>									
Transfers In	0	0	3,045,078	0	0	217,484	0	0	**
Transfers Out	951,246	1,500,389	4,316,861	1,096,250	1,397,453	1,811,343	1,103,963	(293,490)	-21.0%
<b>Total Net Transfers</b>	<b>(951,246)</b>	<b>(1,500,389)</b>	<b>(1,271,783)</b>	<b>(1,096,250)</b>	<b>(1,397,453)</b>	<b>(1,593,859)</b>	<b>(1,103,963)</b>	<b>293,490</b>	<b>-21.0%</b>
								0	**
<b>Total Resources Available</b>									
<b>Expenditures</b>									
Capital Outlay	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									
									2,279,525

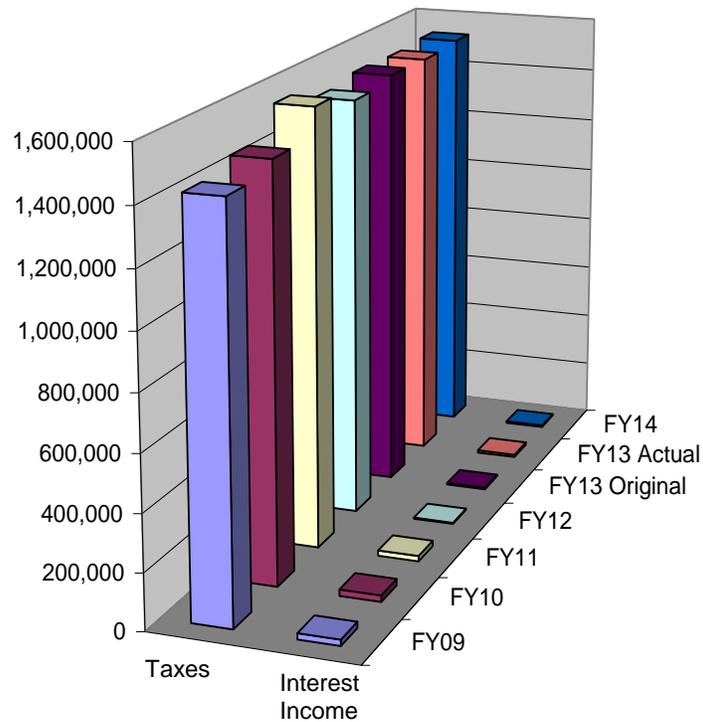
\*\* One or more zero value fields

# 1984 Gross Receipts (Streets/Drainage) 042-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 42	Gross Receipts 1/4%	1,529,352	0.00%
Fund 42	1984 Gross Receipts 1/4%	6,600	15.79%
<b>Total</b>		<b>1,535,952</b>	<b>0.05%</b>
Funded Positions		0	

**TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY**



# Transportation Fund 044-0000

## Budget Summary

### Public Works Department

#### Department Description

This fund was established to account for the one-cent gasoline tax revenues earmarked for local street and bridge capital items. The Gas Tax Reserve comes from the excise tax of gasoline sales in the City of Alamogordo.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									1,360,601
<b>Revenues</b>									
Taxes & Fees									
Muni Infrastruct GRT .0625	356,380	365,708	390,132	377,240	382,353	380,401	382,137	(216)	-0.1%
04 Gross Receipts 1/4%	239,790	1,462,830	1,560,528	1,521,241	0	0	0	0	**
Fees & Permits	1,895	1,945	5,815	4,250	1,500	1,055	0	(1,500)	-100%
State Shared Fees								0	**
Gasoline Taxes	509,903	463,022	452,991	452,668	450,128	481,745	468,320	18,192	4.0%
Auto Licenses	158,024	129,485	156,489	150,169	144,431	153,930	152,729	8,298	5.7%
Grants	1,224,848	3,017,322	610,476	357,126	0	424,374	170,880	170,880	**
Interest Income	11,220	22,871	41,648	11,288	13,050	18,707	14,032	982	7.5%
Miscellaneous Revenue	418,820	463,043	358,092	4,883	0	10,208	0	0	**
<b>Total Revenues</b>	<b>2,920,880</b>	<b>5,926,226</b>	<b>3,576,171</b>	<b>2,878,865</b>	<b>991,462</b>	<b>1,470,420</b>	<b>1,188,098</b>	<b>196,636</b>	<b>19.8%</b>
<b>Transfers</b>									
Transfers In	2,575,428	2,342,189	769,498	727,125	195,000	2,140,029	128,889	(66,111)	-33.9%
Transfers Out	389,679	209,300	257,640	170,548	181,014	3,928,995	175,734	(5,280)	-2.9%
<b>Total Net Transfers</b>	<b>2,185,749</b>	<b>2,132,889</b>	<b>511,858</b>	<b>556,577</b>	<b>13,986</b>	<b>(1,788,966)</b>	<b>(46,845)</b>	<b>(60,831)</b>	<b>-434.9%</b>
<b>Total Resources Available</b>									
									2,501,854
<b>Expenditures</b>									
NonDepartmental	73,524	78,766	73,408	71,616	103,094	99,371	152,539	53,168	53.5%
Public Works Admin	233,378	231,924	237,808	142,018	114,995	3,737	1,806	(1,931)	-51.7%
Street Maintenance	1,137,316	1,155,324	1,173,695	950,505	1,175,408	1,438,002	1,366,442	(71,560)	-5.0%
Weed & Drainage	186,829	232,472	179,050	30,468	9,720	296	0	(296)	-100%
Street Maint. Program	14,083	100,997	52,309	480,625	0	19,370	0	(19,370)	-100%
Projects	3,448,849	4,637,311	829,874	1,374,631	195,000	1,165,505	606,697	(558,808)	-47.9%
<b>Total Expenditures</b>	<b>5,093,979</b>	<b>6,436,794</b>	<b>2,546,144</b>	<b>3,049,863</b>	<b>1,598,217</b>	<b>2,726,281</b>	<b>2,127,484</b>	<b>(598,797)</b>	<b>-22.0%</b>

# Transportation Fund 044-0000

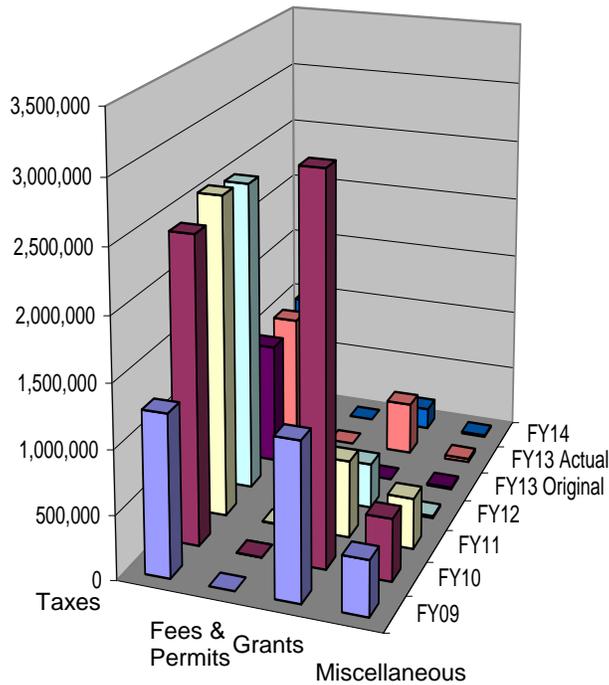
## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Munic Infrastruture.0625	Transportation	382,137	-0.06%
Gasoline Tax	Transportation	468,320	4.04%
Auto Licenses 10%	Transportation	152,729	5.75%
State Grant	Transportation	170,880	**
Federal Grant	Transportation	0	**
Fund 44	Transportation	14,032	-3.56%
<b>Total</b>		<b>1,188,098</b>	<b>19.83%</b>

Funded Positions

12

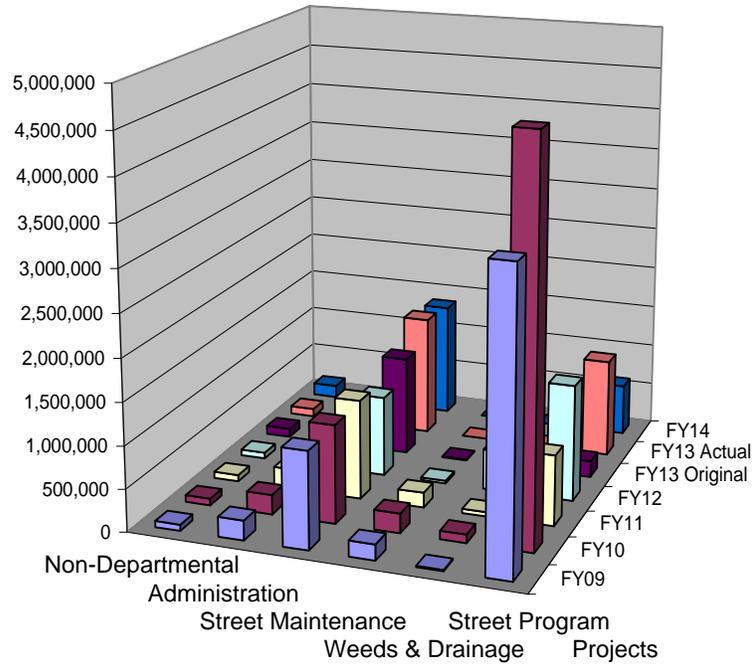
TOTAL REVENUE ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Transportation Fund 044-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Department Budget Summary

## Department Description

Zia Therapy Center, Inc. provides the Z-Trans Public Transportation Service throughout the Alamogordo, Holloman Air Force Base, Mescalero, La Luz, and Tularosa areas by running four bus routes per day: the Cottonwood Route, Stealth Route, Mescalero Route, and Para-Transit. Each route runs several times per day, Monday through Friday. The para-transit service is for disabled citizens. It is operated on a demand-response basis to anywhere within Alamogordo.

The bus routes are updated and changed periodically, responding to the needs of the community. Z-Trans were awarded the New Mexico Department of Transportation's Public Transit Provider of the Year Award in 2004.

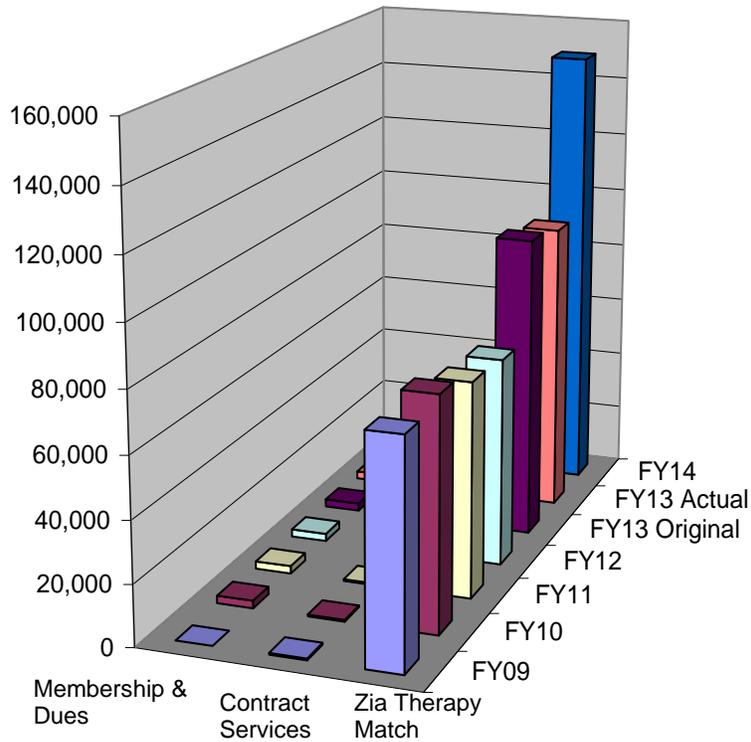
To supplement these transportation services, both public and para-transit, the City of Alamogordo currently provides up to a 50% match for operating expenses and up to a 20% match for administrative costs, based on a budget amount that is adjusted each year.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
Membership & Dues	0	2,500	2,500	2,500	2,500	2,500	2,500	0	0.0%
Contract Services	576	578	576	508	605	456	605	0	0.0%
Zia Therapy Match	72,948	75,688	70,332	68,608	99,989	96,415	149,434	49,445	49.5%
<b>Total Expenditures</b>	<b>73,524</b>	<b>78,766</b>	<b>73,408</b>	<b>71,616</b>	<b>103,094</b>	<b>99,371</b>	<b>152,539</b>	<b>49,445</b>	<b>48.0%</b>

# Transportation Non-Departmental 044-2400

## Department Budget Summary

### TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

## Public Works Department

### Division Description

The Public Works Administrative Department is responsible for the management of five divisions; Fleet Maintenance, Facility Maintenance, and Streets, Weed & Drainage. Additionally, we operate the Convenience Center and the Landfill. We also manage the service contract with Southwest Disposal for the collection of municipal solid waste within the corporate limits of the City. The allocations of expenditures within this department are those directly related to the operations of the Transportation Fund.

### Mission Statement

The Public Works Department mission is to support and enhance a high quality of life for the City’s residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services to promote public health, personal safety, transportation, economic growth and civic vitality. We are committed to the planning and implementation of the policies, goals, and objectives as established by the City Commission and City Manager.

### Performance Measures

<b>Performance Measures</b>
The Public Works Department's performance is the collective accomplishments of the various operations that we manage. These accomplishments have already been noted elsewhere under each division.

**Public Works Administration 044-5103**

# Budget Summary

## Budget Highlights

1) Department eliminated in FY 12/13.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<i>Expenditures-Public Works Administration</i>									
Salaries & Benefits	225,182	225,010	221,183	135,969	107,014	0	0	(107,014)	-100%
Supplies	1,465	2,215	2,051	632	1,175	188	0	(1,175)	-100%
Maintenance	1,993	723	646	141	150	0	0	(150)	-100%
Utilities	1,860	2,334	2,050	2,194	2,457	2,238	132	(2,325)	-94.6%
Other Services	2,343	1,642	2,069	3,082	4,199	1,311	1,674	(2,525)	-60.1%
<b>Total Operating Cost</b>	<b>232,843</b>	<b>231,924</b>	<b>227,999</b>	<b>142,018</b>	<b>114,995</b>	<b>3,737</b>	<b>1,806</b>	<b>(113,189)</b>	<b>-98.4%</b>
Capital Outlay	535	0	9,809	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>233,378</b>	<b>231,924</b>	<b>237,808</b>	<b>142,018</b>	<b>114,995</b>	<b>3,737</b>	<b>1,806</b>	<b>(113,189)</b>	<b>-98.4%</b>

\*\* One or more zero value fields

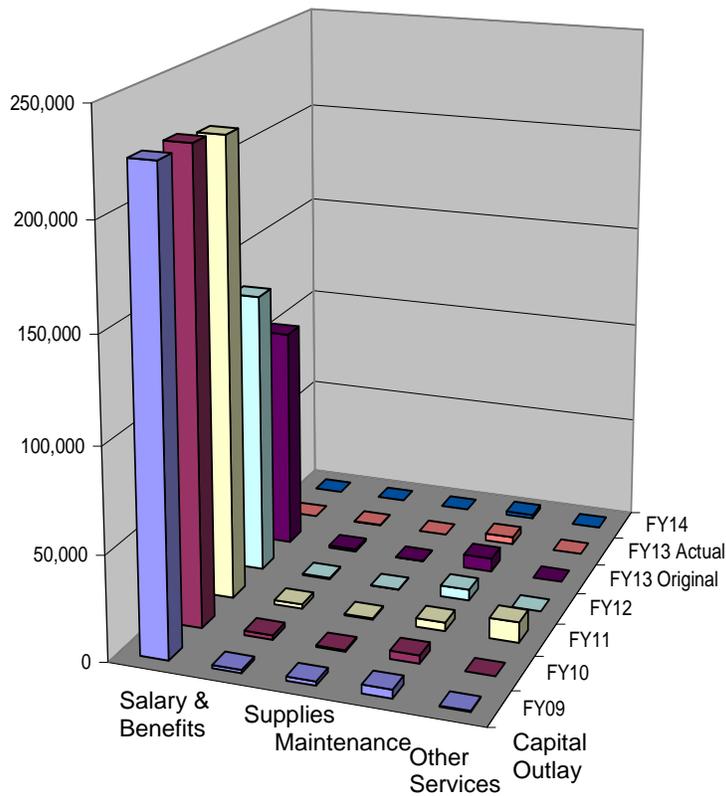
<u>RESOURCES FOR BUDGET</u>	<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 44 Transportation	1,806	-98.43%
<b>Total</b>	<b>1,806</b>	<b>-98.43%</b>

Funded Positions 0

# Public Works Administration 044-5103

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	(71,723)
a.	Supervisory Positions (0)	(71,723)
b.	Administrative Staff (3)	<u>0</u>
2	Total Benefit Adjustment	(35,291)
3	Decrease in Supplies	(1,175)
4	Adjustment in Telephone & Utility Allocation	(2,325)
5	Decrease in Office Machine Maint	(150)
6	Decrease in travel and Copier Charges	(2,525)
7	No new capital allocated	<u>0</u>
<b>TOTAL OPERATING CHANGES</b>		<b><u>(113,189)</u></b>

## Public Works Administration 044-5103

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Assistant City Manager</i>	1	0.340	0	0.000	-1	-0.340
<i>Public Works/City Engineer</i>	1	0.850	0	0.000	-1	-0.850
<b>Totals</b>	<b>2</b>	<b>1.190</b>	<b>0</b>	<b>0.000</b>	<b>-2</b>	<b>-1.190</b>

### Goals & Objectives

1. Continue to provide professional service and support to all city departments.

# Budget Summary

Public Works Department

## Division Description

This division is responsible for street and alley maintenance, and drainage channel and related structure maintenance. This includes pothole repair, sign installation and maintenance, street striping and pavement marker installation, alley maintenance, street sweeping, hazardous materials cleanup. Additionally, it is responsible for weed and mosquito control, graffiti eradication, culvert and drain maintenance and repair, spillway construction and maintenance.

## Mission Statement

Our mission is to provide unparalleled service by fostering an organizational environment that encourages a commitment to teamwork and to the efficient delivery of quality municipal services to all of our citizens. To strive to be consistent in the efficient and effective maintenance of our streets, alley and any other area entrusted to this department, ensuring quality and safety for our citizens.

## Performance Measures

<i><b>Performance Measures</b></i>	<i><b>FY 12/13 Actual</b></i>	<i><b>FY 13/14 Estimate</b></i>
Complete 100% of all work order request for Drainage Maintenance.	396	500
Complete 100% of all work order request for Street Marking and Signs	1492	1500
Repair 100% of all work order request for Alley and Dirt Street Maintenance	107	150

# Public Works Street and Drainage 044-5203

## Budget Summary

### Budget Highlights

The Streets Division has recaptured four workers from the Utilities Construction Department that were transferred in 2011, operational costs reflect that increase. Insurance and dividend cost increased. Equipment maintenance cost increased due to transfer of equipment. Street lighting utility cost increased. Benefit and compensation cost have increased due to the transfer of employees.

	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>BUDGET SUMMARY</b>									
<i>Expenditures-Street Maintenance</i>									
Salaries & Benefits	539,564	539,963	591,630	412,289	456,690	521,863	630,859	174,169	38.1%
Supplies	84,020	106,307	78,876	81,574	108,998	77,935	115,496	6,498	6.0%
Maintenance	106,066	110,215	98,897	94,436	138,515	113,834	139,871	1,356	1.0%
Utilities	273,641	315,634	291,598	321,169	315,823	333,804	397,063	81,240	25.7%
Other Services	24,971	26,226	24,579	23,377	30,382	24,256	55,180	24,798	81.6%
<b>Total Operating Cost</b>	<b>1,028,262</b>	<b>1,098,345</b>	<b>1,085,580</b>	<b>932,845</b>	<b>1,050,408</b>	<b>1,071,692</b>	<b>1,338,469</b>	<b>288,061</b>	<b>27.4%</b>
Capital Outlay	109,054	56,979	88,115	17,660	125,000	366,310	27,973	(97,027)	-77.6%
<b>Total Expenditures</b>	<b>1,137,316</b>	<b>1,155,324</b>	<b>1,173,695</b>	<b>950,505</b>	<b>1,175,408</b>	<b>1,438,002</b>	<b>1,366,442</b>	<b>191,034</b>	<b>16.3%</b>

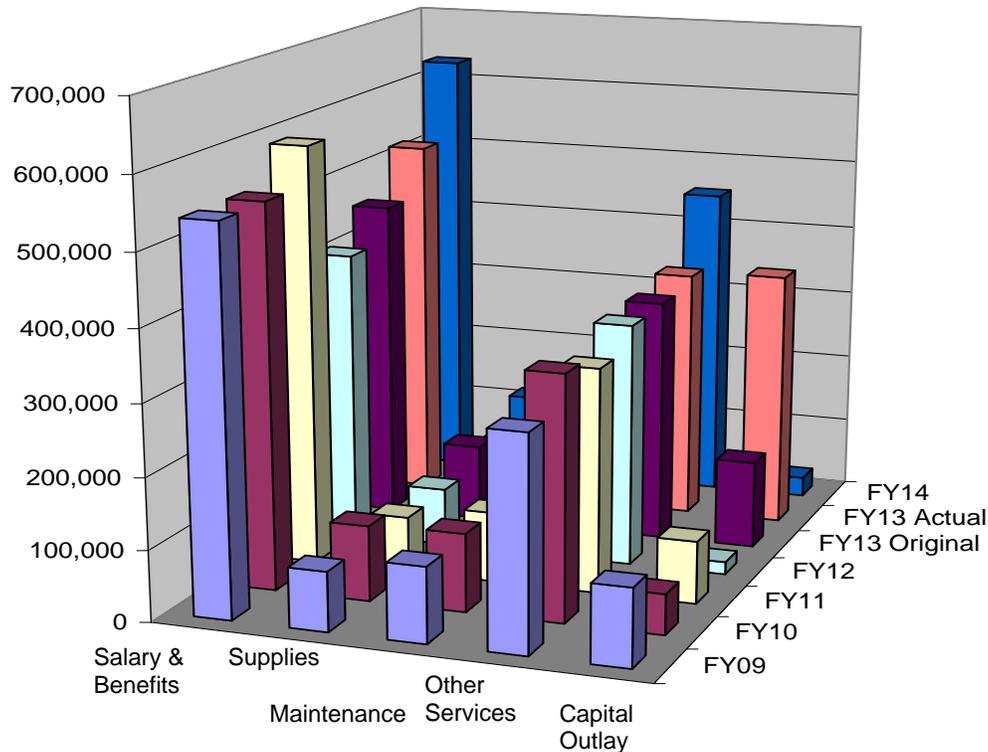
<b>RESOURCES FOR BUDGET</b>	<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 44 Transportation	1,366,442	16.25%
<b>Total</b>	<b>1,366,442</b>	<b>16.25%</b>

Funded Positions 15

# Public Works Street and Drainage 044-5203

## Budget Summary

**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



**CHANGES FOR OPERATIONS**

	<b>AMOUNT</b>
1 Total Salary Adjustment	95,452
a. Supervisory Positions (1)	1,520
b. Administrative Staff (14)	<u>93,932</u>
2 Total Benefit Adjustment	78,717
3 Increase in Supplies and Materials	6,498
4 Increase in Maintenance for Street & Equipment	1,356
5 Adjustment in Telephone and Utility Allocation	81,240
6 Decrease in Travel & Conf needs	(3,202)
7 Increase in Insurance, lost dividend	28,000
8 Capital Additions/replacements	
a. No new Capital allocated	<u>(97,027)</u>

**TOTAL OPERATING CHANGES**

**191,034**

## Public Works Street and Drainage 044-5203

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Infrastructure Maintenance Manager</i>	1	1.000	1	1.000	0	0.000
<i>Laborer/Grande 2</i>	3	3.000	1	1.000	-2	-2.000
<i>Light Equipment Operator</i>	1	1.000	1	1.000	0	0.000
<i>Street Maintenance Worker II</i>	1	1.000	2	2.000	1	1.000
<i>Street Maintenance Worker III</i>	3	3.000	6	6.000	3	3.000
<i>Street Maintenance Worker IV</i>	1	1.000	2	2.000	2	2.000
<i>Weed/Drainage Laborer - Seasonal</i>	2	2.000	2	2.000	0	0.000
<b>Totals</b>	<b>12</b>	<b>12.000</b>	<b>15</b>	<b>15.000</b>	<b>4</b>	<b>4.000</b>

Frozen Positions: Street Maintenance Worker II

### Goals & Objectives

1. Protect and extend the life of the City's streets with proper maintenance and re-construction
2. Maintain an effective and efficient drainage maintenance program
3. Provide warnings and guidance needed for the safe, uniform and efficient operation of all elements of the traffic stream including pedestrian and ADA.
4. Continue an effective and efficient graffiti eradication program
5. Aggressively control mosquito larva during the mosquito season
6. Sustain an aggressive weed control program within the drainage channels, city owned property, and right-of-ways
  - There are approximately 195 miles of maintained streets within the city limits
  - There are approximately 125 miles of maintained alleys within the city limits
  - There are approximately 31 miles of maintained drainage channels
  - There are 6 major Drainage Retention Basins

# Budget Summary

## **FY2012/2013 Operational Highlights**

- ◆ Maintained a quick response time on Pothole Patches minimizing tort claims
- ◆ Supported Fleet Maintenance with transport of various equipment to repair facilities in El Paso and Albuquerque
- ◆ Supported the Bonito Lake Campground by maintaining the campground roads
- ◆ Successfully accomplished an aggressive graffiti eradication program
- ◆ Successfully accomplished an aggressive weed control program
- ◆ Successfully accomplished an aggressive mosquito larva control program
- ◆ Installed a sidewalk, removed trees and filled in areas with concrete at the Senior Center
- ◆ Began the process of filling in portions of the medians on 1<sup>st</sup> Street with concrete
- ◆ Maintained a timely response time on alley maintenance requests
- ◆ Maintained a timely response time on street marking requests
- ◆ Maintained a timely response time on sign repair and maintenance requests

# Budget Summary

Public Works Department

## Division Description

This division is responsible for the maintenance of all drainage channels and related structures. Additionally, it is responsible for weed and mosquito control, graffiti eradication, culvert and drain maintenance and installation, soil stabilization, spillway construction and maintenance and tree trimming.

## Mission Statement

Our primary mission is to maintain the city's storm drainage system. By doing so we reduce the danger of property damage to the drainage system, community and keep the cost of flood insurance to a minimum.

## Budget Highlights

This department was eliminated in FY12 as part of a re-organization in Public Works. Duties and budget was combined with the Street Maintenance Division. In FY 13-14, this department will be re-instated with no fiscal impact to Fund 044.

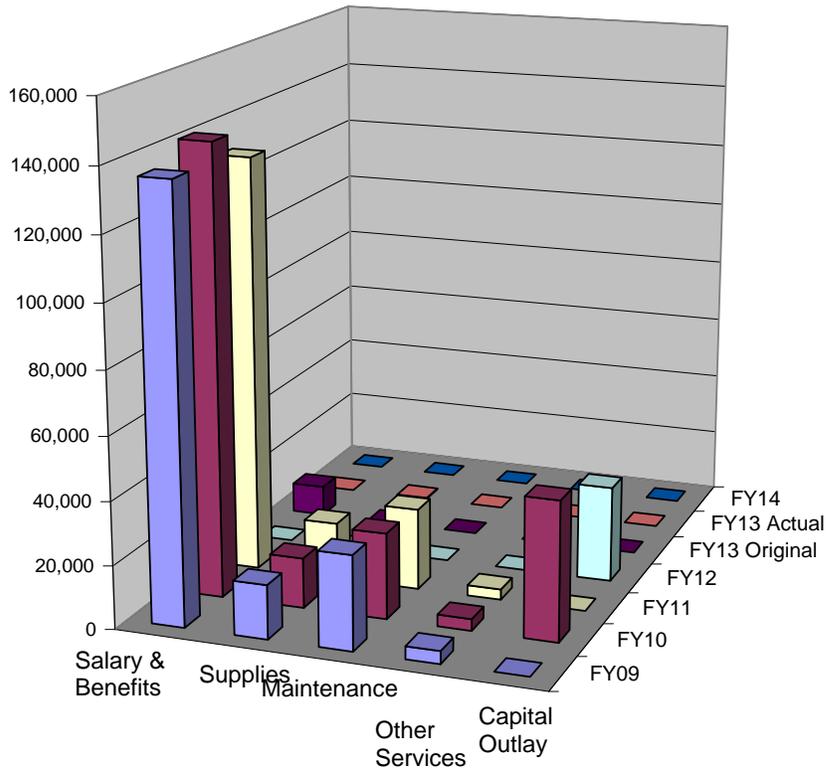
# Public Works Drainage/Weed Maintenance 044-5303

## Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Expenditures-Drainage/Weed Maintenance</b>									
Salaries & Benefits	135,993	141,797	131,997	0	9,720	0	0	(9,720)	-100%
Supplies	17,028	15,866	17,986	0	0	296	0	0	**
Maintenance	29,768	27,158	25,778	0	0	0	0	0	**
Other Services	4,040	3,709	3,289	0	0	0	0	0	**
<b>Total Operating Cost</b>	<b>186,829</b>	<b>188,530</b>	<b>179,050</b>	<b>0</b>	<b>9,720</b>	<b>296</b>	<b>0</b>	<b>(9,720)</b>	<b>-100%</b>
Capital Outlay	0	43,942	0	30,468	0	0	0	0	**
<b>Total Expenditures</b>	<b>186,829</b>	<b>232,472</b>	<b>179,050</b>	<b>30,468</b>	<b>9,720</b>	<b>296</b>	<b>0</b>	<b>(9,720)</b>	<b>-100%</b>

\*\* One or more zero value fields

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Street Maintenance Program 044-9003

## Budget Summary

### Division Description

This division was established to account for the '04 GRT Street Programs.

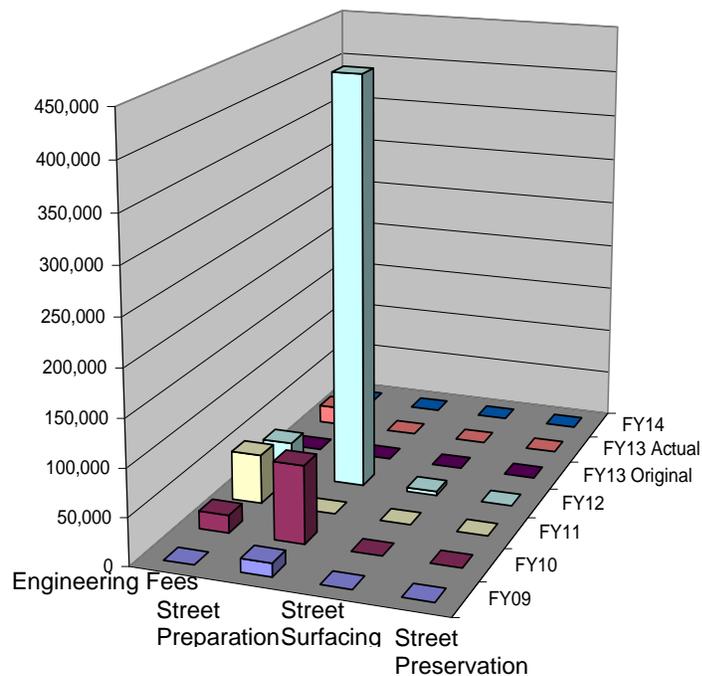
	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Engineering Fees	0	18,706	52,309	36,260	0	19,370	0	0	**
Street Preparation Work	14,083	82,291	0	440,091	0	0	0	0	**
Street Surfacing	0	0	0	4,260	0	0	0	0	**
Street Preservation	0	0	0	14	0	0	0	0	**
<b>Total Street Program</b>	<b>14,083</b>	<b>100,997</b>	<b>52,309</b>	<b>480,625</b>	<b>0</b>	<b>19,370</b>	<b>0</b>	<b>0</b>	<b>**</b>

\*FY09 was moved to Fund 109

\*FY10 was moved back to Fund 44

\*FY13 was moved back to Fund 109

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Street Capital Projects 044-9499

## Budget Summary

### Public Works Department

#### Division Description

This division was moved to Fund 109.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Expenditures-Projects</b>									
Engineering Fees	721,861	248,334	306,130	173,138	0	99,525	81,844	81,844	**
Roadway Improvements	0	272,499	59,245	5,132	0	16,203	183,797	183,797	**
Drainage Project	227,924	84,052	0	197,326	0	19,654	183,558	183,558	**
Sidewalks	161,000	0	0	124,391	0	73,541	73,170	73,170	**
Traffic Signals	40,682	0	0	30,000	75,000	0	0	(75,000)	-100%
First Street	162,134	850,234	0	0	0	0	0	0	**
South Florida	1,585,897	38,116	0	0	0	0	0	0	**
Abbott Ditch	485,355	28,034	0	0	0	0	0	0	**
ICIP	63,996	3,116,042	464,499	844,644	120,000	956,582	84,328	(35,672)	-29.7%
<b>Total Projects Expenditures</b>	<b>3,448,849</b>	<b>4,637,311</b>	<b>829,874</b>	<b>1,374,631</b>	<b>195,000</b>	<b>1,165,505</b>	<b>606,697</b>	<b>411,697</b>	<b>211.1%</b>

\*\* One or more zero value fields

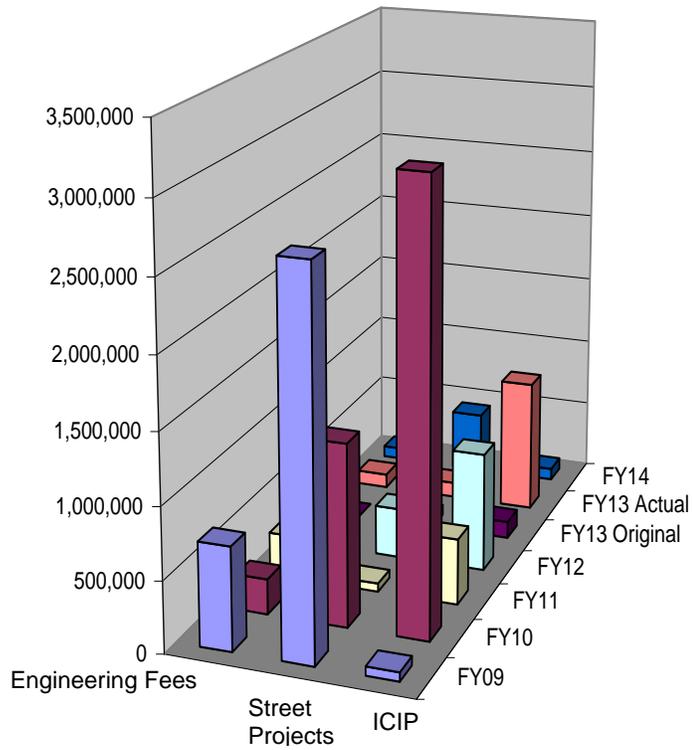
<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 44	Transportation	606,696	211.13%
<b>Total</b>		<b>606,696</b>	<b>211.13%</b>

Funded Positions 0

# Street Capital Projects 044-9499

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

Public Works Department

## Department Description

The Engineering Department provides project planning, environmental services, engineering, plan review, traffic operations, project management, and administrative and operational support.

## Mission Statement

Provide engineering services to improve and maintain the City's infrastructure, efficiently utilizing the available financial and staffing resources. Work proactively to continuously provide quality customer services to all our customers. Foster a work environment that promotes teamwork and employee empowerment to effectively manage projects.

## Performance Measures

<i>Performance Measures</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Estimate</i>
Number of flood plain determinations / flood-related letters	350	450	367	250
Active projects managed by engineering	31	25	24	25

# Engineering 063-5005

## Budget Summary

### Budget Highlights

- 1) Salaries and Benefits increase due to the hiring of new City Engineer.
- 2) Supplies reduced by \$1,210 due to bulk purchase of plotter inks.
- 3) Increase of \$ 48,616 is due to contracted engineering services.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									233,487
<b>Revenues</b>									
Fees & Permits	9,859	13,880	17,738	17,952	12,000	16,900	12,000	0	0.0%
User Fees	256	196	535	255	25	63	40	15	60.0%
Engineering Fees	257,992	255,263	229,535	132,487	125,000	108,721	125,000	0	0.0%
Investment Income	0	0	0	19	10	8	10	0	0.0%
<b>Total Revenues</b>	<b>268,107</b>	<b>269,339</b>	<b>247,808</b>	<b>150,713</b>	<b>137,035</b>	<b>125,692</b>	<b>137,050</b>	<b>15</b>	<b>0.00</b>
<b>Transfers</b>									
Transfers In	495,533	290,000	298,349	258,827	300,978	300,978	200,000	(100,978)	-33.5%
Transfers Out	35,618	33,514	33,514	26,377	32,250	28,218	28,494	(3,756)	-11.6%
<b>Total Net Transfers</b>	<b>459,915</b>	<b>256,486</b>	<b>264,835</b>	<b>232,450</b>	<b>268,728</b>	<b>272,760</b>	<b>171,506</b>	<b>(97,222)</b>	<b>-0.36</b>
<b>Total Resources Available</b>									542,043
<b>Expenditures</b>									
Salaries & Benefits	348,841	342,320	394,095	315,909	236,348	187,157	329,239	92,891	39.3%
Supplies	3,425	3,674	5,893	3,385	6,210	2,026	5,000	(1,210)	-19.5%
Maintenance	0	0	0	85	525	0	525	0	0.0%
Utilities	2,802	2,814	3,472	3,492	5,460	2,061	2,500	(2,960)	-54.2%
Other Services	7,930	9,628	10,231	13,506	16,195	6,676	64,811	48,616	300.2%
<b>Total Operating Cost</b>	<b>362,998</b>	<b>358,436</b>	<b>413,691</b>	<b>336,377</b>	<b>264,738</b>	<b>197,920</b>	<b>402,075</b>	<b>137,337</b>	<b>51.9%</b>
Capital Outlay	51,336	4,548	103,368	300	0	3,291	0	0	**
<b>Total Expenditures</b>	<b>414,334</b>	<b>362,984</b>	<b>517,059</b>	<b>336,677</b>	<b>264,738</b>	<b>201,211</b>	<b>402,075</b>	<b>137,337</b>	<b>51.9%</b>
<b>Ending Cash Balance - June 30</b>									139,968

\*\* One or more zero value fields

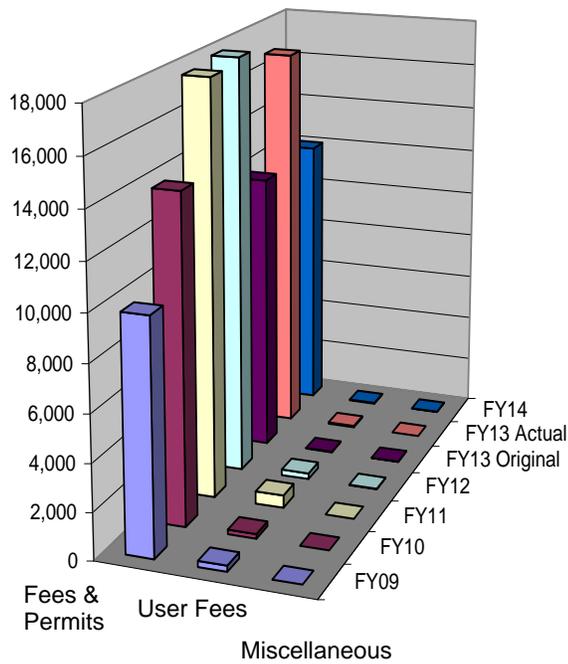
# Engineering 063-5005

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 11	General Fund	0	-100.00%
Fund 42	84 GRT	0	-100.00%
Fund 61	91 GRT Inf	200,000	-18.69%
Fund 63	Engineering	137,050	0.00%
<b>Total</b>		<b>337,050</b>	<b>-23.05%</b>

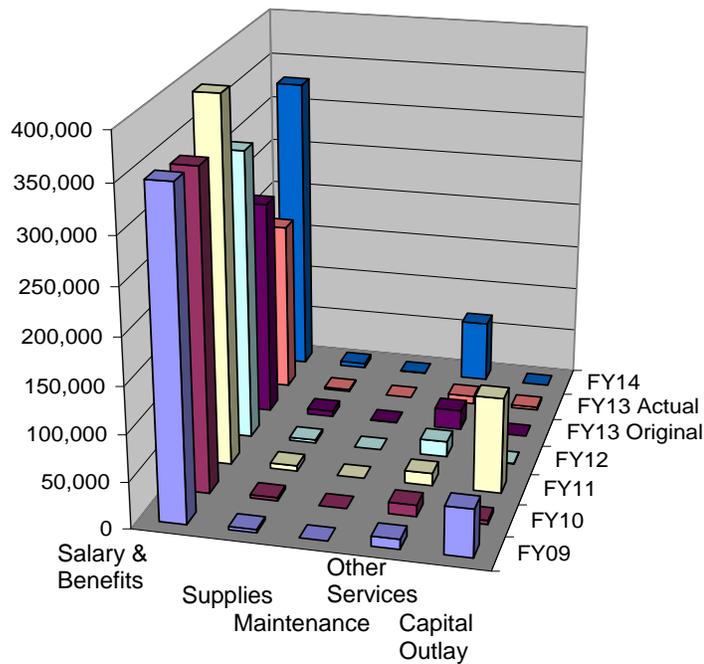
Funded Positions 4

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



**CHANGES FOR OPERATIONS**

**AMOUNT**

1	Total Salary Adjustment		66,025
a.	Supervisory Positions (3)	195,090	
b.	Administrative Staff (1)	(129,065)	
2	Total Benefit Adjustment		26,866
3	Adjustment in supplies and materials		(1,210)
4	Adjustment of telephone costs		(2,960)
5	Decrease in Travel & Conference needs		(4,550)
6	Increase in Consulting Fees for On Call Engineering Services		53,813
7	Decrease in insurance costs		(647)
8	Capital Additions/replacements		
a.	Decrease in capital allocated		0

**TOTAL OPERATING CHANGES**

**137,337**

# Budget Summary

<i>Position title</i>	<i>FY 2012</i>		<i>FY2013</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Public Works Director/Engineer</b>	1	1.000	1	1.000	0	0.000
<b>Eng. Project Coordinator</b>	1	1.000	1	1.000	0	0.000
<b>Project Manager</b>	2	2.000	2	2.000	0	0.000
<b>Contract Coordinator</b>	1	1.000	1	1.000	1	1.000
<b>Totals</b>	<b>5</b>	<b>5.000</b>	<b>5</b>	<b>5.000</b>	<b>1</b>	<b>1.000</b>

## Goals & Objectives

The Engineering Department will manage many active projects, including key projects listed below:

- Complete Design and Construction of Waste Water Treatment Plant Phase II
- Complete Design and Construction of FY13 Street Maintenance Program (SMP)
- Complete Corps Flood Control Project Phase 6
- Complete Pecan Drive Design and Extension to Fairgrounds Road
- Complete FY 13/14 Crack Sealing Operation for Various City Streets
- Complete New Right Turn Lane and Drainage Improvements at 10<sup>th</sup> & White Sands
- Complete Juniper Widening Project
- Complete Washington/ Pecan Re-alignment
- Complete Panorama Intersection Re-construction

## FY2012/2013 Operational Highlights

- Completed construction of Hamilton Road
- Completed construction of Waste Water Treatment Plant
- Completed construction of Fairgrounds Road Phase II
- Completed construction of FY10 Street Maintenance Program (SMP)
- Completed design of Washington/ Pecan Re-alignment
- Completed design of 10<sup>th</sup> & White Sands Right Turn Lane

# Budget Summary

Public Works Department

## Department Description

The Public Works Inspectors are responsible for performing construction inspections on all city projects and required public infrastructure improvements in new subdivisions.

## Mission Statement

Public Works Inspectors ensure all structures are safe, and compliant with adopted municipal standards. The Division is dedicated to accomplishing this mission in a helpful, pleasant and efficient manner, providing optimal benefits to the citizens with the least possible intrusion into their lives and commits to working with everyone; and to perform our duties in a way that enhances the well being, inclusive of the economic well being, of the citizens of our community.

## Performance Measures

<i>Performance Measures</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Estimate</i>
Commercial backflow devices registered and certified. (% of total)	75%	90%	100%
GPS locates of new water and sewer lines (% of total new)	75%	90%	100%
Citizen generated complaints resolved within 60 days	95%	95%	N/A
Implementation of Condemnation/Demolition Program	90%	100%	N/A
Completion of Demolition of Structures (5 per FY)	0%	20%	N/A

# Inspectors 065-0000

## Budget Summary

### Budget Highlights

- 1) Change in Salaries and Benefits due to the shifting of employees and duties from Inspection to Code Enforcement and the placement of the Bonito Lake Manager into the Public Works Inspection Department. This employee was an inspector for over 10 years for the City of Alamogordo.
- 2) Increase in Other Services due to training requirements for newly hired employee.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									1,903
<b>Revenues</b>									
Fees & Permits									
Building Permits	8,620	249	440	555	300	249	0	(300)	-100%
Blocking Permits	268	326	211	38	0	77	0	0	**
Plumbing Permits	3,448	3,769	0	0	0	0	0	0	**
Utility Permit Fee	0	2,525	3,835	6,133	3,000	7,680	3,000	0	0.0%
1.5% Sub-division Fees	0	518	4,590	2,138	0	6,539	0	0	**
Backflow Prevention Fees	0	0	0	0	2,500	777	0	(2,500)	-100%
Electrical Permits	581	178	0	0	0	0	0	0	**
Plan Review Fees	524	550	0	0	0	0	0	0	**
Backflow Admin Charge	0	0	1,696	954	0	0	1,000	1,000	**
Appeal Fees	0	0	100	0	0	0	0	0	**
Miscellaneous Revenue	0	46,975	27,007	42,113	45,000	4,692	25,000	(20,000)	-44.4%
<b>Total Revenues</b>	13,441	55,090	37,879	51,931	50,800	20,014	29,000	(21,800)	-42.9%
<b>Transfers</b>									
Transfers In	179,572	130,641	221,481	172,461	0	8,451	128,735	128,735	**
Transfers Out	43,632	22,046	33,514	26,377	32,250	12,362	14,893	(17,357)	-53.8%
<b>Total Net Transfers</b>	135,940	108,595	187,967	146,084	(32,250)	(3,911)	113,842	146,092	-453.0%
<b>Total Resources Available</b>									144,745

# Inspectors 065-0000

## Budget Summary

<i>Expenditures 3605 Building Codes</i>									
Salaries & Benefits	168,306	54,701	65,915	0	0	0	0	0	**
Supplies	2,703	570	202	0	0	0	0	0	**
Maintenance	19	0	0	0	0	0	0	0	**
Utilities	4,132	1,821	1,150	0	0	0	0	0	**
Other Services	2,886	275	286	0	0	0	0	0	**
Operating Capital	0	0	0	0	0	0	0	0	**
<b>Total Operating Cost</b>	<b>178,046</b>	<b>57,367</b>	<b>67,553</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<i>Expenditures 5905 Utility Inspectors</i>									
Salaries & Benefits	130,743	88,207	91,059	95,057	99,263	106,929	118,813	19,550	19.7%
Supplies	3,031	2,730	4,626	4,289	5,925	3,484	4,600	(1,325)	-22.4%
Maintenance	864	367	600	665	600	248	450	(150)	-25.0%
Utilities	1,355	1,584	1,837	1,754	1,962	1,504	2,216	254	12.9%
Other Services	1,435	1,468	1,952	1,622	4,871	5,037	5,918	1,047	21.5%
Operating Capital	0	78	45,461	0	0	0	0	0	**
<b>Total Operating Cost</b>	<b>137,428</b>	<b>94,434</b>	<b>145,535</b>	<b>103,387</b>	<b>112,621</b>	<b>117,202</b>	<b>131,997</b>	<b>19,376</b>	<b>17.2%</b>
								<b>0</b>	<b>**</b>
<b>Total Expenditures</b>	<b>315,474</b>	<b>151,801</b>	<b>213,088</b>	<b>103,387</b>	<b>112,621</b>	<b>117,202</b>	<b>131,997</b>	<b>19,376</b>	<b>17.2%</b>

Ending Cash Balance - June 30

12,748

\*\* One or more zero value fields

\* In FY09 Department 11-3605 has been moved to Fund 65 Building Codes.

\*\*In FY10 Department 081-5903 Utility Inspectors has been moved to Fund 65-5905.

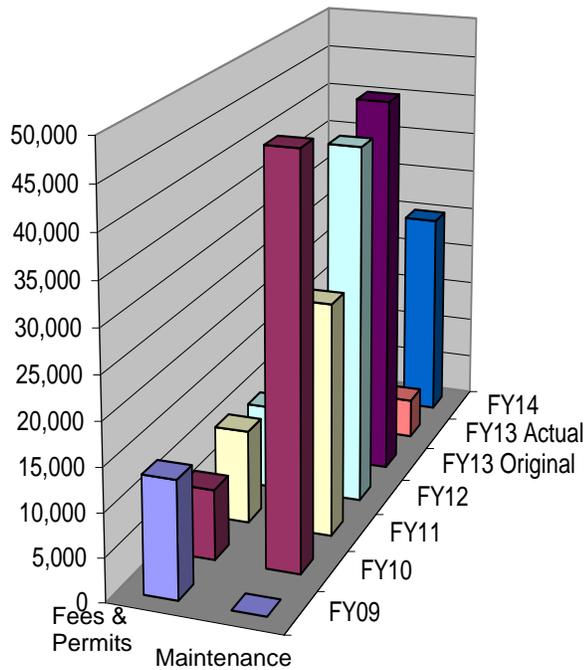
\*\*\*In FY12 Department 65-3605 has been moved to Fund 11 Planning & Zoning.

RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
Fund 11	General Fund	128,735	-100%
Fund 61	91 GRT Inf	0	**
Fund 81	Water/Sewer	0	**
Fund 65	Building Codes	18,155	698.0%
<b>Total</b>		<b>146,890</b>	<b>-1.4%</b>

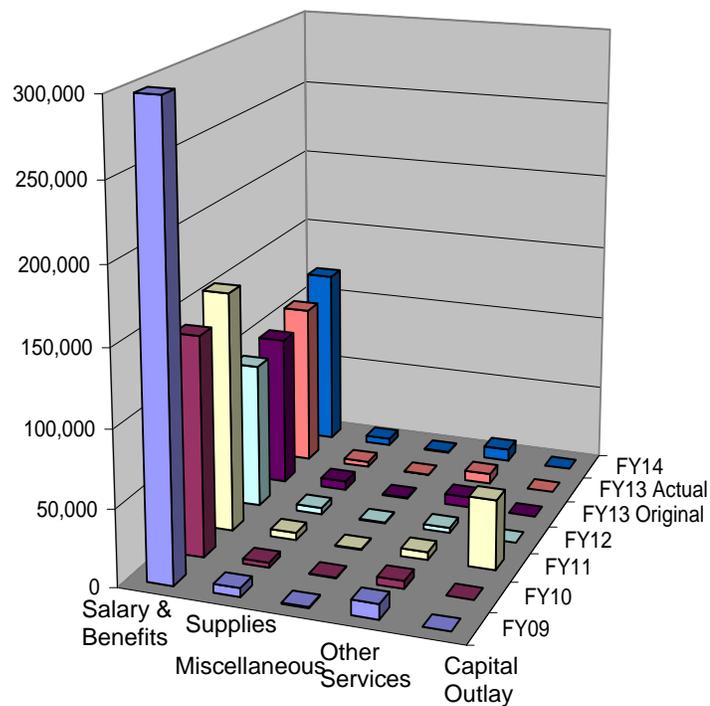
Funded Positions 2

# Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



## Inspectors 065-0000

# Budget Summary

<b>CHANGES FOR OPERATIONS</b>		<b>AMOUNT</b>
1	Total Salary Adjustment	6,566
a.	Supervisory Positions (0)	0
b.	Administrative Staff (2)	6,566
2	Total Benefit Adjustment	12,984
3	Adjustment in supplies and materials	(1,325)
4	Adjustment of telephone costs	254
5	Decrease in Fleet Commercial Parts	-150
6	Increase in Travel & Conference for certifications	1,000
7	Increase in copier charges	47
8	Capital Additions/replacements	
a.	No new capital allocated	0
<b>TOTAL OPERATING CHANGES</b>		<b>19,376</b>

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Senior Public Works Inspector	1	1.000	0	0.000	-1	-1.000
Public Works Inspector	1	1.000	2	2.000	0	1.000
<b>Totals</b>	<b>2</b>	<b>2.000</b>	<b>2</b>	<b>2.000</b>	<b>-1</b>	<b>0.000</b>

## Goals & Objectives

- Ensure that all public infrastructure projects are constructed in full compliance with city technical standards and contracts.
- Verify that new subdivisions are not accepted until all required infrastructure is constructed.
- GPS locate all new sub-surface utility installations.

## FY2012/2013 Operational Highlights

- Reviewed and inspected 41 curb cut permits and 62 excavation permits
- Processed 24 ordinance violation cases.
- Utilized GIS equipment to locate and map improvements in subdivisions, engineering projects and Utility (excavation) permits including sewer, water, telecom, natural gas and storm sewer.

# 1994 Gross Receipts 069-0000

## Budget Summary

### Program Description

This fund serves as an income fund for the one-quarter percentage of 1% Municipal Gross Receipts Tax Revenues.

The Gross Receipts Tax was adopted through Ordinance No. 684 and became effective January 1, 1985. This Gross Receipts Tax Income is used first and foremost to pay the debt service obligation of the 2002 and 2004 Gross Receipts Tax Revenue Bonds.

The dedicated purpose as described by the Ordinance is for capital improvements, which may include a storage reservoir; public safety buildings and fire substations; flood control projects; and library building improvements.

<b>BUDGET SUMMARY</b>	<b>FY08/09</b>	<b>FY09/10</b>	<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>	<b>FY12/13</b>	<b>FY13/14</b>	<b>FY14 Dollar</b>	<b>Percent</b>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Original</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From FY13</i>	<i>Change</i>
					<i>Budget</i>			<i>Original</i>	
<b>Beginning Cash - July 1</b>									938,016
<b>Revenues</b>									
Gross Receipts 1/4%	1,425,520	1,462,830	1,560,528	1,508,962	1,529,415	1,521,605	1,529,352	(63)	0.0%
Miscellaneous	16,600	10,933	11,466	2,417	3,665	4,492	3,182	(483)	-13.2%
<b>Total Revenues</b>	<b>1,442,120</b>	<b>1,473,763</b>	<b>1,571,994</b>	<b>1,511,379</b>	<b>1,533,080</b>	<b>1,526,097</b>	<b>1,532,534</b>	<b>(546)</b>	<b>0.0%</b>
<b>Transfers</b>									
Transfers In		0	0	0	0	0	0	0	**
Transfers Out	1,603,882	1,457,886	1,273,430	1,497,753	1,489,602	1,354,237	1,592,167	102,565	6.9%
<b>Total Net Transfers</b>	<b>(1,603,882)</b>	<b>(1,457,886)</b>	<b>(1,273,430)</b>	<b>(1,497,753)</b>	<b>(1,489,602)</b>	<b>(1,354,237)</b>	<b>(1,592,167)</b>	<b>(102,565)</b>	<b>6.9%</b>
<b>Total Resources Available</b>									878,383
<b>Expenditures</b>									
Other Services	136	1,113	0	0	0	0	0	0	**
Capital Outlay	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>136</b>	<b>1,113</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									878,383

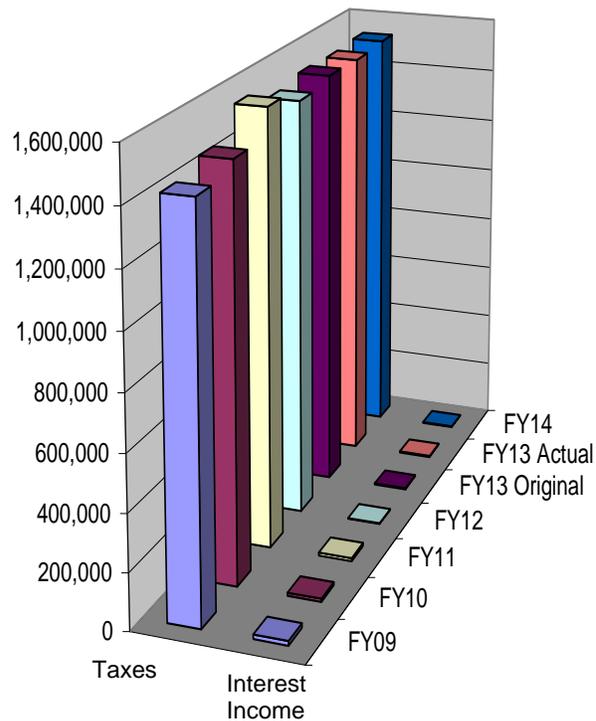
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# 1994 Gross Receipts 069-0000

## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 69	Gross Receipts 1/4%	1,529,352	0.00%
<b>Total</b>		<b>1,529,352</b>	<b>0.00%</b>
Funded Positions		0	

**TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY**



# Budget Summary

Community Services Department

## Program Description

The Senior Center provides a variety of services for persons 60 and over. It is a program governed by Federal Guidelines, administered by the North Central New Mexico Economic Development District/NM Aging & Long Term Services Department, and sponsored by the City of Alamogordo.

## Mission Statement

The mission of the Alamo Senior Center is to provide services for persons 60 and over and their spouses regardless of age. The Center is a social environment, which provides support, education, recreation, nutrition and entertainment for elderly persons in Alamogordo and the surrounding area. The Center's goal is to provide an opportunity to maintain a vital role in life for all persons.

## Performance Measures

<i>Description of Measure</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Estimate</i>
Transportation- one way	21,000	13,019	13,550	14,520
Congregate – Meals	44,600	44,551	42,000	41,974
Home Delivered Meals	34,000	33,962	34,000	35,343

## Budget Highlights

Budgeted appropriations for FY14 are 3.6 percent or \$38,575 more than the FY13 Original Budget. Service levels remain at FY13 levels. The budgets for salaries and benefits have increased .06 percent or \$4,093 due to changes in employees and a 1.5 percent cost of living increase.

In the operational budget, no new capital allocated for FY14.

# Alamo Senior Center Fund 071-0000

## Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									142,492
<b>Revenues</b>									
User Fees	147,582	131,890	144,472	152,571	106,900	142,453	117,050	10,150	9.5%
Miscellaneous Revenue	7,850	18,751	11,581	11,681	11,840	11,251	18,144	6,304	53.2%
Grants								0	**
State Grant	1,297	10,498	46,150	41,515	0	0	35,794	35,794	**
Prior Years Grant	0	65,873	35,383	0	0	22,261	30,209	30,209	**
SWNMAAA Federal	92,015	77,946	99,268	97,227	99,929	97,407	107,913	7,984	8.0%
Otero County	45,136	48,559	48,559	56,000	56,000	56,000	51,000	(5,000)	-8.9%
HB-2	239,119	177,991	197,298	209,935	215,945	205,727	230,430	14,485	6.7%
Cash in Lieu of Comm	44,806	49,096	48,627	49,414	49,414	52,593	51,625	2,211	4.5%
Other Grants	105,000	0	0	0	0	0	0	0	**
Federal Grant	0	9,949	0	0	0	0	0	0	**
<b>Total Revenues</b>	<b>682,805</b>	<b>590,553</b>	<b>631,338</b>	<b>618,343</b>	<b>540,028</b>	<b>587,692</b>	<b>642,165</b>	<b>102,137</b>	<b>18.9%</b>
<b>Transfers</b>								0	**
Transfers In	497,646	426,250	420,000	596,141	594,968	542,522	506,300	(88,668)	-14.9%
Transfers Out	101,404	95,903	93,683	86,815	105,074	103,462	112,440	7,366	7.0%
<b>Total Net Transfers</b>	<b>396,242</b>	<b>330,347</b>	<b>326,317</b>	<b>509,326</b>	<b>489,894</b>	<b>439,060</b>	<b>393,860</b>	<b>(96,034)</b>	<b>-19.6%</b>
<b>Total Resources Available</b>									<b>1,178,517</b>

\*\* One or more zero value fields

# Alamo Senior Center Fund 071-0000

## Budget Summary

### BUDGET SUMMARY

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>Expenditures 8023 Congregate</b>									
Salaries & Benefits	190,374	182,783	182,852	193,822	202,246	193,236	206,872	4,626	2.3%
Supplies	84,143	86,512	86,991	82,996	84,075	90,850	87,661	3,586	4.3%
Maintenance	67	84	81	74	80	139	140	60	75.0%
Utilities	548	526	514	386	540	360	381	(159)	-29.4%
Other Services	3,693	6,578	2,818	3,075	3,942	3,585	3,942	0	0.0%
<b>Total Operating Cost</b>	<b>278,825</b>	<b>276,483</b>	<b>273,256</b>	<b>280,353</b>	<b>290,883</b>	<b>288,170</b>	<b>298,996</b>	<b>8,113</b>	<b>2.8%</b>
Capital Outlay	990	0	905	0	0	669	800	800	**
<b>Total Expenditures</b>	<b>279,815</b>	<b>276,483</b>	<b>274,161</b>	<b>280,353</b>	<b>290,883</b>	<b>288,839</b>	<b>299,796</b>	<b>8,913</b>	<b>3.1%</b>
<b>Expenditures 8024 Home Bound</b>									
Salaries & Benefits	155,921	150,244	150,216	173,815	178,710	160,067	183,277	4,567	2.6%
Supplies	77,372	89,448	87,564	89,922	88,460	89,121	95,617	7,157	8.1%
Maintenance	307	62	258	175	2,770	1,602	2,818	48	1.7%
Utilities	630	606	571	457	563	434	448	(115)	-20.4%
Other Services	6,000	12,035	4,924	4,969	6,326	6,530	9,326	3,000	47.4%
<b>Total Operating Cost</b>	<b>240,230</b>	<b>252,395</b>	<b>243,533</b>	<b>269,338</b>	<b>276,829</b>	<b>257,754</b>	<b>291,486</b>	<b>14,657</b>	<b>5.3%</b>
Capital Outlay	0	0	37,765	0	0	2,883	0	0	**
<b>Total Expenditures</b>	<b>240,230</b>	<b>252,395</b>	<b>281,298</b>	<b>269,338</b>	<b>276,829</b>	<b>260,637</b>	<b>291,486</b>	<b>14,657</b>	<b>5.3%</b>
<b>Expenditures 8025 Assisted Transportation</b>									
Salaries & Benefits	121,279	109,164	108,944	113,397	122,157	106,655	114,562	(7,595)	-6.2%
Supplies	14,706	17,827	15,801	26,744	23,029	24,053	28,786	5,757	25.0%
Maintenance	4,926	4,740	14,677	11,696	13,306	9,898	10,891	(2,415)	-18.1%
Utilities	1,127	1,023	875	819	1,250	1,202	780	(470)	-37.6%
Other Services	3,599	3,583	4,747	5,266	7,316	6,322	10,379	3,063	41.9%
<b>Total Operating Cost</b>	<b>145,637</b>	<b>136,337</b>	<b>145,044</b>	<b>157,922</b>	<b>167,058</b>	<b>148,130</b>	<b>165,398</b>	<b>(1,660)</b>	<b>-1.0%</b>
Capital Outlay	0	0	0	0	0	55,931	0	0	**
<b>Total Expenditures</b>	<b>145,637</b>	<b>136,337</b>	<b>145,044</b>	<b>157,922</b>	<b>167,058</b>	<b>204,061</b>	<b>165,398</b>	<b>(1,660)</b>	<b>-1.0%</b>
<b>Expenditures 8026 Homemaker Program</b>									
Salaries & Benefits	35,413	34,881	34,216	34,031	38,924	36,438	39,919	995	2.6%
Supplies	1,383	2,679	2,098	2,183	1,689	4,199	5,067	3,378	200.0%
Maintenance	0	78	0	0	750	293	750	0	0.0%
Other Services	0	386	329	324	444	324	444	0	0.0%
<b>Total Expenditures</b>	<b>36,796</b>	<b>38,024</b>	<b>36,643</b>	<b>36,538</b>	<b>41,807</b>	<b>41,254</b>	<b>46,180</b>	<b>4,373</b>	<b>10.5%</b>

\*\* One or more zero value fields

# Alamo Senior Center Fund 071-0000

## Budget Summary

### BUDGET SUMMARY

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>Expenditures- 8030 Physical Fitness/Exercise</b>									
Salaries & Benefits	0	0	0	0	0	0	6,865	6,865	**
Supplies	0	0	0	0	0	0	635	635	**
Maintenance	0	0	0	0	0	0	0	0	**
Utilities	0	0	0	0	0	0	0	0	**
Other Services	0	0	0	0	0	0	0	0	**
<b>Total Operating Cost</b>	0	0	0	0	0	0	7,500	7,500	**
Capital Outlay		0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	0	0	0	0	0	0	7,500	7,500	**
<b>Expenditures- 8115 Senior Services Title 3B</b>									
Salaries & Benefits	127,762	107,065	110,067	108,723	120,693	101,183	115,328	(5,365)	-4.4%
Supplies	21,452	14,428	17,328	11,436	11,579	10,097	11,579	0	0.0%
Maintenance	466	748	327	0	358	336	358	0	0.0%
Utilities	2,532	2,429	2,277	1,779	2,181	1,660	1,744	(437)	-20.0%
Other Services	17,275	16,888	16,318	14,761	20,628	16,365	20,628	0	0.0%
<b>Total Operating Cost</b>	169,487	141,558	146,317	136,699	155,439	129,641	149,637	(5,802)	-3.7%
Capital Outlay	0	0	242	0	0	0	0	0	**
<b>Total Expenditures</b>	169,487	141,558	146,559	136,699	155,439	129,641	149,637	(5,802)	-3.7%
<b>Expenditures-8116 City Share</b>									
Maintenance	7,527	2,115	3,047	3,081	3,250	2,370	5,840	2,590	79.7%
Utilities	43,488	63,677	55,360	52,384	63,637	60,577	62,000	(1,637)	-2.6%
<b>Total Operating Cost</b>	51,015	65,792	58,407	55,465	66,887	62,947	67,840	953	1.4%
Capital Outlay	0	39,673	38,521	28,515	0	2,801	0	0	**
Capital Improvements	0	0	20,699	332	75,000	71,479	84,641	9,641	12.9%
<b>Total Expenditures</b>	51,015	105,465	117,627	84,312	141,887	137,227	152,481	10,594	7.5%
<b>Total Expenditures</b>	922,980	950,262	1,001,332	965,162	1,073,903	1,061,659	1,112,478	38,575	3.6%

Ending Cash Balance - June 30

66,039

\*\* One or more zero value fields

# Alamo Senior Center Fund 071-0000

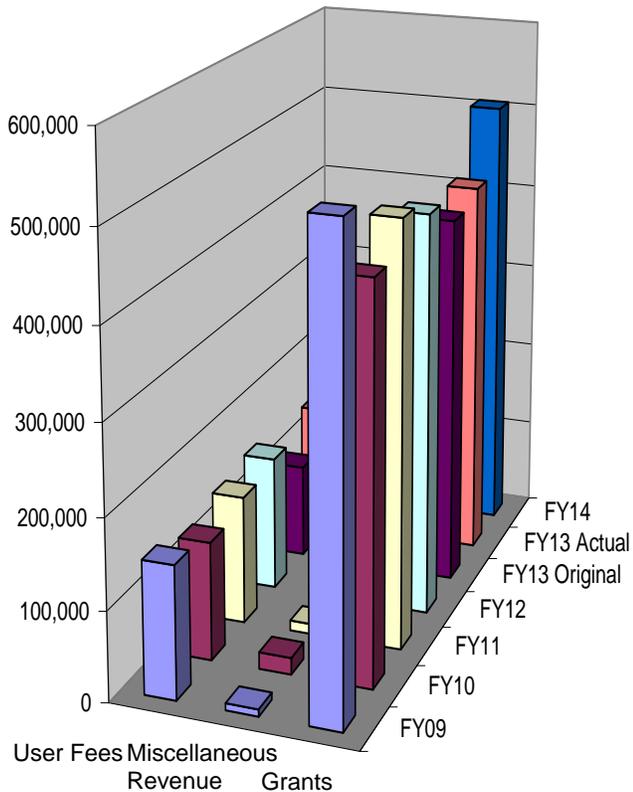
## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 11	General Fund	506,300	-15%
	State & Federal Grants	506,971	20%
	Miscellaneous Revenue	135,194	14%
<b>Total</b>		<b>1,148,465</b>	<b>1%</b>

Funded Positions

21

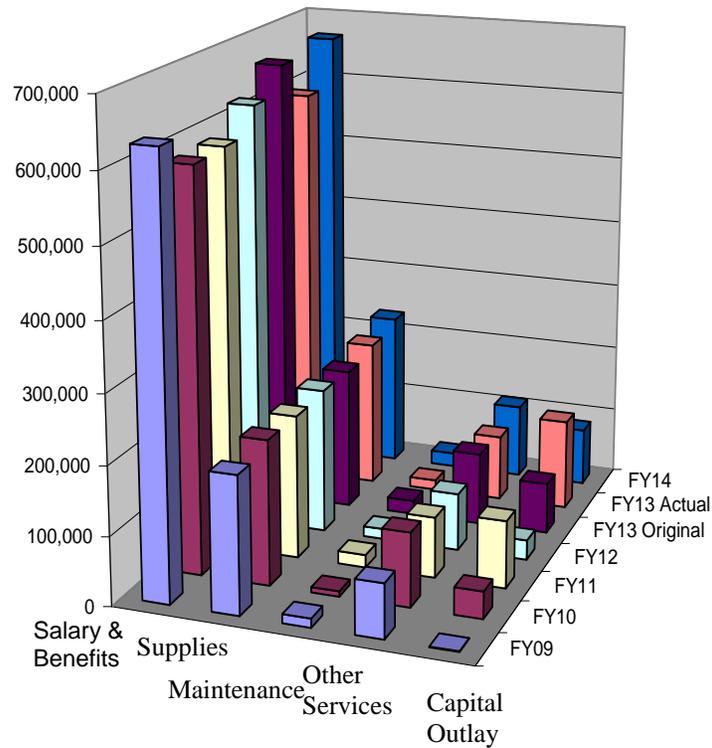
TOTAL REVENUE ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Alamo Senior Center Fund 071-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

### AMOUNT

1	Total Salary Adjustment		(38,927)
	a.	Supervisory Positions (3)	(2,057)
	b.	Administrative Staff (18)	(36,870)
2	Total Benefit Adjustment		43,020
3	Adjustment in supplies and materials		20,513
4	Adjustment in maintenance costs		283
5	Adjustment in Phone Charges and other Utilities		(2,818)
6	Adjustment in Insurance costs		1,563
7	Increase in Training & Travel		3,500
8	Increase in Advertising		1,000
9	Capital Additions/replacements		
	a.	Computer Hardware \$800	10,441
		<b>TOTAL OPERATING CHANGES</b>	<b>38,575</b>

# Alamo Senior Center Fund 071-0000

## Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Home Services Supervisor</i>	1	1.000	1	1.000	0	0.000
<b>Nutrition Coordinator/Program Aide</b>	1	1.000	1	1.000	0	0.000
<b>Assistant Kitchen Manager</b>	1	0.500	1	0.500	0	0.000
<b>Food Services Administrator</b>	1	1.000	1	1.000	0	0.000
<b>Kitchen Aide</b>	3	2.125	3	2.125	0	0.000
<b>Kitchen Custodian</b>	1	0.625	1	0.625	0	0.000
<b>Kitchen Cook</b>	1	1.000	1	1.000	0	0.000
<b>Data Entry Clerk</b>	1	0.450	1	0.450	0	0.000
<b>Senior Center Custodian</b>	1	1.000	1	1.000	0	0.000
<b>Receptionist</b>	1	1.000	1	1.000	0	0.000
<b>Senior Center Maintenance</b>	1	1.000	1	1.000	0	0.000
<b>Senior Info/Resource Coordinator</b>	1	1.000	1	1.000	0	0.000
<b>Senior Program Aide/Bus Driver</b>	2	2.000	2	2.000	0	0.000
<b>Senior Services Supervisor</b>	1	1.000	1	1.000	0	0.000
<b>Senior Homemaker</b>	1	0.875	1	0.875	0	0.000
<b>Administrative Assistant</b>	1	1.000	1	1.000	0	0.000
<i>Senior Center Manager</i>	1	1.000	1	1.000	0	0.000
<i>Fitness Coordinator</i>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>21</b>	<b>18.575</b>	<b>21</b>	<b>18.575</b>	<b>0</b>	<b>0.000</b>

### Frozen Position: Custodian

\* A portion of each employee's salaries are divided between the various Senior Center Departments

## Goals & Objectives

1. To maintain the number of units for transportation services.
2. To increase the number of units for home delivered meals (MOW's/Meals on Wheels). These meals are provided to our homebound seniors 60 and over and dependants who meet eligibility requirements. We are looking to increase our services by closing the gap of seniors who have unmet needs in our community. This requires more education of this service to our citizens.
3. To maintain the number of units for congregate meals. These are meals which are eaten at the Center. We are looking to increase our units of service for congregate lunches by providing more dinners in the evening, and holding a few breakfasts which will help to increase our meal counts

## Alamo Senior Center Fund 071-0000

# Budget Summary

### FY2012/2013 Operational Highlights

- ◆ This fiscal year we were awarded \$402,680 to replace our roof and moveable walls in the Center. These projects are on a GO Bond, which means that the bonds have to be sold in the spring before the State can award our contracts.
- ◆ We were also awarded \$103,627 from this current year Legislative Session in capital outlay dollars for the replacement of our tile and carpet throughout the Senior Center.
- ◆ We were able to finalize our 2010 Legislative Contract that was awarded for door replacement and other equipment. A balance of \$16,000 was left on this contract, and we will be able to use this balance to assist the city with the purchase of a diesel generator to be used for back up power at the Center in the event of an emergency in the community.
- ◆ We have had many successful fund raisers which allow for us to contribute to program income. Program income is the donations received from seniors for our programs. The economy has hit many people, but most especially our seniors. We were able to have several successful fundraising events which brought in over \$13,000 to assist with meeting our program income budget.
- ◆ A Legislative funding request in the amount of \$30,000 was submitted and prepared for state dollars under the Health Promotions program to fund two part-time fitness coordinators for our exercise facility. This funding request passed the first board and we await the final results.
- ◆ We were able to replace the tile flooring in the exercise facility as well as replace all of the countertops in the Senior Center utilizing capital improvement funds provided by local dollars.
- ◆ We received a one time \$2,500 agreement with the AAA to be spent out on Meals on Wheels or kitchen equipment. We were able to purchase a reverse osmosis machine to use in the dining room for our coffee and tea equipment. We were also able to have a drinking water spout installed in the existing sink.

# Retired & Senior Volunteer Program Fund 075-0000

## Budget Summary

### Community Services Department

#### Program Description

This fund enables seniors who are 55 years of age and older to provide a wide range of volunteer services to the City of Alamogordo to meet the pressing needs of the community.

Fund 75 Combined									
	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	FY12/13	FY13/14	FY14 Dollar	Percent
	Actual	Actual	Actual	Actual	Original	Actual	Budget	Diff From	Change
					Budget			FY13	
								Original	
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									731
<b>Revenues</b>									
User Fees	0	0	5	0	0	0	0	0	**
Miscellaneous Revenue	5,040	3,500	5,000	6,000	6,000	6,613	7,839	1,839	30.7%
Grants	199,260	192,191	187,510	163,409	177,456	206,400	199,582	22,126	12.5%
<b>Total Revenues</b>	<b>204,300</b>	<b>195,691</b>	<b>192,515</b>	<b>169,409</b>	<b>183,456</b>	<b>213,013</b>	<b>207,421</b>	<b>23,965</b>	<b>13.1%</b>
<b>Transfers</b>									
Transfers In	42,254	37,580	39,259	49,595	55,758	59,258	55,453	(305)	-0.5%
Transfers Out	14,769	10,921	11,695	11,728	15,112	14,989	16,249	1,137	7.5%
<b>Total Net Transfers</b>	<b>27,485</b>	<b>26,659</b>	<b>27,564</b>	<b>37,867</b>	<b>40,646</b>	<b>44,269</b>	<b>39,204</b>	<b>(1,442)</b>	<b>-3.5%</b>
<b>Total Resources Available</b>									
									247,356
<b>Expenditures</b>									
RSVP	112,527	104,477	106,441	97,950	126,583	97,299	124,283	(2,300)	-1.8%
SCP	66,631	62,590	62,723	63,454	66,467	65,607	65,971	(496)	-0.7%
FGP	50,649	50,457	47,791	52,738	49,028	48,251	48,485	(543)	-1.1%
<b>Total Expenditures</b>	<b>229,807</b>	<b>217,524</b>	<b>216,955</b>	<b>214,142</b>	<b>242,078</b>	<b>211,157</b>	<b>238,739</b>	<b>(3,339)</b>	<b>-1.4%</b>
<b>Ending Cash Balance - June 30</b>									
									8,617

\*\* One or more zero value fields

# Retired & Senior Volunteer Program Fund 075-0000

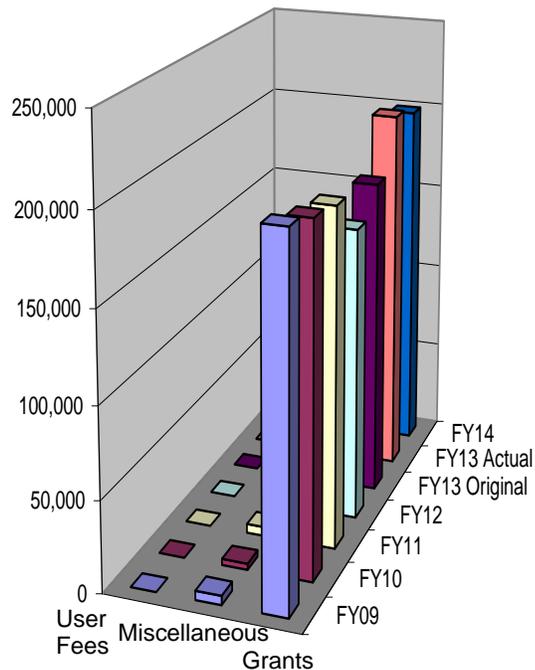
## Budget Summary

RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
Prior Year Grants	RSVP	20,626	**
RSVP NCSS Grant	RSVP	44,414	3.50%
State RSVP Grant	RSVP	22,812	0.00%
State Coop SCP Grant	RSVP	64,000	0.00%
Foster Grant Parent	RSVP	47,730	0.00%
Otero County	RSVP	6,000	0.00%
General Fund	RSVP	55,453	-0.55%
Fund 75	RSVP	1,839	**
<b>Total</b>		<b>242,248</b>	<b>1.27%</b>

Funded Positions

3

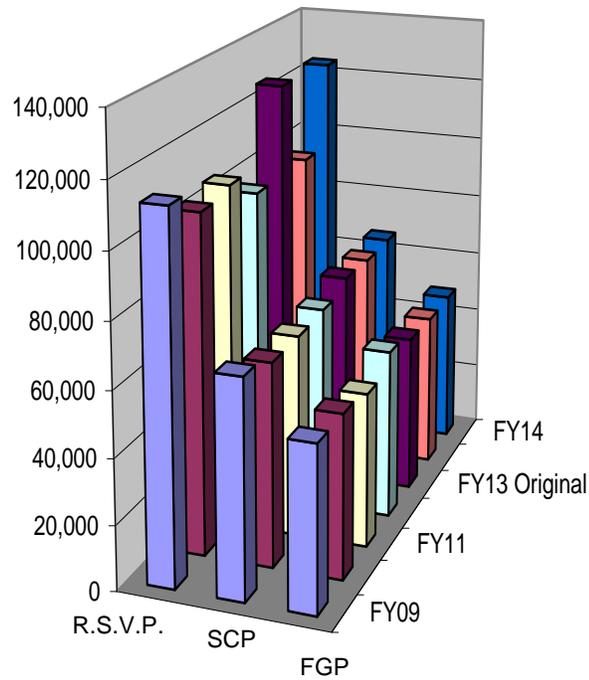
TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Retired & Senior Volunteer Program Fund 075-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

Community Services Department

## Division Description

The Retired and Senior Volunteer Program (RSVP) staff recruits, trains and places senior volunteers in meaningful volunteer services in Alamogordo and throughout Otero County to positively impact pressing community needs. RSVP actively seeks out non-profit and governmental organizations wherein senior volunteers can augment paid staff in providing volunteer services that benefit the entire community. Senior volunteers strengthen communities by providing services that community budgets cannot afford and by building bridges across generations.

## Mission Statement

RSVP's mission is to encourage Otero County residents who are 55 years of age and older to use their time, talents and lifelong experiences to improve their community's critical needs. The services provided by RSVP volunteers are in seven program emphasis areas: health and nutrition, human needs services, education, environment, public safety, community and economic development and faith-based organizations. The RSVP Volunteer Coordinator will provide the training; encouragement and support that RSVP senior volunteers need to carry out their volunteer duties and to achieve their own personal goals. A primary part of the mission is to educate the local community about the valuable services that the RSVP volunteers provide, and to provide the volunteers with the recognition they so richly deserve.

## Performance Measures

<i>Performance Measures</i>	FY 09/10 Actual	FY 10/11 Actual	FY 11/12 Actual	FY 12/13 Estimate
Number of seniors and low-income persons who report their needs have been met.	3800	4000	4200	4400
Registered RSVP Volunteers	437	445	455	504
Major fundraisers by SAC	1	2	2	2

# Retired & Senior Volunteer Program 075-8201

## Budget Summary

### Budget Highlights

Budgeted appropriations for FY14 are (1.8) percent or (\$2,300) less than the FY13 Original Budget. Service levels remain at FY13 levels.

The budgets for salaries and benefits have decreased (8.5) percent or (\$5,994). In the operational budget, Other Services increased 13.2 percent or \$3,921 due to a change in Grant funding.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<i>Expenditures-RSVP</i>									
Salaries & Benefits	65,929	57,215	60,478	47,330	70,567	56,896	64,573	(5,994)	-8.5%
Supplies	12,153	13,897	9,703	10,057	5,879	5,755	6,029	150	2.6%
Maintenance	758	0	175	0	0	0	0	0	**
Utilities	888	754	908	744	1,036	732	793	(243)	-23.5%
Other Services	32,799	32,611	34,397	39,819	29,601	33,916	33,522	3,921	13.2%
<b>Total Operating Cost</b>	112,527	104,477	105,661	97,950	107,083	97,299	104,917	(2,166)	-2.0%
Capital Outlay	0	0	780	0	19,500	0	19,366	(134)	-0.7%
<b>Total Expenditures</b>	112,527	104,477	106,441	97,950	126,583	97,299	124,283	(2,300)	-1.8%

\*\* One or more zero value fields

<b>RESOURCES FOR BUDGET</b>	<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
RSVP NCSS Grant	RSVP 44,414	3.50%
State RSVP Grant	RSVP 22,812	0.00%
Prior Year Grants	RSVP 20,626	**
General Fund	RSVP 52,727	1.41%
<b>Total</b>	<b>140,579</b>	<b>19.42%</b>

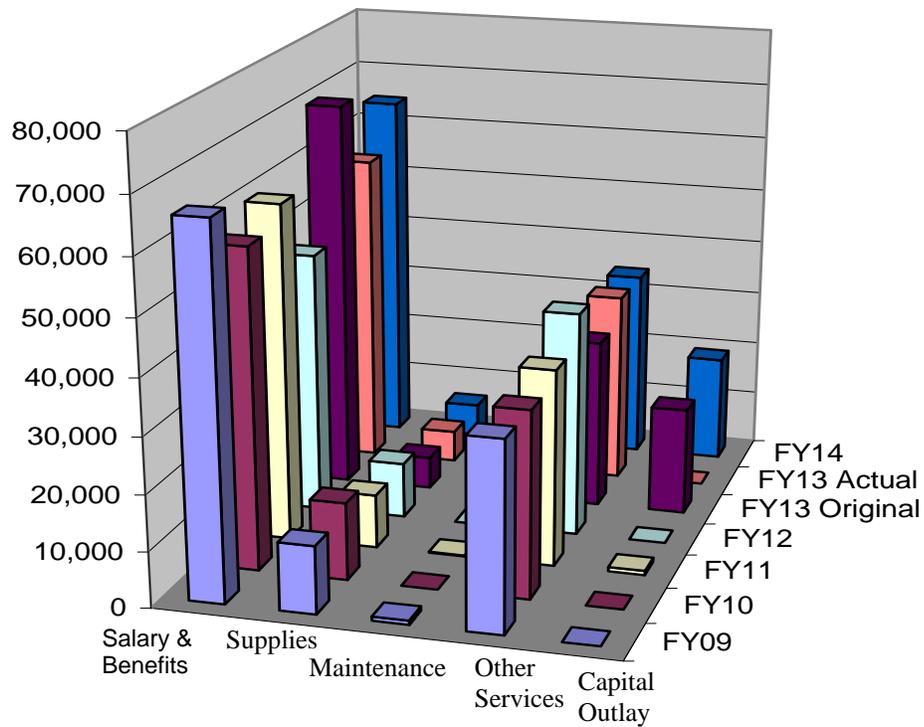
Funded Positions

2

# Retired & Senior Volunteer Program 075-8201

## Budget Summary

### TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	1,136
a.	Supervisory Positions (1)	594
b.	Administrative Staff (1)	<u>542</u>
2	Total Benefit Adjustment	(7,130)
3	Increase in Supplies and Materials	150
4	Decrease in Phone and Utility charges	(243)
5	Increase in Training & Travel	1,500
6	Increase in Volunteer Travel	2,421
7	Capital Additions/replacements	
a.	Eldorado Aerotech 250 Bus	<u>(134)</u>
	<b>TOTAL OPERATING CHANGES</b>	<b><u><u>(2,300)</u></u></b>

# Retired & Senior Volunteer Program 075-8201

## Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>RSVP Volunteer Coordinator</b>	<b>1</b>	<b>1.000</b>	<b>1</b>	<b>1.000</b>	<b>0</b>	<b>0.000</b>
<b>Senior Volunteer Programs Administrator</b>	<b>1</b>	<b>0.850</b>	<b>1</b>	<b>0.850</b>	<b>0</b>	<b>0.000</b>
<b>Totals</b>	<b>2</b>	<b>1.850</b>	<b>2</b>	<b>1.850</b>	<b>0</b>	<b>0.000</b>

### Goals & Objectives

Alamogordo has many residents with little or no income. Many seniors are low-income or medium-income residents who need assistance from various social service agencies. The New Mexico Aging and Long-Term Services Department and the New Mexico Legislature recognize that there are many seniors and low-income residents that are in need of outreach in companionship, respite, senior assistance, medical assistance, taxes, mentoring and other human needs. Throughout the year, RSVP volunteers provide outreach to both senior and low-income residents in the above areas. To continue to make this possible, SVP staff will continue an on-going recruitment for volunteers. SVP staff will also continue providing travel reimbursements and recognition for the volunteers.

1. Seniors and low-income persons that are identified will receive volunteer assistance.
2. Recruitment of volunteers will continue through the City Profile newsletter, the SVP Newsletter, trainings, media outlets, and through word of mouth.
3. The Senior Advisory Council (SAC) will provide at least two major fundraising activities a year to help with travel/conference reimbursements.

### FY 2012/2013 Operational Highlights

RSVP staff uses monthly RSVP training meetings, local business meetings and volunteer fairs to share information about the program. Examples are the Earth Day, Cancer Resource, and GCRMC Auxiliary meetings, to name a few. By attending these community functions, rapport is developed and the opportunity for recruitment of new volunteers often results. RSVP staff visits with clubs, organizations and businesses and this has proven to be effective in getting the word out and signing up new volunteers: this outreach has resulted in the addition of approximately five new volunteers per month.

## Retired & Senior Volunteer Program 075-8201

# Budget Summary

### **FY 2012/2013 Operational Highlights Cont.**

RSVP collaborates with a wide variety of non-profit organizations and this has proven to be a venue for developing new volunteer worksites. For example, such collaboration with the American Association of Retired People (AARP) resulted in several RSVP volunteers being trained by AARP to provide tax preparation services for low-income persons, including seniors. They now prepare 1,500 to 2,000 E-Files annually with a very high acceptance rate, providing a valuable service to the community. There are currently 536 RSVP volunteers serving in 54 local RSVP worksites (organizations) such as the American Cancer Society, Animal Rescue Mission, and Habitat for Humanity.

STORY: The AARP Tax Aide Program has assisted Otero County residents since 2000. Last year, twenty-two RSVP volunteers contributed 3,913 hours from February until April 15<sup>th</sup>. This free tax preparation service is for anyone making \$50,000 per year or less. There were 1,822 federal returns and 1,779 state returns prepared in 2012. For that year alone, \$1,115,121 in federal refunds and \$324,711 in state refunds were procured for Otero County residents. The AARP Tax Aide Program is ranked third in the state, behind Santa Fe and Las Cruces.

# Budget Summary

### **Division Description**

The Senior Companion Program (SCP) recruits, trains, and supervises Senior Companion volunteers to serve one-to-one with frail and elderly persons in Alamogordo and throughout Otero County. The SCP Volunteer Coordinator assesses homebound client needs and nursing home client needs to create a care plan that specifies what duties the Senior Companion volunteers will perform. Some frail and elderly citizens are able to live in their own homes independently and with dignity due to the program's supportive services. Senior Companions assist with activities of daily living but, above all, provide companionship. These volunteers also provide short periods of relief to primary caregivers. Many Senior Companions serve clients for several years and form meaningful friendships. Volunteers are carefully chosen for compatibility with their clients. The SCP Volunteer Coordinator provides close supervision to ensure mutually beneficial experiences for clients and volunteers.

### **Mission Statement**

The mission of the Senior Companion Program is to provide meaningful volunteer opportunities for low-income persons over 55 years of age by providing the mechanism for them to assist other adults who need person-to-person support because of loneliness, isolation, illness, or disability. The Senior Volunteer Program (SVP) staff will provide the training, encouragement and support that the SCP Volunteers need in order to carry out their duties and to achieve their own personal goals. A primary part of the SVP mission is to educate the public on the valuable services that SCP volunteers provide in the local community, and also to provide the recognition that these volunteers so richly deserve.

# Senior Companion Program 075-8701

## Budget Summary

### Performance Measures

<i>Performance Measures</i>	<b>FY 09/10 Actual</b>	<b>FY 10/11 Actual</b>	<b>FY 11/12 Actual</b>	<b>FY 12/13 Estimate</b>
Senior Companions Serving	14	16	16	9
Residents/Homebound clients served	54	51	51	36
Homebound Alzheimer's/Dementia clients	5	5	5	4

### Budget Highlights

Budgeted appropriations for FY14 are 0.7 percent or \$496 more than the FY13 Original Budget. Service levels remain at FY13 levels.

The budgets for salaries and benefits have decreased (1.9) percent or (\$496) due to a change in employees.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<i>Expenditures-Senior Companion Program</i>									
Salaries & Benefits	24,430	20,455	20,012	23,499	26,700	25,208	26,204	(496)	-1.9%
Supplies	3,617	4,601	2,490	3,597	4,400	4,294	4,420	20	0.5%
Maintenance	0	0	50	50	50	0	50	0	0.0%
Utilities	0	0	0	5	25	0	5	(20)	-80.0%
Other Services	38,584	37,534	40,171	36,303	35,292	36,105	35,292	0	0.0%
<b>Total Operating Cost</b>	66,631	62,590	62,723	63,454	66,467	65,607	65,971	(496)	-0.7%
Capital Outlay	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	66,631	62,590	62,723	63,454	66,467	65,607	65,971	(496)	-0.7%

\*\* One or more zero value fields

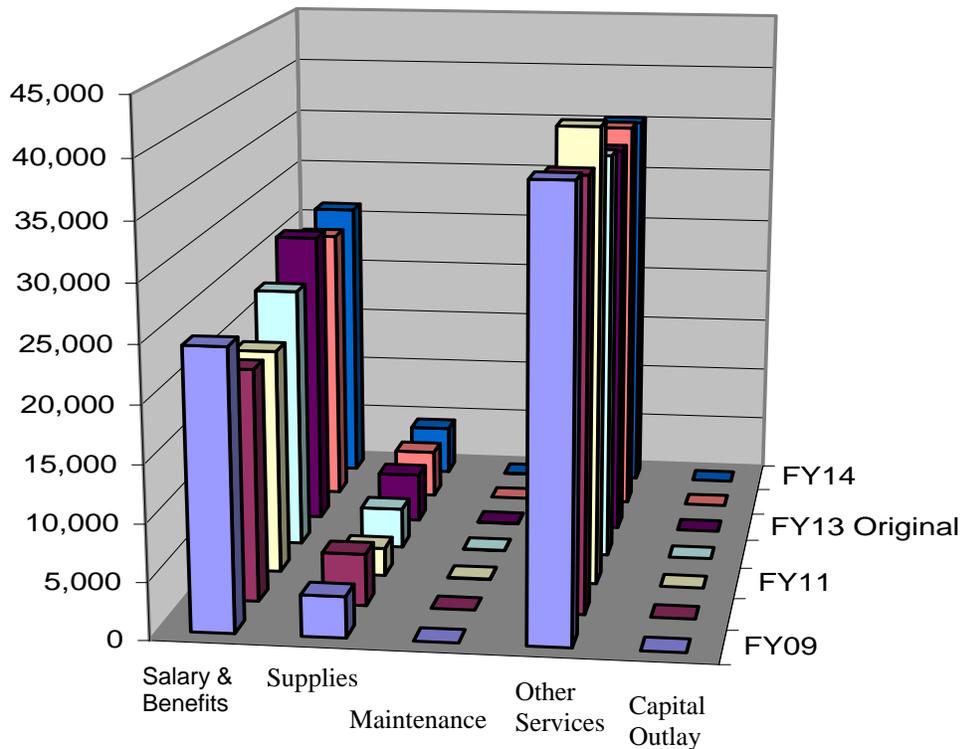
# Senior Companion Program 075-8701

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
State Coop SCP Grant	RSVP	64,000	0.00%
General Fund	RSVP	1,971	-20.11%
	<b>Total</b>	<b>65,971</b>	<b>-0.75%</b>

Funded Positions 1

### TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Senior Companion Program 075-8701

## Budget Summary

CHANGES FOR OPERATIONS			<u>AMOUNT</u>
1	Total Salary Adjustment		456
	a. Supervisory Positions (1)	53	
	b. Administrative Staff (1)	<u>403</u>	
2	Total Benefit Adjustment		(952)
3	Increase in Fuels		100
4	Increase in Program Supplies		20
5	Decrease in Volunteer Supplies		(100)
6	Decrease in Telephone Costs		(20)
7	Increase in Volunteer Services		69
8	Decrease in Physicals		<u>(69)</u>
<b>TOTAL OPERATING CHANGES</b>			<b><u>(496)</u></b>

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>SCP/FGP Volunteer Coordinator</b>	<b>1</b>	<b>0.750</b>	<b>1</b>	<b>0.750</b>	<b>0</b>	<b>0.000</b>
<b>Senior Volunteer Programs Administrator</b>	<b>1</b>	<b>0.075</b>	<b>1</b>	<b>0.075</b>	<b>0</b>	<b>0.000</b>
<b>Totals</b>	<b>2</b>	<b>0.825</b>	<b>2</b>	<b>0.825</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

The SCP not only assists frail elderly persons who reside in their own homes but also assists them if they lose their ability to live in their own homes independently and are placed in a facility. Many suffer from emotional problems such as loneliness and depression, making it difficult for them to assimilate into the facility. Many frail elderly persons, who live in their own homes, or in a facility, do not have a family member or close friend nearby to assist with their needs for many reasons. Therefore, Senior Companion Program is available to fill this gap by matching a Senior Companion volunteer with a frail or homebound senior. Senior Companions typically develop a close personal one-on-one relationship with their clients at this very crucial time in their lives. Senior Companions receive a stipend and are also reimbursed for their mileage and meal expenses. They also receive much-deserved volunteer recognition for their volunteer service as Senior Companions.

1. Senior Companions will each serve assigned clients throughout the year and provide one-on-one companionship for them at scheduled times.

## Senior Companion Program 075-8701

# Budget Summary

### Goals & Objectives Cont.

2. The number of resident/homebound clients served by Senior Companions will report decreased isolation, loneliness and, if applicable, depression, and increased socialization.

### FY2012/2013 Operational Highlights

There are 51 clients in the Senior Companion Program who are categorized as respite care. Five of these clients are living in their homes with structured lifestyles and only some outside assistance for household maintenance provided by other services. Senior Companions enhance the quality-of-life of all of the clients in their homes and in institutions through interpersonal support.

The special needs of those clients range from seniors with illnesses often associated with advanced age, such as Alzheimer's disease and Dementia, to more physically impairing diseases causing many clients to become wheelchair bound and bedridden. The care and needed attention by SCP volunteers to their clients may be as simple as reading to them or taking short walks. It may also include spending time playing games, singing or going on day outings to just talking of "days of old" together in comfortable surroundings. All of these activities are the means used by Senior Companions to provide much-needed personal attention to seemingly forgotten seniors. This interaction continuously results in noticeable improvements as seen on nursing staff field reports and home respite service visits. Our goal is to keep seniors in their own home, and to also provide that much needed companionship.

#### Story:

We have one senior companion that is absolutely wonderful. She would tell you that what she gets out of spending a few hours with her clients is more than what she gives them, her clients absolutely adore her. One who has gone blind has showed her that you can see with your hands just as much as with your eyes. One has taught her to make soap, canned preserves and how to sew. Another has showed her that being deaf is really not a disability as she is teaching Lynda sign language. One of her clients has recently passed away at the age of 98 and her family stated that because of Lynda, she stayed in her home and enjoyed her life until the end. In a letter we received from the family, it stated "The Senior Companion Program greatly enriched and benefited her quality of life in her last years. Thank you for all that you do."

# Budget Summary

Community Services Department

## Division Description

Foster Grandparents serve as mentors, tutors, and caregivers for children and youth with special needs. Foster Grandparents offer emotional support to children who have been abused and neglected, mentor troubled teenagers and young mothers, and care for premature infants and children with physical disabilities. Special needs children are identified and assessed by schoolteachers, and a work plan is developed in a cooperative effort between school personnel and the FGP Coordinator. The FGP Coordinator closely monitors the volunteer’s duties, schedule and working conditions to ensure that the experience is beneficial for all involved.

## Mission Statement

The mission of the Foster Grandparent Program (FGP) is to provide meaningful retirement opportunities for low-income persons over sixty (60) to serve as mentors, tutors, and caregivers for children and youth with special needs. FGP Volunteers will develop a supportive intergenerational relationship that will enable these students to achieve their educational and personal goals. The Senior Volunteer Program (SVP) Office Staff will provide the training, encouragement and support that our FGP Volunteers need in order to carry out their program duties and to achieve their own personal goals. A primary part of our mission is to educate our community on the valuable services that the FGP volunteers provide in our community and to provide the recognition these volunteers so richly deserve.

## Performance Measures

<i>Performance Measures</i>	<b>FY 09/10 Actual</b>	<b>FY 10/11 Actual</b>	<b>FY 11/12 Actual</b>	<b>FY 12/13 Estimate</b>
Foster Grandparents serving	8	16	16	9
Students receiving one-on-one assistance	30	64	64	36

# Foster Grandparent Program 075-8801

## Budget Summary

### Budget Highlights

Budgeted appropriations for FY14 are (1.1) percent or (\$543) less than the FY13 Original Budget. Service levels remain at FY13 levels.

The budgets for salaries and benefits have decreased (4.8) percent or (\$543) due to a change in employees.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<i>Expenditures-Foster Grandparent Program</i>									
Salaries & Benefits	10,131	8,436	8,602	8,922	11,280	10,401	10,737	(543)	-4.8%
Supplies	8,538	4,575	7,938	4,124	3,966	4,945	4,061	95	2.4%
Maintenance	0	0	50	99	100	0	100	0	0.0%
Other Services	31,180	36,015	30,011	39,593	33,682	32,905	33,587	(95)	-0.3%
<b>Total Operating Cost</b>	<b>49,849</b>	<b>49,026</b>	<b>46,601</b>	<b>52,738</b>	<b>49,028</b>	<b>48,251</b>	<b>48,485</b>	<b>(543)</b>	<b>-1.1%</b>
Capital Outlay	800	1,431	1,190	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>50,649</b>	<b>50,457</b>	<b>47,791</b>	<b>52,738</b>	<b>49,028</b>	<b>48,251</b>	<b>48,485</b>	<b>(543)</b>	<b>-1.1%</b>

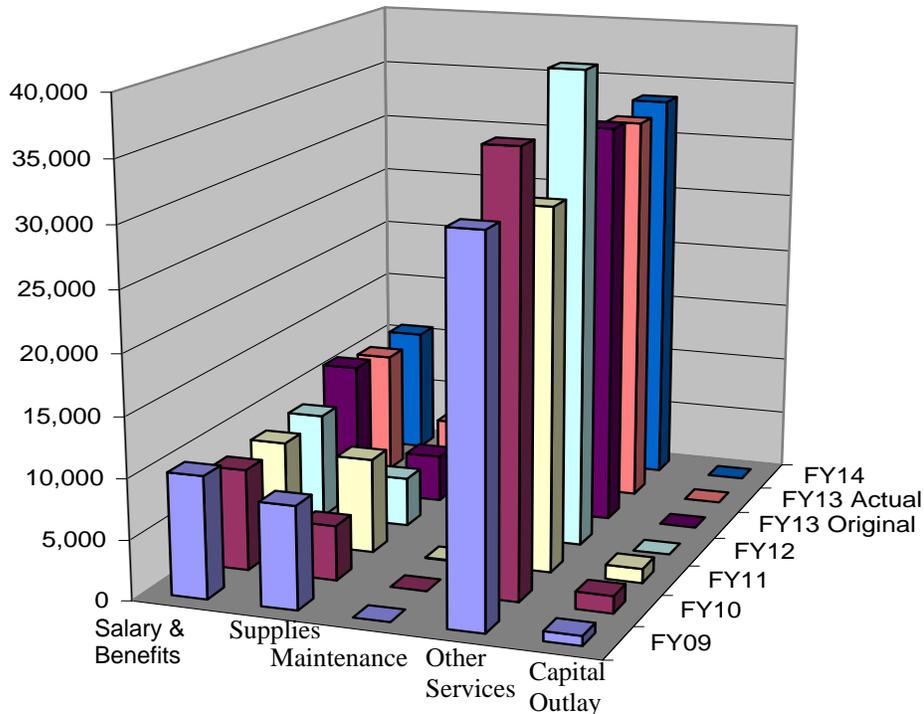
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<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Foster Grand Parent	RSVP	47,730	0.00%
General Fund	RSVP	755	**
Otero County	RSVP	6,000	**
<b>Total</b>		<b>54,485</b>	<b>-0.99%</b>

# Foster Grandparent Program 075-8801

## Budget Summary

**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



### CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	187
a.	Supervisory Positions (1)	53
b.	Administrative Staff (1)	<u>134</u>
2	Total Benefit Adjustment	(730)
3	Increase in Supplies and Materials	95
4	Decrease in Physicals	(95)
5	Capital Additions/replacements	
a.	No new Capital allocated	<u>0</u>

### TOTAL OPERATING CHANGES

(543)

# Foster Grandparent Program 075-8801

## Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>SCP/FGP Volunteer Coordinator</b>	1	0.250	1	0.250	0	0.000
<b>Senior Volunteer Programs Administrator</b>	1	0.075	1	0.075	0	0.000
<b>Totals</b>	<b>2</b>	<b>0.325</b>	<b>2</b>	<b>0.325</b>	<b>0</b>	<b>0.000</b>

### Goals & Objectives

The elementary and pre-schools have identified children as needing one-on-one attention, tutoring, mentoring and socialization skills. The school system has asked FGP Volunteers to assist these identified children on a one-on-one basis in tutoring, mentoring and socialization skills. All volunteers will receive monthly trainings from SVP staff and any additional training that would be beneficial to them in assisting their students. The FGP will reimburse stipend, mileage/meals and provide recognition to volunteers.

1. Foster Grandparents will provide a one-on-one involvement with students who have been identified as “at risk” during the school year.
2. Number of students identified by teachers will improved both in literacy and social/behavior skills.

### FY2012/2013 Operational Highlights

We have 9 Foster Grandparents volunteering in seven community schools, working with 64 students. Our goal for this fiscal year is to collaborate with Cloudcroft schools and the Mescalero Indian schools. We currently have 9 Foster Grandparents that assist with 64 school age kids who need help with reading and math skills. Our goal is to incorporate some non-stipend Foster Grandparents into the program to meet program goals while staying within our current budget.

**Story:** One of our Foster Grandparent’s is assigned to a small group of children in the 2<sup>nd</sup> grade that are behind in reading. Although they work on reading skills in different ways, the teacher and Foster Grandparent though a great way to get them reading would be through writing. All the kids in this group were encouraged to enter a writing contest. They all worked really hard and through writing their reading skills continued to improve. They all entered the contest and we are happy to report that all the kids placed in the school contest and several were sent on to the Otero County contest where 6 of the students writings placed at the County level as well.

# Budget Summary

## Program Description

The 1992 Gross Receipts Tax Fund accounts for a one-sixteenth of one percent (.0625%) gross receipts tax dedication adopted in 1992 to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related projects.

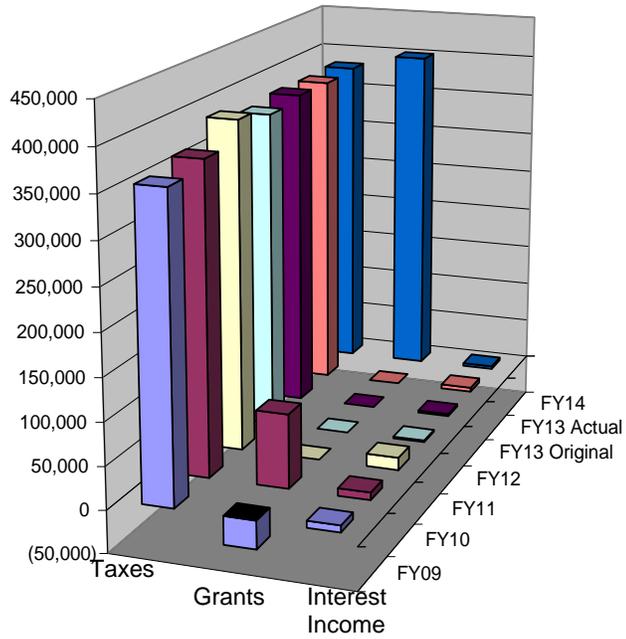
	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									1,408,340
<b>Revenues</b>									
Taxes & Fees	356,380	365,708	390,132	377,240	382,353	380,401	382,137	(216)	-0.1%
Grants	(33,291)	86,937	0	0	0	0	400,750	400,750	**
Interest Income	8,052	8,825	14,722	1,993	2,485	5,342	3,581	1,096	44.1%
<b>Total Revenues</b>	<b>331,141</b>	<b>461,470</b>	<b>404,854</b>	<b>379,233</b>	<b>384,838</b>	<b>385,743</b>	<b>786,468</b>	<b>401,630</b>	<b>104.4%</b>
<b>Transfers</b>									
Transfers In	69,362	0	0	0	0	0	0	0	**
Transfers Out	306,862	0	658,158	95,684	0	0	4,000	4,000	**
<b>Total Net Transfers</b>		0	(658,158)	(95,684)	0	0	(4,000)	(4,000)	**
<b>Total Resources Available</b>									
									2,190,808
<b>Expenditures-ESGRT .0625%</b>									
Engineering Fees	685	2,179	0	0	0	0	85,000	85,000	**
<b>Total Operating Cost</b>	<b>685</b>	<b>2,179</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85,000</b>	<b>85,000</b>	<b>**</b>
Capital Outlay		0	0	0	0	0	295,750	295,750	**
<b>Total Expenditures</b>	<b>685</b>	<b>2,179</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>380,750</b>	<b>380,750</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									
									1,810,058

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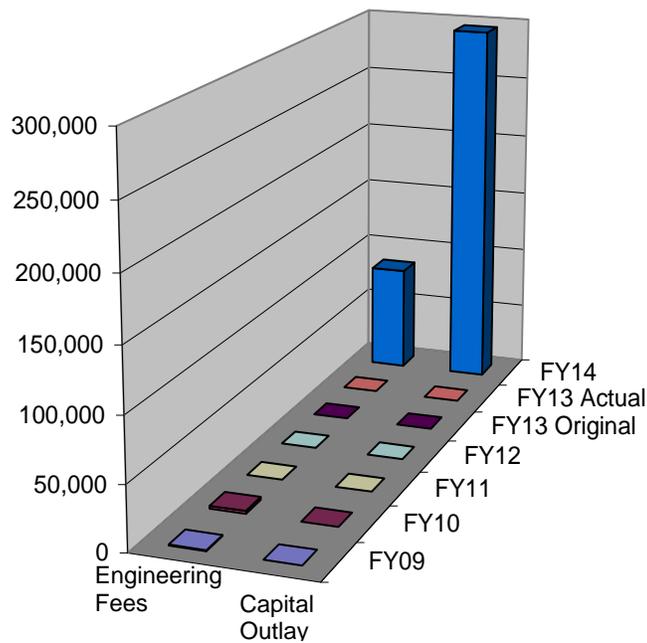
RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
Fund 89	Municipal ESGRT .0625%	385,718	0.23%
Grants	State	400,750	-100%
	<b>Total</b>	<b>786,468</b>	<b>104.36%</b>

# Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Fleet Collision/Self-Insurance 096-0000

## Budget Summary

### Program Description

This fund provides the City of Alamogordo with funds used toward self-paid and comprehensive claims on City-owned trucks and automotive equipment. Through NMSIF the City pays liability on all motorized vehicles that requires a registration, currently \$323.71 per year or \$26.98 per month. The City does not charge for collision due to the fact that we average of \$15,000 per year for repairs earned through interest which exceeds the average repairs. For vehicles that have a purchase price of \$50,000 or more, NMSIF sets a price for comp and collision based on the purchase price. Heavy equipment is also covered by NMSIF through a company called Inland Marine although there is no liability added to heavy equipment.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									651,925
<b>Revenues</b>									
User Fees	52,510	57,239	59,455	50,000	50,000	50,000	50,000	0	0.0%
Miscellaneous Revenue	4,454	0	6,198	5,851	0	8,991	0	0	**
Interest Income	16,033	6,621	6,698	1,388	1,650	2,404	1,730	80	4.8%
<b>Total Revenues</b>	<b>72,997</b>	<b>63,860</b>	<b>72,351</b>	<b>57,239</b>	<b>51,650</b>	<b>61,395</b>	<b>51,730</b>	<b>80</b>	<b>0.2%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	376,355	25,500	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>(376,355)</b>	<b>(25,500)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									<b>703,655</b>
<b>Expenditures</b>									
Other Services	7,263	25,119	7,478	17,270	50,000	6,357	56,357	6,357	12.7%
<b>Total Operating Cost</b>	<b>7,263</b>	<b>25,119</b>	<b>7,478</b>	<b>17,270</b>	<b>50,000</b>	<b>6,357</b>	<b>56,357</b>	<b>6,357</b>	<b>12.7%</b>
Capital Outlay	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>7,263</b>	<b>25,119</b>	<b>7,478</b>	<b>17,270</b>	<b>50,000</b>	<b>6,357</b>	<b>56,357</b>	<b>6,357</b>	<b>12.7%</b>
<b>Ending Cash Balance - June 30</b>									<b>647,298</b>

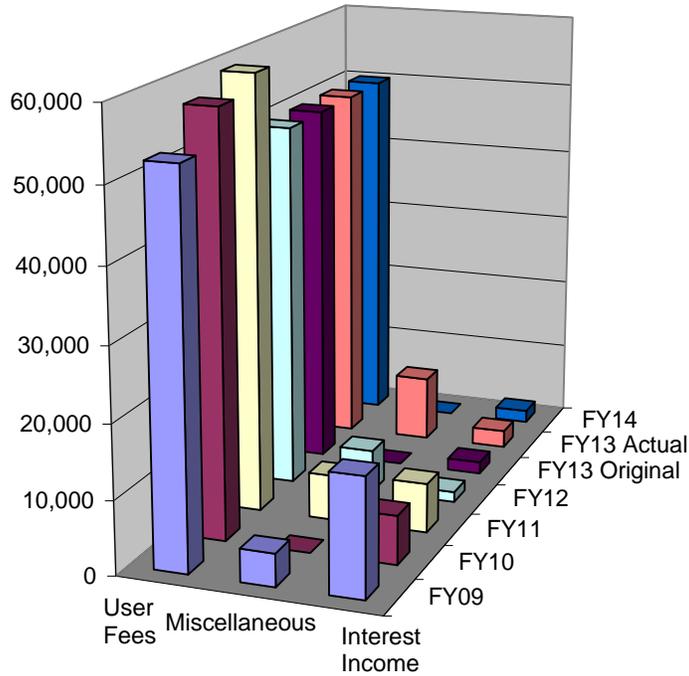
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RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
Fund 96	Self-Insured	51,730	0.15%
	<b>Total</b>	<b>51,730</b>	<b>0.15%</b>

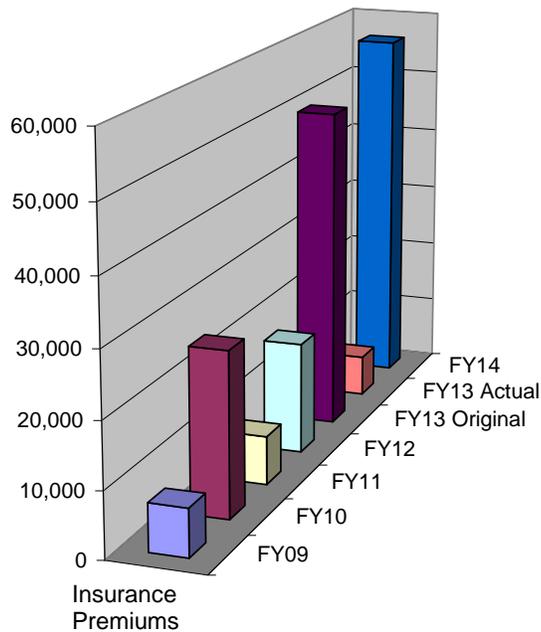
# Fleet Collision/Self-Insurance 096-0000

## Budget Summary

**TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY**



**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



# Self Insured/Liability 107-0000

## Budget Summary

### Program Description

This fund provides the City of Alamogordo with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. Each year, each department is assessed a premium comparable to a premium charged by New Mexico Self Insurer's Fund.

In FY08, this fund also began paying charges for outside legal services related to claims that are not anticipated or directly involving a specific enterprise fund.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									412,275
<b>Revenues</b>									
Miscellaneous Revenue	0	0	29,833	1,476	10,000	0	10,000	0	0.0%
Interest Income	3,189	5,562	4,742	941	1,275	1,441	1,043	(232)	-18.2%
<b>Total Revenues</b>	<b>3,189</b>	<b>5,562</b>	<b>34,575</b>	<b>2,417</b>	<b>11,275</b>	<b>1,441</b>	<b>11,043</b>	<b>(232)</b>	<b>-2.1%</b>
<b>Transfers</b>									
Transfers In	103,000	200,917	145,000	167,000	177,000	172,000	172,000	(5,000)	-2.8%
Transfers Out		0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>103,000</b>	<b>200,917</b>	<b>145,000</b>	<b>167,000</b>	<b>177,000</b>	<b>172,000</b>	<b>172,000</b>	<b>(5,000)</b>	<b>-2.8%</b>
<b>Total Resources Available</b>									
<b>595,318</b>									
<b>Expenditures</b>									
Salaries & Benefits	0	0	0	0	95,609	0	98,247	2,638	2.8%
Other Services	82,975	66,482	67,810	63,337	105,000	64,449	95,000	(10,000)	-9.5%
Insurance Premiums	21,033	62,844	36,345	62,104	82,000	103,394	82,000	0	0.0%
<b>Total Expenditures</b>	<b>104,008</b>	<b>129,326</b>	<b>104,155</b>	<b>125,441</b>	<b>282,609</b>	<b>167,843</b>	<b>275,247</b>	<b>(7,362)</b>	<b>-2.6%</b>
<b>Ending Cash Balance - June 30</b>									
<b>320,071</b>									

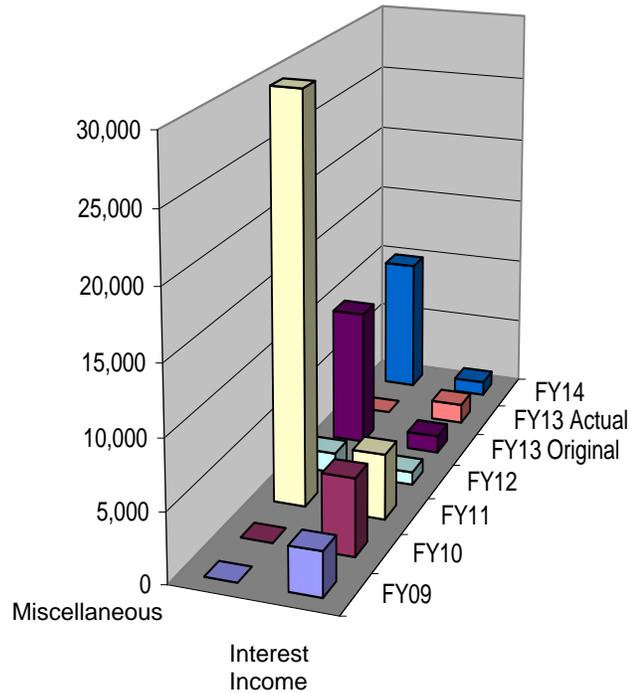
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# Self Insured/Liability 107-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 107	Liability/Deductibles	<u>275,247</u>	<u>-2.61%</u>
	<b>Total</b>	<b><u>275,247</u></b>	<b>-2.61%</b>
Funded Positions		0	

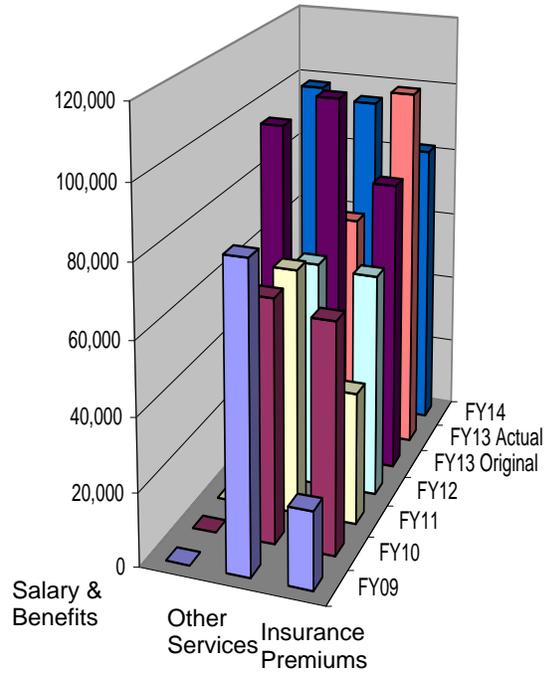
TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Self Insured/Liability 107-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Capital Projects Fund

## Capital Projects Fund Description

Funds used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

### CAPITAL PROJECTS COMPARATIVE BUDGET STATEMENT

	FY09 ACTUALS 6/30/2009	FY10 ACTUALS 6/30/2010	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 BUDGET
<b>Beginning Cash Fund Balance</b>	<b>9,824,362</b>	<b>20,428,726</b>	<b>27,910,452</b>	<b>25,092,429</b>	<b>35,601,496</b>	<b>29,735,562</b>
<b>Revenues</b>						
Taxes	5,146,609	3,975,188	4,291,452	4,183,413	5,706,018	5,734,971
Fees & Permits	5,015	332	0	0	0	0
User Fees	8,496	11,050	13,222	13,067	15,237	12,000
Fines	39	54	0	0	0	0
Miscellaneous	61,851	53,296	41,538	4,289	55,172	5,555
Grants	1,494,388	2,246,805	354,552	811,799	3,320,822	3,162,991
Investment Income	265,950	312,612	303,757	71,113	151,550	99,406
Loan & Bond Proceeds	21,082,019	7,420,000	2,855,373	25,714,955	1,318,314	1,807,283
<b>Total Revenues</b>	<b>28,064,365</b>	<b>14,019,337</b>	<b>7,859,894</b>	<b>30,798,636</b>	<b>10,567,113</b>	<b>10,822,206</b>
<b>Other Financing Sources</b>						
Transfers In	101,219	2,279,251	1,355,924	439,439	4,076,672	906,826
<b>Total Other Financing Sources</b>	<b>101,219</b>	<b>2,279,251</b>	<b>1,355,924</b>	<b>439,439</b>	<b>4,076,672</b>	<b>906,826</b>
<b>Total Revenues &amp; Other Financing</b>	<b>28,165,584</b>	<b>16,298,587</b>	<b>9,215,818</b>	<b>31,238,075</b>	<b>14,643,785</b>	<b>11,729,032</b>
<b>Expenditures</b>						
Grant Capital Improvement	42,604	93,672	227,096	69,156	19,028	116,852
Airport Improvement Projects	171,264	264,838	218,618	248,201	143,913	0
New Mexico C.D.B.G.	40,805	329,769	35,551	0	116,813	37,125
86 Gross Receipts	2,757,229	782,990	239,781	339,700	1,205,318	1,346,047
Property Acquisition	16,872	8,754	12,296	294,801	64,138	59,977
Reverse Osmosis Prj Rsv	256,742	104,123	45,660	266,072	169	2,291,481
99 GRT Flood Control Bond Proj	1,154,940	731,618	223,782	1,342,393	557,381	525,817
Economic Development	91,063	450,000	108,449	70,000	384,969	539,901
2000 Fire Services Bond	0	0	42,997	0	0	0
2002 GRT Bond Acquisition	60,638	151,191	27,554	0	0	0
Street Capital GRT	1,253,063	2,427,170	2,258,247	2,869,378	3,212,762	2,337,908
2004 GRT Bond Acq	37,723	47,286	0	0	0	0
2009 Sewer Improvement Bond Acq	10,000,000	105,704	1,069,232	4,637,497	2,127,747	891,002
Sidewalk Revolving Loans	0	0	0	0	0	0
Reg Water Supply Transmission Line	0	0	500,111	562,389	2,431,688	2,338,046
2011 Jt W/S Ref/Imp Revbd	0	0	0	182,054	5,294,926	705,050
2011 NMFA St GRT Street #15	0	0	0	115,489	737,969	6,362,314
2012 GRT Ref/Imp Revbd	0	0	0	425,104	1,371,480	2,581,920
Housing Capital Fund Projects	0	678,372	95,656	105,838	370,806	876,225
<b>Total Expenditures</b>	<b>15,882,942</b>	<b>6,175,487</b>	<b>5,105,030</b>	<b>11,528,072</b>	<b>18,039,107</b>	<b>21,009,665</b>
<b>Other Financing Uses</b>						
Transfers Out	1,678,278	2,641,374	6,928,811	9,200,939	2,470,612	1,758,015
<b>Total Other Financing Uses</b>	<b>1,678,278</b>	<b>2,641,374</b>	<b>6,928,811</b>	<b>9,200,939</b>	<b>2,470,612</b>	<b>1,758,015</b>
<b>Total Expenditures &amp; Other Finance Uses</b>	<b>17,561,220</b>	<b>8,816,861</b>	<b>12,033,841</b>	<b>20,729,011</b>	<b>20,509,719</b>	<b>22,767,680</b>
<b>Net Change in Fund Balance</b>	(10,604,364)	(7,481,726)	2,818,023	(10,509,067)	5,865,934	11,038,648
<b>Ending Cash Fund Balance</b>	<b>20,428,726</b>	<b>27,910,452</b>	<b>25,092,429</b>	<b>35,601,496</b>	<b>29,735,562</b>	<b>18,696,914</b>

## Capital Projects Fund

**Fund 24 Grant Capital Improvement** - This fund is created to account for proceeds from State grants for the purpose of financing improvement to the City of Alamogordo.

**Fund 40 Airport Improvements** - This fund is created to account for proceeds from federal and state grants for the purpose of financing improvements to the Alamogordo-White Sands Regional Airport.

**Fund 49 1986 Gross Receipts Tax** - The purpose of this fund is to account for  $\frac{1}{4}$  of 1% Gross Receipts Tax dedicated to the repair, upgrading, rehabilitation, replacement and installation of facilities for the collection and treatment of water facilities outside of the city limits.

**Fund 50 Property Acquisition** - This fund is created to account for financing the costs of acquisition, disposition or maintenance of property.

**Fund 54 Reverse Osmosis Project Reserve** – This fund accounts for the proceeds from Federal and State grants and local funds for the purpose of financing the reverse osmosis project.

**Fund 56 Alamogordo Flood Control** - This fund is created to account for the bond proceeds for the purpose of providing flood protection to the city.

**Fund 61 Municipal Infrastructure Gross Receipts Tax** – This fund is created to account for  $\frac{1}{16}$  of 1% Gross Receipts Tax dedicated for repair, replacement, construction and acquisition of infrastructure improvements within our municipality's and to construct, acquire a waste water treatment plant.

**Fund 103 Fire Services Bond** – This fund is created to account for the bond proceed for the purpose of constructing a new fire station.

**Fund 105 Economic Development** – The purpose of this fund is to account for  $\frac{1}{8}$  of 1% Gross Receipts Tax imposed January 2001 dedicated to the economic development of the City of Alamogordo.

**Fund 108 2002 GRT (94 GRT Refunding)** – The purpose of this fund is to account for the refunding and discharging the outstanding 1994 Gross Receipts Tax Revenue Bonds and the City's flood control system, public buildings, land for open space, public parks, public recreational buildings or other recreational facilities and equipment for street maintenance.

**Fund 109 The 2004 GRT Capital Outlay** – This fund accounts for  $\frac{1}{4}$  of 1% gross receipts tax dedication adopted in 2004 to be used for construction, reconstruction or improvement of municipal streets, alleys, roads or bridges, including acquisition of rights-of-way.

## Capital Projects Fund

**Fund 113 2009 Sewer Improvement Bond ACQ** – This fund is created to account for the purpose of financing the construction and improvement of a Sewer Plant.

**Fund 114 Sidewalks Revolving Loans** – This fund provides the City of Alamogordo with an accounting of loans financed through the city for qualified property owners. The qualified property owners finance through the city for the placement/repair of sidewalks, curb cuts and driveway ramps on their property.

**Fund 116 Reg. Water Supply Transmission Line** – This fund accounts for the Water Trust Board Grant (WTB #80) and NMFA Loan for the purpose of financing the cost of approximately 15 miles of pipeline for a potable water transmission system or City of Alamogordo project known as “Regional Water Supply Transmission Line Phase 1”. Ordinance No. 1370 authorized the execution of the grant/loan agreement.

**Fund 117 2011 Jt Water/Sewer Refunding Improvement Revenue Bond --** This fund accounts for the 2011 refunding of the Joint Utility System Revenue Bond for the purpose of financing the construction and improvement of a Sewer Plant.

**Fund 118 2011 NMFA State GRT Street #15** – This fund accounts for the NMFA Loan for the purpose of providing funds for the acquisition, construction, installation and improvement for various street projects. Ordinance No. 1410 authorized 11/15/2011.

**Fund 119 2012 Gross Receipts Tax Ref/Imp Revenue Bond** – This fund account for the refunding of the 2002 GRT Revenue Bond for the purpose of providing funds for the acquisition, construction, improving, furnishing, equipping, rehabilitating, making additions to various buildings, streets, parks, recreational facilities and open space. Ordinance No. 1414 authorized 02/17/2012.

**Fund 904 Housing Capital Fund Projects** – This fund is created to account for the purchase, refurbishment, and maintenance of homes purchased for the Homeownership Program.

# Grant Capital Improvement Fund 024-0000

## Budget Summary

### Program Description

The Grant Capital Improvement Fund (GCIF) provides accounting of grant revenues and grant expenditures that the State of New Mexico has provided to the City specifically for capital outlay and related expenditures. This Fund has been specifically created to account for the sources and uses for capital outlay and falls with the affairs to be managed by the Finance Department.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									49,397
<b>Revenues</b>									
Grants									
State Grant	39,495	28,312	72,082	58,808	0	0	0	0	**
Federal Grant	0	30,848	0	6,757	0	19,729	116,852	116,852	**
Miscellaneous	0	0	10,775	558	0	9	5,555	5,555	**
<b>Total Revenues</b>	<b>39,495</b>	<b>59,160</b>	<b>82,857</b>	<b>66,123</b>	<b>0</b>	<b>19,738</b>	<b>122,407</b>	<b>122,407</b>	<b>**</b>
<b>Transfers</b>									
Transfers In	26,928	25,999	184,786	0	105,000	0	12,661	(92,339)	-87.9%
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>26,928</b>	<b>25,999</b>	<b>184,786</b>	<b>0</b>	<b>105,000</b>	<b>0</b>	<b>12,661</b>	<b>(92,339)</b>	<b>-87.9%</b>
<b>Total Resources Available</b>									
<b>Expenditures</b>									
Salaries & Benefits		318	0	0	0	0	0	0	**
Supplies	240	1,595	0	195	0	(95)	0	0	**
Other Services	34,830	5,477	9,828	9,713	0	19,123	0	0	**
Capital Outlay								0	**
State Grant								0	**
Holloman Air Force Bas	0	19,166	0	0	0	0	0	0	**
SRTS	0	2,123	0	0	0	0	0	0	**
Federal Grant								0	**
AARA Energy	0	30,848	0	0	0	0	116,852	116,852	**
COPE Drainage/Renov	0	0	78,608	58,412	0	0	0	0	**
Building Improvements	1,194	32,287	138,660	0	105,000	0	0	(105,000)	-100%
<b>Total Expenditures</b>	<b>36,264</b>	<b>91,814</b>	<b>227,096</b>	<b>68,320</b>	<b>105,000</b>	<b>19,028</b>	<b>116,852</b>	<b>11,852</b>	<b>11.3%</b>

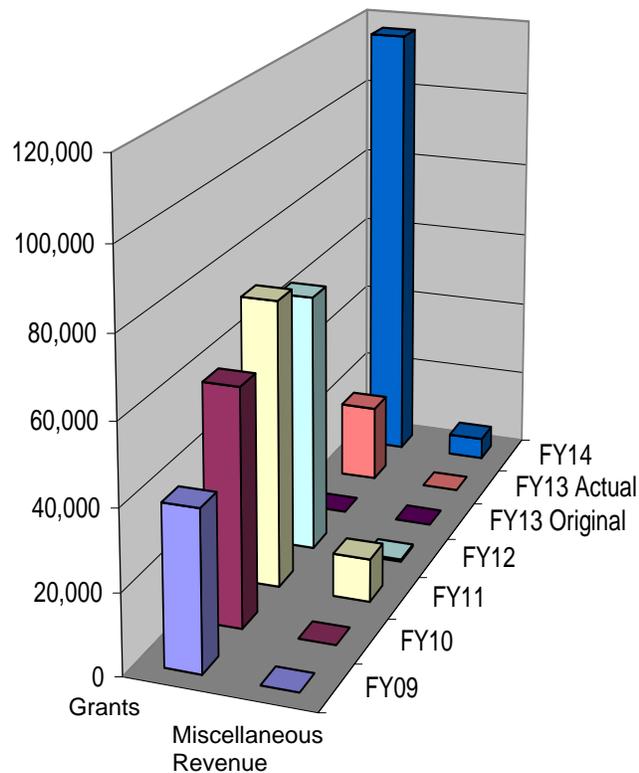
# Grant Capital Improvement Fund 024-0000

## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>	<b>Prior Year</b>
Fund 24	Grant Capital Imp	5,555	**	0
Grants	Federal & State	116,852	**	0
Fund 61	91GRT Inf	0		0
Fund 69	94 GRT	0	-100%	105,000
Fund 89	ESGRT .0625%	0	**	0
<b>Total</b>		<b>122,407</b>	<b>16.58%</b>	<b>105,000</b>

Funded Positions 0

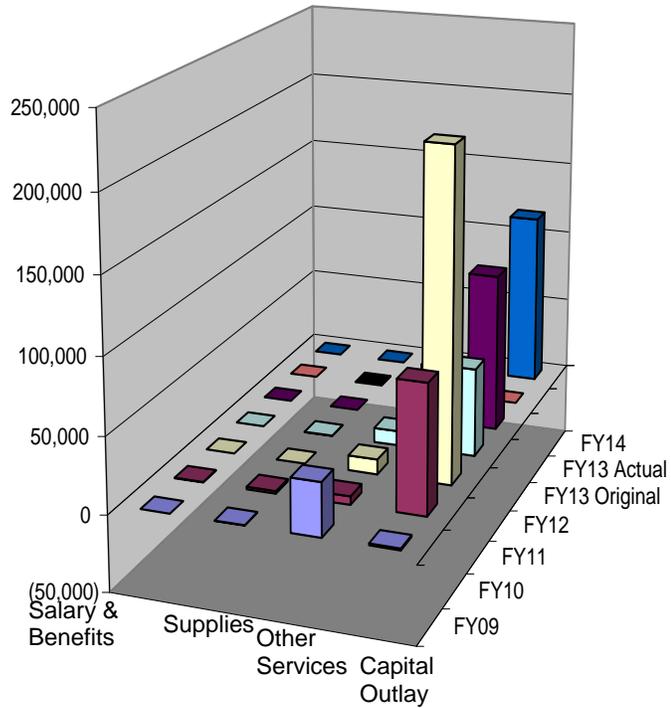
### TOTAL REVENUE ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



# Grant Capital Improvement Fund 024-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Airport Improvement Fund 040-0000

## Budget Summary

### Program Description

This fund accounts for the Federal, State, and City funding for Airport Improvement Projects. Federal funding accounts for 95%, State funding accounts for 2 ½%, and the City funding accounts for 2 ½% of all grant eligible projects.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									37,054
<b>Revenues</b>									
Grants									
State Grant	101,706	6,602	5,542	6,205	0	3,598	0	0	**
Federal - Aviation	66,630	249,082	207,672	235,773	0	136,717	0	0	**
Interest Income	717	129	358	83	110	91	0	(110)	-100%
<b>Total Revenues</b>	<b>169,053</b>	<b>255,813</b>	<b>213,572</b>	<b>242,061</b>	<b>110</b>	<b>140,406</b>	<b>0</b>	<b>(110)</b>	<b>-100%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	0	264,795	218,531	248,183	0	0	0	0	**
<b>Total Net Transfers</b>	<b>0</b>	<b>(264,795)</b>	<b>(218,531)</b>	<b>(248,183)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									
<b>Expenditures</b>									
Other Services	100,000	0	0	0	0	0	0	0	**
Capital Outlay								0	**
Property Acq	0	0	0	0	0	0	0	0	**
Building Improvements	0	0	0	0	0	0	0	0	**
Paving Improvements	0	0	0	0	0	143,913	0	0	**
Capital Improvements		0	0	0	0	0	0	0	**
ICIP	71,264	265,002	218,531	248,201	0	0	0	0	**
<b>Total Expenditures</b>	<b>171,264</b>	<b>265,002</b>	<b>218,531</b>	<b>248,201</b>	<b>0</b>	<b>143,913</b>	<b>0</b>	<b>0</b>	<b>**</b>

**Ending Cash Balance - June 30** 37,054

\*\* One or more zero value fields

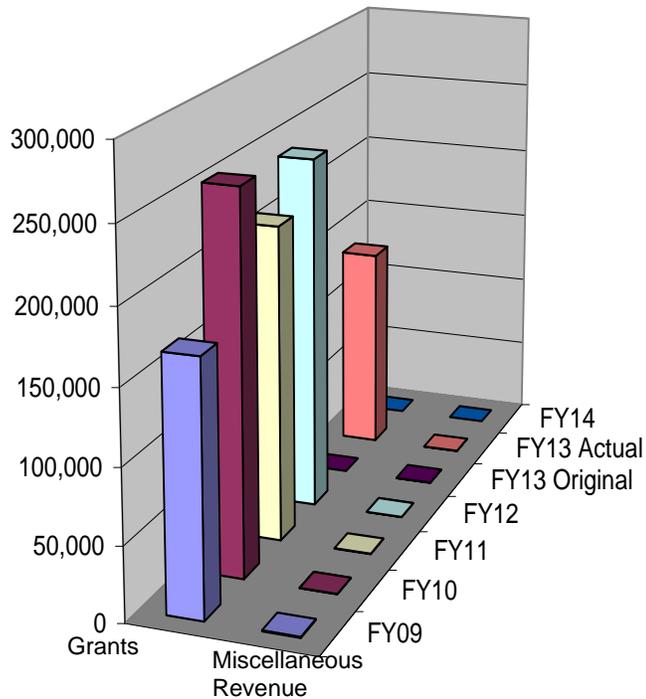
# Airport Improvement Fund 040-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
State Airport Grant	Airport Improvement	0	**
Federal Grant	Airport Improvement	0	**
Fund 40	Airport Improvement	0	-100.00%
<b>Total</b>		<b>0</b>	<b>-100.00%</b>

Funded Positions 0

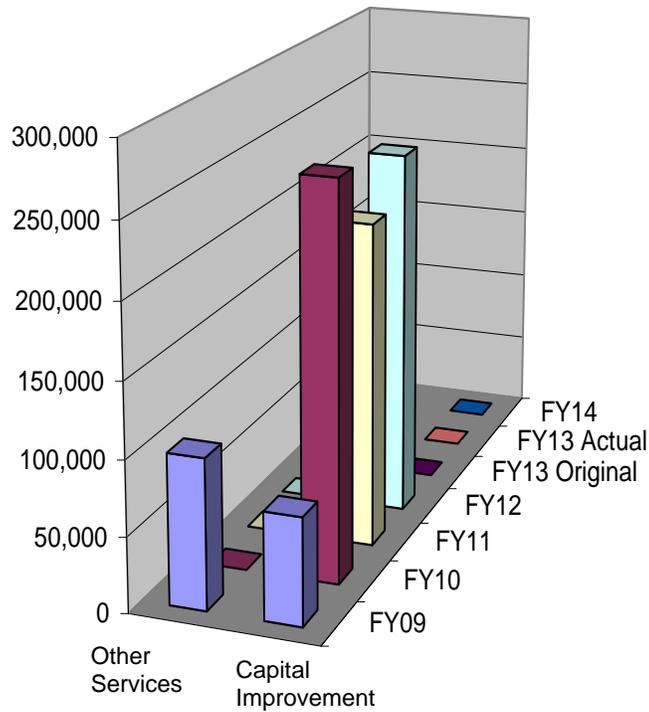
### TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Airport Improvement Fund 040-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

## **Program Description**

The Community Development Block Grant Program (CDBG) is a competitive program offered by the United States Department of Housing and Urban Development (HUD) through the State of New Mexico (New Mexico Finance and Administration – Local Government Division) and falls under the affairs to be managed by the Finance Department. The primary objectives of this grant program are to extinguish poverty, slums and urban blight through the sponsoring of projects that benefit low-and moderate-income people in the areas of: community development; construction of public facilities and improvements; economic development and job creation/retention; and urgent threats to health and safety activities.

In fiscal year 2011, the city received a CDBG award of \$139,943.00 and the City made a commitment to a 10 percent match (or \$13,994.30) totaling \$153,937.30. The status of the project is as follows:

- Obtained environmental clearance on September 19, 2012;
- Awarded the purchase of lighting fixtures on January 22, 2013 to Consolidated Electric Distribution through an open RFP process; and
- Facilities Manager is in the process of obtaining written quotes to install the lighting fixtures.

The project is expected to be completed no later than June 21, 2013 since the grant agreement ends July 15, 2013. The City will need to formally close this project prior to applying for the upcoming CDBG funding cycle as required by the NMFA-Local Government rules and regulations.

# C.D.B.G. Fund 048-0000

## Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<i>Beginning Cash - July 1</i>									(9,178)
<b>Revenues</b>									
Miscellaneous Revenue	0	50,000	0	0	0	0	0	0	**
Grants	22,974	296,996	(7,392)	0	0	97,849	42,093	42,093	**
<b>Total Revenues</b>	<b>22,974</b>	<b>346,996</b>	<b>(7,392)</b>	<b>0</b>	<b>0</b>	<b>97,849</b>	<b>42,093</b>	<b>42,093</b>	<b>**</b>
<b>Transfers</b>									
Transfers In	0	4,400	0	10,189	0	9,785	4,210	4,210	**
Transfer Out	0	0	19,940	0	0	0	0	0	**
<b>Net Transfers</b>	<b>0</b>	<b>4,400</b>	<b>(19,940)</b>	<b>10,189</b>	<b>0</b>	<b>9,785</b>	<b>4,210</b>	<b>4,210</b>	<b>**</b>
<b>Total Resources Available</b>									
									37,125
<b>Expenditures</b>									
C.D.B.G	41,179	329,395	35,551	0	0	116,813	37,125	37,125	**
<b>Total Expenditures:</b>	<b>41,179</b>	<b>329,395</b>	<b>35,551</b>	<b>0</b>	<b>0</b>	<b>116,813</b>	<b>37,125</b>	<b>37,125</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									
									0

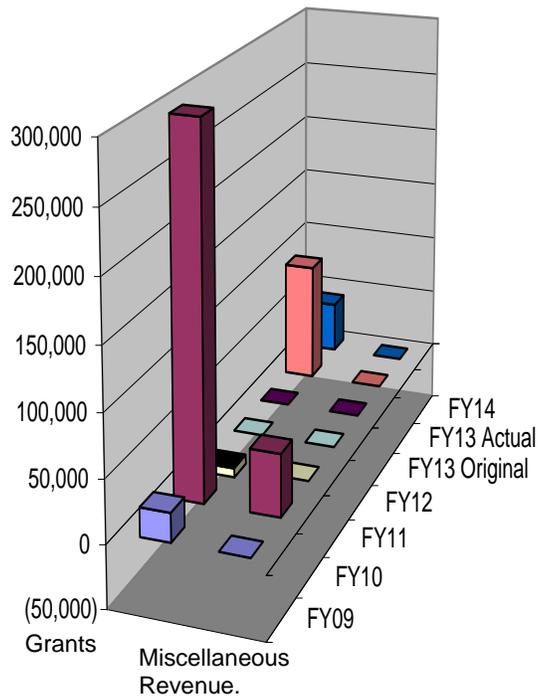
<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 48	CDBG Grant	42,093	**
<b>Total</b>		<b>42,093</b>	<b>**</b>

Funded Positions 0

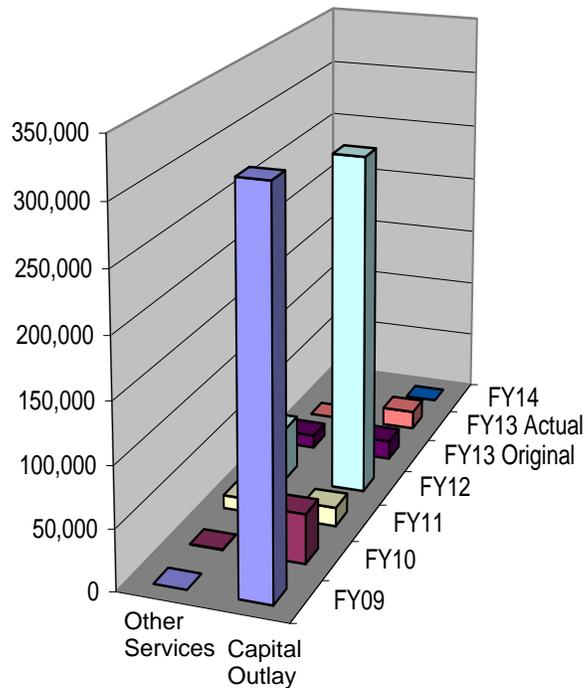
# C.D.B.G. Fund 048-0000

## Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# 1986 Gross Receipts Tax Fund 049-0000

## Budget Summary

### Program Description

The purpose of this fund is to account for the one-quarter of one-percent gross receipts tax that is dedicated to the purpose of repair, upgrade, rehabilitate, replace and install water facilities outside of the City limits. Included in the eligible projects, but not limited to, are filter plants, including acquisition of necessary real property rights, water rights and payments to bond funds for the purpose of these projects.

The 1986 Gross Receipts Tax was also pledged against two new loans with the New Mexico Finance Authority (NMFA). The loan detail is covered under the Debt Service Section.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									7,166,070
<b>Revenues</b>									
Gross Receipts 1/4%	1,425,520	1,462,830	1,560,528	1,508,962	1,529,415	1,521,605	1,529,252	(163)	0.0%
Grants	534,074	175,427	0	0	0	0	312,617	312,617	*
Miscellaneous Income	85,234	63,194	71,458	15,430	18,050	38,340	23,399	5,349	29.6%
<b>Total Revenues</b>	<b>2,044,828</b>	<b>1,701,451</b>	<b>1,631,986</b>	<b>1,524,392</b>	<b>1,547,465</b>	<b>1,559,945</b>	<b>1,865,268</b>	<b>317,803</b>	<b>20.5%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	*
Transfers Out	1,512,753	762,469	320,196	467,108	442,662	236,014	961,050	518,388	117.1%
<b>Total Net Transfers</b>	<b>(1,512,753)</b>	<b>(762,469)</b>	<b>(320,196)</b>	<b>(467,108)</b>	<b>(442,662)</b>	<b>(236,014)</b>	<b>(961,050)</b>	<b>(518,388)</b>	<b>117.1%</b>
<b>Total Resources Available</b>									
<b>8,070,288</b>									
<b>Expenditures</b>									
Capital Improvements	1,149,949	740,909	379,044	179,462	30,000	1,188,765	1,189,887	1,159,887	3866.3%
Legal & Consulting Expenses	77,351	52,860	33,569	12,198	50,000	16,553	156,160	106,160	212.3%
<b>Total Expenditures</b>	<b>1,227,300</b>	<b>793,769</b>	<b>412,613</b>	<b>191,660</b>	<b>80,000</b>	<b>1,205,318</b>	<b>1,346,047</b>	<b>1,266,047</b>	<b>1582.6%</b>
<b>Ending Cash Balance - June 30</b>									
<b>6,724,241</b>									

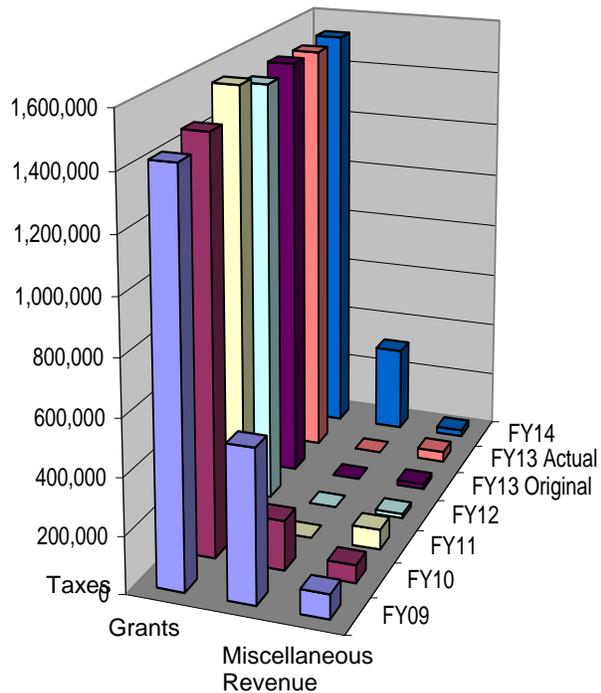
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# 1986 Gross Receipts Tax Fund 049-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 49	Gross Receipts 1/4%	1,529,252	-0.01%
Fund 49	Grants	312,617	**
Fund 49	86 GRT	23,399	22.83%
<b>Total</b>		<b>1,865,268</b>	<b>20.46%</b>
Funded Positions		0	

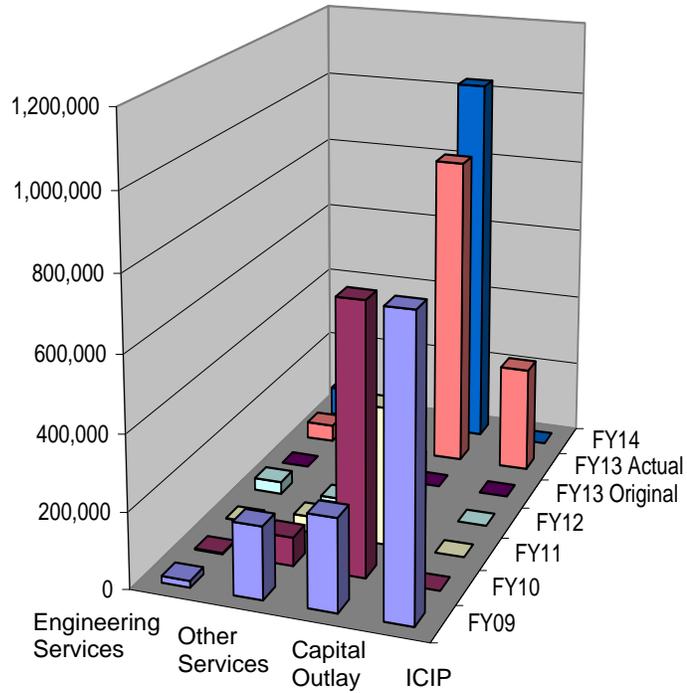
TOTAL REVENUE ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# 1986 Gross Receipts Tax Fund 049-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Property Acquisition Fund 050-0000

## Budget Summary

### Program Description

The Property Acquisition Fund is for the purpose of acquiring right-of-way and easements necessary for the completion of City projects as well as expenses involved in the disposition of City property (legal notices, surveys, appraisals, etc). This fund also supports activities related to City property that is rented to others. The income and expenses from those rentals are accounted for in this fund.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									124,452
<b>Revenues</b>									
Fees & Permits	34	52	0	0	0	0	0	0	**
User Fees	8,496	11,050	13,222	13,067	12,000	15,237	12,000	0	0.0%
Fines	39	54	0	0	0	0	0	0	**
Miscellaneous Revenue	61,851	61	30,366	0	0	24,400	0	0	**
Interest Income	6,421	5,321	5,245	728	430	638	541	111	25.8%
<b>Total Revenues</b>	<b>76,841</b>	<b>16,538</b>	<b>48,833</b>	<b>13,795</b>	<b>12,430</b>	<b>40,275</b>	<b>12,541</b>	<b>111</b>	<b>0.9%</b>
<b>Transfers</b>									
Transfers In	65,564	1,005	0	0	0	0	124,572	124,572	**
Transfers Out	0	1,055	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>65,564</b>	<b>(50)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>124,572</b>	<b>124,572</b>	<b>**</b>
<b>Total Resources Available</b>									
									261,565
<b>Expenditures</b>									
Supplies	0	0	0	0	0	0	0	0	**
Maintenance	15	0	0	0	0	0	0	0	**
Utilities	1,155	35	0	0	0	0	0	0	**
Other Services	3,186	1,909	1,935	2,013	2,200	2,045	2,200	0	0.0%
<i>Total Operating Cost</i>	4,356	1,944	1,935	2,013	2,200	2,045	2,200	0	0.0%
Capital Outlay	14,527	4,800	10,361	276,747	0	62,093	57,777	57,777	**
<b>Total Expenditures</b>	<b>18,883</b>	<b>6,744</b>	<b>12,296</b>	<b>278,760</b>	<b>2,200</b>	<b>64,138</b>	<b>59,977</b>	<b>57,777</b>	<b>2626.2%</b>
<b>Ending Cash Balance - June 30</b>									
									201,588

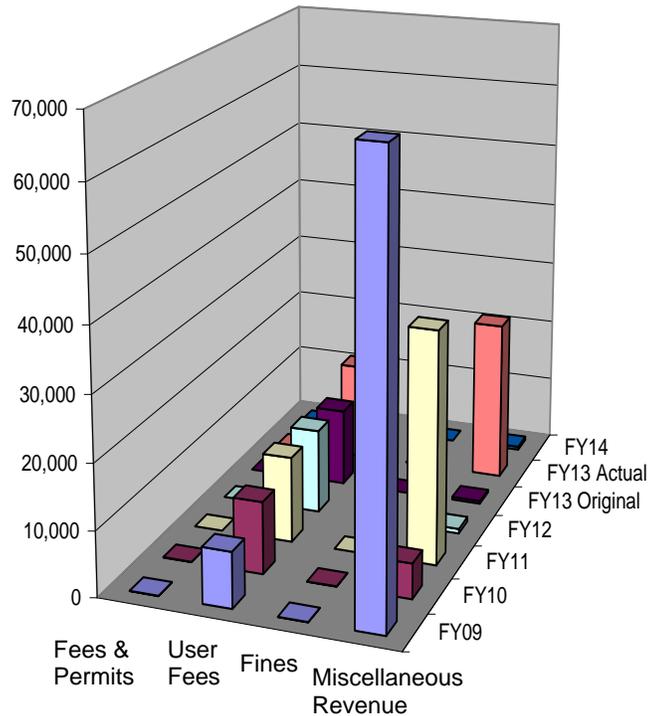
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# Property Acquisition Fund 050-0000

## Budget Summary

RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
Fund 50	Trans Fr 49	124,572	**
Fund 50	Trans Fr 11	0	**
Fund 50	Property Acq	59,997	2627.1%
<b>Total</b>		<b>184,569</b>	<b>8289.50%</b>
Funded Positions		0	

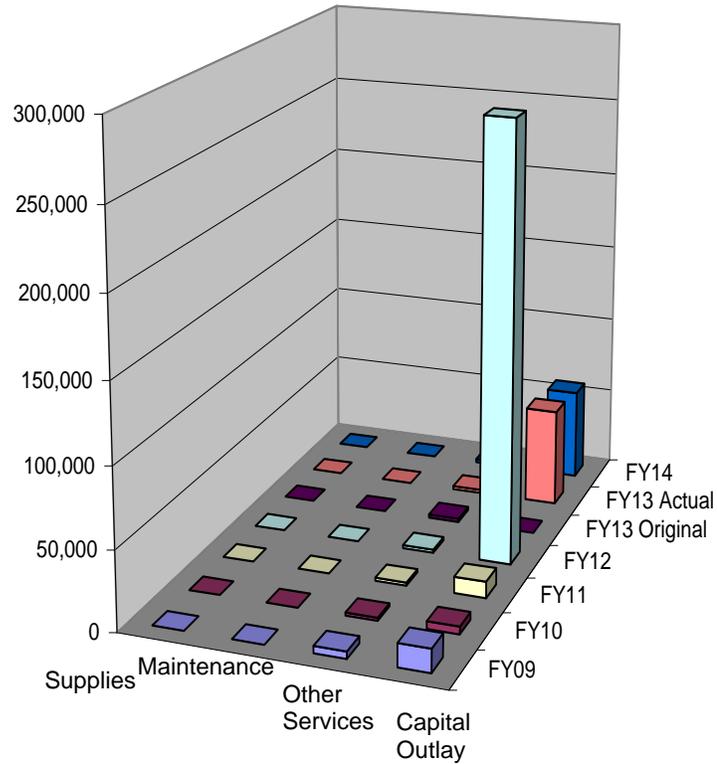
TOTAL REVENUE ALLOCATED BY FISCAL YEAR AND ACCOUNT CATEGORY



# Property Acquisition Fund 050-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Reverse Osmosis Project (Desalination /Snake Tank) Fund 054-0000

## Budget Summary

### Program Description

To provide an alternate source of water for residents of the City of Alamogordo using reverse osmosis technology.

The Reverse Osmosis project removes water with high mineral content from within the Tularosa Basin, reduces the mineral content and places the additional water into the City's water supply. Studies were completed in 99-00 to determine possible sites. This was followed by the NEPA studies, which are funded by a federal grant. Then the next step will be construction of the plant, wells, and transmission lines, which is anticipated to be funded by the City and the Federal Government. Monies reserved in this fund are planned for the City's share of the project. This fund is used in conjunction with Fund 49.

The Office of the State Engineers (OSE) approved the city's permit for 4,000 acre feet of new water. The OSE's decision was challenged in District Court where the city prevailed. The District Court's decision was appealed and the appellate court ruled in favor of the District Court decision in November 2009. The decision was then brought before the NM Supreme Court which refused to hear the matter. This essentially ended any challenge to the OSE's decision.

# Reverse Osmosis Project (Desalination /Snake Tank) Fund 054-0000

## Budget Summary

BUDGET SUMMARY	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>Beginning Cash - July 1</b>									520,607
<b>Revenues</b>									
Grants	17,003	(1,173)	0	0	0	0	0	0	**
Loan Proceeds	0	0	0	0	0	231,814	1,807,283	1,807,283	**
Interest Income	10,862	6,502	5,425	939	1,284	1,378	1,000	(284)	-22.1%
<b>Total Revenues</b>	<b>27,865</b>	<b>5,329</b>	<b>5,425</b>	<b>939</b>	<b>1,284</b>	<b>233,192</b>	<b>1,808,283</b>	<b>1,806,999</b>	<b>140732.0%</b>
<b>Transfers</b>									
Transfers In	120,746	7,405	27,006	137,327	0	169	237,705	237,705	**
Transfers Out	226,855	103,493	27	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>(106,109)</b>	<b>(96,088)</b>	<b>26,979</b>	<b>137,327</b>	<b>0</b>	<b>169</b>	<b>237,705</b>	<b>237,705</b>	<b>**</b>
<b>Total Resources Available</b>									<b>2,566,595</b>
<b>Expenditures</b>									
Other Services	25,515	8,035	10,677	12,776	0	169	422,103	422,103	**
Capital Outlay	(69,602)	95,440	34,983	253,296	0	0	1,869,378	1,869,378	**
<b>Total Expenditures</b>	<b>(44,087)</b>	<b>103,475</b>	<b>45,660</b>	<b>266,072</b>	<b>0</b>	<b>169</b>	<b>2,291,481</b>	<b>2,291,481</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									<b>275,114</b>

\*\* One or more zero value fields

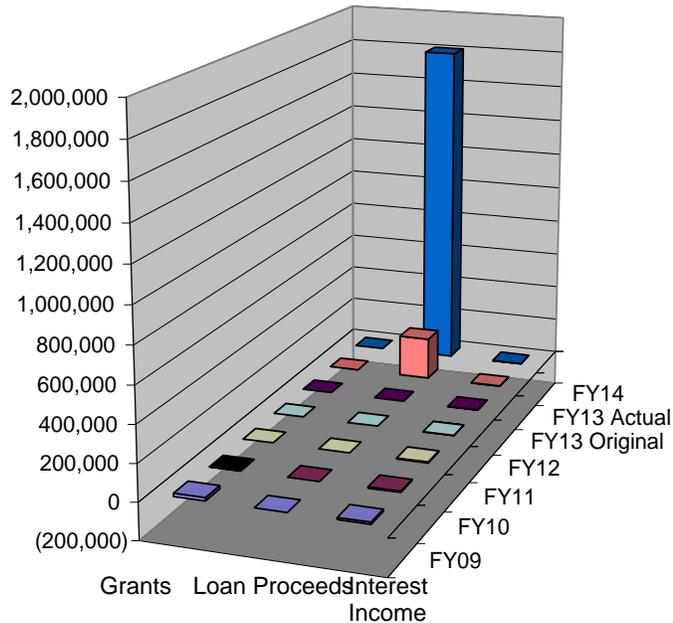
RESOURCES FOR BUDGET	FY14 BUDGET	% Change From Prior Year
Fund 54 State Grants	0	**
Fund 54 Loan Proceeds	1,807,283	**
Fund 54 Miscellaneous	1,000	-22.1%
<b>Total</b>	<b>1,808,283</b>	<b>140732.0%</b>

Funded Positions 0

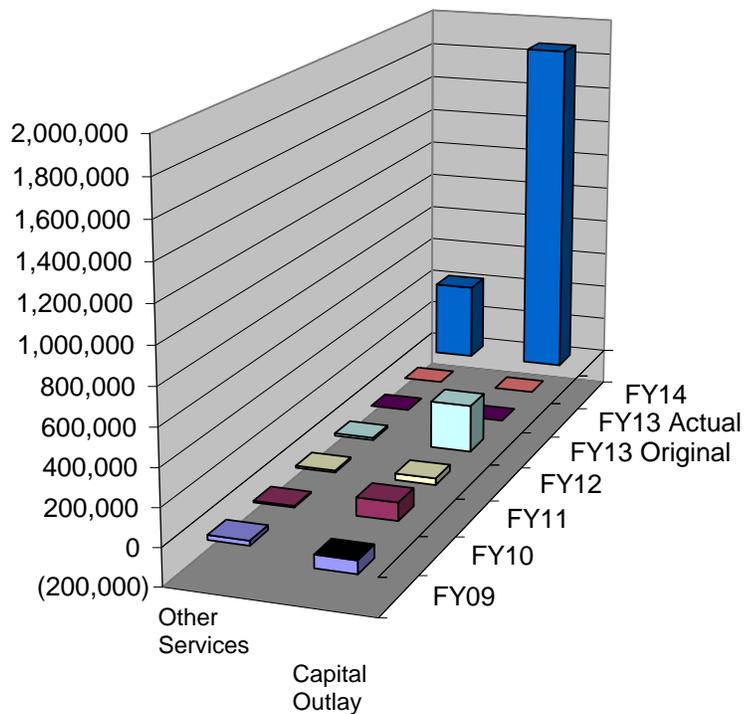
# Reverse Osmosis Project (Desalination /Snake Tank) Fund 054-0000

## Budget Summary

**TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY**



**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



# Budget Summary

### **Program Description**

This fund was established to account for the financing of a portion of the cost of the acquisition, extension, enlargement, betterment, repair and improvement of a flood control project in cooperation with the United States Department of the Army Corp of Engineers.

The project consists of the construction of the North Diversion Channel and the South/McKinley diversion Channel within the City. The project is expected to be constructed in phases over a period of approximately 10 years. The total cost of the project is expected to be \$72,000,000. Of that amount, the city is required to pay at least 25% of total project cost (\$15,000,000). Of this 25%, the city can apply up to 20% in in-kind expenses.

# 99 GRT Flood Control Bond Fund 056-0000

## Budget Summary

<b>BUDGET SUMMARY</b>	<b>FY08/09 Actual</b>	<b>FY09/10 Actual</b>	<b>FY10/11 Actual</b>	<b>FY11/12 Actual</b>	<b>FY12/13 Original Budget</b>	<b>FY12/13 Actual</b>	<b>FY13/14 Budget</b>	<b>FY14 Dollar Diff From FY13 Original</b>	<b>Percent Change</b>
<b>Beginning Cash - July 1</b>									912,923
<b>Revenues</b>									
Loan & Bond Proceeds	3,620,000	0	2,735,456	0	0	0	0	0	**
Investment Income	39,472	41,615	39,501	7,672	7,000	5,849	5,024	(1,976)	-28.2%
<b>Total Revenues</b>	<b>3,659,472</b>	<b>41,615</b>	<b>2,774,957</b>	<b>7,672</b>	<b>7,000</b>	<b>5,849</b>	<b>5,024</b>	<b>(1,976)</b>	<b>-28.2%</b>
<b>Transfers</b>									
Transfer In	0	0	383,018	0	0	0	0	0	**
Transfers Out	0	0	3,045,078	0	0	0	0	0	**
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>(2,662,060)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									917,947
<b>Expenditures</b>									
Other Services	84,571	8,215	74,795	15,962	0	18,579	22,458	22,458	**
Capital Outlay	1,082,248	725,518	148,987	1,427,540	0	538,802	503,359	503,359	**
<b>Total Expenditures</b>	<b>1,166,819</b>	<b>733,733</b>	<b>223,782</b>	<b>1,443,502</b>	<b>0</b>	<b>557,381</b>	<b>525,817</b>	<b>525,817</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									392,130

\*\* One or more zero value fields

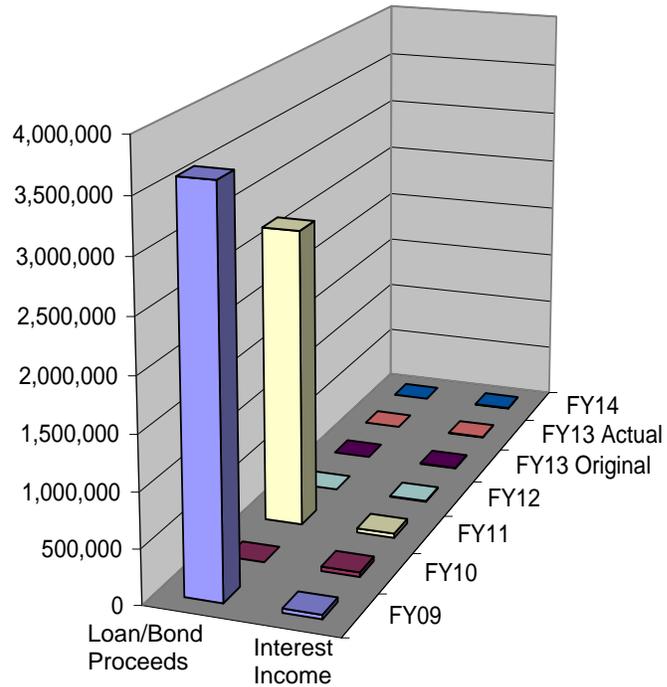
<b>RESOURCES FOR BUDGET</b>	<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 56      99 Flood Control	525,817	**
<b>Total</b>	<b>525,817</b>	<b>**</b>

Funded Positions      0

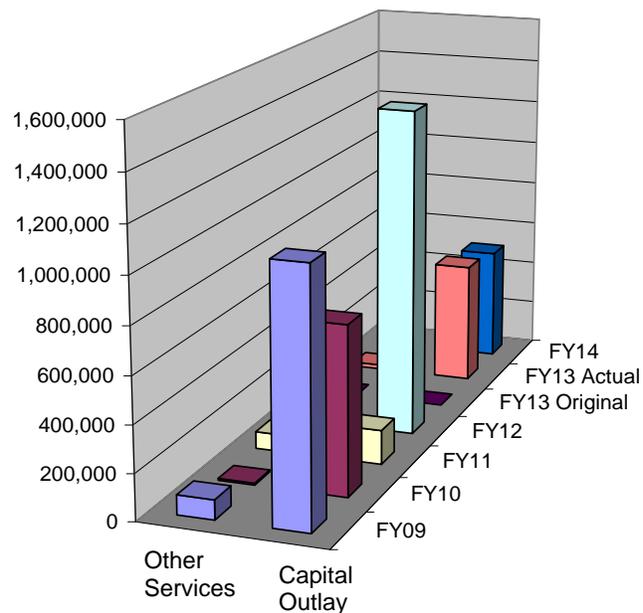
# 99 GRT Flood Control Bond Fund 056-0000

## Budget Summary

**TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY**



**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



# 99 GRT Flood Control Bond Fund 056-0000

## Budget Summary

	TOTAL PROJECT	COE SHARE	CITY SHARE
	\$ 72,000,000	\$ 54,000,000	\$ 15,000,000
<i>FY 2000 - FY 2002</i>			\$ 1,402,063
<i>In-Kind</i>			\$ 31,982
<i>Total</i>			\$ 1,434,045
<i>FY 2003</i>			\$ 539,877
<i>In-Kind</i>			\$ 10,199
<i>Total</i>			\$ 550,076
<i>FY 2004</i>			\$ 422,489
<i>In-Kind</i>			\$ 1,909
<i>Total</i>			\$ 424,398
<i>FY 2005</i>			\$ 486,273
<i>In-Kind</i>			\$ 7,742
<i>Total</i>			\$ 494,015
<i>FY 2006</i>			\$ 1,464,230
<i>In-Kind</i>			\$ 6,951
<i>Total</i>			\$ 1,471,181
<i>FY 2007</i>			\$ 1,900,505
<i>In-Kind</i>			\$ 10,259
<i>Total</i>			\$ 1,910,764
<i>FY 2008</i>			\$ 1,207,835
<i>In-Kind</i>			\$ 8,671
<i>Total</i>			\$ 1,216,506
<i>FY 2009</i>			\$ 1,070,000
<i>In-Kind</i>			\$ 9,347
<i>Total</i>			\$ 1,079,347
<i>FY 2010</i>			\$ 2,875,551
<i>In-Kind</i>			\$ 8,215
<i>Total</i>			\$ 2,883,766
<i>FY 2011</i>			\$ 2,875,551
<i>In-Kind</i>			\$ 2,064
<i>Total</i>			\$ 2,877,615
<i>FY 2012 (Projected) *</i>			\$ 1,200,000
<i>In-Kind</i>			\$ 36,466
<i>Total</i>			\$ 1,236,466
<b>TOTAL</b>			\$ 15,578,178
<b>BALANCE</b>			\$ (578,178)

\*Depending on availability of funding

# Municipal Infrastructure GRT Fund 061-0000

## Budget Summary

### Program Description

This fund is used to account for the one-sixteenth of one-percent gross receipt tax enacted in 1991 and implemented on January 1, 1992 (Ordinance 826). This increment is dedicated for either the payment of special obligation bonds issued pursuant to a revenue bond act or for repair, replacement, construction and acquisition of infrastructure improvements, including, but not limited to, sanitary sewer lines, storm sewers and other drainage improvements, water, water rights, water lines and utilities, streets, alleys, right-of-way, easements and land within the municipality or within the extraterritorial zone of the our municipality.

<i>BUDGET SUMMARY</i>	<i>FY08/09</i>	<i>FY09/10</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Original</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>			<i>FY13 Original</i>	
<b>Beginning Cash - July 1</b>									185,756
<b>Revenues</b>									
Mun. Infrastructure GRT	356,380	365,708	390,132	377,240	382,353	380,401	382,338	(15)	0.0%
Grants	15,671	0	0	0	0	0	0	0	**
Interest Income	8,430	11,848	11,368	2,039	2,000	2,802	1,923	(77)	-3.9%
<b>Total Revenues</b>	<b>380,481</b>	<b>377,556</b>	<b>401,500</b>	<b>379,279</b>	<b>384,353</b>	<b>383,203</b>	<b>384,261</b>	<b>(92)</b>	<b>0.0%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	439,221	397,901	426,482	622,339	245,978	748,175	208,661	(37,317)	-15.2%
<b>Total Net Transfers</b>	<b>(439,221)</b>	<b>(397,901)</b>	<b>(426,482)</b>	<b>(622,339)</b>	<b>(245,978)</b>	<b>(748,175)</b>	<b>(208,661)</b>	<b>37,317</b>	<b>-15.2%</b>
<b>Total Resources Available</b>									<b>361,356</b>
<b>Expenditures</b>									
Salaries & Benefits	0	0	0	0	0	0	0	0	**
Other Services	0	0	0	0	0	0	0	0	**
Emergency Disaster Relf	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>0</b>	<b>**</b>							
<b>Ending Cash Balance - June 30</b>									<b>361,356</b>

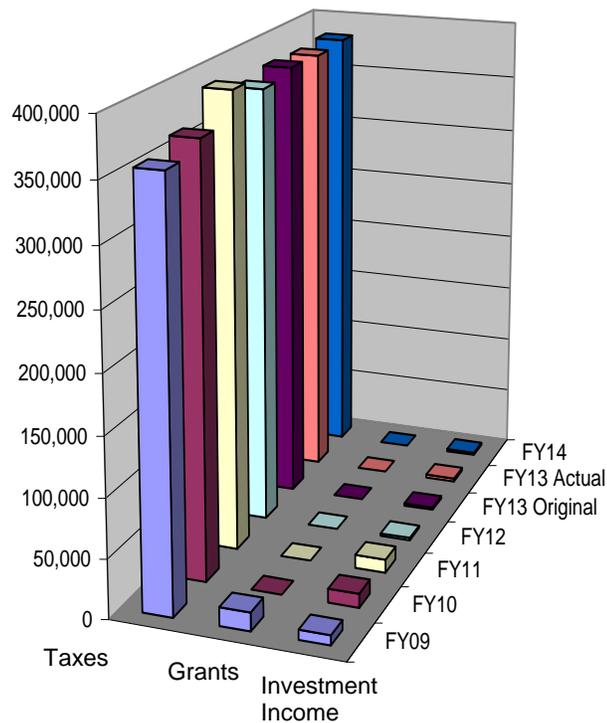
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# Municipal Infrastructure GRT Fund 061-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 61	91 GRT Inf	384,261	-0.02%
	<b>Total</b>	<b>384,261</b>	<b>-0.02%</b>
Funded Positions		0	

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Fire Services Bond Fund 103-0000

## Budget Summary

### Program Description

A bond issue was authorized by the voters to construct, repair and improve roads and bridges and to construct, acquire a waste water treatment plant.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Beginning Cash - July 1</b>									7,589
<b>Revenues</b>									
Miscellaneous Revenue	0	0	0	0	0	0	0	0	**
Bond Proceeds	0	0	1,350,000	0	0	0	0	0	**
Interest Income	0	0	0	11	1,015	1	0	(1,015)	-100%
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>1,350,000</b>	<b>11</b>	<b>1,015</b>	<b>1</b>	<b>0</b>	<b>(1,015)</b>	<b>-100%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	1,299,426	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>0</b>	<b>0</b>	<b>(1,299,426)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									
									7,589
<b>Expenditures</b>									
Other Services	0	0	42,997	0	0	0	0	0	**
Capital Outlay	0	0	0	0	0	0	0	0	**
Capital Improvements	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>42,997</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									
									7,589

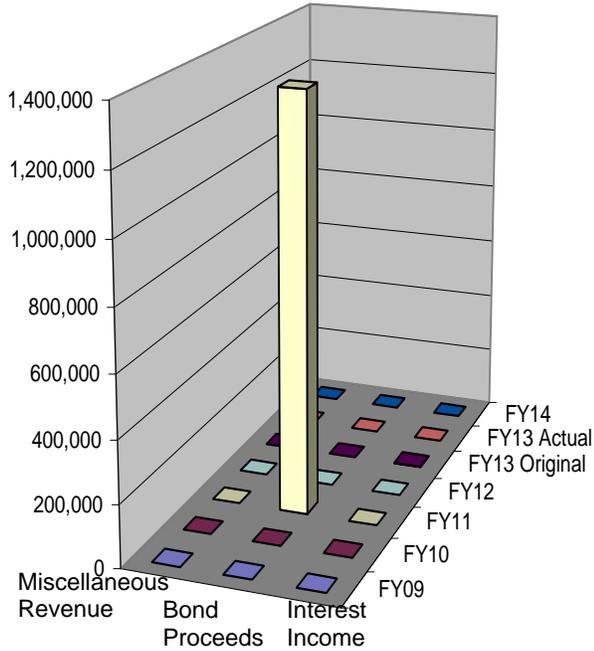
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<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>	<b>Prior Year</b>
Fund 103	Fire Bond	0	-100.00%	1,015
	<b>Total</b>	<b>0</b>	<b>-100.00%</b>	<b>1,015</b>
Funded Positions		0		

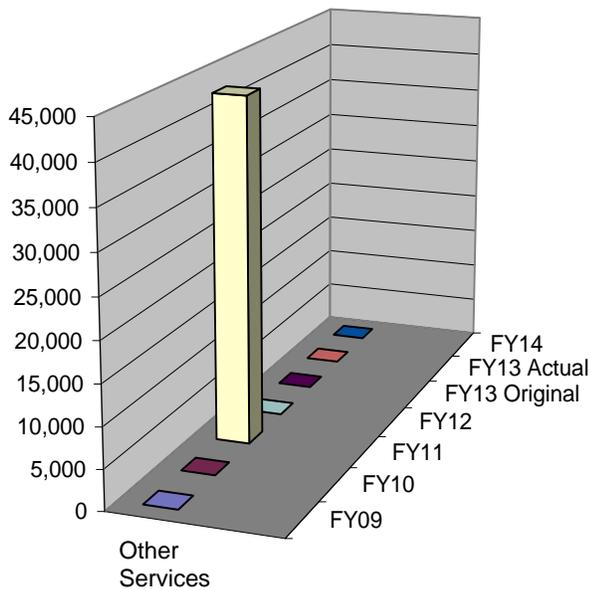
# Fire Services Bond Fund 103-0000

## Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Economic Development Fund 105-0000

## Budget Summary

### Program Description

The Economic Development Fund was established and has been maintained primarily with gross receipts tax revenue with the adoption of Ordinance #1366. These funds are for the purpose of economic development including marketing of the City to prospective new companies and employers. This tax is currently scheduled to sunset during December 31, 2015. This fund falls within the affairs to be managed by the Finance Department.

The Economic Development Fund has been used to fund community development, marketing and the Gross Receipts Investment Program ("GRIP"). Ordinance #1379 (Gross Receipts Investment Program ("GRIP")), was adopted on October 12, 2010 and the City, by written agreement, may reimburse certain gross receipts taxes directly attributable to the construction or expansion of a business or commercial activity or the purchase of tangible personal property that will become an ingredient or component part of such a construction project, where the reimbursement thereof is instrumental in bringing the business or commercial activity to the City or retaining its presence within the City. The Gross Receipts Investment Program is scheduled to sunset during October 2015.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Beginning Cash - July 1</b>									4,005,112
<b>Revenues</b>									
Taxes & Fees	712,760	731,415	780,264	754,481	764,710	760,802	764,677	(33)	0.0%
Grants	0	400,000	0	0	0	0	0	0	**
Interest Income	24,905	26,958	33,799	7,665	9,150	17,515	12,434	3,284	35.9%
<b>Total Revenues</b>	<b>737,665</b>	<b>1,158,373</b>	<b>814,063</b>	<b>762,146</b>	<b>773,860</b>	<b>778,317</b>	<b>777,111</b>	<b>3,251</b>	<b>0.4%</b>
<b>Total Resources Available</b>									4,782,223
<b>Expenditures</b>									
Other Services									
Airport Business Park	0	0	0	0	0	249,162	0	0	**
Community Dev	34,666	508,971	38,449	0	250,000	0	367,201	117,201	46.9%
Marketing	56,397	50,000	70,000	70,000	70,000	70,000	72,700	2,700	3.9%
GRIP Program	0	0	0	0	0	65,807	100,000	100,000	**
<b>Total Expenditures</b>	<b>91,063</b>	<b>558,971</b>	<b>108,449</b>	<b>70,000</b>	<b>320,000</b>	<b>384,969</b>	<b>539,901</b>	<b>219,901</b>	<b>68.7%</b>
<b>Ending Cash Balance - June 30</b>									4,242,322
<b>RESERVE:</b>									800,000
<b>AVAILABLE BALANCE:</b>									3,442,322

\*\* One or more zero value fields

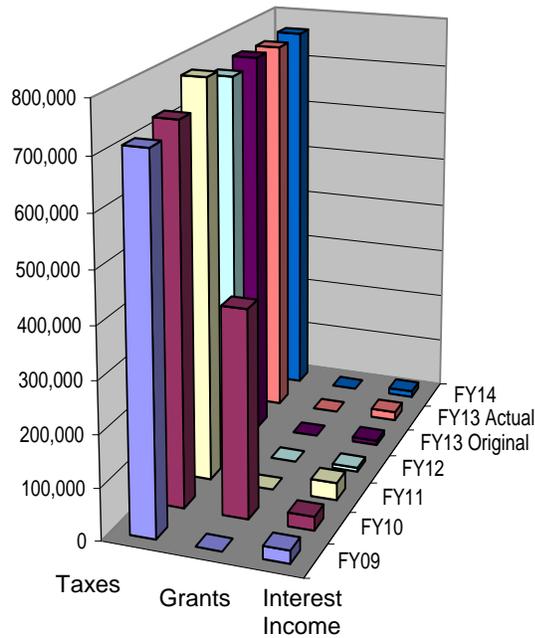
# Economic Development Fund 105-0000

## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 105	Economic Development	764,677	0.00%
<b>Total</b>		<b>764,677</b>	<b>0.00%</b>

Funded Positions 0

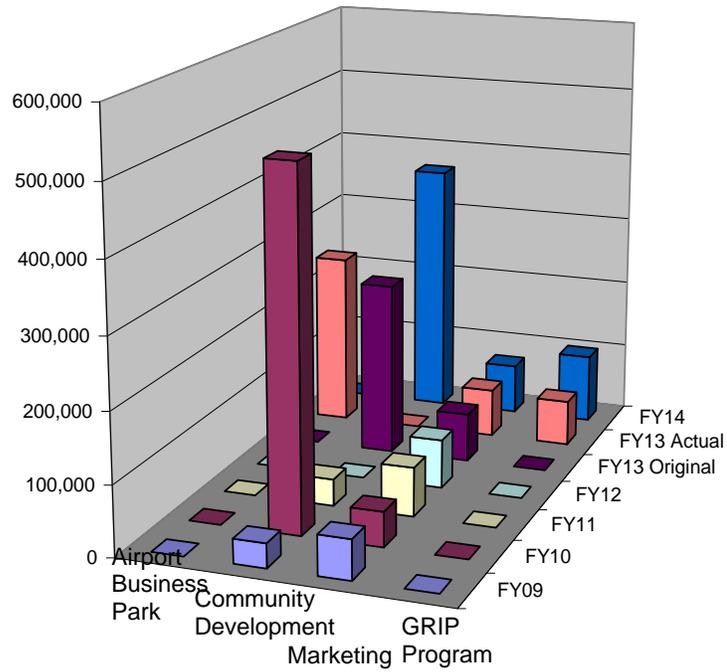
TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Economic Development Fund 105-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Street Capital Gross Receipts Tax Fund 109-0000

## Budget Summary

### Program Description

This fund accounts for the Municipal Capital Outlay Gross Receipts Tax ¼% option enacted by Ordinance No. 1188, effective 07/01/2004 and the Municipal Gross Receipts Tax ¼% option enacted by Ordinance No. 1312, effective 07/01/2008. Both GRT increments have been dedicated to construction and improvements of streets.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									5,137,380
<b>Revenues</b>									
Gross Receipts 1/4%	2,611,250	1,462,830	1,560,528	1,761,545	3,058,830	3,043,210	3,058,704	(126)	0.0%
Loan & Bond Proceeds	7,350,000	0	0	0	0	0	0	0	**
Miscellaneous Revenue	0	0	0	0	0	25,000	0	0	**
Interest Income	73,623	90,152	71,936	11,764	9,100	13,333	9,523	423	4.6%
<b>Total Revenues</b>	<b>10,034,873</b>	<b>1,552,982</b>	<b>1,632,464</b>	<b>1,773,309</b>	<b>3,067,930</b>	<b>3,081,543</b>	<b>3,068,227</b>	<b>297</b>	<b>0.0%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	3,766,212	0	(3,766,212)	-100%
Transfers Out	1,138,847	1,660,783	584,903	809,903	589,303	1,340,766	588,304	(752,462)	-56.1%
<b>Total Net Transfers</b>	<b>(1,138,847)</b>	<b>(1,660,783)</b>	<b>(584,903)</b>	<b>(809,903)</b>	<b>(589,303)</b>	<b>2,425,446</b>	<b>(588,304)</b>	<b>(3,013,750)</b>	<b>-124.3%</b>
<b>Total Resources Available</b>									<b>7,617,303</b>
<b>Expenditures</b>									
Fees	130,035	0	0	0	0	0	0	0	**
Other Services	3,292	0	50,000	39,575	0	50,143	95,741	95,741	**
Capital Improvements	1,190,760	2,501,696	2,208,247	2,835,875	1,630,000	3,162,619	2,242,167	612,167	37.6%
<b>Total Expenditures</b>	<b>1,324,087</b>	<b>2,501,696</b>	<b>2,258,247</b>	<b>2,875,450</b>	<b>1,630,000</b>	<b>3,212,762</b>	<b>2,337,908</b>	<b>707,908</b>	<b>43.4%</b>
<b>Ending Cash Balance - June 30</b>									<b>5,279,395</b>

FY2013 "04 GRT Moved from Fund 44

		FY14 BUDGET	% Change From Prior Year
<b>RESOURCES FOR BUDGET</b>			
Fund 109	08 Street GRT	1,529,352	0.00%
Fund 109	04 Street GRT	1,529,352	0.00%
	<b>Total</b>	<b>3,058,704</b>	<b>0.00%</b>

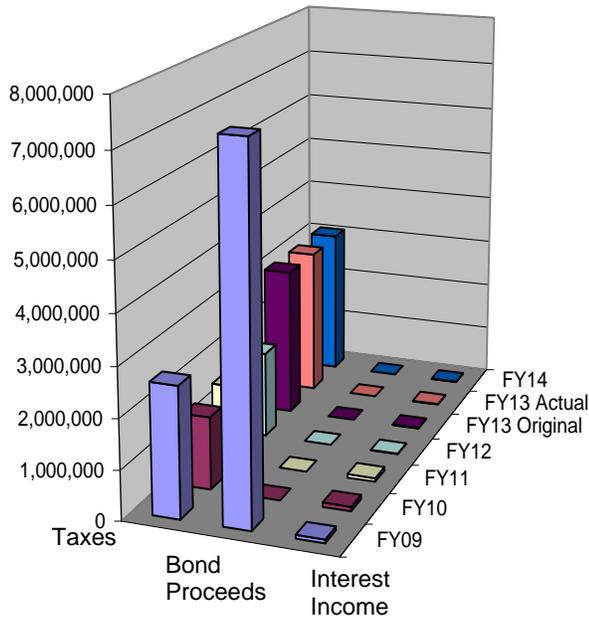
Funded Positions

0

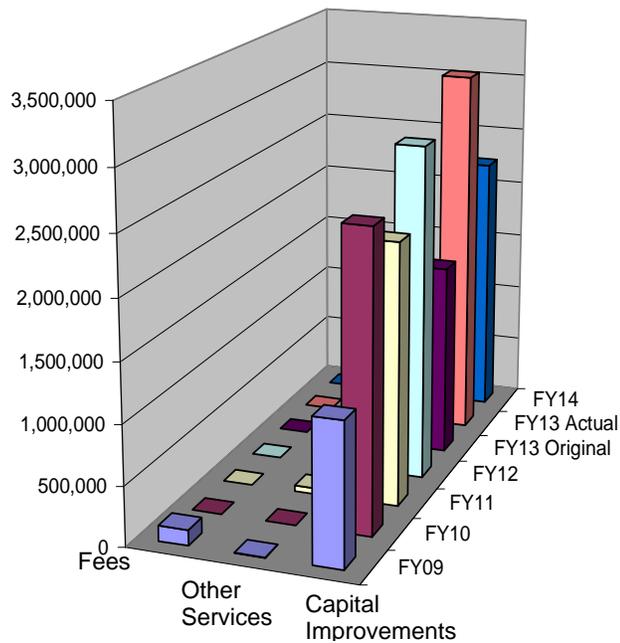
# Street Capital Gross Receipts Tax Fund 109-0000

## Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# 2004 Water/Sewer Bond Project Fund 110-0000

## Budget Summary

### Program Description

Fund 110 is the Sewer Bond Fund that is paid by water and sewer revenue and is dedicated strictly to sewer projects. This revenue bond was established in 2004 to pay for an emergency pipeline replacement, when a concrete sewer main failed in the west side of town. The emergency project was completed in the late summer of 2004 at a cost of more than \$2.2 million. The next urgent project for which these funds were utilized is the University Area Sewer Rehabilitation Project in the University and Dyer Addition Subdivisions. The City secured a \$330,713 Community Development Block Grant through the State of New Mexico towards the project. This project was completed during the summer of 2005.

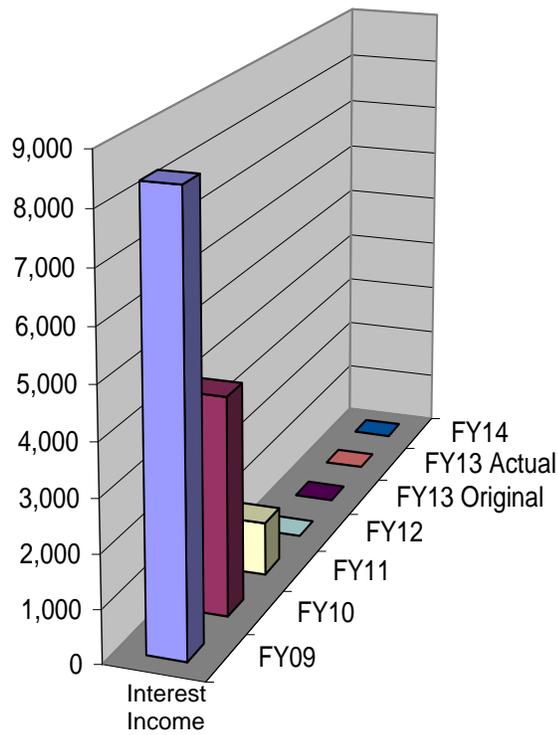
	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									<b>0</b>
<b>Revenues</b>									
Interest Income	8,380	4,109	1,012	0	0	0	0	0	**
<b>Total Revenues</b>	<b>(8,380)</b>	<b>(4,109)</b>	<b>1,012</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	54,984	280,647	119,945	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>(54,984)</b>	<b>(280,647)</b>	<b>(119,945)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									<b>0</b>
<b>Expenditures</b>									
Other Services	0	0	0	0	0	0	0	0	**
Capital Outlay	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									<b>0</b>

\*\* One or more zero value fields

# 2004 Water/Sewer Bond Project Fund 110-0000

## Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# 2004 GRT Bond Acquisition Projects Fund 111-0000

## Budget Summary

### Program Description

The 2004 Gross Receipts Tax Bond Acquisition was issued to provide funds for (1) the City's flood control system, (2) (a) acquisition; (b) construction or improvement to public buildings, including recreation buildings; (3) refinancing the outstanding City Gross Receipts Tax Refunding Revenue Bonds, Series 1996 (the "1996 Bonds"); and (4) paying all costs pertaining to the issuance of the Bonds and to the payment and discharge of the 1996 Bonds.

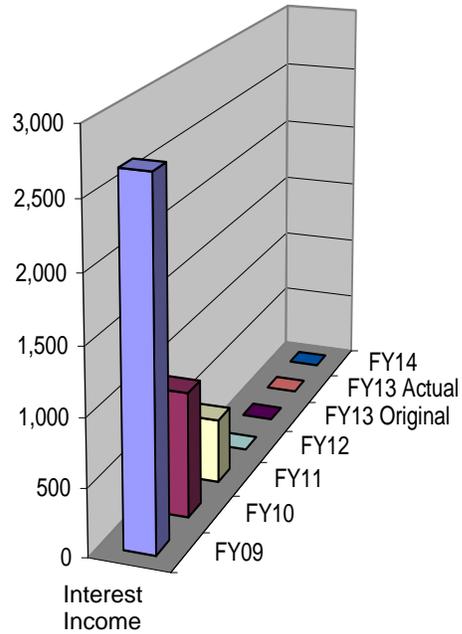
	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									<b>0</b>
<b>Revenues</b>									
Grants	0	0	0	0	0	0	0	0	**
Miscellaneous Revenue	0	0	0	0	0	0	0	0	**
Interest Income	2,676	926	480	0	0	0	0	0	**
<b>Total Revenues</b>	<b>2,676</b>	<b>926</b>	<b>480</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	11,987	0	55,039	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>(11,987)</b>	<b>0</b>	<b>(55,039)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Expenditures</b>									
Other Services	2,291	56	0	0	0	0	0	0	**
Capital Improvements	35,432	47,229	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>37,723</b>	<b>47,285</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									<b>0</b>

\*\* One or more zero value fields

# 2004 GRT Bond Acquisition Projects Fund 111-0000

## Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# 2009 Sewer Bond Acquisition Fund 113-0000

## Budget Summary

### Program Description

The 2009 Sewer Improvement Bond Acquisition was issued to provide funds for the purpose of financing the construction and improvement of a Sewer Plant.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									1,051,375
<b>Revenues</b>									
Loan & Bond Proceeds	0	920,000	0	0	0	0	0	0	**
Miscellaneous Revenue	0	0	0	0	0	0	0	0	**
Interest Income	0	62,412	95,719	18,729	19,575	7,397	6,981	(12,594)	-64.3%
<b>Total Revenues</b>	<b>0</b>	<b>982,412</b>	<b>95,719</b>	<b>18,729</b>	<b>19,575</b>	<b>7,397</b>	<b>6,981</b>	<b>(12,594)</b>	<b>-64.3%</b>
<b>Transfers</b>									
Transfers In	0	6,500,000	750,111	410,766	0	209,406	285,485	285,485	**
Transfers Out	0	0	753,057	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>0</b>	<b>6,500,000</b>	<b>(2,946)</b>	<b>410,766</b>	<b>0</b>	<b>209,406</b>	<b>285,485</b>	<b>285,485</b>	<b>**</b>
<b>Total Resources Available</b>									
									1,343,841
<b>Expenditures</b>									
Other Services	0	23,542	773,885	11,303	0	7,888	425,237	425,237	**
Capital Improvements	0	16,413	295,347	5,529,146	0	2,119,859	465,765	465,765	**
<b>Total Expenditures</b>	<b>0</b>	<b>39,955</b>	<b>1,069,232</b>	<b>5,540,449</b>	<b>0</b>	<b>2,127,747</b>	<b>891,002</b>	<b>891,002</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									
									452,839

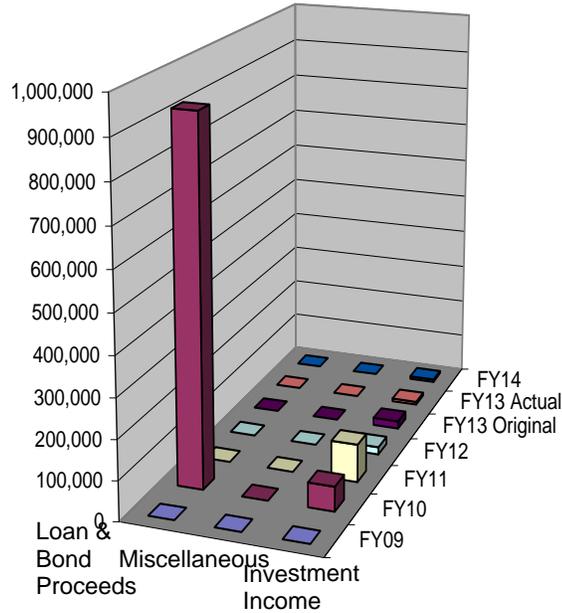
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RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
Fund 113	09 GO Bond	0	**
<b>Total</b>		<b>0</b>	<b>**</b>
Funded Positions		0	

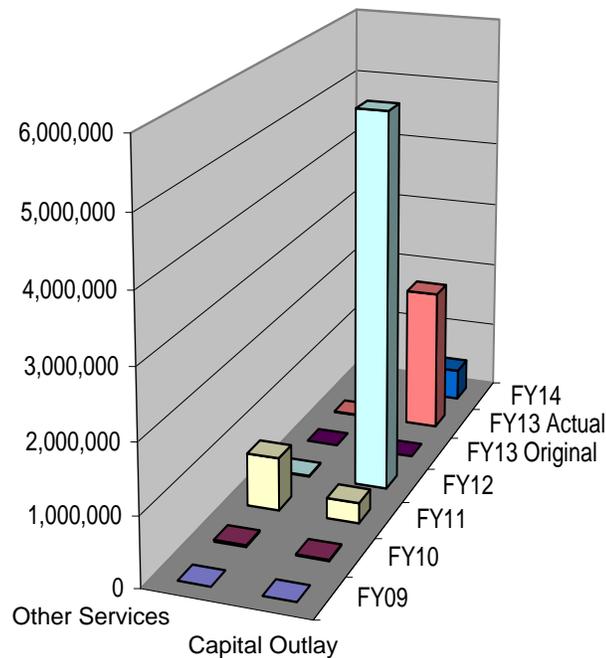
# 2009 Sewer Bond Acquisition Fund 113-0000

## Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Sidewalk Revolving Loans Fund 114-0000

## Budget Summary

### Program Description

This fund provides the City of Alamogordo with an accounting of loans financed through the city for qualified property owners. The qualified property owners finance through the city for the placement/repair of sidewalks, curb cuts and driveway ramps on their property.

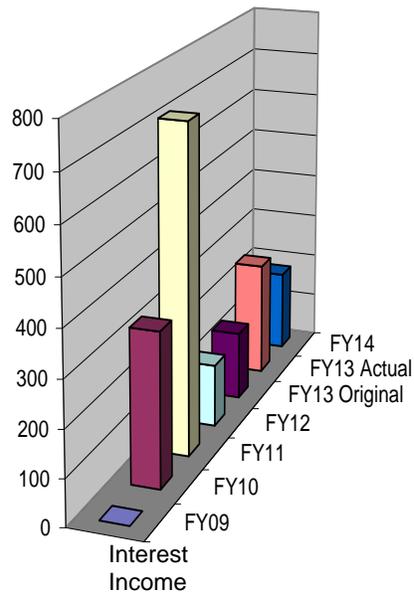
	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<i>Beginning Cash - July 1</i>									128,959
<b>Revenues</b>									
Interest Income	0	332	715	137	150	254	181	(73)	-28.7%
<b>Total Revenues</b>		332	715	137	150	254	181	(73)	-28.7%
<b>Transfers</b>									
Transfers In	0	52,800	0	0	0	75,000	0	(75,000)	-100%
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>		52,800	0	0	0	75,000	0	(75,000)	-100%
<b>Total Resources Available</b>									
									129,140
<b>Expenditures</b>									
Supplies	0	0	0	0	0	0	0	0	**
Other Services	0	0	0	0	0	0	0	0	**
Capital Outlay	0	99	0	0	0	0	0	0	**
<b>Total Expenditures</b>		99	0	0	0	0	0	0	**
<b>Ending Cash Balance - June 30</b>									
									129,140

\*\* One or more zero value fields

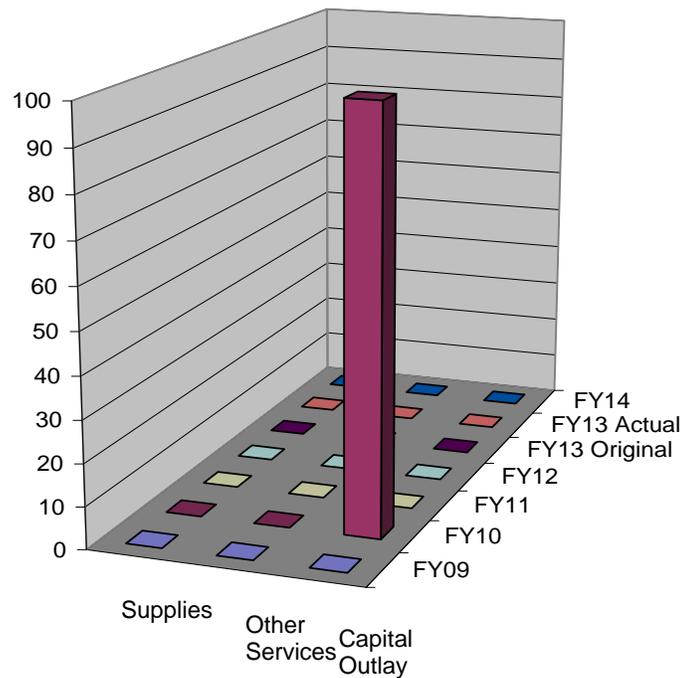
# Sidewalk Revolving Loans Fund 114-0000

## Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Regional Water Supply Transmission Line Fund 116-0000

## Budget Summary

### Program Description

This fund accounts for the Water Trust Board Grant (WTB #80) and NMFA Loan for the purpose of financing the cost of approximately 15 miles of pipeline for a potable water transmission system or City of Alamogordo project known as "Regional Water Supply Transmission Line Phase 1". Ordinance No. 1370 authorized the execution of the grant/loan agreement.

The WTB granted \$4,508,000 with a requirement that the City enter into a loan agreement at zero percent interest with NMFA for the remaining \$1,127,000 needed for a total project cost of \$5,635,000.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									293,485
<b>Revenues</b>									
Grant	0	0	0	0	0	2,692,794	1,815,205	1,815,205	**
Loan & Bond Proceeds	0	0	40,500	0	0	1,086,500	0	0	**
Interest Income	0	0	0	0	0	239	0	0	**
<b>Total Revenues</b>	0	0	40,500	0	0	3,779,533	1,815,205	1,815,205	**
<b>Transfers</b>									
Transfers In	0	0	11,003	1,099,938	0	555	242,193	242,193	**
Transfers Out	0	0	581,111	562,390	0	0	0	0	**
<b>Total Net Transfers</b>	0	0	(570,108)	537,548	0	555	242,193	242,193	**
<b>Total Resources Available</b>									2,350,883
<b>Expenditures</b>									
Other Services	0	7,349	13,160	3,932	0	555	0	0	**
Capital Improvements	0	40,500	496,457	558,457	0	2,431,133	2,338,046	2,338,046	**
<b>Total Expenditures</b>	0	47,849	509,617	562,389	0	2,431,688	2,338,046	2,338,046	**
<b>Ending Cash Balance - June 30</b>									12,837

\*\* One or more zero value fields

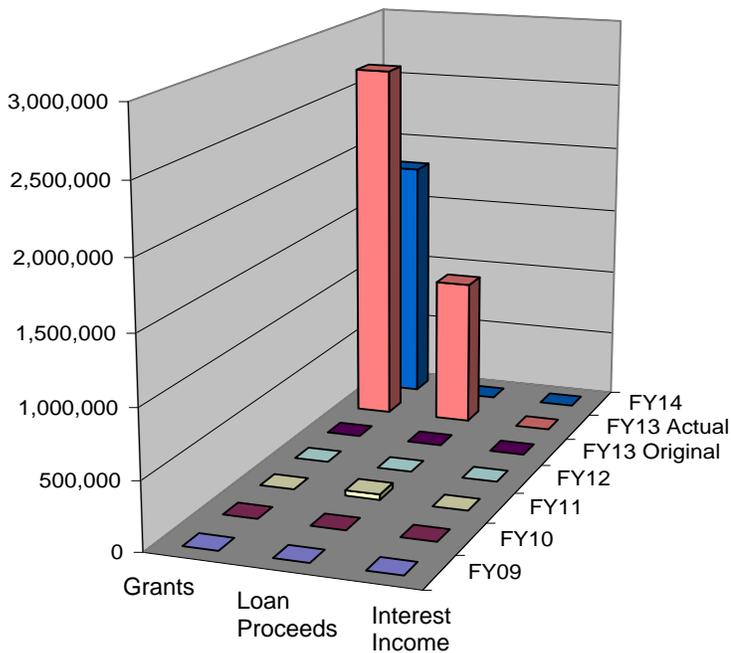
# Regional Water Supply Transmission Line Fund 116-0000

## Budget Summary

RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
State Grant	Reg Water Sup	1,815,205	**
Loan Proceeds	Reg Water Sup	0	**
<b>Total</b>		<b>1,815,205</b>	<b>**</b>

Funded Positions 0

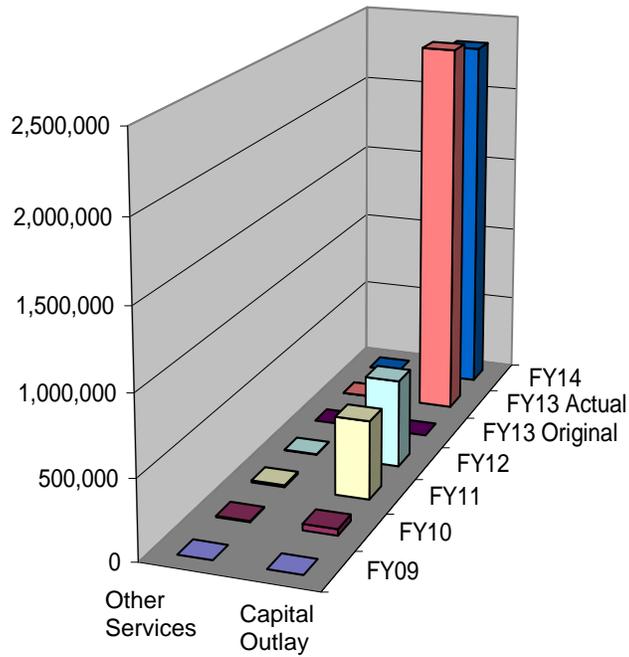
TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Regional Water Supply Transmission Line Fund 116-0000

## Department Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# 2011 Jt. Water/Sewer Ref/Imp Revenue Bond Fund 117-0000

## Budget Summary

### Program Description

The 2011 Refunding of the Joint Utility System Revenue Bond was issued to provide funds for the purpose of financing the construction and improvement of a Sewer Plant.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									706,267
<b>Revenues</b>									
Loan & Bond Proceeds	0	0	0	9,812,674	0	0	0	0	**
Interest Income	0	0	0	2,433	12,000	12,000	11,237	(763)	-6.4%
<b>Total Revenues</b>		0	0	9,815,107	12,000	12,000	11,237	(763)	-6.4%
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	3,667,697	0	0	0	0	**
<b>Total Net Transfers</b>		0	0	(3,667,697)	0	0	0	0	**
<b>Total Resources Available</b>									
									717,504
<b>Expenditures</b>									
Other Services	0	0	0	124,340	0	0	0	0	**
Capital Improvements	0	0	0	(50,024)	0	5,294,926	705,050	(4,589,876)	-86.7%
<b>Total Expenditures</b>	0	0	0	74,316	0	5,294,926	705,050	(4,589,876)	-86.7%
<b>Ending Cash Balance - June 30</b>									
									12,454

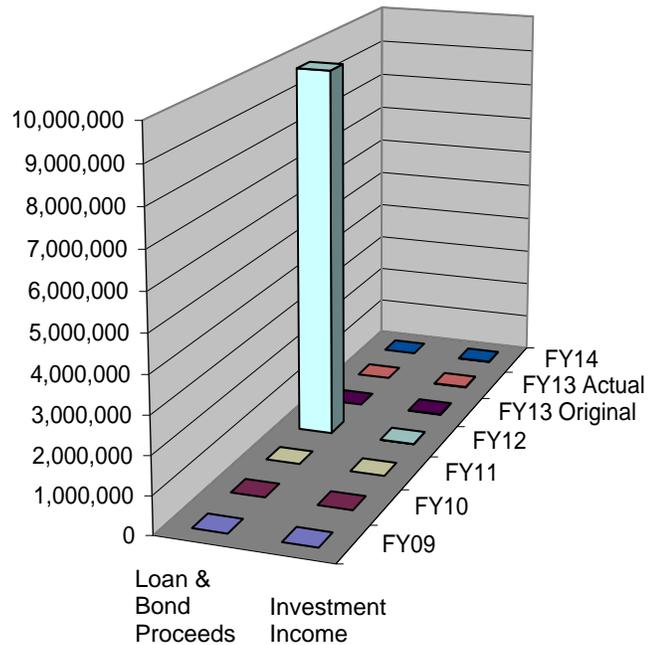
\*\* One or more zero value fields

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Loan Proceeds	2011 JT W/S Ref	705,050	**
<b>Total</b>		<b>705,050</b>	<b>**</b>

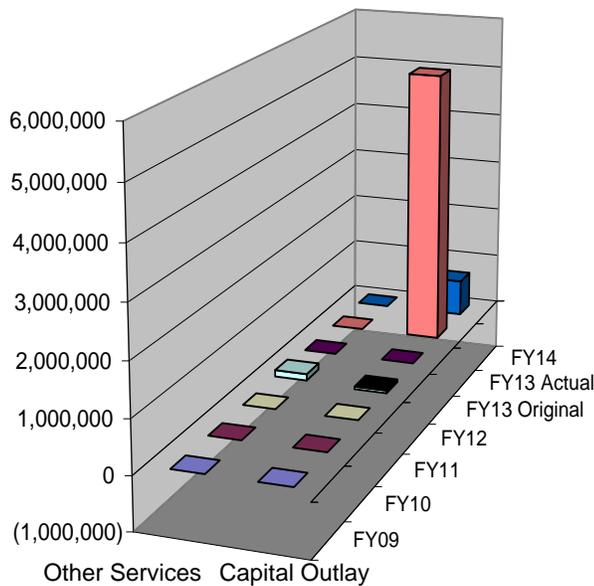
# 2011 Jt. Water/Sewer Ref/Imp Revenue Bond Fund 117-0000

## Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# 2011 NMFA State GRT Street Fund 118-0000

## Budget Summary

### Program Description

This fund accounts for the NMFA Loan enacted by Ordinance No. 1410, effective 11/15/2011. The loan was authorized for the purpose of providing funds for the acquisition, construction, installation and improvement for various street projects.

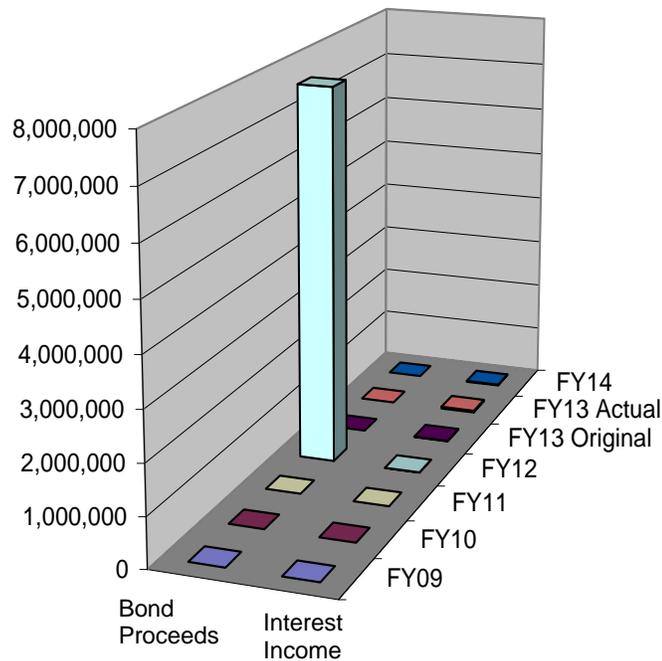
	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									6,783,252
<b>Revenues</b>									
Loan & Bond Proceeds	0	0	0	7,640,000	0	0	0	0	**
Interest Income	0	0	0	2,369	10,600	36,041	17,269	6,669	62.9%
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,642,369</b>	<b>10,600</b>	<b>36,041</b>	<b>17,269</b>	<b>6,669</b>	<b>62.9%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									
<b>Total Resources Available</b>									6,800,521
<b>Expenditures</b>									
Other Services	0	0	0	115,489	0	49,315	80,045	80,045	**
Capital Improvements	0	0	0	0	0	688,654	6,282,269	6,282,269	**
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>115,489</b>	<b>0</b>	<b>737,969</b>	<b>6,362,314</b>	<b>6,362,314</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									
<b>Ending Cash Balance - June 30</b>									438,207

\*\* One or more zero value fields

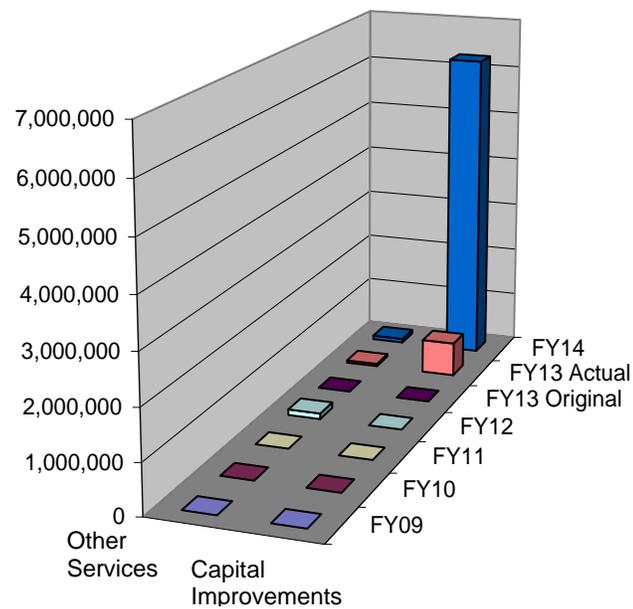
# 2011 NMFA State GRT Street Fund 118-0000

## Budget Summary

**TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY**



**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



# 2012 Gross Receipts Tax Ref/Imp Revbnd Fund 119-0000

## Budget Summary

### Program Description

This fund accounts for the refunding of the 2002 GRT Revenue Bond enacted by Ordinance No. 1414, effective 02/17/2012. The revenue bond was authorized for the purpose of providing funds for the acquisition, construction, improving, furnishing, equipping, rehabilitating, making additions to various buildings, streets, parks, recreational facilities and open space.

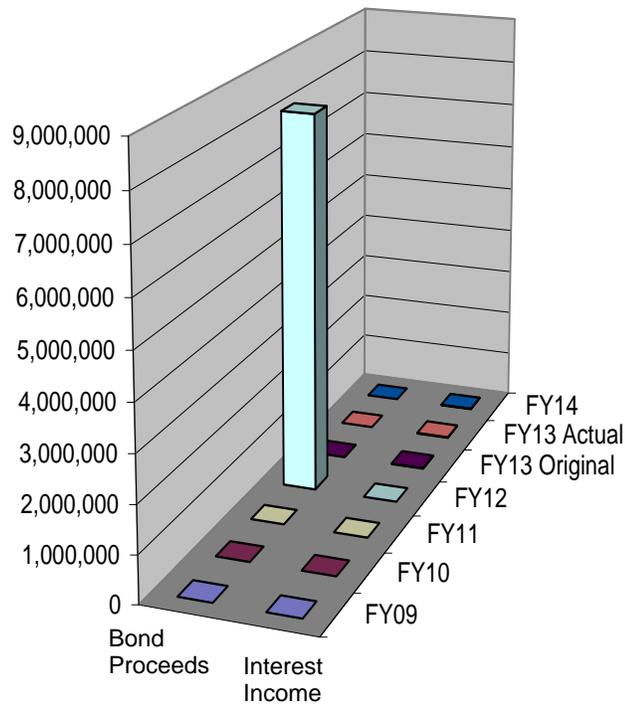
	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									2,635,062
<b>Revenues</b>									
Loan & Bond Proceeds	0	0	0	8,130,000	0	0	0	0	**
Interest Income	0	0	0	1,052	9,325	14,046	9,894	569	6.1%
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,131,052</b>	<b>9,325</b>	<b>14,046</b>	<b>9,894</b>	<b>569</b>	<b>6.1%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	15,545	0	0	**
Transfers Out	0	0	0	3,913,096	0	0	0	0	**
<b>Total Net Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(3,913,096)</b>	<b>0</b>	<b>15,545</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									
									2,644,956
<b>Expenditures</b>									
Other Services	0	0	0	128,507	0	3,323	6,676	6,676	**
Capital Improvements	0	0	0	301,437	0	1,368,157	2,575,244	2,575,244	**
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>429,944</b>	<b>0</b>	<b>1,371,480</b>	<b>2,581,920</b>	<b>2,581,920</b>	<b>**</b>
<b>Ending Cash Balance - June 30</b>									
									63,036

\*\* One or more zero value fields

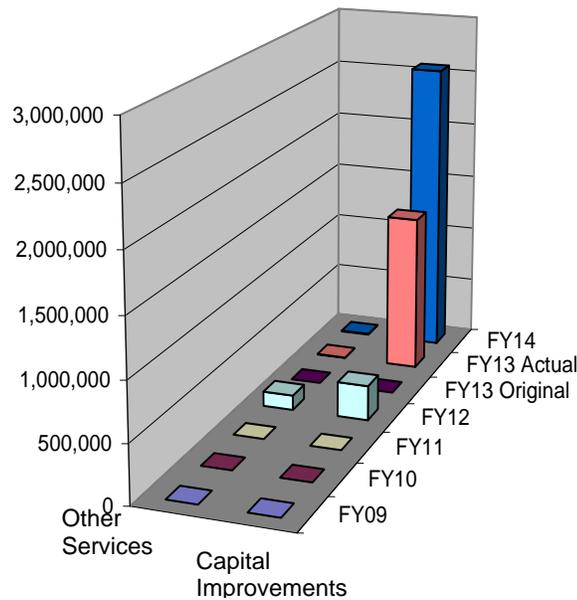
# 2012 Gross Receipts Tax Ref/Imp Revbnd Fund 119-0000

## Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Department Budget Summary

### Department Description

The prime objective of the Housing Authority is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. Capital Funds are reserved for improvements on the investment of 220 public housing units included in the Annual Contributions Contract. Every 5 years and annually, a plan is submitted to HUD identifying the improvements planned for that period. All improvements are based on the Physical Needs Assessment that is completed before the 5 year plan is due. Annual plans update HUD on the progress toward the 5 year goals.

Goal 1: To create new parking opportunities at Alta Vista

Objective: To create new parking areas to alleviate current unsafe conditions on Alta Vista Drive

Goal 2: Purchase Air Conditioner Units for lease by tenants

Objective: Provide portable window A/C units for lease to tenants.

Goal 3: To retrofit the Learning Centers at Alta Vista and Plaza Hacienda for laundry facilities.

Objective: Provide laundry facilities for tenants at both complexes.

Goal 4: Landscaping at both complexes.

Objective: To landscape Alta Vista and Plaza Hacienda to increase curb appeal. Upgrade fencing at Alta Vista.

Goal 5: Bathroom remodel at Alta Vista.

Objective: To remodel failing bath tubs and sinks at Alta Vista.

# Housing Capital Fund Projects 904-0000

## Department Budget Summary

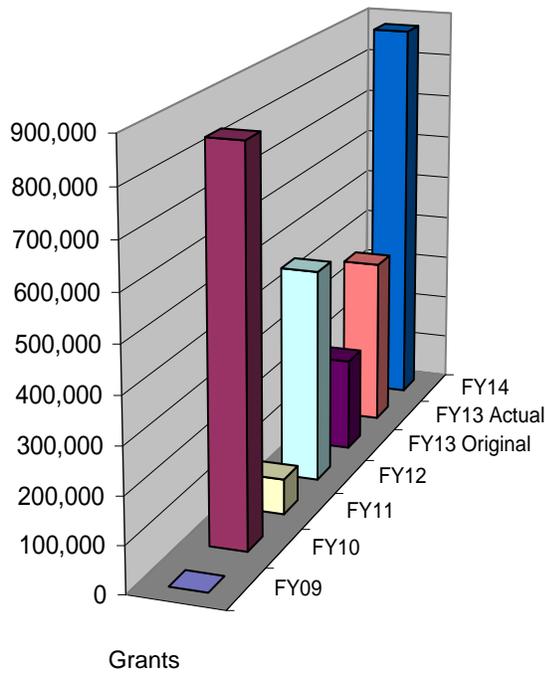
<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Beginning Cash - July 1</b>									<b>1</b>
<b>Revenues</b>									
Grants	0	839,989	76,648	466,649	202,583	370,135	<b>876,224</b>	<b>673,641</b>	<b>332.5%</b>
Interest Income	0	0	0	0	0	0	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Revenues</b>	<b>0</b>	<b>839,989</b>	<b>76,648</b>	<b>466,649</b>	<b>202,583</b>	<b>370,135</b>	<b>876,224</b>	<b>673,641</b>	<b>332.5%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	17,315	<b>0</b>	<b>0</b>	<b>**</b>
Transfers Out	0	125,800	0	258,872	66,000	0	<b>0</b>	<b>(66,000)</b>	<b>-100%</b>
<b>Total Net Transfers</b>	<b>0</b>	<b>(125,800)</b>	<b>0</b>	<b>(258,872)</b>	<b>(66,000)</b>	<b>17,315</b>	<b>0</b>	<b>66,000</b>	<b>-100%</b>
<b>Total Resources Available</b>									<b>876,225</b>
<b>Expenditures</b>									
Salary & Benefits	0	36,911	19,415	1,077	30,222	0	<b>0</b>	<b>(30,222)</b>	<b>-100%</b>
Capital Outlay	0	24,329	0	0	0	0	<b>0</b>	<b>0</b>	<b>**</b>
Modernization	0	(18,814)	76,241	88,781	202,583	82,412	<b>876,225</b>	<b>673,642</b>	<b>332.5%</b>
<b>Total Expenditures</b>	<b>0</b>	<b>42,426</b>	<b>95,656</b>	<b>89,858</b>	<b>232,805</b>	<b>82,412</b>	<b>876,225</b>	<b>643,420</b>	<b>276.4%</b>
<b>Ending Cash Balance - June 30</b>									<b>0</b>

\*\* One or more zero value fields

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Federal Grant	Housing Capital	876,224	332.53%
<b>Total</b>		<b>876,224</b>	<b>332.53%</b>

Funded Positions 0

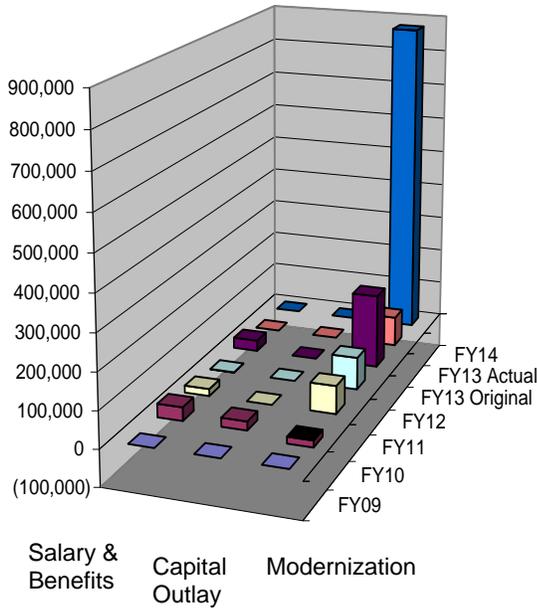
### TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Housing Capital Fund Projects 904-0000

## Department Budget Summary

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



# Debt Service Fund

## Program Description

This section of the budget book summarizes the COA Debt Service Funds (Bonds and Loan Obligations) . The individual Funds are used to account for the accumulation of resources for and the payment of long-term debt principal and interest.

### DEBT SERVICE COMPARATIVE BUDGET STATEMENT

	FY09 ACTUALS 6/30/2009	FY10 ACTUALS 6/30/2010	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 BUDGET
<b>Beginning Cash Fund Balance</b>	<b>2,089,717</b>	<b>2,010,927</b>	<b>1,793,700</b>	<b>1,425,931</b>	<b>2,164,206</b>	<b>2,183,555</b>
<b>Revenues</b>						
Taxes	727,231	648,869	691,852	710,739	727,406	653,387
Investment Income	30,784	20,457	19,556	5,574	8,520	7,205
<b>Total Revenues</b>	<b>758,015</b>	<b>669,326</b>	<b>711,408</b>	<b>716,313</b>	<b>735,926</b>	<b>660,592</b>
<b>Other Financing Sources</b>						
Transfers In	3,340,943	3,843,568	8,173,165	11,437,064	4,576,731	5,175,412
<b>Total Other Financing Sources</b>	<b>3,340,943</b>	<b>3,843,568</b>	<b>8,173,165</b>	<b>11,437,064</b>	<b>4,576,731</b>	<b>5,175,412</b>
<b>Total Revenues &amp; Other Financing</b>	<b>4,098,958</b>	<b>4,512,894</b>	<b>8,884,573</b>	<b>12,153,377</b>	<b>5,312,657</b>	<b>5,836,004</b>
<b>Expenditures</b>						
General Obligation P & I	807,198	934,577	1,977,572	669,200	710,001	237,245
JPA ESGRT Bond Reserve	369,275	0	0	0	0	0
Revenue Bond P & I	2,037,577	2,363,417	5,384,010	6,345,311	2,897,858	2,787,715
98 JT W/S Bond P & I	907,725	1,432,127	1,507,752	4,400,591	1,685,449	2,387,697
<b>Total Expenditures</b>	<b>4,121,774</b>	<b>4,730,121</b>	<b>8,869,333</b>	<b>11,415,102</b>	<b>5,293,308</b>	<b>5,412,657</b>
<b>Other Financing Uses</b>						
Transfers Out	55,974	0	383,008	0	0	0
<b>Total Other Financing Uses</b>	<b>55,974</b>	<b>0</b>	<b>383,008</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures &amp; Other Finance Uses</b>	<b>4,177,748</b>	<b>4,730,121</b>	<b>9,252,341</b>	<b>11,415,102</b>	<b>5,293,308</b>	<b>5,412,657</b>
<b>Net Change in Fund Balance</b>	<b>78,790</b>	<b>217,227</b>	<b>367,769</b>	<b>(738,275)</b>	<b>(19,349)</b>	<b>(423,347)</b>
<b>Ending Cash Fund Balance</b>	<b>2,010,927</b>	<b>1,793,700</b>	<b>1,425,931</b>	<b>2,164,206</b>	<b>2,183,555</b>	<b>2,606,902</b>

# Debt Service Fund

## FUND SUMMARIES

**Fund 53 General Obligation (Property Tax)** – The purpose of this fund is to account for servicing of principal and interest requirements on the 2011 General Obligation Fire Protection Bonds (Refunded from 2000), and the 2009 General Obligation Bonds for the Waste Water Treatment Plant and Roadway Improvements. Property tax revenues were pledged to secure these bonds.

**Fund 59 Revenue Bond P & I** – This fund is created for the purpose of accumulating monies for payment of principal and interest on Gross Receipts Tax Revenue Bonds and outstanding loans obligated by gross receipts tax income. Currently there is one bond and five loans that are paid from the fund.

**Fund 82 JT. Water/Sewer Revenue** – This fund is created to account for the bond required reserve for the Jt. Water and Sewer Improvement Revenue Bonds, Series 2005 and for the purpose of accumulating monies for the payment of principal and interest. This fund also accounts for the annual loan payments of principal and interest for five loans to NMFA pledged by the water and sewer rate revenue.

## Types of Bonds and Loan Obligations:

**Revenue Bonds** pledge specific recurring revenue sources of the municipality, most commonly the City's gross receipts tax. Revenue bonds may be issued for constructing, purchasing, furnishing, equipping, rehabilitating, making additions or improvements to one or more public buildings or purchasing and improving grounds. Revenue bonds are enacted by action of the City Commission and do not require voter approval.

**General Obligation Bonds** are authorized by the voters of the City of Alamogordo. The debt limit shall not exceed four percent (4%) of the value of the taxable property in the City. The City may, however, contract debt in excess of such limitation for the construction or purchase of a system for supplying water or a sewer system for the City. Based on a 2013 assessed valuation of \$498,302,073 the City's general obligation debt limit is \$19,932,083. The City presently has \$1,087,100 outstanding (as of 06/30/2013) general obligation debt (other than water and sewer bonds) consisting of its General Obligation Fire Protection Bonds, Series 2011 and the 2009 G.O. Bond for the portion of Roadway Improvements. Accordingly, the City has a legal debt margin of \$11,750,083 for non-water and sewer debt.

## Debt Service Fund

The City currently has one General Obligation Bond outstanding for water and sewer issues. This is the 2009 G.O. Bond Revenue Bond portion of \$6,690,000 for the Waste Water Treatment Plant Improvements.

### **Loans thru New Mexico Finance Authority (NMFA)**

The New Mexico Finance Authority (the NMFA) was created with passage of the New Mexico Finance Authority Act in 1992 (Chapter 6, Article 21, NMSA 1978). The NMFA assists qualified governmental entities with affordable financing of capital equipment and infrastructure projects by providing low-cost funds and technical assistance. The NMFA is a state instrumentality governed by a Board of Directors, consisting of twelve members, ten of whom are appointed by the Governor. The NMFA is not subject to the supervision or control of any other board, bureau, department or agency of the state. The Legislative Oversight Committee is empowered to monitor and oversee its operations. <http://www.nmfa.net/NMFAInternet/AboutUs.aspx>

In summary, the city currently has seventeen debts outstanding totaling \$62 Million which includes fifteen loans with the NMFA (New Mexico Finance Authority). The City has entered into loans with the NMFA, taking advantage of the low interest rates they provide. These are explained further later, in this section of the document.

**Special Assessment Bond** proceeds are used to pay costs of the specifically stated improvements. Once the bonds have been issued and the improvements completed, a special assessment is levied to property owners who benefit from the improvements and liens are placed against the property. The special assessments are scheduled to coincide with the principal and interest debt retirement needs of the bond issue. The City currently has no outstanding Special Assessment Bonds.

The authority for issuing bonds is found in the State of New Mexico Constitution.

# Debt Service Fund

## Summary of Bonds Issued

**CITY OF ALAMOGORDO  
Schedule of Bonded Debt  
Fiscal Year 2012-2014**

DESCRIPTION	DATE OF ISSUE	MATURITY DATE	AMOUNT ISSUED	OUTSTANDING 06/30/2013
<b>REVENUE BONDS</b>				
Jt. Water and Waste Revenue Bonds, Series 2011 (Refunding Series 1998)	11/18/11	06/03/31	\$9,812,674	\$9,169,902
Gross Receipts Tax Refunding and Revenue Bonds, Series 2011 (Flood Control), Refunding 2000	04/15/11	06/01/21	\$2,735,456	\$1,835,953
Gross Receipts Tax Revenue Bonds, Series 2012, (Refunding 2002 Series)	02/17/12	06/01/27	\$8,130,000	\$6,955,000
Gross Receipts Tax Refunding & Improvement Bonds, Series 2004	12/01/04	06/01/19	\$5,405,000	\$3,100,000
JT Water/Sewer Improvements Revenue Bonds, Series 2005	06/02/05	06/01/25	\$5,530,000	\$3,815,000
<i>TOTAL REVENUE BONDS</i>			<u>\$31,613,130</u>	<u>\$24,875,855</u>
<b>GENERAL OBLIGATION BONDS</b>				
General Obligation Fire Protection Bonds and Refunding, Series 2000	04/15/11	08/01/20	\$1,350,000	\$1,087,100
General Obligation Waste Water Treatment Plant and Street Bonds, Series 2009	02/01/10	08/01/29	\$7,420,000	\$6,690,000
<i>TOTAL GENERAL OBLIGATION BONDS</i>			<u>\$8,770,000</u>	<u>\$8,182,000</u>
<b>TOTAL - ALL BONDS</b>			<u><b>\$40,383,130</b></u>	<u><b>\$32,652,955</b></u>

# Debt Service Fund

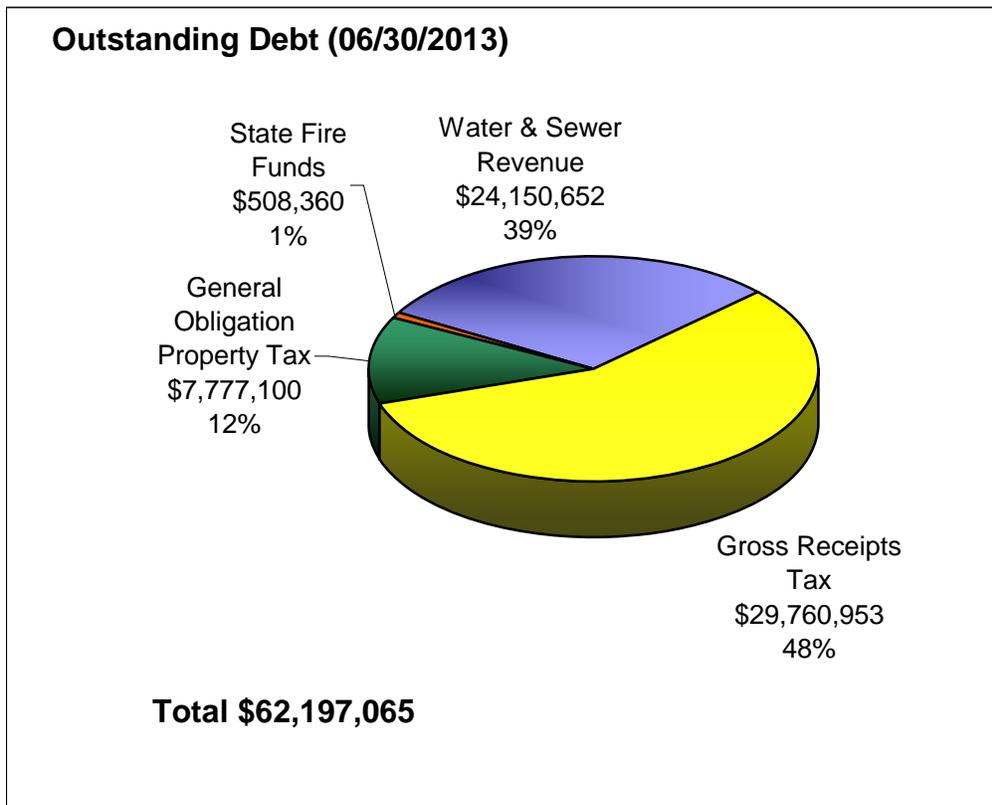
## DEBT SERVICE LOAN OBLIGATION SUMMARIES

The City of Alamogordo entered into several loan agreements with the New Mexico Finance Authority (NMFA).

### Summary of Loan Obligations Issued

Schedule of Loan Obligations (NMFA)				
Fiscal Year 2013-2014				
DESCRIPTION	DATE OF ISSUE	MATURITY DATE	AMOUNT ISSUED	OUTSTANDING 06/30/2013
Fire Station - NMFA, 2000	7/1/2000	5/1/2020	\$577,778	\$274,557
Ladder Truck (Fire) - NMFA, 2004	5/21/2004	5/1/2016	\$455,000	\$128,823
Westside R.O. Project - NMFA Loan, 2006 (Water Project)	6/30/2006	5/1/2029	\$6,565,000	\$6,565,000
<i>*Only Interest is paid until full amount is fully withdrawn and then payment schedules will include principal to pay down outstanding balance.</i>				
Precheck Westside Project, NMFA Loan 2006 (Water Project)	8/11/2006	5/1/2026	\$730,453	\$543,755
Flood Control - NMFA, 2008	11/21/2008	6/1/2028	\$3,620,000	\$3,095,000
Fire Pumper - NMFA, 2008	12/5/2008	5/1/2017	\$196,910	\$104,980
Street Projects - NMFA, 2008B	12/12/2008	6/1/2028	\$7,350,000	\$6,095,000
Jt. Utility Project - NMFA #2283-PP, 2009A	6/18/2009	6/1/2029	\$5,340,000	\$4,600,000
Reg Wtr Pipeline WTB80- NMFA, 2010	2/1/2010	6/1/2031	\$1,127,000	\$961,995
Street Projects - NMFA 2011	12/23/2011	6/1/2031	\$7,640,000	\$7,175,000
<i>TOTAL LOAN OBLIGATIONS</i>			\$33,602,141	\$29,544,110

## Debt Service Fund



### Summary of Outstanding Obligations and Indebtedness

Summarizing the above chart, the City's total outstanding debt service is \$62,197,065 and is broken down in the following:

General Obligation Bonds: 12% of the City's total outstanding debt is pledged by property tax. The City has \$7,777,100 in general obligation bonds.

Gross Receipts Tax Revenue Bonds: The City has \$29,760,953 outstanding in bonds pledged by Gross Receipts Tax which represents 48% of the total debt outstanding as of June 30, 2013.

Other Revenue Bonds: The City has revenue debt pledged with water and sewer rate revenue debt obligations totaling \$24,150,652; representing 39% of all outstanding debt. Additionally, the City has pledged State Fire Funds against an outstanding debt obligation of \$508,360.

# Debt Service Fund

## Intergovernmental and Other Agreements

None at this time.

## Lease-Purchase Obligations:

None at this time.

## Other Notes Payable:

The City currently has seven (14) loan obligations with the New Mexico Finance Authority (NMFA):

- a) Three of the loans are for Fire Station #5, Fire Ladder Truck and Fire Pumper – State fire funds are pledged to pay the principal and interest on these loans. The outstanding balance of the loans are respectively \$274,557, \$128,823, and \$104,980 as of 6/30/13. These loans mature on 05/01/2020, 5/1/2026 and 5/1/2017.
- b) R.O./Desalination – Westside Infrastructure Project – June, 2006, the City entered into a loan agreement with NMFA for \$6,565,000 which is pledged by the 1986 ¼% Municipal Gross Receipts Tax (dedicated to outside city-limit water resources). The proceeds of the loan are to be used for the construction of the R.O. Desalination project. The loan is set up in a manner that the City draws on the principal as project phases are completed and the annual debt service is calculated based on the draw amounts. Once the full principal has been drawn down, the annual amortization schedule will be recalculated. This is a 23-year loan, maturing 05/01/2029.
- c) Flood Control – November, 2008, the City entered into a loan agreement with the NMFA for \$3,620,000, which is pledged by a portion of the Municipal Gross Receipts Tax. The proceeds of the loan will be used to acquire, construct and complete various flood control projects. The outstanding balance as of June 30, 2013 is \$3,095,000. This is a 20-year loan, maturing 06/30/2028.

## Debt Service Fund

- d) Westside Infrastructure Project – August, 2006, the City entered into a loan agreement with the NMFA for \$730,453, which is pledged by the 1986 ¼% Municipal Gross Receipts Tax (dedicated to outside city-limit water resources). The proceeds of the loan will be used to lay water pipe lines from the R.O. Desalination line off of Hwy54 to and across the bypass. The outstanding balance as of June 30, 2013 is \$543,755.
- e) Street Projects – December, 2008, the City entered into a loan agreement with the NMFA for \$7,350,000, which is pledged by a portion of the 1.225% State-Shared Gross Receipts Tax. The proceeds of the loan will be used to acquire, construct, and complete various street projects. The outstanding balance as of June 30, 2013 is \$6,095,000. This is a 20-year loan, maturing 06/01/2028.
- f) Joint Utility Project – On June 18, 2009, the City entered into a loan agreement with the NMFA for \$5,340,000, which is pledged by the joint revenue generated from the water and sewer rates. The proceeds of the loan will be used for water and sewer pipeline replacement improvements associated with the Street Capital Projects funded by the 2008 ¼% Street Gross Receipts Tax. The loan was written to allow for improvements to the Waste Water Treatment Plant should there be any remaining funds available from this loan after the water and sewer pipeline replacements in conjunction with the street projects is complete. The outstanding balance as of June 30, 2013 is \$4,600,000. This is a 20-year loan, maturing 06/01/2029.
- g) Regional Water Pipeline, WTB80 Project – February 1, 2010, the City entered into this loan agreement with NMFA for \$1,127,000 in combination with the Water Trust Board (WTB) Grant agreement in the amount of \$4,508,000 for the purpose of financing the cost of approximately 15 miles of pipeline for a potable water transmission system (Phase I). The WTB#80 Grant required the city to enter into a loan agreement with NMFA for the city's portion of the project. Further detail regarding this project can be found under the Capital Improvements section of this document. The loan has a term of 20 years, maturing 06/01/2031.
- h) Bond Series 2000 GO Refunding – On April 15, 2011 the City entered into this loan agreement with NMFA for \$1,350,000 to retire the Series 2000 bonds and take advantage of lower interest rates. The net present value savings from the transaction was 10.85%. The new loan has a term of 10 years maturing 08/01/2020 and the outstanding balance as of June 30, 2013 is \$1,087,100.
- i) Flood Control Refunding – On April 15, 2011 the City entered into this loan agreement with NMFA for \$2,735,456 to retire the Series 2000 MGRT bonds and take advantage of the lower interest rates. The net present value savings from the transaction was 11.96%. The new loan has a term of 10 years maturing 06/01/2021 and the outstanding balance as of June 30, 2013 is \$1,835,953.

## Debt Service Fund

- j) Wastewater Infrastructure Improvements – On November 18, 2011 the City entered into this loan agreement with NMFA to payoff the Series 1998 Joint Water and Sewer Bonds totaling \$9,812,674. Again to take advantage of lower interest rates and provide additional funds for completion of the new wastewater treatment plant. The new loan has a term of 20 years maturing 06/03/2031 and the outstanding balance as of June 30, 2013 is \$9,169,902.
- k) Street Projects – On December 23, 2011 the City entered into this public project revolving fund loan agreement with NMFA for \$7,640,000 (new money) for various Street Projects. The new loan has a term of 20 years maturing 06/01/2031 and the outstanding balance as of June 30, 2013 is \$7,175,000.
- l) Quality of Life Capital Improvements and Refunding – On February 17, 2012 the City entered into this public project revolving fund loan agreement with NMFA for \$8,130,000 to retire the 2002 Gross Receipts Tax Bonds and add new money for various quality of life projects. The net present value savings from the transaction was 5.62%. The new loan has a term of 15 years maturing 06/01/2027 and the outstanding balance as of June 30, 2013 is \$6,955,000.

# General Obligation P&I Fund 053-0000

## Budget Summary

### Program Description

The primary purpose of this fund is to accumulate property tax receipts to be used for Debt Service on our General Obligation Bonds. This fund services the principal and interest requirements for the 2009 General Obligation Sanitary Sewer Refunding Bonds, the Water Improvement Bonds, and the Series 2011 Refunding Bonds through NMFA. The bonds are secured by property tax revenues. This fund falls within the affairs to be managed by the Finance Department.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<i>Beginning Cash - July 1</i>									603,174
<b>Revenues</b>									
Taxes & Fees	732,008	650,671	689,457	713,097	649,083	727,406	653,387	4,304	0.7%
Interest Income	6,971	3,267	2,809	268	825	1,444	1,354	529	64.1%
<b>Total Revenues</b>	<b>738,979</b>	<b>653,938</b>	<b>692,266</b>	<b>713,365</b>	<b>649,908</b>	<b>728,850</b>	<b>654,741</b>	<b>4,833</b>	<b>0.7%</b>
<b>Transfers</b>									
Transfers In	0	111,398	1,299,426	227,760	0	0	0	0	**
Transfers Out	0	0	165,766	666,261	0	0	0	0	**
<b>Total Net Transfers</b>	<b>0</b>	<b>111,398</b>	<b>1,133,660</b>	<b>(438,501)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									
									1,257,915
<b>Expenditures</b>									
Other Services	0	0	0	0	0	0	0	0	**
Debt Service	807,198	410,784	161,518	230,269	710,001	710,001	237,245	(472,756)	-66.6%
<b>Total Expenditures</b>	<b>807,198</b>	<b>410,784</b>	<b>161,518</b>	<b>230,269</b>	<b>710,001</b>	<b>710,001</b>	<b>237,245</b>	<b>(472,756)</b>	<b>-66.6%</b>
<b>Ending Cash Balance - June 30</b>									
									1,020,670

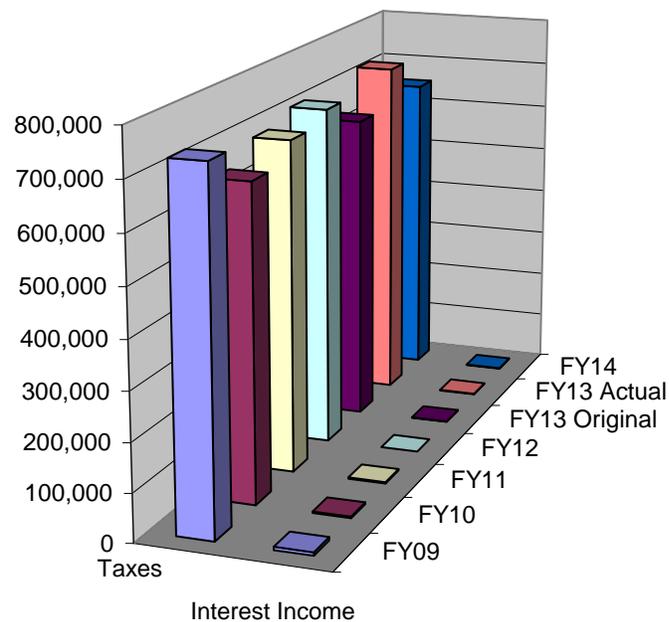
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# General Obligation P&I Fund 053-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 53	Property Taxes	653,387	0.66%
Fund 53	General Obligation P&I	1,354	64.12%
<b>Total</b>		<b>654,741</b>	<b>0.74%</b>
Funded Positions		0	

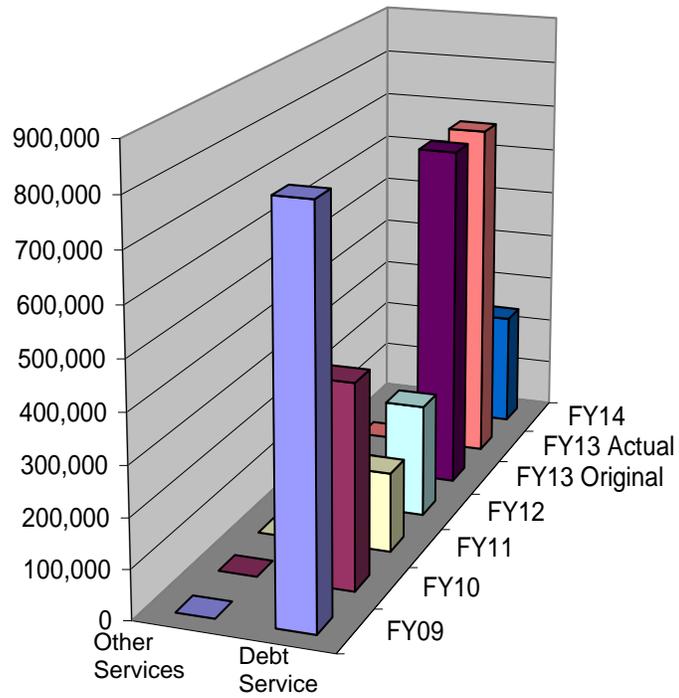
TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT YEAR



# General Obligation P&I Fund 053-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# General Obligation P&I Fund 053-0000

## Budget Summary

### Gross Receipts Tax Revenue Improvement and Refunding Bonds Fund 53 Series 2009

These bonds are authorized for the purpose of constructing, repairing and improving roads and bridges and to constructing, acquiring, enlarging, improving and extending a waste water treatment plant in the City.

The bond purposes are further broken down to include \$920,000 for constructing, repairing and other wise improving roads and bridges and \$6,500,000 for constructing, acquiring, enlarging, improving and extending the waste water treatment plant (collectively, the "Projects").

The Bonds shall be dated as of the Series Date are issuable in the denomination of \$5,000 each or any integral multiple thereof (provided that no Bond may be in a denomination which exceeds the principal coming due on any maturity date and no individual Bond will be issued for more than one maturity).

Principal and interest are payable to the DTC. Interest is payable on February 1 and August 1 of each year, commencing February 1, 2010 and principal is paid on August 1 of each year.

Original Amount:	\$7,420,000
Principal Outstanding:	\$6,690,000 (as of June 30, 2013)
Total Outstanding (P&I):	\$9,636,378
Blended Interest Rate (All in TIC)	4.126%
Final Maturity:	08/01/2029
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	General Obligations payable solely out of general (ad valorem) property taxes that are required to be levied against all taxable property in the City without limitation as to rate or amount.
Additional Comments:	4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+" Optional Prior Redemption: Beginning on August 1, 2020 and any date thereafter, the City may elect to redeem any Bonds maturing on and after August 1, 2019, in whole or in part at any time.

## General Obligation P&I Fund 053-0000

# Budget Summary

### General Obligation Refunding Bonds (Fund 53) Series 2011

These bonds are authorized for the purpose of providing funds for refunding, paying and discharging all of the outstanding City of Alamogordo, New Mexico General Obligation Bonds, Series 2000, and to pay costs of issuance of the Bonds.

The Bonds were issued by the City on April 15, 2011 and delivered to the New Mexico Finance Authority (the "NMFA") as purchaser.

The Series 2011 Bonds shall constitute the general obligation indebtedness of the City, payable from general and valorem taxes which shall be levied without limitation as to rate or amount.

Principal and interest are payable to the New Mexico Finance Authority (Loan/Project #2568-PP), located at 207 Shelby Street, Sante Fe, New Mexico, 87501. These bonds are not subject to optional redemption prior to maturity. Interest is payable on February 1 and August 1 of each year, beginning August 1, 2011 and principal is paid on August 1 of each year.

Original Amount:	\$1,350,000
Principal Outstanding:	\$1,087,100 (as of June 30, 2013)
Total Outstanding (P&I):	\$1,374,079
Blended Interest Rate:	2.493%
Final Maturity:	08/01/2020
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	Ad valorem property taxes
Additional Comments:	4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+"

# Revenue Bond P&I Fund 059-0000

## Budget Summary

### Program Description

This fund was established to account for debt service principal and interest payments on City of Alamogordo Revenue Bonds and loans as required by all Ordinances where the principal and interest payments are to be transferred to a separate fund for execution on due dates of each revenue bonds. Currently this fund is accounting for the P & I of the 2011 MGRT Loan Refunding, 2011 Street Projects , 2012 GRT (2002 Refunding), 2004 GRT Refunding, and 2008 NMFA Loans (2) . This fund falls within the affairs to be managed by the Finance Department.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									7,696
<b>Revenues</b>									
Interest Income	0	0	0	0	0	0	0	0	**
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfers</b>									
Transfers In	2,037,578	2,363,418	5,384,012	6,345,311	2,901,358	2,897,854	2,787,715	(113,643)	-3.9%
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>2,037,578</b>	<b>2,363,418</b>	<b>5,384,012</b>	<b>6,345,311</b>	<b>2,901,358</b>	<b>2,897,854</b>	<b>2,787,715</b>	<b>(113,643)</b>	<b>-3.9%</b>
<b>Total Resources Available</b>									<b>2,795,411</b>
<b>Expenditures</b>									
Other Services	0	4,000	7,000	0	0	0	0	0	**
Debt Service	2,037,578	2,359,419	5,377,012	6,345,311	2,547,636	2,897,858	2,787,715	240,079	9.4%
<b>Total Expenditures</b>	<b>2,037,578</b>	<b>2,363,419</b>	<b>5,384,012</b>	<b>6,345,311</b>	<b>2,547,636</b>	<b>2,897,858</b>	<b>2,787,715</b>	<b>240,079</b>	<b>9.4%</b>
<b>Ending Cash Balance - June 30</b>									<b>7,696</b>

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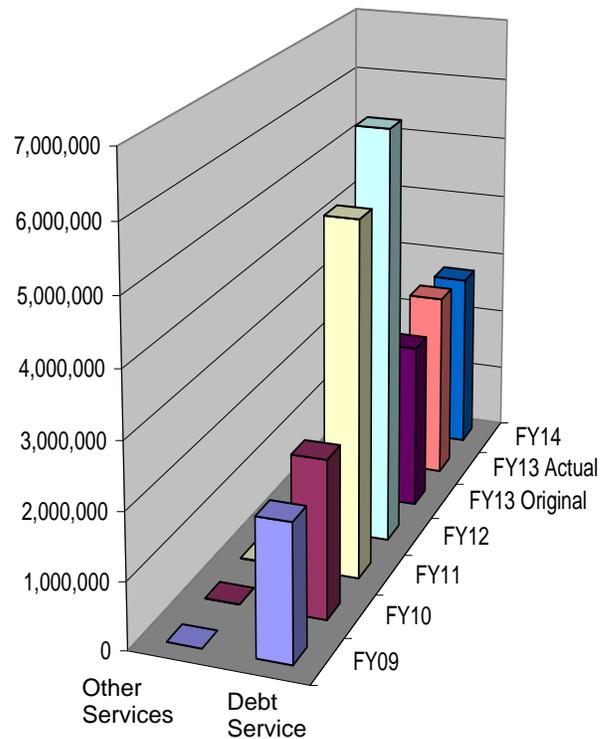
# Revenue Bond P&I Fund 059-0000

## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 42	84 GRT	1,066,853	-9.39%
Fund 69	94 GRT	1,132,558	-0.18%
Fund 109	2004 GRT	588,304	-0.17%
<b>Total</b>		<b>2,787,715</b>	<b>-3.92%</b>

Funded Positions 0

### TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



## Revenue Bond P&I Fund 059-0000

# Budget Summary

### Public Project Revolving Fund Loan (2000 MGRT Bond Refunding) Fund 59 Series 2011

The loan is authorized for the purpose of refunding the Municipal Gross Receipts Tax Revenue Bonds, Series 2000 outstanding for the City of Alamogordo. The original 2000 bonds were issued for the purpose of financing the cost of acquisition, extension, enlargement, betterment, repair and improvement of a flood control project in cooperation with the United States Department of the Army.

Payment of principal and interest due under the loan agreement are solely from the revenues of the governmental unit's on-quarter of one percent (.025%) municipal gross receipts tax distributed to the governmental unit by the state taxation and revenue department.

Principal and interest are payable to the New Mexico Finance Authority (Loan/Project #2569-PP), located at 207 Shelby Street, Sante Fe, New Mexico, 87501. Per Section 8.1 of the Loan Agreement, there is no option to prepay this Loan Agreement in whole or in part. Interest is payable on June 1 and December 1 of each year, commencing June 1, 2011 and principal is paid on June 1 of each year.

Original Amount:	\$2,735,456
Principal Outstanding:	\$1,835,953 (as of June 30, 2013)
Total Outstanding (P&I):	\$2,087,908
Blended Interest Rate:	2.706%
Final Maturity:	06/01/2021
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	.025% Municipal Gross Receipts Tax (Flood Control)
Additional Comments:	4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+"

## Revenue Bond P&I Fund 059-0000

# Budget Summary

### Gross Receipts Tax Revenue Improvement and Refunding Bonds Fund 59 Series 2012 (Refunded 2002)

The loan is authorized for the purpose of defraying the cost of public improvement projects, and paying discharging and liquidating the outstanding City of Alamogordo Gross Receipts tax Revenue Bonds, Series 2002 (Reference Ordinance #1414).

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the state-shared gross receipts tax distributed to the governmental unit pursuant to section 7-1-6.4, NMSA 1978.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Sante Fe, New Mexico, 87501. The loan per Article VIII states the city is granted the option to prepay the principal components of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June and December 1st of each year, beginning June 1, 2012 and principal is paid on June 1st of each year.

Original Amount:	\$8,130,000
Principal Outstanding:	\$6,955,000 (as of June 30, 2013)
Total Outstanding (P&I):	\$8,440,342
Blended Interest Rate:	2.718%
Final Maturity:	06/01/2027
Reserve Fund:	No deposits are required, so long as the Pledged Revenues in each Fiscal Year are equal or exceed two (2) times the maximum annual principal and interest requirements in any subsequent Fiscal Year
Call Date:	06/01/2022
Security Pledged:	State Shared Gross Receipt Tax distributed to the city pursuant to Section 7-1-6.4, NMSA 1978
Additional Comments:	None

## Revenue Bond P&I Fund 059-0000

# Budget Summary

### Gross Receipts Tax Refunding and Improvement Revenue Bonds Fund 59 Series 2004 (Refunded 1996)

The bonds are authorized for the purpose of defraying the cost of flood control projects, public buildings, open space, public parks, and recreational facilities and the cost of refinancing the outstanding City of Alamogordo Gross Receipts Tax Revenue Bonds, Series 1996.

The Bonds shall be dated as of the Series Date are issuable in the denomination of \$5k each or any integral multiple thereof (provided that no Bond may be in a denomination which exceeds the principal coming due on any maturity date and no individual Bond will be issued for more than one maturity), numbered consecutively from 1 upwards, shall bear interest from the Series Date until their respective maturities at the rates hereinafter designated, payable semiannually on June 1 and December 1, commencing June 1, 2004.

Principal and interest are payable to the DTC. Interest is payable on June 1 and December 1 of each year, commencing December 1, 2004 and principal is paid on June 1 of each year.

Original Amount:	\$5,405,000
Principal Outstanding:	\$3,100,000 (as of June 30, 2013)
Total Outstanding (P&I):	\$3,660,990
True Interest Cost (TIC):	4.154%
Final Maturity:	06/01/2019
Reserve Fund:	No
Call Date:	N/A
Security Pledged:	The bonds are secured by a 1.225% state shared gross receipts tax
Additional Comments:	4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+"
Optional Redemption:	The Bonds maturing on and after June 1, 2015 are subject to prior redemption at the City's option in one or more units of principal of \$5,000 on and after June 1, 2014 in whole or in part at any time

## Revenue Bond P&I Fund 059-0000

# Budget Summary

### 2008 Flood Control (Fund 59) NMFA Loan Agreement November 2008

The loan was authorized for the purpose of financing the acquisition, construction and completion of various flood control projects.

The loan agreement stipulates that payments on the loan are to be made solely from the distributions of the State of New Mexico Taxation and Revenue Department provided that the revenues from the State Treasurer to be re-directed by the New Mexico Finance Authority pursuant to the intercept agreement.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Sante Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2009 and principal is paid on June 1 of each year.

Original Amount:	\$3,620,000
Principal Outstanding:	\$3,095,000 (as of June 30, 2013)
Total Outstanding (P&I):	\$4,489,409
Blended Interest Rate:	4.631%
Final Maturity:	06/01/2028
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	The revenues derived from the Governmental Unit's municipal gross receipts tax imposed on all persons engaging in business by Ordinance #655 adopted on June 27, 1983, as amended, which tax equals, subject to the exemptions specified in Section 7-19D-9 NMSA 1978, one-fourth of one percent of the gross receipts tax
Additional Comments:	None

## Revenue Bond P&I Fund 059-0000

# Budget Summary

### 2008 Street Projects (Fund 59) NMFA Loan Agreement December 2008

The loan was authorized for the purpose providing funds for various street projects (Reference Ordinance #1344 adopted November 2008).

The loan agreement stipulates that payments on the loan are to be made solely from the distributions of the State of New Mexico Taxation and Revenue Department (State-Shared Gross Receipts Tax pursuant to Sections 7-1-6.4 and 7-1-6.46, NMSA 1978).

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Sante Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2009 and principal is paid on June 1 of each year.

Original Amount:	\$7,350,000
Principal Outstanding:	\$6,095,000 (as of June 30, 2013)
Total Outstanding (P&I):	\$8,814,474
Blended Interest Rate:	4.531%
Final Maturity:	06/01/2028
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	The revenues of the State-Shared Gross Receipts Tax distributed monthly to the City pursuant to Section 7-1-6.4 NMSA 1978 from the New Mexico Department of Taxation and Revenue equal to one and two hundredths percent (1.225%) of the gross receipts of persons engaging in business within the City, as determined and adjusted under the Gross Receipts Tax compensating tax Act, Chapter 7, Article 9 NMSA 1978
Additional Comments:	None

## Revenue Bond P&I Fund 059-0000

# Budget Summary

### 2011 Street Projects (Fund 59) NMFA Loan Agreement

The loan was authorized for the purpose providing funds for various street projects (Reference Ordinance #1410 adopted November 15, 2011).

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the state-shared gross receipts tax distributed to the governmental unit pursuant to section 7-1-6.4, NMSA 1978.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Sante Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2012 and principal is paid on June 1 of each year.

Original Amount:	\$7,640,000
Principal Outstanding:	\$7,175,000 (as of June 30, 2013)
Total Outstanding (P&I):	\$9,570,105
True Interest Cost:	3.246%
Final Maturity:	06/01/2031
Reserve Fund:	None
Call Date:	06/01/2022
Security Pledged:	The revenues of the State-Shared Gross Receipts Tax distributed monthly to the City pursuant to Section 7-1-6.4 NMSA 1978 from the New Mexico Department of Taxation and Revenue equal to one and two hundredths percent (1.225%) of the gross receipts of persons engaging in business within the City, as determined and adjusted under the Gross Receipts Tax compensating tax Act, Chapter 7, Article 9 NMSA 1978
Additional Comments:	None

# Jt. Water/Sewer P&I Fund 082-0000

## Budget Summary

### Program Description

This fund accounts for the Debt Service Requirements of the Joint Water/Sewer Revenue Bonds, Series 2011 and 2005, as well as the debt obligation to NMFA for four (4) loans pledged with the water and sewer rate revenue. This fund falls within the affairs to be managed by the Finance Department.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<i>Beginning Cash - July 1</i>									1,572,685
<b>Revenues</b>									
Interest Income	8,486	11,888	12,222	5,306	4,400	7,076	5,851	1,451	33.0%
<b>Total Revenues</b>	<b>8,486</b>	<b>11,888</b>	<b>12,222</b>	<b>5,306</b>	<b>4,400</b>	<b>7,076</b>	<b>5,851</b>	<b>1,451</b>	<b>33.0%</b>
<b>Transfers</b>									
Transfers In	1,276,848	1,465,556	1,276,865	10,689,320	1,892,553	1,681,731	2,387,697	495,144	26.2%
Transfers Out	5,865,000	0	83,879	3,942,739	0	0	0	0	**
<b>Total Net Transfers</b>	<b>(4,588,152)</b>	<b>1,465,556</b>	<b>1,192,986</b>	<b>14,632,059</b>	<b>1,892,553</b>	<b>1,681,731</b>	<b>2,387,697</b>	<b>495,144</b>	<b>26.2%</b>
<b>Total Resources Available</b>									
<b>Expenditures</b>									
Debt	356,206	679,710	856,012	1,070,417	1,906,900	1,685,449	2,387,697	480,797	25.2%
<b>Total Expenditures</b>	<b>356,206</b>	<b>679,710</b>	<b>856,012</b>	<b>1,070,417</b>	<b>1,906,900</b>	<b>1,685,449</b>	<b>2,387,697</b>	<b>480,797</b>	<b>25.2%</b>
<b>Ending Cash Balance - June 30</b>									
									1,578,536

\*\* One or more zero value fields

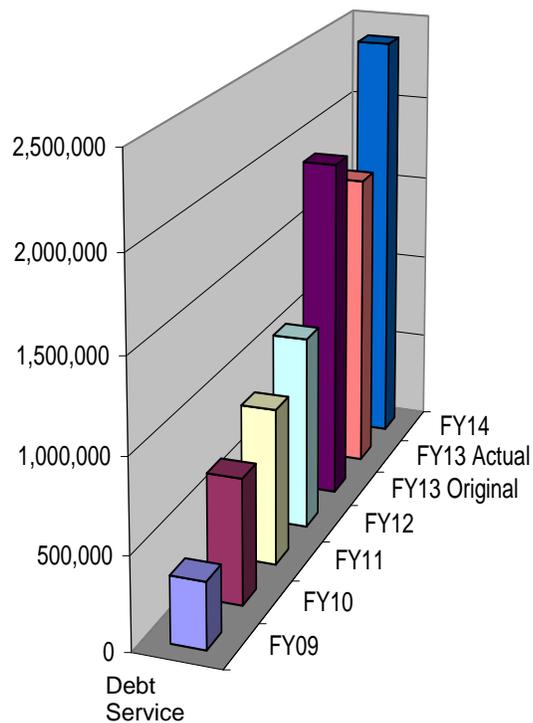
# Jt. Water/Sewer P&I Fund 082-0000

## Budget Summary

RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
Fund 49	86 GRT	356,580	-19.45%
Fund 81	Water/Sewer	2,031,117	40.09%
Fund 117	2011 JT W/S	0	**
<b>Total</b>		<b>2,387,697</b>	<b>26.16%</b>

Funded Positions 0

### TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



## Jt. Water/Sewer P&I Fund 082-0000

# Budget Summary

### Joint Water and Sewer Improvement Revenue Bonds Series 2011

The loan is authorized for the purpose of financing the cost of refunding and paying the governmental unit's series 1998 bonds (Reference Ordinance #1036) and of water and wastewater infrastructure improvements, including the wastewater treatment plant (Reference Ordinance #1405 adopted October 11, 2011).

The loan agreement stipulates that payments on the loan are to be made solely from the net system revenues received by the governmental unit from the operation of its joint water and sewer utility system.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Sante Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal components of this loan agreement in whole or in part on any day on or after one ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June and December 1st of each year, beginning December 1, 2011 and principal is paid on June 1st of each year.

Original Amount:	\$9,812,674
Principal Outstanding:	\$9,169,902 (as of June 30, 2013)
Total Outstanding (P&I):	\$12,410,369
True Interest Cost	3.11%
Final Maturity:	06/30/2031
Reserve Fund:	Yes - \$673,138.12
Call Date:	N/A
Security Pledged:	This loan is payable from the Net Revenues of the municipally owned public utility (water & sanitary sewer system).
Additional Comments:	4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+"

## Jt. Water/Sewer P&I Fund 082-0000

# Budget Summary

### Joint Water and Sewer Improvement Revenue Bonds Series 2005

The bonds are authorized for the purpose of extension, enlargement, betterment, repair and other improvement of such joint water and sewer system (Reference Ordinance #1225).

The Bonds shall be dated as of the Series Date are issuable in the denomination of \$5,000 each or any integral multiple thereof (provided that no Bond may be in a denomination which exceeds the principal coming due on any maturity date and no individual Bond will be issued for more than one maturity), numbered consecutively from 1 upwards, shall bear interest from the Series Date until their respective maturities at the rates hereinafter designated, payable semiannually on June 1 and December 1, commencing June 1, 2005.

Principal and interest are payable to the DTC. Interest is payable on June 1 and December 1 of each year, commencing June 1, 2005 and principal is paid on June 1 of each year.

Original Amount:	\$5,530,000
Principal Outstanding:	\$3,815,000 (as of June 30, 2013)
Total Outstanding (P&I):	\$4,928,470
True Interest Cost (TIC):	4.181%
Final Maturity:	06/01/2025
Reserve Fund:	Yes - \$412,852.50
Call Date:	N/A
Security Pledged:	Revenues
Additional Comments:	4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+"
Optional Redemption:	The Bonds maturing on and after June 1, 2016 are subject to prior redemption at the City's option in one or more units of principal of \$5k on and after June 1, 2015 in whole or in part at any time

## Jt. Water/Sewer P&I Fund 082-0000

# Budget Summary

### Drinking Water Loan NMFA Loan Agreement June 2006

The loan was authorized for the purpose to finance the renovation and expansion of the City's water system.

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the city's first one-fourth on one percent increment (0.25%) of municipal gross receipts tax enacted pursuant to section 7-19D-9 NMSA 1978 and city Ordinance #1272 and providing for the distributions of the revenues from the city's first increment of municipal gross receipts tax may be re-directed by the New Mexico Taxation and Revenue Department to the New Mexico Finance Authority pursuant to the intercept agreement.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Sante Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this Loan Agreement in whole or in part on any day without penalty or prepayment premium, beginning one year after the Final Disbursement. Interest is payable on May 1 and November 1 of each year, beginning November 1, 2007 and principal is paid on May 1 of each year.

Original Amount:	\$6,565,000
Principal Outstanding:	\$4,719,903 (as of June 30, 2013)
Total Outstanding (P&I):	\$5,594,840
Blended Interest Rate:	2.00%
Final Maturity:	05/01/2029
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	The first on-quarter of one percent increment (.025%) of Municipal Gross Receipts Tax.
Additional Comments:	Proceeds of the Loan cannot be used to refund any other obligation of the Governmental Unit Original Ordinance set up in Fund 54

## Jt. Water/Sewer P&I Fund 082-0000

# Budget Summary

### Westside Improvements to Water System NMFA Loan Agreement August 2006

The loan was authorized for the purpose of defraying the cost of Westside Water Infrastructure Improvements for the City.

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the city's first one-fourth on one percent increment (0.25%) of municipal gross receipts tax enacted pursuant to section 7-19D-9 NMSA 1978 and city ordinance adopted on April 28, 1981, and providing for the distributions of the revenues from the city's first increment of municipal gross receipts tax may be re-directed by the New Mexico Taxation and Revenue Department to the New Mexico Finance Authority pursuant to the intercept agreement.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Sante Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after one year following the closing date without penalty or prepayment premium. Interest is payable on May 1 and November 1 of each year, beginning November 1, 2006 and principal is paid on May 1 of each year.

Original Amount:	\$730,453
Principal Outstanding:	\$543,755 (as of June 30, 2013)
Total Outstanding (P&I):	\$711,945
Blended Interest Rate:	4.242%
Final Maturity:	05/01/2026
Reserve Fund:	Yes - \$55,452.94
Call Date:	N/A
Security Pledged:	The first on-quarter of one percent increment (.025%) of Municipal Gross Receipts Tax.
Additional Comments:	Proceeds of the Loan cannot be used to refund any other obligation of the Governmental Unit

## Jt. Water/Sewer P&I Fund 082-0000

# Department Budget Summary

### 2009 Water and Wastewater Infrastructure Improvements NMFA Loan Agreement June 2009

The loan was authorized for the purpose of financing the cost of water and wastewater infrastructure improvements for the City.

The loan agreement stipulates that payments on the loan are to be made solely from the distributions of the State of New Mexico Taxation and Revenue Department.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Sante Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2009 and principal is paid on June 1 of each year.

Original Amount:	\$5,340,000
Principal Outstanding:	\$4,600,000 (as of June 30, 2013)
Total Outstanding (P&I):	\$6,434,713
Blended Interest Rate:	4.371%
Final Maturity:	06/01/2029
Reserve Fund:	Yes - \$403,656.26
Call Date:	N/A
Security Pledged:	The net revenues derived from the Governmental Unit's municipal gross receipts tax imposed on all persons engaging in business.
Additional Comments:	None

## Jt. Water/Sewer P&I Fund 082-0000

# Department Budget Summary

### 2010 Regional Water Supply (Fund 82) NMFA Loan/Grant Agreement May 2010

The loan was authorized for the purpose providing funds for regional water supply project consisting of approximately fifteen (15) miles of pipeline for a potable water transmission system that will deliver treated water for the reverse osmosis desalination plant to the existing delivery system.

The grant amount totaled \$4,508,000 of the total project with the loan agreement of \$5,635,000.

Principal is payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Sante Fe, New Mexico, 87501. Principal is payable annually on June 1 of each year, beginning June 1, 2011.

Original Amount:	\$1,127,000
Principal Outstanding:	\$961,995 (as of June 30, 2013)
Total Outstanding (P&I):	\$1,061,073 (Only includes principal and admin fees)
Blended Interest Rate:	.250%
Final Maturity:	06/01/2030
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	Pledged revenues from the use of the facilities by the citizens of the area.
Additional Comments:	None

# Enterprise Fund

## Enterprise Fund Description

Funds used to account for operations for which a fee is charged to external users for goods or services.

### ENTERPRISE COMPARATIVE BUDGET STATEMENT

	FY09 ACTUALS 6/30/2009	FY10 ACTUALS 6/30/2010	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 BUDGET
<b>Beginning Cash Fund Balance</b>	<b>5,502,996</b>	<b>11,238,910</b>	<b>9,956,629</b>	<b>11,453,513</b>	<b>12,697,709</b>	<b>12,755,473</b>
<b>Revenues</b>						
Fees & Permits	1,556	0	0	0	0	0
User Fees	10,877,498	12,205,000	12,901,539	13,233,647	13,212,184	13,615,421
Fines	892	892	1,496	10,548	10,831	15,100
Miscellaneous	160,659	154,055	303,634	108,667	88,559	9,000
Grants	250,505	504,219	616,008	611,065	1,191,828	741,277
Investment Income	89,513	116,260	121,749	29,388	48,171	32,626
Loan & Bond Proceeds	5,486,740	0	0	0	0	0
<b>Total Revenues</b>	<b>16,866,471</b>	<b>12,980,425</b>	<b>13,944,426</b>	<b>13,993,315</b>	<b>14,551,573</b>	<b>14,413,424</b>
<b>Other Financing Sources</b>						
Transfers In	755,746	650,327	91,531	634,949	842,247	642,247
<b>Total Other Financing Sources</b>	<b>755,746</b>	<b>650,327</b>	<b>91,531</b>	<b>634,949</b>	<b>842,247</b>	<b>642,247</b>
<b>Total Revenues &amp; Other Financing</b>	<b>17,622,217</b>	<b>13,630,753</b>	<b>14,035,957</b>	<b>14,628,264</b>	<b>15,393,820</b>	<b>15,055,671</b>
<b>Expenditures</b>						
Water/Sewer Operating	6,584,653	8,627,496	6,155,302	6,447,623	6,689,086	9,988,013
Solid Waste Collection System	1,724,599	1,668,639	1,710,819	1,983,299	1,825,452	1,927,839
Bonito Lake	434,266	292,231	232,042	237,797	715,022	928,824
Golf Course	1,141,782	1,101,175	1,238,345	1,349,488	1,378,885	1,377,151
Airport	158,963	162,148	210,261	185,551	287,426	410,852
Housing Low Rent Opr		1,041,641	1,020,894	1,079,327	1,177,124	1,210,825
Housing Homeownership Opr		185,185	92,055	38,457	176,283	25,469
<b>Total Expenditures</b>	<b>10,044,263</b>	<b>13,078,515</b>	<b>10,659,717</b>	<b>11,321,542</b>	<b>12,249,278</b>	<b>15,868,973</b>
<b>Other Financing Uses</b>						
Transfers Out	1,842,040	1,834,518	1,879,357	2,062,526	3,086,778	3,344,075
<b>Total Other Financing Uses</b>	<b>1,842,040</b>	<b>1,834,518</b>	<b>1,879,357</b>	<b>2,062,526</b>	<b>3,086,778</b>	<b>3,344,075</b>
<b>Total Expenditures &amp; Other Finance Uses</b>	<b>11,886,303</b>	<b>14,913,033</b>	<b>12,539,074</b>	<b>13,384,068</b>	<b>15,336,056</b>	<b>19,213,048</b>
<b>Net Change in Fund Balance</b>	<b>(5,735,914)</b>	<b>1,282,281</b>	<b>(1,496,883)</b>	<b>(1,244,196)</b>	<b>(57,764)</b>	<b>4,157,377</b>
<b>Ending Cash Fund Balance</b>	<b>11,238,910</b>	<b>9,956,629</b>	<b>11,453,513</b>	<b>12,697,709</b>	<b>12,755,473</b>	<b>8,598,096</b>

## Enterprise Fund



**Fund 81 Water & Sewer** – This fund is created to account for the operations and maintenance of water and sewer services.

**Fund 86 Solid Waste Collection System** – This fund is established to account for the solid waste services provided to the residents of the city and all related costs.

**Fund 88 Bonito Lake** – This fund is created to account for the management and daily operations of the Bonito Lake Watershed, recreation area, and part of the Bonito Pipeline.

**Fund 90 Desert Lakes Golf Course** – This fund is created to account for the maintenance and daily operations of the municipal golf course.

**Fund 91 Alamogordo-White Sands Regional Airport** – This fund is established to account for the daily operations and maintenance of the municipal airport.

**Fund 901 Housing Low Rent Operating** – The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

**Fund 903 Housing Homeownership Operating** – The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

# Budget Summary

### Department Description

The Water and Sewer Fund was created to account for the operations and maintenance of the water and sewer services. Operations are divided into six (6) operational sections; Central Receiving 081-1602, Public Works Administration 081-1803, Customer Service 081-2202, Utility Maintenance 081-5503, Water Filter Plant 081-5703 and Construction 081-7803. These departments have separate narratives to explain their functions. Capital Improvements are also divided into a separate division 081-9300.

### Mission Statement

The City of Alamogordo Water and Sewer Department's mission is to provide a high level of customer satisfaction by providing reliable, high quality water and sewer service in an efficient, cost effective and environmentally sensitive manner.



# Water/Sewer Fund 081-0000

## Budget Summary

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Beginning Cash - July 1</b>									9,763,600
<b>Revenues</b>									
Fees & Permits	1,556	0	0	0	0	0	0	0	**
User Fees								0	**
Water Sales	4,644,420	5,012,405	5,464,077	5,517,009	5,665,281	5,425,972	5,881,503	216,222	3.8%
Release of Lein	396	396	387	358	1,000	290	0	(1,000)	-100%
Sewer Charges	2,667,760	2,996,849	3,232,993	3,311,040	3,394,220	3,353,821	3,517,554	123,334	3.6%
Connection Charges	10,334	15,354	14,741	11,743	10,000	15,059	10,000	0	0.0%
Water Sales to City	48,105	46,762	51,738	68,142	47,599	74,097	47,599	0	0.0%
Application Fees	54,025	56,125	53,575	54,025	59,749	55,150	53,836	(5,913)	-9.9%
Service Charges	187,973	236,629	240,662	243,627	225,903	244,595	225,903	0	0.0%
Fire Protection Fee	0	0	0	0	0	0	0	0	**
Septage Disposal Fees	49,053	29,240	35,972	73,548	26,279	15,144	26,279	0	0.0%
Reclaimed Water	70,644	60,068	90,402	70,143	86,407	58,132	86,407	0	0.0%
Miscellaneous Revenue	134,082	90,475	221,130	80,203	10,000	(11,255)	0	(10,000)	-100%
Grants/Loans	86,915	0	16,465	2,105	0	0	0	0	**
Interest Income	71,811	103,063	104,185	24,874	29,485	42,745	28,616	(869)	-2.9%
Loan Proceeds	0	0	0	0	0	0	0	0	**
<b>Total Revenues</b>	<b>8,027,074</b>	<b>8,647,366</b>	<b>9,526,327</b>	<b>9,456,817</b>	<b>9,555,923</b>	<b>9,273,750</b>	<b>9,877,697</b>	<b>321,774</b>	<b>3.4%</b>
<b>Transfers</b>									
Transfers In	7,995,934	1,844,815	1,687,929	9,349,953	0	98,413	98,413	98,413	**
Transfers Out	1,693,519	8,174,962	1,353,511	18,299,807	1,931,349	3,150,309	3,086,304	1,154,955	59.8%
<b>Total Net Transfers</b>	<b>6,302,415</b>	<b>(6,330,147)</b>	<b>334,418</b>	<b>(8,949,854)</b>	<b>(1,931,349)</b>	<b>(3,051,896)</b>	<b>(2,987,891)</b>	<b>(1,056,542)</b>	<b>54.7%</b>
<b>Total Resources Available</b>									<b>16,653,406</b>
<b>Expenditures</b>									
Purchasing/Central Recv (1602)	73,526	73,258	78,965	71,496	97,852	66,509	79,882	(17,970)	-18.4%
Public Works Admin (1803)	73,076	61,726	62,094	709,383	888,298	839,673	884,900	(3,398)	-0.4%
Customer Service (2202)	759,054	567,590	615,795	463,581	580,729	487,677	3,297,940	2,717,211	467.9%
Utility Maintenance (5503)	3,280,766	3,177,149	3,892,065	2,666,568	996,834	795,877	999,594	2,760	0.3%
Wastewater Treatment Plant (5603)	0	0	0	0	0	116,042	382,732	382,732	**
Water Filter Plant (5703)	2,436,762	2,894,305	2,199,692	2,518,905	2,673,000	2,277,432	1,726,097	(946,903)	-35.4%
Construction (7803)	0	0	38,930	708,972	956,714	693,362	841,878	(114,836)	-12.0%
								0	**
<b>Total Operating Cost</b>	<b>6,623,184</b>	<b>6,774,028</b>	<b>6,887,541</b>	<b>7,138,905</b>	<b>6,193,427</b>	<b>5,276,572</b>	<b>8,213,023</b>	<b>2,019,596</b>	<b>32.6%</b>
Water & Sewer Capital	1,240,742	2,801,745	829,094	1,619,608	1,955,000	1,412,514	1,774,990	(180,010)	-9.2%
<b>Total Expenditures</b>	<b>7,863,926</b>	<b>9,575,773</b>	<b>7,716,635</b>	<b>8,758,513</b>	<b>8,148,427</b>	<b>6,689,086</b>	<b>9,988,013</b>	<b>1,839,586</b>	<b>22.6%</b>

**Ending Cash Balance - June 30** 6,665,393

\*\* One or more zero value fields

Operating Reserve: 1,000,001

Available Balance: 5,665,392

# Water/Sewer Fund 081-0000

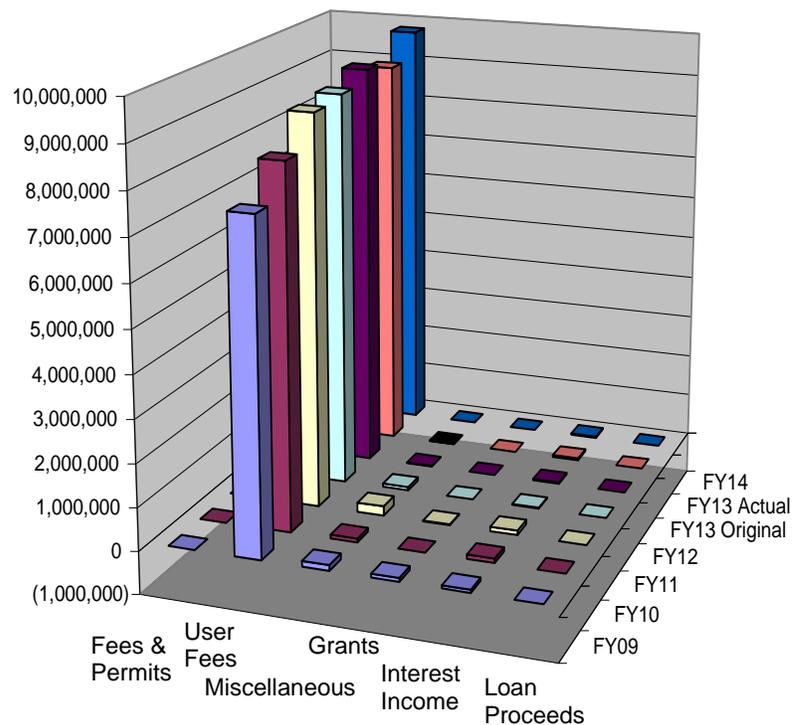
## Budget Summary

RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
State Grant	Water/Sewer	0	**
Water/Sewer Sales	Water/Sewer	9,877,697	3.4%
Fund 81	Water/Sewer	0	**
Fund 86	Solid Waste	98,413	0.0%
<b>Total</b>		<b>9,976,110</b>	<b>3.33%</b>

Funded Positions

39

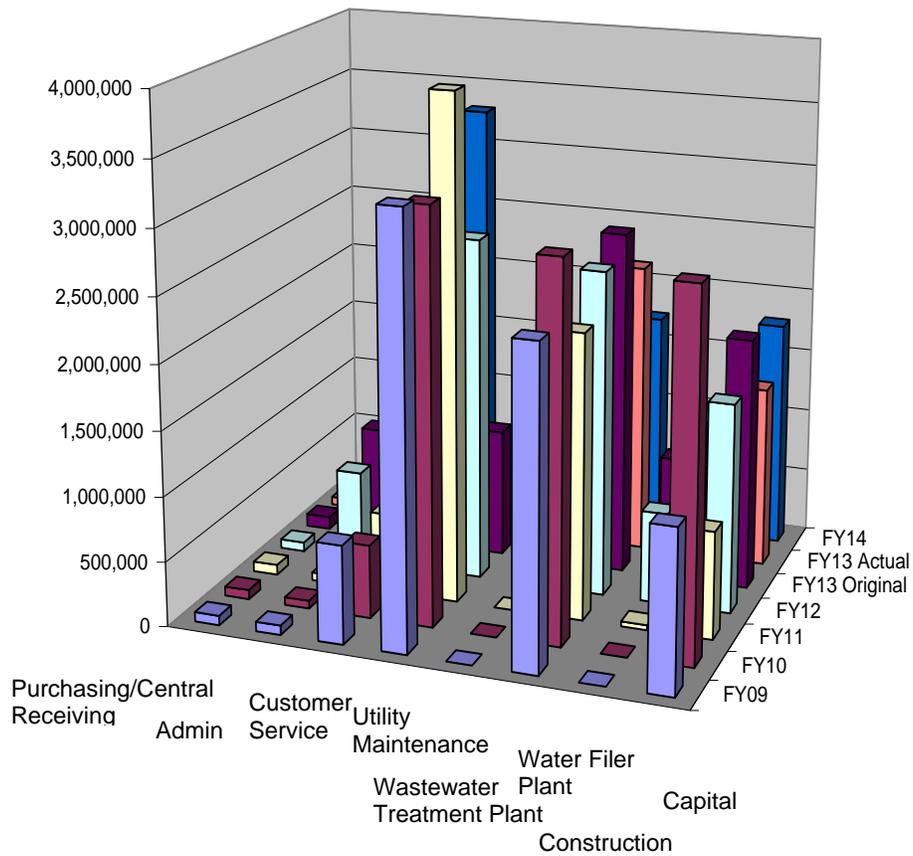
TOTAL REVENUES BY FISCAL YEAR AND ACCOUNT CATEGORY



# Water/Sewer Fund 081-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

Finance Department

## Division Description

Central Receiving is an Office under the Purchasing Division. Central Receiving maintains inventories for City supplies and materials for departments throughout the City. The majority of inventory received, stored and issued is directly related to the Water & Sewer Fund and accordingly, ninety percent of the expenditures for salaries and benefits is charged directly to the Water & Sewer Fund.

## Mission Statement

To provide efficient Procurement and Customer Services for the City while ensuring compliance with the City’s Public Purchasing Ordinance and State Procurement Code Regulations.

## Performance Measures

<i>Performance Measures</i>	<i>FY 11 Actual</i>	<i>FY 12 Actual</i>	<i>FY 13 Actual</i>	<i>FY 14 Estimate</i>
Percentage of Inventory error ratio monetary value	0.77%	2.42%	1.26%	1.26%
Inventory error ratio by physical stock	12.60%	15.70%	11.88%	10.30%

## Budget Highlights

Budget appropriations for FY14 are (18.4) percent or (\$17,970) below the FY13 Original Budget since Central Receiving is operating now at full staffing and a change in employees. It is anticipated that Inventory cost will increase in FY14 due to rising prices in paper, PVC and freight. We also anticipate that Inventory from both a monetary and physical perspective will increase due to new inventory items required for the Water and Waste Water Treatment Plants.

# Purchasing/Central Receiving 081-1602

## Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Salaries & Benefits	73,526	73,130	78,873	71,496	97,582	66,509	79,612	(17,970)	-18.4%
Supplies	0	128	92	0	270	0	270	0	0.0%
<i>Total Operating Cost</i>	73,526	73,258	78,965	71,496	97,852	66,509	79,882	(17,970)	-18.4%
Capital Outlay	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>73,526</b>	<b>73,258</b>	<b>78,965</b>	<b>71,496</b>	<b>97,852</b>	<b>66,509</b>	<b>79,882</b>	<b>(17,970)</b>	<b>-18.4%</b>

\*\* One or more zero value fields

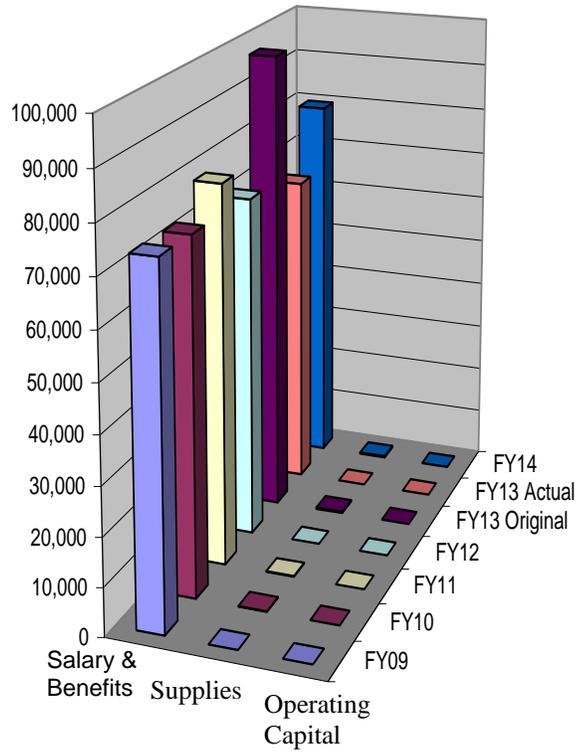
<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 81	Water/Sewer Operating	77,769	-9.07%
	<b>Total</b>	<b>77,769</b>	

Funded Positions 3

# Purchasing/Central Receiving 081-1602

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



**CHANGES FOR OPERATIONS**

			<u>AMOUNT</u>
1	Total Salary Adjustment		(1,724)
a.	Supervisory Positions (1)	(2,192)	
b.	Administrative Staff (2)	<u>468</u>	
2	Total Benefit Adjustment		(16,246)

<b>TOTAL OPERATING CHANGES</b>	<b><u><u>(17,970)</u></u></b>
--------------------------------	-------------------------------

## Purchasing/Central Receiving 081-1602

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Procurement Manager	1	0.150	1	0.150	0	0.000
Inventory Administrator	1	0.900	1	0.900	0	0.000
Central Receiving Attendant	1	0.900	1	0.900	0	0.000
<b>Totals</b>	<b>3</b>	<b>1.950</b>	<b>3</b>	<b>1.950</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

1. To having Central Receiving warehouse reach an error ratio of less than (5) percent for inventory on a monetary basis. The industry's acceptable national average is less than five (5) percent.
2. To reach a lower error ratio on physical stock, Central Receiving anticipates the implementation of a requisition request for inventory items using the Sungard "stock requisition entry" process. This will assist with tracing errors in inventory more efficiently.
3. Central Receiving will continue to become educated in regards to the proper handling and spill response to the hazardous chemicals stocked at Central Receiving.

## FY2012/2013 Operational Highlights

- ◆ We have successfully met customer expectation by stocking high use inventory items.
- ◆ The Quonset Hut has been demolished which has provided space in close proximity to construct a new storage building, which will be used to stockpile pipe specifically to meet the requirements under our effluent water discharge permits.

# Budget Summary

Public Works Department

## Division Description

The Utilities Administrative Department is responsible for the management of the Utilities Maintenance and Utilities Construction divisions and Bonito Lake water operations. We also manage the Wastewater and Water Filter Plants. The allocations of expenditures within this department are those directly related to the operations of the Water and Sewer Fund.

## Mission Statement

It is our mission to provide the City of Alamogordo with the very best Utility services and to do so in a timely and cost effective manner.

## Performance Measures

<i>Performance Measures</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Estimate</i>
Active projects managed by Utilities	N/A	6
NOV's received from NMED	N/A	0

# Administrative Services 081-1803

## Budget Summary

### Budget Highlights

- 1) Salary & Benefits increased due to a 3% negotiated cost of living increase.
- 2) Other Services line item increase due to 3.6% administrative fee based on Fund 81 revenue.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Expenditures</b>									
Salaries & Benefits	0	0	1,255	233,716	324,775	275,931	293,160	(31,615)	-9.7%
Supplies	0	0	371	1,993	3,860	2,854	2,950	(910)	-23.6%
Maintenance	0	0	0	216	650	431	650	0	0.0%
Utilities	0	0	6	1,396	3,332	2,218	4,660	1,328	39.9%
Other Services	73,076	61,726	60,462	472,062	555,681	556,694	583,480	27,799	5.0%
<b>Total Operating Cost</b>	73,076	61,726	62,094	709,383	888,298	838,128	884,900	(3,398)	-0.4%
Capital Outlay		0	0	0	0	1,545	0	0	**
<b>Total Expenditures</b>	73,076	61,726	62,094	709,383	888,298	839,673	884,900	(3,398)	-0.4%

\*\* One or more zero value fields

\*In FY12 All Administrative Charges have been relocated due to re-organization

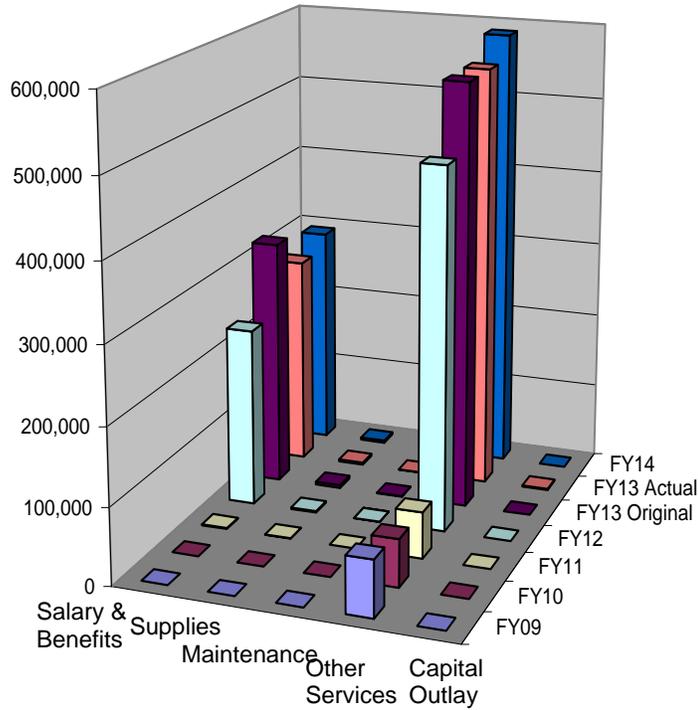
RESOURCES FOR BUDGET	FY14 BUDGET	% Change From Prior Year
Fund 81 Water/Sewer Operating	884,900	-0.38%
<b>Total</b>	<b>884,900</b>	

Funded Positions 3

# Administrative Services 081-1803

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

	<u>AMOUNT</u>
1 Total Salary Adjustment	(10,039)
a. Supervisory Positions (1)	(5,438)
b. Administrative Staff (2)	<u>(4,601)</u>
2 Total Benefit Adjustment	(21,576)
3 Decrease in Supplies and Materials	(910)
4 Increase in Telephone charges and Utilities	1,328
5 Increase in Copier Charges & Membership Dues	210
6 Increase of Lease of Land	12,000
7 Increase of Contract Services	1,000
8 Increase in Administrative Charges	16,089
9 Decrease of Tuition Reimbursement	(1,500)
10 Capital Additions/replacements	
a. No new Capital Allocated	<u>0</u>
<b>TOTAL OPERATING CHANGES</b>	<b><u><u>(3,398)</u></u></b>

## Administrative Services 081-1803

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Administrative Assistant</b>	1	1.000	1	1.000	0	0.000
<b>Utilities Director</b>	1	1.000	1	1.000	0	0.000
<b>Contract Coordinator</b>	1	1.000	1	1.000	0	0.000
<b>Dispatch/Clerk</b>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	4	4.000	4	4.000	0	0.000

# Budget Summary

Finance Department

## Division Description

The Customer Service/Utility Billing Division is responsible for reading, maintaining, and billing of more than 12,300 water, sewer, garbage and miscellaneous accounts each month. Utility Billing also handles requests to stop and start services, answers customer inquiries concerning their accounts and handles billing maintenance entries necessary to send accurate and timely bills to our customers. Staff also monitors and processes collections on delinquent accounts for both Accounts Receivable and Utility Billing. Customer Service/Utility Billing functions and activities fall under the affairs to be managed by the Finance Department.

## Mission Statement

The Customer Service Division is dedicated to exceeding the expectations of our customers by providing excellent customer service in an efficient and effective manner, while complying with the City of Alamogordo Ordinances and Policies.

## Performance Measures

<i>Performance Measures</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Estimate</i>
Amount of Write-Offs	11,842.65	7,058.76	9,533.59	13,000.00
% diff of Production vs. Billed Water	11%	11%	11%	10%
Radio Reads Installed	3,500	0	0	12,300

## Customer Service 081-2202

# Budget Summary

### Budget Highlights

Budget appropriations for FY14 are 467.9 percent or \$2,717,211 more than the FY13 Original Budget. The increase is due to capital improvements carry-over. The radio read project is ongoing and the funds will be expended in FY14. The operational budget does not have any significant increases. The expense lines are the same service levels as FY13 with the exception of Postage increasing by \$1,500.00 to cover postage rate increases.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Expenditures</b>									
Salaries & Benefits	354,255	347,132	352,197	328,561	402,112	346,184	407,847	5,735	1.4%
Supplies	64,381	69,641	71,571	72,947	82,640	80,228	84,140	1,500	1.8%
Maintenance	7,331	1,717	6,708	949	6,861	2,994	7,861	1,000	14.6%
Utilities	8,751	10,863	10,140	10,501	11,754	10,898	13,698	1,944	16.5%
Other Services	135,106	135,633	137,825	50,623	77,362	46,377	77,362	0	0.0%
Operating Capital	0	2,524	37,354	0	0	996	0	0	**
<b>Total Operating Cost</b>	569,824	567,510	615,795	463,581	580,729	487,677	590,908	10,179	1.8%
Capital Improvements	189,230	80	0	0	0	0	2,707,032	2,707,032	**
<b>Total Expenditures</b>	759,054	567,590	615,795	463,581	580,729	487,677	3,297,940	2,717,211	467.9%

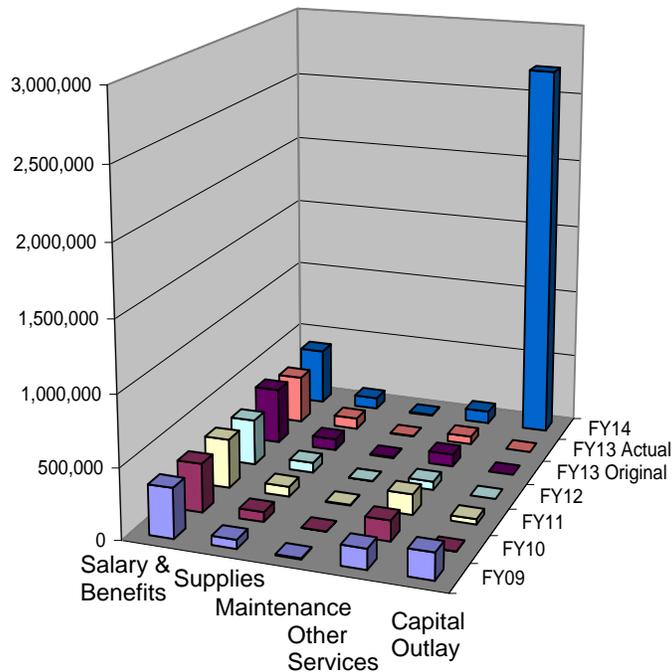
\*\* One or more zero value fields

<b>RESOURCES FOR BUDGET</b>	<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 81 Water/Sewer Operating	3,297,940	467.90%
<b>Total</b>	<b>3,297,940</b>	

Funded Positions 10

# Budget Summary

**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



**CHANGES FOR OPERATIONS**

		<u>AMOUNT</u>
1	Total Salary Adjustment	18,001
a.	Finance Director (1)	(206)
b.	Supervisory Positions (2)	9,861
c.	Administrative Staff (7)	8,346
2	Total Benefit Adjustment	(12,266)
3	Realignment of supplies and materials	1,500
4	Increase in Equipment Maintenance	1,000
5	Increase in Telephone costs	1,944
6	Capital Additions/replacements	
a.	Equipment Replacement - No new requests funded	<u>2,707,032</u>

**TOTAL OPERATING CHANGES**

2,717,211

## Customer Service 081-2202

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Finance Director</i>	1	0.200	1	0.200	0	0.000
<i>Customer Service Manager</i>	1	1.000	1	1.000	0	0.000
<i>General Cashier/Customer Service</i>	1.5	1.500	2	1.500	0	0.000
<i>Meter Reader</i>	2.5	2.500	2.5	2.500	0	0.000
<i>Utility Billing Clerk</i>	1	1.000	1	1.000	0	0.000
<i>Utility Billing Technician</i>	1	1.000	1	1.000	0	0.000
<i>Utility Billing Clerk/Collections</i>	1	1.000	1	1.000	0	0.000
<i>Utility Billing Supervisor</i>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>10</b>	<b>9.200</b>	<b>10.5</b>	<b>9.200</b>	<b>0</b>	<b>0.000</b>

### Goals & Objectives

- Provide accurate and timely processing of Utility Customer accounts for usage and billing.
- Continue monitoring expense levels while maintaining a high level of service.
- Review all policies and procedures to ensure effective and efficient processes.
- Enhance procedures relative to more effective collection methods and reducing number of collection accounts.
- Complete installation of radio read devices and meters on all locations and develop an efficient reading and billing process, utilizing the enhanced system.

### FY2012/2013 Operational Highlights

- ◆ Funding is in place to accomplish the installation of 12,300 radio read devices and meters. The project is in the RFP stage. The RFP was originally completed and in the contract stages when staff learned the prospective company was going through legal and financial issues. Staff was directed to resubmit the RFP. The RFP is in the review stage.
- ◆ Staff passed minimal rate increases to ensure the debt service requirements were met along with forecasting various Water and Sewer projects.
- ◆ Cross trained staff; this is an ongoing process due to turnover.
- ◆ Together with Public Works, we maintained the gap between the production and billed consumption to within the acceptable State standard of 12%.
- ◆ The Utility Billing Collections Clerk is now billing and collecting all Miscellaneous Receivable Accounts.

# Budget Summary

## Division Description

The Utility Maintenance Division is responsible for the operation of the City's Water Distribution and Wastewater Collection Systems.

## Mission Statement

To provide the citizens of Alamogordo the best quality service with minimum interruptions consistent with State and Federal Regulations.

## Performance Measures

<b>Performance Measures</b>	<b>FY 11/12 Actual</b>	<b>FY 12/13 Actual</b>	<b>FY 13/14 Estimate</b>
Length of Water Distribution Main replaced	1600	1360	1000
Repair 100% of reported water breaks within one day	100	100	100
Percentage of broken Water Main valves found that were repaired or replaced	99	94	100
Complete 100% of reported sewer calls within one day	100	100	100

# Utility Maintenance 081-5503

## Budget Summary

### Budget Highlights

- 1) Increase in supplies line item primarily due to equipment purchase of (2) cut-off saws and (1) power unit.
- 2) Increase in Other Services is for NMED mandated training for new employee certification.

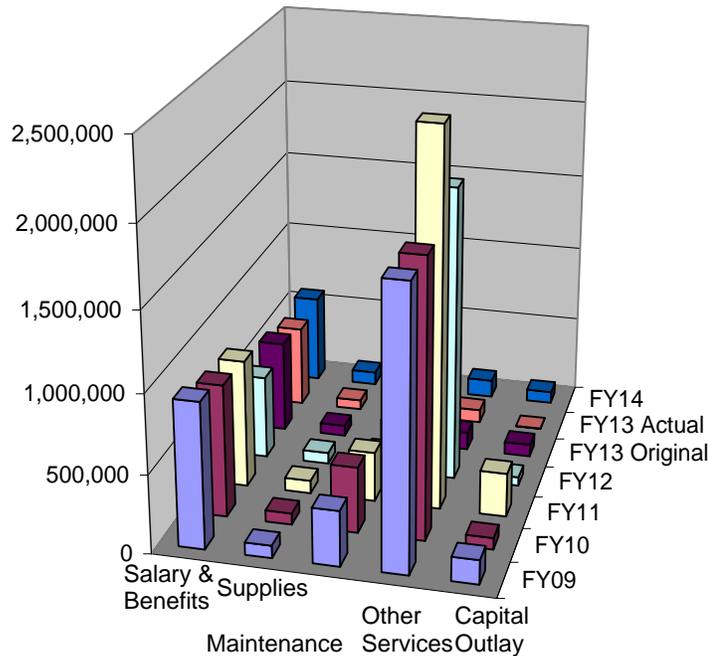
<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Expenditures</b>									
Salaries & Benefits	927,766	847,594	821,683	536,932	592,353	527,630	578,222	(14,131)	-2.4%
Supplies	78,891	72,404	83,104	71,692	68,960	63,740	87,360	18,400	26.7%
Maintenance	352,469	420,705	317,117	123,570	141,446	117,113	141,446	0	0.0%
Utilities	39,160	42,415	59,391	47,400	55,741	49,081	57,215	1,474	2.6%
Other Services	1,728,739	1,720,037	2,330,617	1,831,418	58,334	36,768	58,316	(18)	0.0%
<i>Total Operating Cost</i>	3,127,025	3,103,155	3,611,912	2,611,012	916,834	794,332	922,559	5,725	0.6%
Capital Outlay	153,741	73,994	280,153	55,556	80,000	1,545	77,035	(2,965)	-3.7%
<b>Total Expenditures</b>	<b>3,280,766</b>	<b>3,177,149</b>	<b>3,892,065</b>	<b>2,666,568</b>	<b>996,834</b>	<b>795,877</b>	<b>999,594</b>	<b>2,760</b>	<b>0.3%</b>

<b>RESOURCES FOR BUDGET</b>	<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 81	999,594	0.28%
<b>Total</b>	<b>999,594</b>	

Funded Positions 10

# Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



**CHANGES FOR OPERATIONS**

			<u>AMOUNT</u>
1	Total Salary Adjustment		4,010
	a.	Supervisory Positions (1)	1,995
	b.	Administrative Staff (9)	<u>2,015</u>
2	Total Benefit Adjustment		(18,141)
3	Increase in Supplies and Materials for equipment		18,400
4	Increase in Telephone Services and Utilities		1,474
5	Increase in Line Locates		9,000
6	Increase in Training & Travel		1,700
7	Increase in Membership and Dues		150
8	Decrease in Lease of Land		-12000
9	Decrease in Contract Services		-1000
10	Increase in Insurance Costs		2,132
11	Capital Additions/replacements		
	a.	No new capital allocated	<u>(2,965)</u>

**TOTAL OPERATING CHANGES**

2,760

## Utility Maintenance 081-5503

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Maintenance/Welder	1	1.000	1	1.000	0	0.000
Supervisor	1	1.000	1	1.000	0	0.000
Utility Worker II	2	2.000	2	2.000	0	0.000
Utility Worker III	2	2.000	2	2.000	0	0.000
Utility Worker IV	2	2.000	2	2.000	0	0.000
Utility Worker V	2	2.000	2	2.000	0	0.000
<b>Totals</b>	<b>10</b>	<b>10.000</b>	<b>10</b>	<b>10.000</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

1. Replace 1000 feet of Water Distribution Main each year
2. Repair 100% of all reported water breaks
3. Repair or replace 100% of broken water main valves found in the system
4. Clear or Repair 100% of reported sewer main problems

## FY2012/2013 Operational Highlights

- Department crews completed 7157 work orders, of which 111 were Water Main breaks and 187 were service line breaks
- Scheduled and conducted an in-house 3 day 27 hour CEU Wastewater Certification School, presented by Ragsdale and Associates of Albuquerque, NM
- Assisted various departments through welder equipment and personnel support in the construction of Zoo exhibits, demolition projects, Police Vehicle modifications and other fabricated steel items
- Responded to 304 after hours emergency utility calls
- Installed 30 Water Main Valves as part of the ongoing Street Maintenance/Utility upgrade projects

# Budget Summary

Public Works Department

## Division Description

The Wastewater Treatment Plant Division is responsible for the operation and maintenance of the City’s Wastewater Collection Systems.

## Mission Statement

Our mission is to provide reliable wastewater operations and plant management to the citizens of Alamogordo.

## Performance Measures

<i>Performance Measures</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Estimate</i>
Days WWTP is in compliance with NMED discharge permit	N/A	365

# Wastewater Treatment Plant 081-5603

## Budget Summary

### Budget Highlights

A new division was created. Proposed budget approved by Commission in January 2013 when operations were taken over by the City.

	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Actual</i>	<i>FY11/12</i> <i>Actual</i>	<i>FY12/13</i> <i>Original</i> <i>Budget</i>	<i>FY12/13</i> <i>Actual</i>	<i>FY13/14</i> <i>Budget</i>	<i>FY14 Dollar</i> <i>Diff From</i> <i>FY13</i> <i>Original</i>	<i>Percent</i> <i>Change</i>
<b>BUDGET SUMMARY</b>									
<i>Expenditures</i>									
Salaries & Benefits	0	0	0	0	0	76,773	257,425	257,425	**
Supplies	0	0	0	0	0	11,345	35,199	35,199	**
Maintenance	0	0	0	0	0	17,668	47,080	47,080	**
Utilities	0	0	0	0	0	2,260	8,165	8,165	**
Other Services	0	0	0	0	0	7,996	34,863	34,863	**
<i>Total Operating Cost</i>	0	0	0	0	0	116,042	382,732	382,732	**
Capital Outlay	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	0	0	0	0	0	116,042	382,732	382,732	**

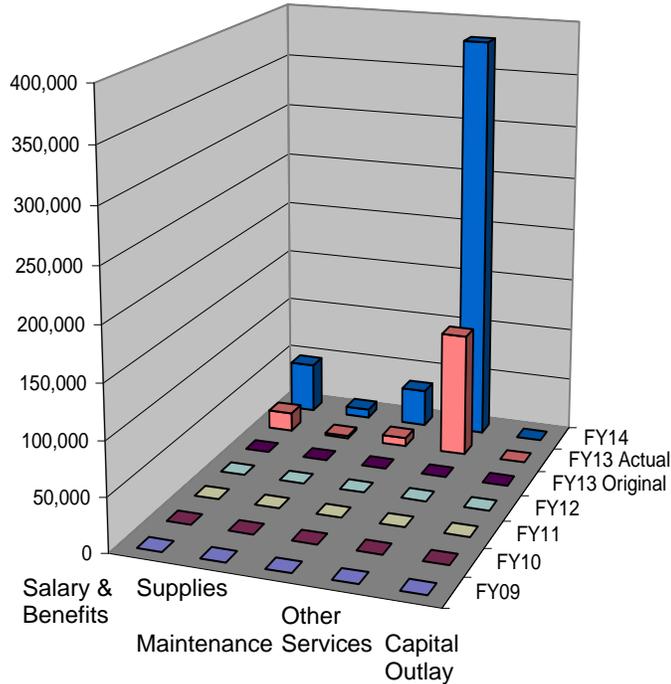
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<b>RESOURCES FOR BUDGET</b>		<b>FY14</b> <b>BUDGET</b>	<b>% Change</b> <b>From Prior</b> <b>Year</b>
Fund 81	Water/Sewer Operating	382,732	**
	<b>Total</b>	<b>382,732</b>	
Funded Positions		6	

# Wastewater Treatment Plant 081-5603

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	152,410
a.	Supervisory Positions (1)	44,602
b.	Administrative Staff (5)	<u>107,808</u>
2	Total Benefit Adjustment	105,015
3	Increase in Supplies and Materials for full year new dept.	35,199
4	Increase in all maintenance for full year new dept.	47,080
5	Increase in Telephone Services and Utilities for new dept.	8,165
6	Increase in all other services for full year new dept.	34,863
7	Capital Additions/replacements	
a.	No new capital allocated	<u>0</u>

### TOTAL OPERATING CHANGES

382,732

## Wastewater Treatment Plant 081-5603

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Wastewater Plant Manager	1	1.000	1	1.000	0	0.000
WW Plant Operator/Maint I	5	5.000	5	5.000	0	0.000
<b>Totals</b>	<b>6</b>	<b>6.000</b>	<b>6</b>	<b>6.000</b>	<b>0</b>	<b>0.000</b>

### Goals & Objectives

- 1) Bring new process control and equipment into maintenance software package.
- 2) Complete SCADA upgrade for effluent system.

### FY2012/2013 Operational Highlights

Newly created department.

# Budget Summary

Public Works Department

## Division Description

This division under Utilities is responsible for the production and treatment of the City’s potable water and treatment and disposal of the City’s wastewater.

## Mission Statement

Our mission is to provide reliable water operations and plant management to the citizens of Alamogordo.

## Performance Measures

<i><b>Performance Measures</b></i>	<i><b>FY 12/13 Actual</b></i>	<i><b>FY 13/14 Estimate</b></i>
Days water operations are in compliance with all permit requirements	N/A	365

# Water Filter Plant 081-5703

## Budget Summary

### Budget Highlights

A new division was created. Proposed budget approved by Commission in January 2013 when operations were taken over by the City.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Expenditures</b>									
Salaries & Benefits	0	0	0	0	0	166,051	585,004	585,004	**
Supplies	0	0	0	0	0	121,350	324,894	324,894	**
Maintenance	0	0	0	0	0	17,830	58,550	58,550	**
Utilities	0	0	0	0	0	3,155	11,396	11,396	**
Other Services								0	**
Contract Services	1,964,063	2,280,133	1,653,048	1,885,422	2,015,000	1,074,474	0	(2,015,000)	-100%
Electric Service	409,121	560,855	495,293	581,971	600,000	634,815	650,000	50,000	8.3%
Water Conservation Fee	63,578	53,317	51,351	51,512	58,000	52,170	58,000	0	0.0%
Other Services	0	0	0	0	0	3,231	38,253	38,253	**
<i>Total Operating Cost</i>	2,436,762	2,894,305	2,199,692	2,518,905	2,673,000	2,073,076	1,726,097	(946,903)	-35.4%
Capital Improvements	0	0	0	0	0	204,356	0	0	**
<b>Total Expenditures</b>	2,436,762	2,894,305	2,199,692	2,518,905	2,673,000	2,277,432	1,726,097	(946,903)	-35.4%

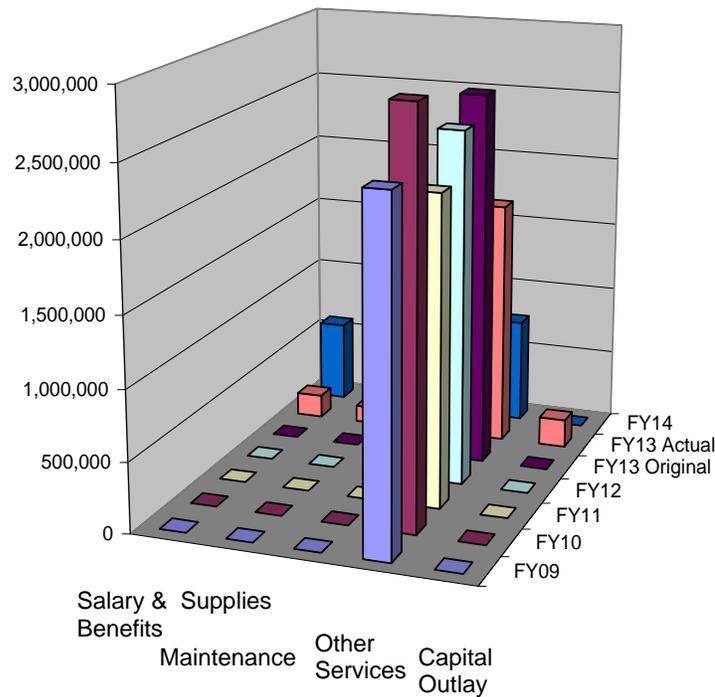
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<u>RESOURCES FOR BUDGET</u>	<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 81      Water/Sewer Operating	1,726,097	-35.42%
<b>Total</b>	<b>1,726,097</b>	

Funded Positions 8

# Budget Summary

**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



**CHANGES FOR OPERATIONS**

**AMOUNT**

1	Total Salary Adjustment		340,329
a.	Supervisory Positions (1)	63,403	
b.	Administrative Staff (7)	<u>276,926</u>	
2	Total Benefit Adjustment		244,675
3	Increase in Supplies and Materials for full year new dept.		324,894
4	Increase in all maintenance for full year new dept.		58,550
5	Increase in Telephone Services and Utilities for new dept.		11,396
6	Decreased Contract Services for Severn Trent		(2,015,000)
7	Increase in USF Electrical for systems		50,000
8	Increase in all other services for full year new dept.		38,253
9	Capital Additions/replacements		
a.	No new capital allocated		<u>0</u>

**TOTAL OPERATING CHANGES**

**(946,903)**

## Water Filter Plant 081-5703

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Water Quality Manager	1	1.000	1	1.000	0	0.000
Water/WW Control Systems	1	1.000	1	1.000	0	0.000
Administrative Assistant	1	1.000	1	1.000	0	0.000
Water Plant Operator/Main	5	5.000	5	5.000	0	0.000
<b>Totals</b>	<b>8</b>	<b>8.000</b>	<b>8</b>	<b>8.000</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

- 1) Replace pipeline in lower La Luz/ Fresno system to account for increased flows from upper sections.
- 2) Replace spring boxes and remove vegetation in spring areas to maximize water flows.

## FY2012/2013 Operational Highlights

Newly created department.

# Budget Summary

Public Works Department

## Division Description

The Utility Construction Division is responsible for the installation of new infrastructure, the replacement of concrete structures and the laying of new pavement as it relates to a funded project. This division is also responsible for the existing infrastructure, concrete and paving for the City.

## Mission Statement

To provide the citizens of Alamogordo the best quality service with minimum interruptions in a cost effective manner.

## Performance Measures

<i><b>Performance Measures</b></i>	<i><b>FY 12/13 Actual</b></i>	<i><b>FY 13/14 Estimate</b></i>
Complete 100% of all projects on-time and within budget.	100%	100%
Complete 100% of all service requests from other Departments on-time and within budget.	100%	100%

# Construction 081-7803

## Budget Summary

### Budget Highlights

1) Salary & Benefits decrease is due to a change in employees.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Expenditures</b>									
Salaries & Benefits	0	0	39,003	446,742	542,614	340,801	432,089	(110,525)	-20.4%
Supplies	0	0	(126)	176,737	360,350	231,181	360,350	0	0.0%
Maintenance	0	0	0	22,750	39,016	19,500	35,000	(4,016)	-10.3%
Utilities	0	0	53	1,417	1,443	1,575	824	(619)	-42.9%
Other Services	0	0	0	6,936	13,291	6,822	13,615	324	2.4%
<i>Total Operating Cost</i>	0	0	38,930	654,582	956,714	599,879	841,878	(114,836)	-12.0%
Capital Outlay	0	0	0	54,390	0	93,483	0	0	**
<b>Total Expenditures</b>	0	0	38,930	708,972	956,714	693,362	841,878	(114,836)	-12.0%

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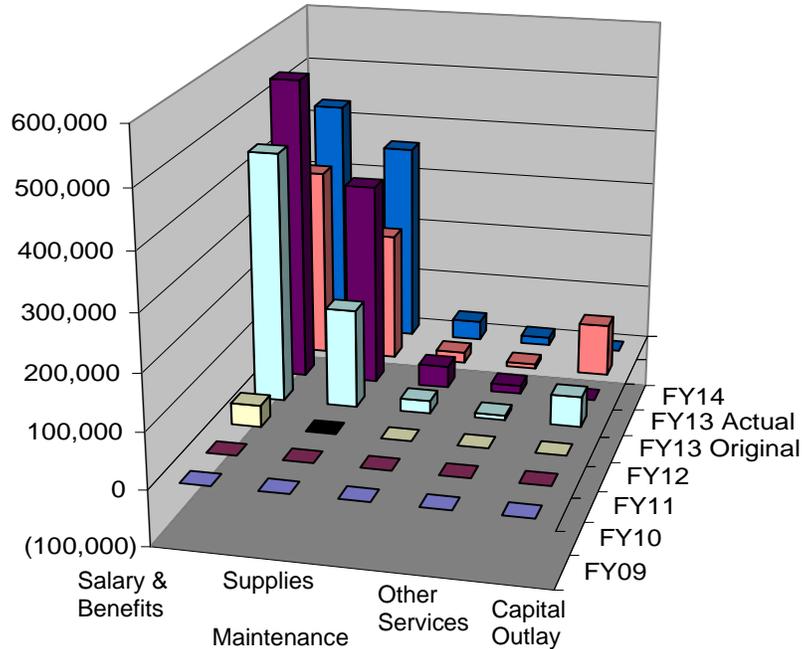
<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 81	Water/Sewer Operating	841,878	-12.00%
	<b>Total</b>	<b>841,878</b>	

Funded Positions 10

# Construction 081-7803

## Budget Summary

**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



**CHANGES FOR OPERATIONS**

		<u>AMOUNT</u>
1	Total Salary Adjustment	(101,781)
a.	Supervisory Positions (1)	911
b.	Administrative Staff (9)	<u>(102,692)</u>
2	Total Benefit Adjustment	(8,744)
3	Decrease in Fleet Commercial Parts	(3,500)
4	Decrease in Heating & Cooling	(516)
5	Decrease in Telephone Services	(619)
6	Increase in Fleet Insurance for more rolling stock	324
7	Capital Additions/replacements	
a.	No new Capital Allocated	<u>0</u>
<b>TOTAL OPERATING CHANGES</b>		<b><u><u>(114,836)</u></u></b>

## Construction 081-7803

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Utilities Construction Manager</b>	<b>1</b>	<b>1.000</b>	<b>1</b>	<b>1.000</b>	<b>0</b>	<b>0.000</b>
<b>Utility Construction Worker</b>	<b>9</b>	<b>9.000</b>	<b>9</b>	<b>9.000</b>	<b>0</b>	<b>0.000</b>
<b>Totals</b>	<b>10</b>	<b>10.000</b>	<b>10</b>	<b>10.000</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

1. Complete 100% of all projects on-time and within budget.
2. Complete 100% of all service requests from other Departments on-time and within budget.

## FY2012/2013 Operational Highlights

- The Utility Construction Division completed 640 work orders in FY13.
- The Utility Construction Division placed 668.06 tons of Hot Mix in FY13.
- The Utility Construction Division placed 37.75 cubic yards of concrete in FY13.
- The Utility Construction Division completed the demolition of the Quonset hut at the City maintenance yard.
- The Utility Construction Division completed the demolition of the building at the corner of Indian Wells and Pecan for the re-alignment project.
- The Utility Construction Division completed the Catalina water line and paving project from Florida to Hawaii.

# Water/Sewer Capital 081-9303

## Budget Summary

### Public Works Department

#### Division Description

This division was established to account for the water/sewer improvements related to the miscellaneous street projects.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Expenditures-Projects</b>									
Contract Engineering Fees	367,316	306,974	3,997	8,168	0	0	0	0	**
Engineering Fees	11,635	22,951	44,405	0	0	0	0	0	**
Pipeline Replacement	167,420	186,107	134,801	887,173	1,100,000	541,950	311,717	(788,283)	-71.7%
Sewer line Replacement	0	13,161	4,286	0	0	0	0	0	**
Water Line Improvements	660,286	2,221,543	588,089	639,369	855,000	753,644	800,000	(55,000)	-6.4%
Westside infrastructure Proj	0	0	0	0	0	0	0	0	**
<b>ICIP</b>								0	**
Ozone Systems	0	0	0	0	0	67,709	8,291	8,291	**
Alamo Filter Plant Underdrain	0	0	0	0	0	0	0	0	**
LaLuz Filter Plant	0	9,834	17,689	0	0	0	390,000	390,000	**
Disc Filters	16,307	0	0	0	0	0	104,000	104,000	**
Ocotillo GSR Repair	0	0	0	0	0	0	45,000	45,000	**
Griggs Field Booster Station	0	0	0	0	0	4,693	75,306	75,306	**
Scada and Zone Valve Replacement	0	0	0	32,572	0	44,518	40,676	40,676	**
Reclaimed Water Dist System	0	0	0	0	0	0	0	0	**
Water Sewer Lines connected with Street	0	0	0	0	0	0	0	0	**
Maintenance Program	17,778	41,175	35,827	52,326	0	0	0	0	**
<b>Total Expenditures</b>	<b>1,240,742</b>	<b>2,801,745</b>	<b>829,094</b>	<b>1,619,608</b>	<b>1,955,000</b>	<b>1,412,514</b>	<b>1,774,990</b>	<b>(180,010)</b>	<b>-9.2%</b>

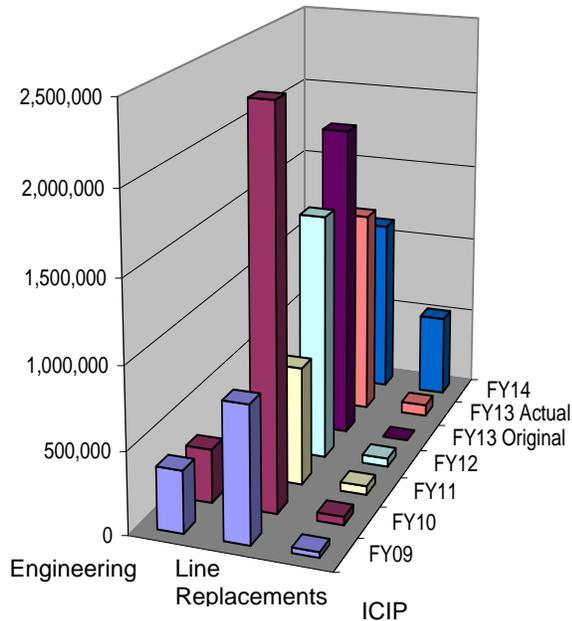
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# Water/Sewer Capital 081-9303

## Budget Summary

<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 81	Water/Sewer Operating	1,774,990	-9.21%
	<b>Total</b>	<b>1,774,990</b>	
Funded Positions		0	

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



## Water/Sewer Capital 081-9303

# Department Budget Summary

### Westside Improvements to Water System NMFA Loan Agreement August 2006

The loan was authorized for the purpose of defraying the cost of Westside Water Infrastructure Improvements for the City.

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the city's first one-fourth on one percent increment (0.25%) of municipal gross receipts tax enacted pursuant to section 7-19D-9 NMSA 1978 and city ordinance adopted on April 28, 1981; providing for the distributions of the revenues from the city's first increment of municipal gross receipts tax may be re-directed by the New Mexico Taxation and Revenue department to the New Mexico Finance Authority pursuant to the intercept agreement.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Sante Fe, New Mexico, 87501. The loan per Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after one year following the closing date without penalty or prepayment premium. Interest is payable on May 1 and November 1 of each year, beginning November 1, 2006 and principal is paid on May 1 of each year.

Original Amount:	\$730,453
Principal Outstanding:	\$604,781 (as of June 30, 2011)
Total Outstanding (P&I):	\$808,016
Blended Interest Rate:	4.242%
Final Maturity:	05/01/2026
Reserve Fund:	Yes - \$55,452.94
Call Date:	N/A
Security Pledged:	The first on-quarter of one percent increment (.025%) of Municipal Gross Receipts Tax.
Additional Comments:	Proceeds of the Loan cannot be used to refund any other obligation of the Governmental Unit

# Budget Summary

Public Works Department

## Program Description

This Division is responsible for the collection, recycling, and transfer of non-hazardous solid waste from area residents and contractors. The main operation is contracted with Southwest Disposal. The City also operates the LaVelle Road Solid Waste Disposal Convenience Center. At this site, area residents and contractors are allowed to drop off solid waste.

## Mission Statement

To provide a safe and sanitary solid waste disposal facility for area residents and to insure the facility is operated in strict compliance with State Regulations. Also, to insure customers are treated in a friendly and helpful manner.

## Performance Measures

<i>Performance Measures</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Estimate</i>
Percent of Compliance with State Regulations	100%	100%	100 %	100%

## Budget Highlights

Budget appropriations for FY14 reflect an increase over FY13 Original Budget of 2.6 percent or \$48,003 due to a \$44,504 Contract Services adjustment for landfill disposal charges, a \$2,000 professional services increase for NMED/OSHA regulations, a \$270 insurance cost increase, and a \$1,685 increase in administrative charges.

# Solid Waste Collection System Fund 086-0000

## Budget Summary

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>Beginning Cash - July 1</b>									116,056
<b>Revenues</b>									
User Fees	1,733,154	1,860,267	1,912,952	1,944,770	1,996,264	1,960,114	1,997,000	736	0.0%
Miscellaneous Income	6,776	5,405	6,558	7,296	3,535	3,761	3,535	0	0.0%
Interest Income	2,122	823	1,827	260	225	236	194	(31)	-13.8%
<b>Total Revenues</b>	1,742,052	1,866,495	1,921,337	1,952,326	2,000,024	1,964,111	2,000,729	705	0.0%
<b>Transfers</b>									
Transfers In	52,212	0	0	0	0	0	0	0	**
Transfers Out	104,096	104,471	105,017	109,123	24,908	127,705	131,872	106,964	429.4%
<b>Total Net Transfers</b>	(51,884)	(104,471)	(105,017)	(109,123)	(24,908)	(127,705)	(131,872)	(106,964)	429.4%
<b>Total Resources Available</b>									1,984,913
<b>Expenditures- Nondivisional</b>									
Contract Services	1,290,956	1,437,046	1,435,195	1,284,181	1,508,496	1,504,969	1,553,000	44,504	3.0%
Capital Outlay	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	1,290,956	1,437,046	1,435,195	1,284,181	1,508,496	1,504,969	1,553,000	44,504	3.0%
<b>Expenditures-Convenience Center</b>									
Salaries & Benefits	139,475	146,453	136,864	157,657	171,321	147,805	171,292	(29)	0.0%
Supplies	16,533	14,711	21,175	24,169	25,110	20,984	24,125	(985)	-3.9%
Maintenance	7,148	6,028	11,622	6,017	16,381	13,401	15,546	(835)	-5.1%
Utilities	5,373	6,553	6,124	6,988	7,187	7,868	8,900	1,713	23.8%
Other Services	97,558	77,568	53,446	183,551	151,341	130,425	154,976	3,635	2.4%
<b>Total Operating Cost</b>	266,087	251,313	229,231	378,382	371,340	320,483	374,839	3,499	0.9%
Capital Outlay	111,731	555	35,328	172,878	0	0	0	0	**
<b>Total Expenditures</b>	377,818	251,868	264,559	551,260	371,340	320,483	374,839	3,499	0.9%
<b>Total Expenditures</b>	1,668,774	1,688,914	1,699,754	1,835,441	1,879,836	1,825,452	1,927,839	48,003	2.6%

**Ending Cash Balance - June 30**

57,074

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# Solid Waste Collection System Fund 086-0000

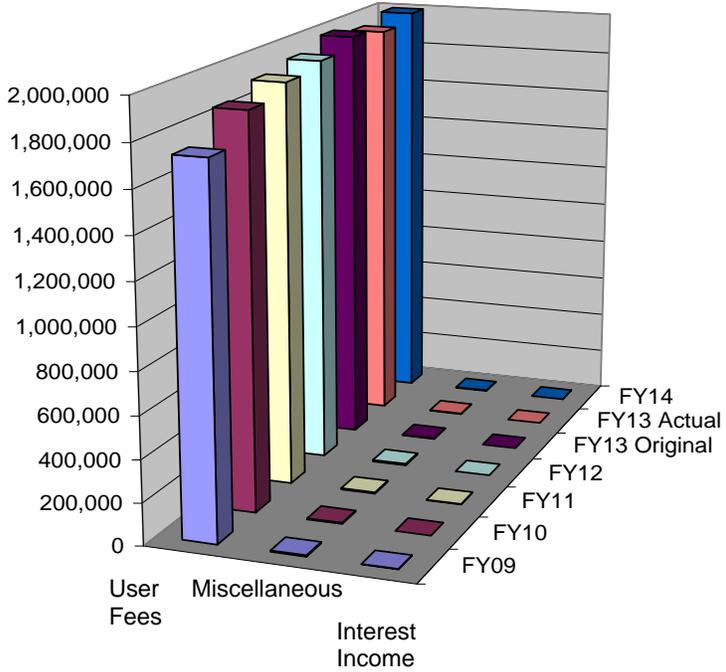
## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 86	Solid Waste	2,000,729	0.04%
	<b>Total</b>	<b>2,000,729</b>	<b>0.04%</b>

Funded Positions	4
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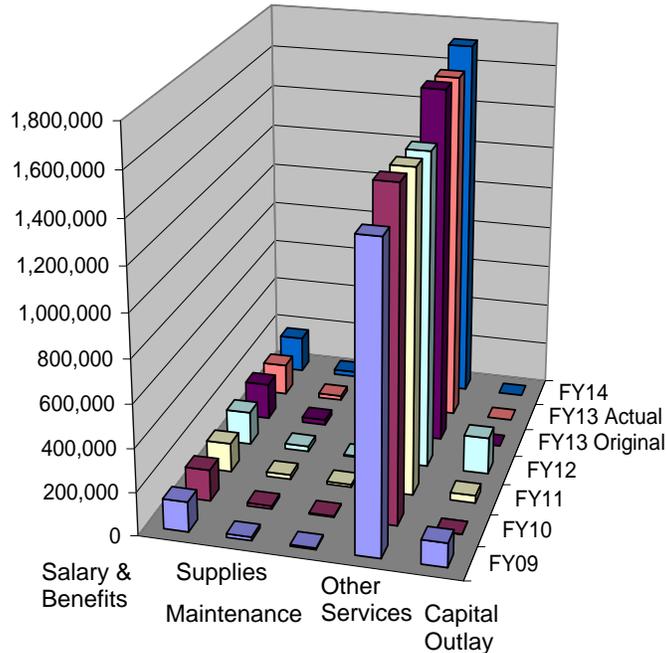
**TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY**



# Solid Waste Collection System Fund 086-0000

## Budget Summary

### TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	1,003
	a. Supervisory Positions (0)	0
	b. Administrative Staff (4)	<u>1,003</u>
2	Total Benefit Adjustment	(1,032)
3	Adjustment in supplies and materials	(985)
4	Increase in Fleet Commercial Parts	885
5	Increase in Pest Control - new contract	100
6	Decrease in Equipment Maintenance	(400)
7	Adjustment in other maintenance	(1,420)
8	Decrease in telephone charges and Utilities	1,713
9	Increase in Travel and Training needs	5
10	Decrease in Printing charges	(325)
11	Increase in Administration charges	1,685
12	Increase in Professional Services for State/OSHA Regulations	2,000
13	Increase in Contract Services for Landfill Disposal Charges	44,504
14	Increase in insurance costs	270
15	Capital Additions/replacements	
	a. No new Capital funded	<u>0</u>
<b>TOTAL OPERATING CHANGES</b>		<u><b>48,003</b></u>

## Solid Waste Collection System Fund 086-0000

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Convenience Center Attendant</i>	1	1.000	1	1.000	0	0.000
<i>Convenience Center Laborer</i>	2	2.000	2	2.000	0	0.000
<i>Heavy Equipment Operator</i>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>4</b>	<b>4.000</b>	<b>4</b>	<b>4.000</b>	<b>0</b>	<b>0.000</b>

### Goals & Objectives

1. Operate in strict compliance with State Regulations.
2. Improve efficiency and reduce customer complaints.

### FY2012/2013 Operational Highlights

- ◆ 12,375 City residents served by the Convenience Center.
- ◆ 2130 tons of solid waste transferred to the Landfill.
- ◆ Installed new heavy duty gates to dump station to protect workers and the public and to comply with the OSHA audit.

# Budget Summary

Community Services Department

## Department Description

This division is responsible for the management and daily operation of the Bonito Lake Watershed, Water Supply and Recreational Enterprise.

## Mission Statement

Manage and preserve Alamogordo's most valuable source of water supply. Provide and maintain a clean, safe recreational facility in which the public can picnic, camp or fish. Plan and implement Resource Conservation and Development projects to enhance land and water resources.

## Performance Measures

<i>Performance Measures</i>	<i>FY 09/10 Actual</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Estimate</i>
Percent of total land acres reduced of timber	10%	5 %	5 %	0
Percent of water rights utilized	95%	80 %	80 %	0

## Budget Highlights

Budget appropriations are 191.3 percent or \$609,931 more than the FY13 Original Budget due to the June 2012 fire and damages to the lake.

A budget appropriation for FY13 Capital is for the restoration of the lake and surrounding area.

# Bonito Lake 088-0000

## Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									592,309
<b>Revenues</b>									
User Fees	181,366	169,431	154,300	82,752	206,250	32,874	0	(206,250)	-100%
Miscellaneous Revenue	6,090	3,325	6,494	8,081	6,000	76,964	0	(6,000)	-100%
Grants	210,939	0	0	0	0	566,190	188,398	188,398	**
Interest Income	8,693	5,399	3,641	529	410	583	199	(211)	-51.5%
<b>Total Revenues</b>	<b>407,088</b>	<b>178,155</b>	<b>164,435</b>	<b>91,362</b>	<b>212,660</b>	<b>676,611</b>	<b>188,597</b>	<b>(24,063)</b>	<b>-11.3%</b>
<b>Transfers</b>									
Transfers In	64,162	0	0	0	145,562	600,000	400,000	254,438	174.8%
Transfers Out	13,769	40,971	25,364	25,571	29,408	25,650	0	(29,408)	-100%
<b>Total Net Transfers</b>	<b>50,393</b>	<b>(40,971)</b>	<b>(25,364)</b>	<b>(25,571)</b>	<b>116,154</b>	<b>574,350</b>	<b>400,000</b>	<b>283,846</b>	<b>244.4%</b>
<b>Total Resources Available</b>									<b>1,180,906</b>
<b>Expenditures - Bonito Lake (0003)</b>									
Salaries & Benefits	78,681	156,231	133,608	123,957	166,209	67,148	0	(166,209)	-100%
Supplies	16,167	21,664	17,153	20,743	23,790	6,496	0	(23,790)	-100%
Maintenance	14,004	22,791	12,972	16,660	25,649	4,023	0	(25,649)	-100%
Utilities	4,253	7,811	7,094	7,983	9,502	3,907	8,627	(875)	-9.2%
Other Services	269,845	35,179	43,059	56,992	53,243	20,579	121,630	68,387	128.4%
<b>Total Operating Cost</b>	<b>382,950</b>	<b>243,676</b>	<b>213,886</b>	<b>226,335</b>	<b>278,393</b>	<b>102,153</b>	<b>130,257</b>	<b>(148,136)</b>	<b>-53.2%</b>
Capital Outlay	0	24,073	19,521	36,184	40,500	612,869	798,567	758,067	1871.8%
<b>Total Expenditures</b>	<b>382,950</b>	<b>267,749</b>	<b>233,407</b>	<b>262,519</b>	<b>318,893</b>	<b>715,022</b>	<b>928,824</b>	<b>609,931</b>	<b>191.3%</b>
<b>Expenditures -Utilities Maintenance (5503)</b>									
Salaries & Benefits	49,201	0	0	0	0	0	0	0	**
Supplies	6,360	0	0	0	0	0	0	0	**
Maintenance	3,403	0	0	0	0	0	0	0	**
Utilities	3,029	0	0	0	0	0	0	0	**
Other Services	2,537	30,605	0	0	0	0	0	0	**
<b>Total Operating Cost</b>	<b>64,530</b>	<b>30,605</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
Capital Outlay		0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	<b>64,530</b>	<b>30,605</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Expenditures</b>	<b>447,480</b>	<b>298,354</b>	<b>233,407</b>	<b>262,519</b>	<b>318,893</b>	<b>715,022</b>	<b>928,824</b>	<b>609,931</b>	<b>191.3%</b>
<b>Ending Cash Balance - June 30</b>									<b>252,082</b>

\*\* One or more zero value fields

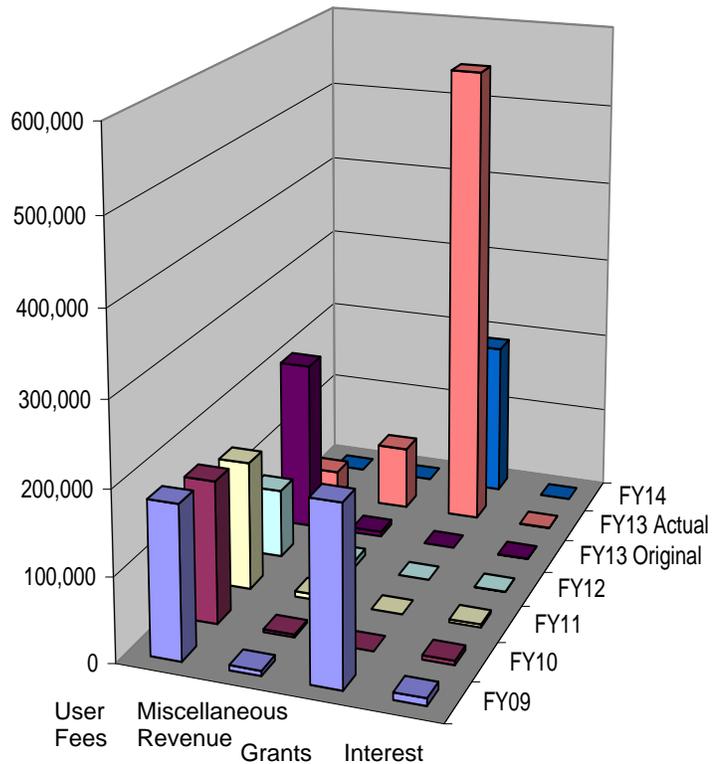
# Bonito Lake 088-0000

## Department Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 81	Water/Sewer Ope	400,000	-63.6%
Grants	State/Federal	188,398	-100%
<b>Total</b>		<b>588,398</b>	<b>304.23%</b>

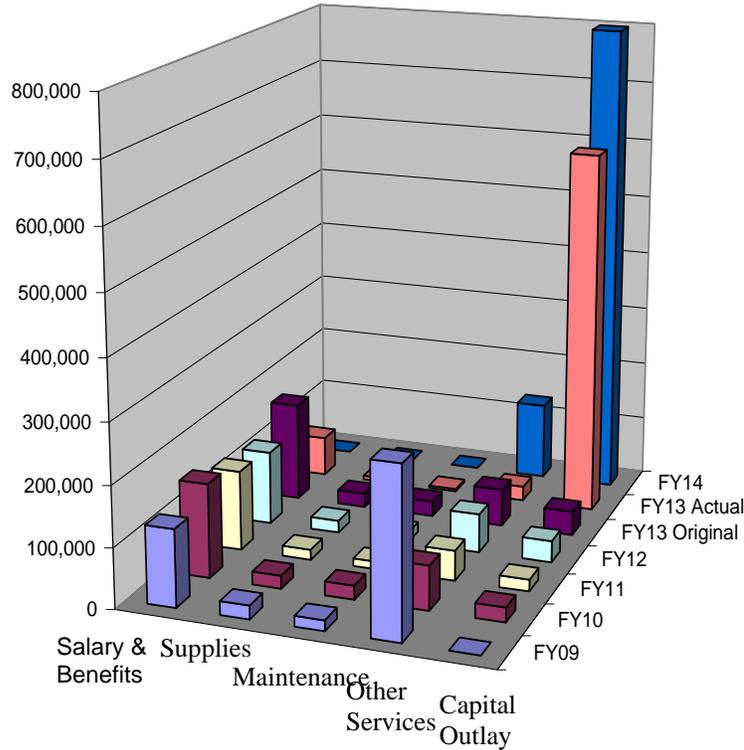
Funded Positions 0

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Department Budget Summary

**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



**CHANGES FOR OPERATIONS**

		<b>AMOUNT</b>
1	Total Salary Adjustment	(113,864)
a.	Supervisory Positions (1)	(52,128)
b.	Administrative Staff (4)	(61,736)
2	Total Benefit Adjustment	(52,345)
3	Adjustment in supplies and materials	(23,790)
4	Adjustment in maintenance	(25,649)
5	Adjustment in Telephone charges for Dam	(875)
6	Decrease in Emergency Disaster Relief for Fire	(2,375)
7	Decrease in Other Services	75,913
8	Decrease in insurance costs	(5,151)
9	Capital Additions/replacements	
a.	Capital Allocated- Lake Restoration	758,067

**TOTAL OPERATING CHANGES**

**609,931**

## Bonito Lake 088-0000

# Department Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<b>Manager</b>	1	1.000	0	0.000	-1	-1.000
<b>Park Ranger I</b>	8	2.770	0	0.000	-8	-8.000
<b>Maintenance Foreman</b>	1	0.710	0	0.000	-1	-1.000
<b>Maintenance</b>	1	0.580	0	0.000	-1	-1.000
<b>Clerical Specialist</b>	0	0.000	0	0.000	0	0.000
<b>Totals</b>	<b>11</b>	<b>5.060</b>	<b>0</b>	<b>0.000</b>	<b>-11</b>	<b>-11.000</b>

## Goals & Objectives

1. Enhance forest health and reduce fire risk by the removal of standing dead timber and reduction of small diameter trees.
2. Maximize water rights from Bonito Lake without jeopardizing sufficient water levels to provide for a continued water flow without severely impacting the cold water trout fisheries.

## FY2012/2013 Operational Highlights

- Completed the second year on a three-year agreement with the NM Game and Fish Dept. for designation of Bonito Lake as a public fishery.
- Worked with FEMA, the State of New Mexico, and Lincoln County on the disaster relief efforts at Bonito Lake.

# Budget Summary

## Program Description

Desert Lakes Golf Course is a full service 18 hole golf facility. It has a full service restaurant, a fully stocked pro shop, extensive practice facilities and driving range. It serves the golfing public 364 days per year, weather permitting. The course has a PGA class A professional under contract to provide pro shop services and golf activities. The City has a Golf Course Superintendent who provides maintenance services for the course.

## Mission Statement

Desert Lakes Golf Course is a full service 18 hole golf facility. It has a full service restaurant, a fully stocked pro shop, extensive practice facilities and driving range. It serves the golfing public 364 days per year, weather permitting. The course has a PGA class A professional under contract to provide pro shop services and golf activities. The City has a Golf Course Superintendent who provides maintenance services for the course.

## Performance Measures

	<i>FY 09/10 Actual</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Estimate</i>
<b>Performance Measures</b>				
Total rounds of play	46,500	46,560	46,643	46,640
Tournaments & Leagues	44	44	44	44
League participants	2,550	2,550	2,500	2,500
Growth of Game Programs	6	6	6	6
GOG participants	550	550	550	550
Overall Maintenance survey	400	400	435	435

## Budget Highlights

Budget appropriations are (0.2) percent or (\$3,126) lower than the FY13 Original Budget. The budget for salaries and benefits has decreased overall (1.4) percent or (\$4,313) due to a change in employees

# Desert Lake Golf Course 090-0000

## Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									160,801
<b>Revenues</b>									
User Fees	1,111,510	1,087,408	1,137,469	1,190,744	1,259,785	1,246,076	1,259,785	0	0.0%
Miscellaneous Revenue	211	1,400	1,802	1,340	2,400	3,705	2,400	0	0.0%
Interest Income	1,654	115	(4,000)	357	250	425	322	72	28.8%
<b>Total Revenues</b>	<b>1,113,375</b>	<b>1,088,923</b>	<b>1,135,271</b>	<b>1,192,441</b>	<b>1,262,435</b>	<b>1,250,206</b>	<b>1,262,507</b>	<b>72</b>	<b>0.0%</b>
<b>Transfers</b>									
Transfers In	159,815	143,834	0	471,767	143,834	143,834	143,834	0	0.0%
Transfers Out	306,862	65,740	53,093	56,800	77,391	62,887	76,363	(1,028)	-1.3%
<b>Total Net Transfers</b>	<b>(147,047)</b>	<b>78,094</b>	<b>(53,093)</b>	<b>414,967</b>	<b>66,443</b>	<b>80,947</b>	<b>67,471</b>	<b>1,028</b>	<b>1.5%</b>
<b>Total Resources Available</b>									
									1,490,779
<b>Expenditures-Nondivisional</b>									
Utilities	0	10,000	10,000	10,003	10,000	10,000	10,000	0	0.0%
Other Services	8,434	4,468	7,368	5,628	8,500	4,361	8,500	0	0.0%
Golf Pro Contract	679,706	668,576	727,418	762,874	777,200	818,885	777,200	0	0.0%
<b>Total Expenditures</b>	<b>688,140</b>	<b>683,044</b>	<b>744,786</b>	<b>778,505</b>	<b>795,700</b>	<b>833,246</b>	<b>795,700</b>	<b>0</b>	<b>0.0%</b>
<b>Expenditures-Maintenance</b>									
Salaries & Benefits	280,064	263,245	254,987	249,774	309,075	257,224	304,762	(4,313)	-1.4%
Supplies	54,085	65,277	85,372	92,813	105,224	97,554	105,224	0	0.0%
Maintenance	76,150	41,124	36,182	38,648	45,976	40,732	46,124	148	0.3%
Utilities	30,451	36,274	31,850	35,670	46,603	46,881	47,639	1,036	2.2%
Other Services	175,114	159,609	175,729	255,925	77,699	73,428	77,702	3	0.0%
Operating Capital	91	0	5,066	0	0	0	0	0	**
<b>Total Operating Cost</b>	<b>615,955</b>	<b>565,529</b>	<b>589,186</b>	<b>672,830</b>	<b>584,577</b>	<b>515,819</b>	<b>581,451</b>	<b>(3,126)</b>	<b>-0.5%</b>
Capital Improvements	0	0	71,863	90,335	0	29,820	0	0	**
<b>Total Expenditures</b>	<b>615,955</b>	<b>565,529</b>	<b>661,049</b>	<b>763,165</b>	<b>584,577</b>	<b>545,639</b>	<b>581,451</b>	<b>(3,126)</b>	<b>-0.5%</b>
<b>Total Expenditures</b>	<b>1,304,095</b>	<b>1,248,573</b>	<b>1,405,835</b>	<b>1,541,670</b>	<b>1,380,277</b>	<b>1,378,885</b>	<b>1,377,151</b>	<b>(3,126)</b>	<b>-0.2%</b>
<b>Ending Cash Balance - June 30</b>									
									113,628

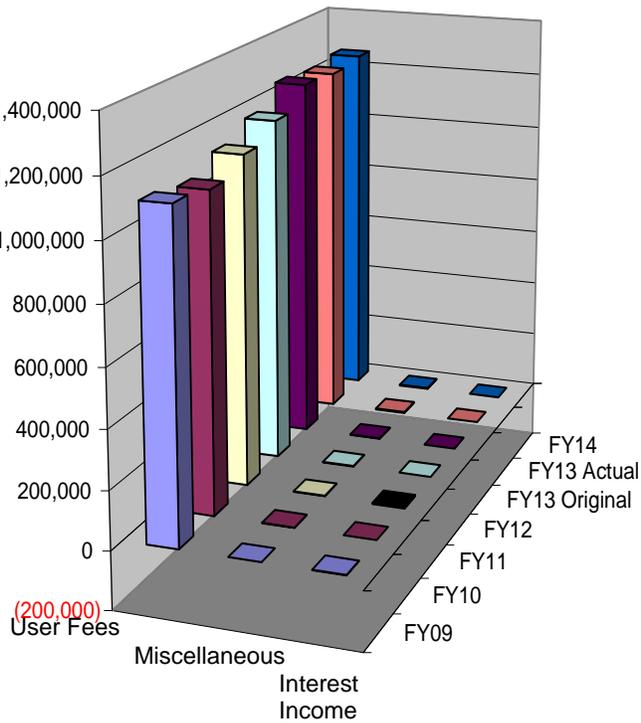
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# Desert Lake Golf Course 090-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY13 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 90	Golf Course	1,262,507	0.01%
	<b>Total</b>	<b>1,262,507</b>	<b>0.01%</b>
Funded Positions		13	

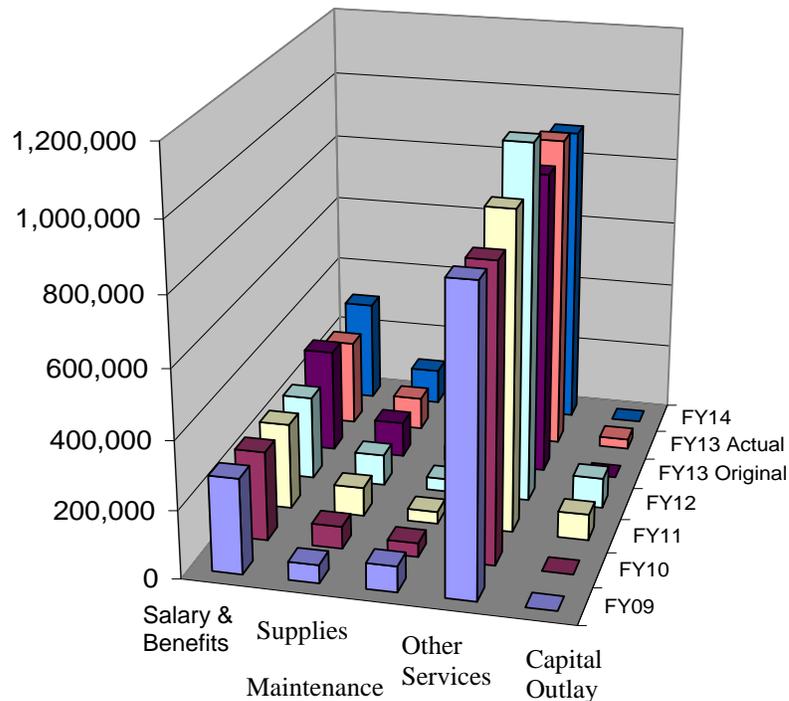
TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Desert Lake Golf Course 090-0000

## Budget Summary

### TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



### CHANGES FOR OPERATIONS

### AMOUNT

1	Total Salary Adjustment		(64)
a.	Supervisory Positions (1)	996	
b.	Administrative Staff (10.)	<u>(1,060)</u>	
2	Total Benefit Adjustment		(4,249)
3	Adjustment in maintenance requirements		148
4	Adjustment in Telephone charges and Utilities		1,036
5	Increase in Administration charges		3
6	Capital Additions/replacements		
a.	No new capital allocated		0
	<b>TOTAL OPERATING CHANGES</b>		<b><u><u>(3,126)</u></u></b>

# Desert Lake Golf Course 090-0000

## Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Assistant Superintendent</i>	1	1.000	1	1.000	0	0.000
<i>Irrigation Specialist</i>	1	1.000	1	1.000	0	0.000
<i>Laborer</i>	3	2.000	3	2.000	0	0.000
<i>Laborer - Seasonal</i>	3	2.170	3	2.170	0	0.000
<i>Mechanic</i>	1	1.000	1	1.000	0	0.000
<i>Superintendent</i>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>10</b>	<b>8.170</b>	<b>10</b>	<b>8.170</b>	<b>0</b>	<b>0.000</b>

Frozen Positions: Golf Course Laborer  
Golf Course Laborer-Seasonal

### Goals & Objectives

1. Continue to improve course conditioning through the irrigation program set forth, to improve aesthetics with attention to detail work. Continue improvements set forth in the short term plan and create a long range master plan for the course.
2. Continue to increase rounds of play through aggressive growth of the game programs that encourage new and occasional golfers to play more rounds through better course conditions and speed of greens for the golfer's pleasure of the course.
3. Edge all cart paths twice a year, once in the spring and once in the fall.
4. Cultural practices are in place for upkeep of the greens, proper irrigation, fertilization, rolling, flushing the greens two to three times per year to assist in the loosening of the high salt content in the soil, vertical mowing and sanding, and control of pests through pesticide applications.
5. Add irrigation to the south side of the retention basin next to Hamilton Rd.
6. Raise and level valves boxes on the left side of number 9 rough and number 11 rough and designate other problem valve boxes.
7. Install irrigation sprinklers and plane Bermuda grass next to number 3 cart path.

### FY2012/ 2013 Operational Highlights

- ◆ Condition of D.L. greens this year was again excellent due to continued proper use of chemicals, fertilizers, soil conditioners and cultural practices.
- ◆ Green speed continues to be quite consistent. With the purchase of two new Toro greens mowers, good aerification, topdressing, vertical mowing, and light weight rolling, greens were smoother for a better roll.
- ◆ Leveled back of number 4 tee and re-sodded number 5 tee.
- ◆ Completed work on irrigation addition to number 14 west rough, also seeded with Bermuda grass.
- ◆ The extensive bunker renovation project was completed in July.
- ◆ The retention basin on number 10 has been seeded with Bermuda and some irrigation has been installed.

## Desert Lake Golf Course 090-0000

# Budget Summary

### **FY2012/ 2013 Operational Highlights Cont.**

- ◆ The old 4 target green was enlarged, built of sand with drainage, seeded, re-seeded, topdressed, fertilized and will be ready soon.
- ◆ Decorative rock was put in place next to number 11 tee/cart path.
- ◆ The spillway between the lakes on number 18 was removed (leaking) and replaced with a 6" pipe overflow. This was accomplished by City Workers from the Water/Street Department.
- ◆ Irrigation was installed and grass planted on the west side of number 14 fairway, making new rough.
- ◆ Two spray rigs were used to spray wall to wall, killing the cool season grasses and giving a dormant Bermuda a chance to flourish in the fairways and roughs. The look is very clean.
- ◆ Aeration of the greens was very successful this year, using 5/8 inch tines, Health of the greens is excellent, and green speed will increase as they heal.

# Budget Summary

Community Services Department

## Program Description

The Alamogordo-White Sands Regional Airport is a general aviation airport owned and operated by the City of Alamogordo. The Airport is served by an EAS subsidized commuter airline that provides scheduled flights to Albuquerque. Additionally, the Airport is a designated United States Forest Service Fire Tanker Base. The tanker aircraft are on station at the Airport as needed, but generally from April through September annually. The Civil Air Patrol has a division based at the Airport providing search and rescue functions. The Airport has two runways, one paved and the other dirt. The City owns the terminal building, maintenance shop, fire station, and 1500 acres of fenced-in property.

## Mission Statement

To provide a necessary transportation and business hub for the continued growth and development of Alamogordo and the surrounding communities, To maintain the Airport at the highest standards of safety and utility, and to preserve the airport for future general aviation.

## Performance Measures

<i><b>Performance Measures</b></i>	<i><b>FY 09/10 Actual</b></i>	<i><b>FY 10/11 Actual</b></i>	<i><b>FY 11/12 Actual</b></i>	<i><b>FY 12/13 Estimate</b></i>
Federal Grants completed on time per FAA Contracts	100%	100 %	100 %	100%
Percentage of complaints vs. customers served	1%	1 %	1 %	1%

# White Sands Regional Airport 091-0000

## Budget Summary

### Budget Highlights

Budget appropriations are 123.7 percent or \$227,206 over the FY13 Original Budget. Salary & Benefits increased 57.0 percent or \$46,577 due to the Airport Coordinator position going Full-Time.

Budget appropriations for Other Services increased 758.1 or \$129,180 due to Contract Services and Consultant Services. FY13 Capital is for improvements on lobby and citizen access areas.

	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									270,969
<b>Revenues</b>									
User Fees	117,553	221,698	204,983	220,480	169,820	187,451	159,120	(10,700)	-6.3%
Miscellaneous Revenue	22,803	1,580	21,046	1,283	0	13,788	0	0	**
Grants	0	0	0	0	0	119,157	127,908	127,908	**
Investment Income	5,234	3,639	3,594	679	675	859	645	(30)	-4.4%
<b>Total Revenues</b>	<b>145,590</b>	<b>226,917</b>	<b>229,623</b>	<b>222,442</b>	<b>170,495</b>	<b>321,255</b>	<b>287,673</b>	<b>117,178</b>	<b>68.7%</b>
<b>Transfers</b>									
Transfers In	52,504	264,619	218,531	248,183	0	0	0	0	**
Transfers Out	42,351	45,178	39,256	39,934	45,195	45,558	49,536	4,341	9.6%
<b>Total Net Transfers</b>	<b>10,153</b>	<b>219,441</b>	<b>179,275</b>	<b>208,249</b>	<b>(45,195)</b>	<b>(45,558)</b>	<b>(49,536)</b>	<b>(4,341)</b>	<b>9.6%</b>
<b>Total Resources Available</b>									<b>509,106</b>
<b>Expenditures (0006)</b>									
Salaries & Benefits	105,964	103,266	108,565	90,997	81,688	69,660	128,265	46,577	57.0%
Supplies	7,695	7,121	7,612	8,121	9,327	7,075	16,809	7,482	80.2%
Maintenance	14,106	10,839	18,850	19,826	26,663	13,817	71,601	44,938	168.5%
Utilities	23,078	33,163	35,159	32,346	33,929	30,831	35,302	1,373	4.0%
Other Services	169,513	149,093	151,724	185,839	17,039	143,067	146,219	129,180	758.1%
<b>Total Operating Cost</b>	<b>320,356</b>	<b>303,482</b>	<b>321,910</b>	<b>337,129</b>	<b>168,646</b>	<b>264,450</b>	<b>398,196</b>	<b>229,550</b>	<b>136.1%</b>
Capital Outlay		0	40,387	2,320	0	10,632	0	0	**
Capital Improvements	0	0	0	0	15,000	12,344	12,656	(2,344)	-15.6%
<b>Total Expenditures</b>	<b>320,356</b>	<b>303,482</b>	<b>362,297</b>	<b>339,449</b>	<b>183,646</b>	<b>287,426</b>	<b>410,852</b>	<b>227,206</b>	<b>123.7%</b>
<b>Ending Cash Balance - June 30</b>									<b>98,254</b>

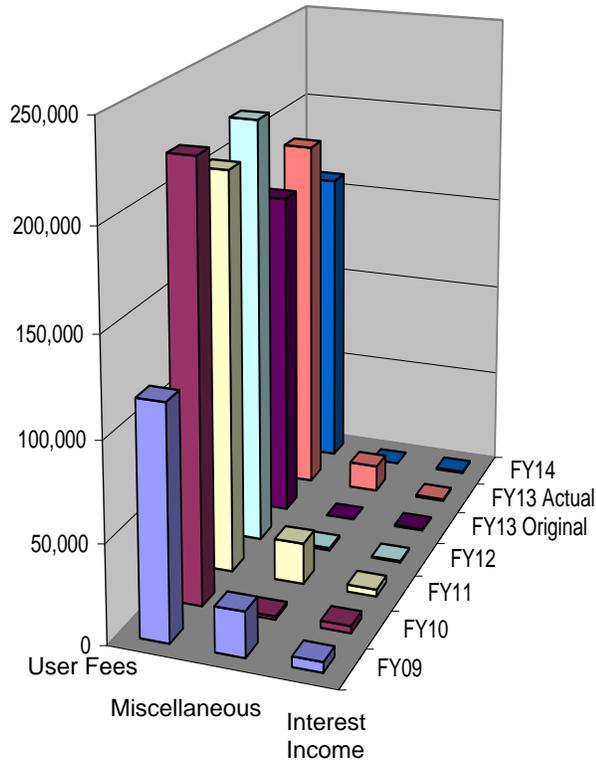
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# White Sands Regional Airport 091-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 90	Airport	159,120	-62.03%
Grants	State	127,908	-100%
	<b>Total</b>	<b>287,028</b>	<b>-31.51%</b>

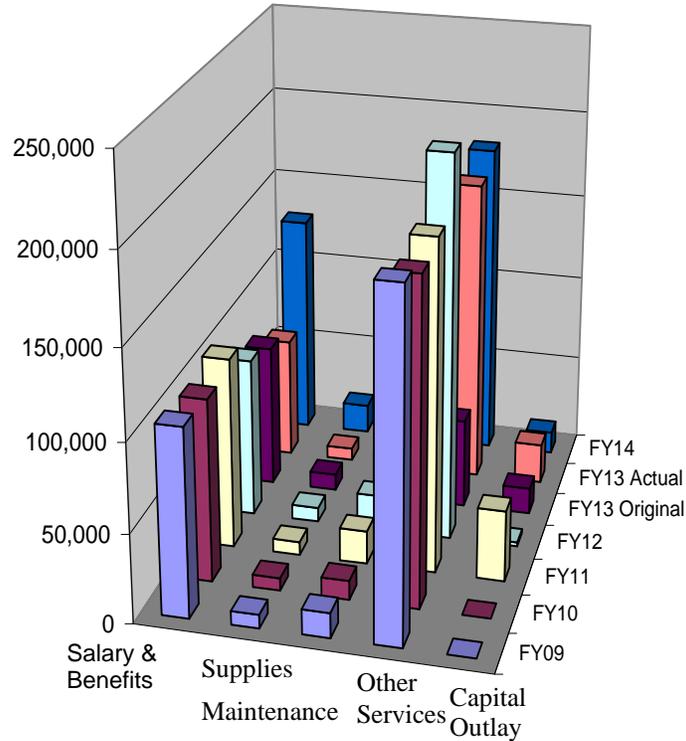
TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# White Sands Regional Airport 091-0000

## Budget Summary

### TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



#### CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	26,205
a.	Supervisory Positions (1)	25,586
b.	Administrative Staff (1)	619
2	Total Benefit Adjustment	20,372
3	Adjustment in supplies and materials	7,482
4	Adjustment in other maintenance	44,938
5	Increase in Telephone charges and Utilities	1,373
6	Decrease in Membership and Dues	(225)
7	Decrease in Administrative Charges	(537)
8	Increase in Consultant Fees	129,942
9	Capital Additions/replacements	
a.	No new capital allocated	(2,344)

#### TOTAL OPERATING CHANGES

227,206

## White Sands Regional Airport 091-0000

# Budget Summary

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Airport Coordinator</i>	1	1.000	1	1.000	0	0.000
<i>Light Equipment Operator</i>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>2</b>	<b>2.000</b>	<b>2</b>	<b>2.000</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

1. Provide highest level of customer satisfaction with Airport Facilities and Operations.
2. Increase general aviation activity and attract more Airport tenants and businesses.
3. Begin Phase I of the runway extension.
4. Attract a regional commercial airline.

## FY2012/2013 Operational Highlights

- ◆ Airport Master Plan update began.
- ◆ Neptune has officially moved all its P2V training to ALM which results in more activity and more large aircraft stationed at ALM and more revenue from fuel flowage fees.
- ◆ Helicopter training through Fort Bliss took place for several weeks this year.
- ◆ Attracted more private investment in the airport via increased hangar construction.

# Budget Summary

Public Housing Department

**Program Description**

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

**Mission Statement**

It is the mission of the Housing Authority of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

**Performance Measures**

<i>Performance Measures</i>	<i>FY 09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Estimate</i>
Occupancy Rate Low Rent only	87%	92%	97%	97%

**Budget Highlights**

- Decrease in HUD Operating Subsidy due to reduction in Federal Funding from HUD.
- Decrease in Bad Debt Expense/Depreciation Expense is from writing off prior tenant outstanding accounts and a large amount of assets being fully depreciated.
- Decrease in Equipment Maintenance is due to revamping of current law equipment so less regular maintenance will be required this year.
- Increase in Telephone Charges and Utilities is from an increase in electricity charges for the complexes.

# Housing Low Rent Operating 901-0000

## Program Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									1,148,106
<b>Revenues</b>									
User Fees	0	294,572	338,940	369,619	331,213	402,641	350,435	19,222	5.8%
Fines	0	0	1,371	10,498	9,000	10,706	15,000	6,000	66.7%
Miscellaneous	0	79,653	(6,880)	(8,436)	2,160	(437)	1,200	(960)	-44.4%
Grants	0	420,122	589,947	556,716	504,000	506,481	424,971	(79,029)	-15.7%
Investment Income	0	25,983	2,837	867	2,600	2,099	1,741	(859)	-33.0%
<b>Total Revenues</b>		820,330	926,215	929,264	848,973	921,490	793,347	(55,626)	-6.6%
<b>Transfers</b>									
Transfers In	0	125,800	0	258,872	66,000	0	0	(66,000)	-100%
Transfers Out	0	0	0	0	0	17,315	0	0	**
<b>Total Net Transfers</b>		125,800	0	258,872	66,000	(17,315)	0	(66,000)	-100%
<b>Total Resources Available</b>									
									1,941,453
<b>Expenditures</b>									
Salaries & Benefits	0	390,980	389,886	394,583	465,423	433,999	459,064	(6,359)	-1.4%
Supplies	0	41,958	53,743	62,804	59,021	72,664	57,714	(1,307)	-2.2%
Maintenance	0	8,769	7,335	8,283	18,406	10,972	17,329	(1,077)	-5.9%
Utilities	0	135,922	148,385	163,240	169,008	176,061	182,831	13,823	8.2%
Other Services	0	158,868	166,426	209,408	204,254	187,021	237,201	32,947	16.1%
Miscellaneous Expense	0	235,011	253,799	246,858	236,294	57,191	239,686	3,392	1.4%
<b>Total Operating Cost</b>	0	971,508	1,019,574	1,085,176	1,152,406	937,908	1,193,825	41,419	3.6%
Capital Outlay	0	98,580	26,810	0	0	239,216	17,000	17,000	**
<b>Total Expenditures</b>	0	1,070,088	1,046,384	1,085,176	1,152,406	1,177,124	1,210,825	58,419	5.1%
<b>Ending Cash Balance - June 30</b>									
									730,628

\*\* One or more zero value fields

FY12 Fund 905 combined with Fund 901

RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
Hud Operating	Housing Low Rent	424,971	-15.68%
Fund 901	Housing Low Rent	785,854	21.20%
	<b>Total</b>	<b>1,210,825</b>	<b>5.07%</b>

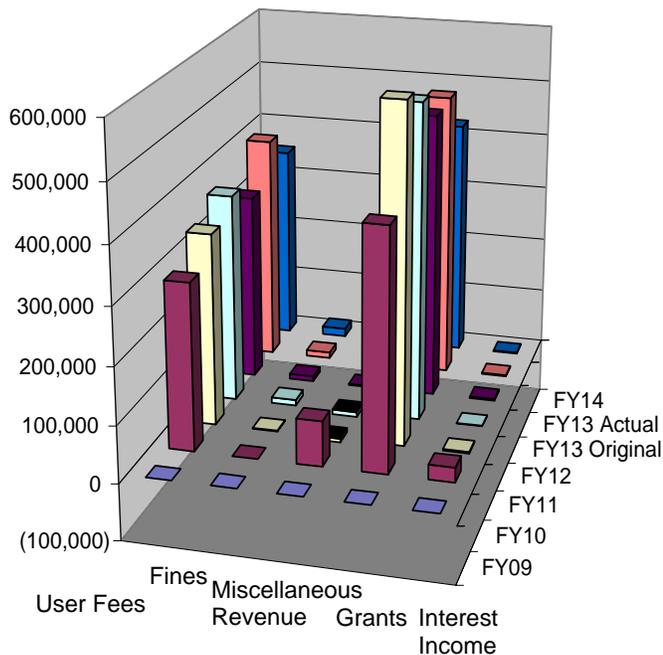
Funded Positions

12

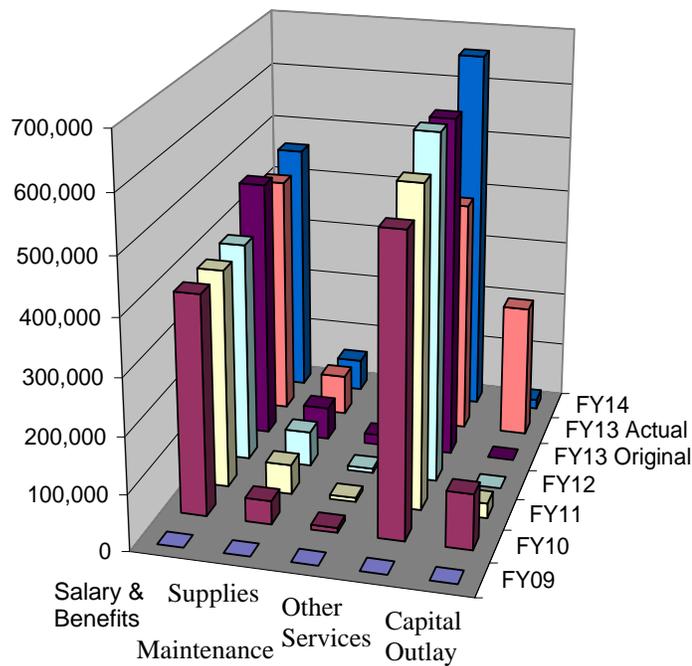
# Housing Low Rent Operating 901-0000

## Budget Summary

**TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY**



**TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY**



# Housing Low Rent Operating 901-0000

## Budget Summary

<b>CHANGES FOR OPERATIONS</b>		<b>AMOUNT</b>
1	Total Salary Adjustment	6,756
a.	Supervisory Positions (1)	1,306
b.	Administrative Staff (11)	5,450
2	Total Benefit Adjustment	(13,115)
3	Adjustment in supplies and materials	(1,307)
4	Increase in Fleet Maintenance	3,623
5	Decrease in Fleet Commercial Parts	(700)
6	Decrease in Equipment Maintenance	(4,000)
7	Increase in Telephone Charges and Utilities	13,823
8	Decrease in Window Coverings	(1,000)
9	Decrease in Contract Services	(1,500)
10	Increase in Copier charges & Lease	52
11	Increase in Administrative Charges	12,818
12	Increase in Other Services	15,759
13	Adjustment in Insurance costs	6,818
14	Decrease in Bad Debt/Depreciation Expenses	3,392
15	Capital Additions/replacements	
16 a.	No new Capital allocated	17,000
<b>TOTAL OPERATING CHANGES</b>		<b>58,419</b>

0007

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>PH Bookkeeper</i>	1	0.800	1	0.800	0	0.000
<i>Office Assistant</i>	1	1.000	1	1.000	0	0.000
<i>Operations Manager</i>	1	0.930	1	0.930	0	0.000
<i>Property Management Coordinator</i>	1	1.000	1	1.000	0	0.000
<i>Occupancy Specialist</i>	1	1.000	1	1.000	0	0.000
<i>Eligibility Specialist</i>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>6</b>	<b>5.730</b>	<b>6</b>	<b>5.730</b>	<b>0</b>	<b>0.000</b>

Frozen Position: Homeownership Coordinator

## Housing Low Rent Operating 901-0000

# Department Budget Summary

0107

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Laborer</i>	1	1.000	1	1.000	0	0.000
<i>Maintenance Foreman</i>	1	1.000	1	1.000	0	0.000
<i>Maintenance Mechanic "A"</i>	3	3.000	3	3.000	0	0.000
<b>Totals</b>	<b>5</b>	<b>5.000</b>	<b>5</b>	<b>5.000</b>	<b>0</b>	<b>0.000</b>

## Goals & Objectives

The goal of the Housing Authority is to ensure a supply of affordable housing by:

1. Upgrading current housing stock and sites;
2. Maintaining occupancy at a level required by federal mandate at 97%;
3. Replace roofs at Plaza Hacienda;
4. Install electrical meters at Alta Vista for tenants to be responsible for electricity;
5. Read already installed electrical meters at Plaza Hacienda and charge tenants for electricity;
6. Remodel bathrooms and fix plumbing issues at Alta Vista;

## FY2012/2013 Operational Highlights

1. Maintained 97% Occupancy Rating for FY13.
2. Increase space available for parking at Alta Vista;
3. Retrofit the Learning Centers at Alta Vista into a laundry facility;
4. Installed playground and picnic area at Alta Vista;
5. Zero audit findings year end June 30, 2012.
6. Continued Air Conditioner Lease Program for tenants.

## Housing Homeownership Operating 903-0000

# Budget Summary

### **Department Description**

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

### **Mission Statement**

It is the mission of the Housing Authority of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

### **Budget Highlights**

- For FY2014 No homes slated to sell through the Homeownership Program.

# Housing Homeownership Operating 903-0000

## Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									<b>703,632</b>
<b>Revenues</b>									
User Fees	0	125,400	0	75,880	0	140,768	0	0	**
Fines	0	75	192	50	100	125	100	0	0.0%
Miscellaneous	0	41,903	14,624	8,351	4,056	2,033	1,865	(2,191)	-54.0%
Grants	0	9,098	0	0	0	0	0	0	**
Investment Income	0	2,310	2,538	1,786	2,286	1,224	909	(1,377)	-60.2%
<b>Total Revenues</b>	<b>0</b>	<b>178,786</b>	<b>17,354</b>	<b>86,067</b>	<b>6,442</b>	<b>144,150</b>	<b>2,874</b>	<b>(3,568)</b>	<b>-55.4%</b>
<b>Transfers</b>									
Transfers In	0	6,004	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>0</b>	<b>6,004</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									<b>706,506</b>
<b>Expenditures</b>									
Salaries & Benefits	0	0	28,121	9,056	45,520	12,824	13,592	(31,928)	-70.1%
Supplies	0	0	554	593	3,052	615	3,136	84	2.8%
Maintenance	0	0	6,779	717	804	574	636	(168)	-20.9%
Utilities	0	0	8,200	2,414	2,158	1,205	1,341	(817)	-37.9%
Other Services	0	0	47,686	21,052	6,698	12,639	6,764	66	1.0%
<b>Total Operating Cost</b>	<b>0</b>	<b>0</b>	<b>91,340</b>	<b>33,832</b>	<b>58,232</b>	<b>27,857</b>	<b>25,469</b>	<b>(32,763)</b>	<b>-56.3%</b>
Capital Outlay	0	0	(147,596)	5,618	0	0	0	0	**
Modernization	0	0	153,058	0	0	148,426	0	0	**
<b>Total Capital</b>	<b>0</b>	<b>0</b>	<b>5,462</b>	<b>5,618</b>	<b>0</b>	<b>148,426</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>96,802</b>	<b>39,450</b>	<b>58,232</b>	<b>176,283</b>	<b>25,469</b>	<b>(32,763)</b>	<b>-56.3%</b>
<b>Ending Cash Balance - June 30</b>									<b>681,037</b>

\*\* One or more zero value fields

RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
Fund 903	Housing Home Ownership	25,469	-56.26%
<b>Total</b>		<b>25,469</b>	<b>-56.26%</b>

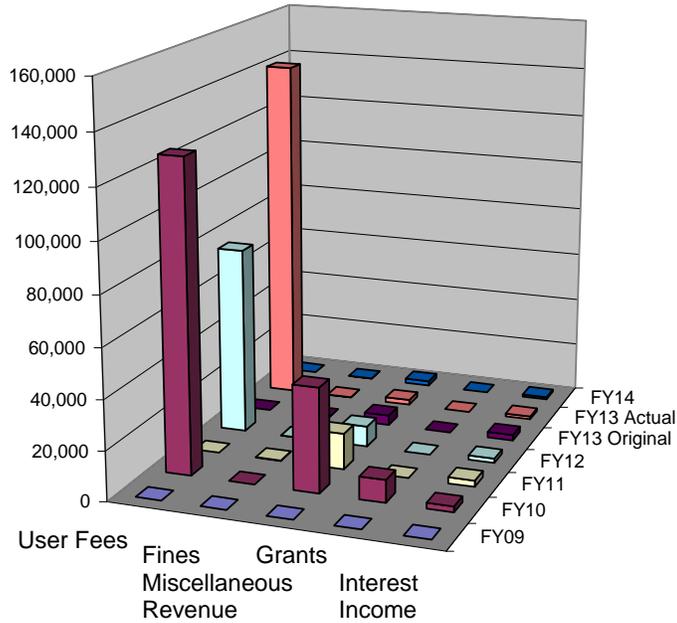
Funded Positions

2

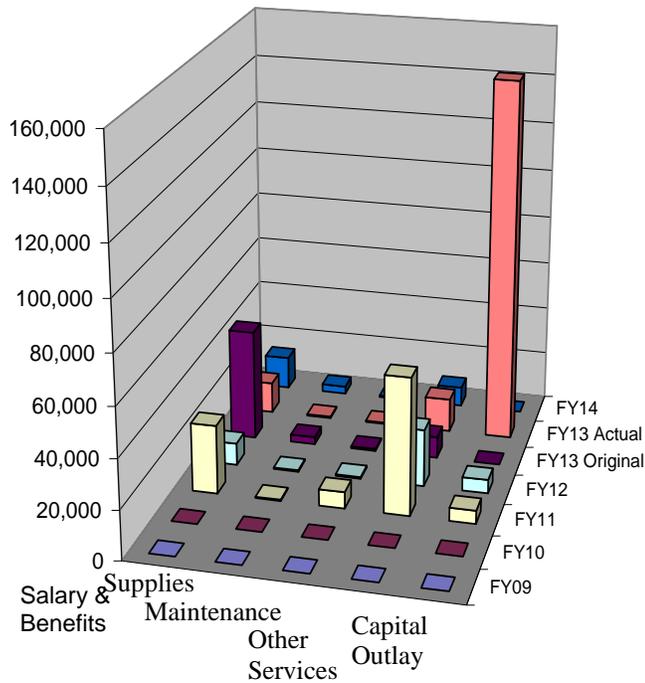
# Housing Homeownership Operating 903-0000

## Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Housing Homeownership Operating 903-0000

## Budget Summary

<b>CHANGES FOR OPERATIONS</b>		<b>AMOUNT</b>
1	Total Salary Adjustment	(26,386)
a.	Supervisory Positions (1)	98
b.	Administrative Staff (1)	(26,484)
2	Total Benefit Adjustment	(5,542)
3	Adjustment in supplies and materials	84
4	Decrease in Fleet Maintenance	(168)
5	Decrease in Telephone Charges and other Utilities	(817)
6	Increase in Copier charges	86
7	Decrease in Administration & Other Services	(42)
8	Increase in Insurance needs	22
9	Capital Additions/replacements	
a.	No new Capital allocated	0
<b>TOTAL OPERATING CHANGES</b>		<b>(32,763)</b>

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Accountant</i>	1	0.200	1	0.200	0	0.000
<i>Operations Manager</i>	1	0.070	1	0.070	0	0.000
<b>Totals</b>	<b>2</b>	<b>0.270</b>	<b>2</b>	<b>0.270</b>	<b>0</b>	<b>0.000</b>

### Goals & Objectives

1. Close the Homeownership Program and evaluate ways to fund other low-income rehabilitation or home acquisition.

### FY2012/2013 Operational Highlights

1. No homes sold. No new property acquisition.
2. Commission approved the sale of 7 Homeownership Properties.
3. Once the homes are disposed of, determine how to spend the proceeds on funding a new program to promote low-income home acquisition or low-income home rehabilitation.

# Trust & Agency Fund

## Trust & Agency Fund Description

Funds used to account for operations for which a fee is charged to external users for goods or services.

## TRUST & AGENCY COMPARATIVE BUDGET STATEMENT

	FY09 ACTUALS 6/30/2009	FY10 ACTUALS 6/30/2010	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 BUDGET
<b>Beginning Cash Fund Balance</b>	<b>5,829,722</b>	<b>5,925,390</b>	<b>5,831,873</b>	<b>5,747,804</b>	<b>5,527,527</b>	<b>4,589,399</b>
<b>Revenues</b>						
User Fees	1,220,951	1,022,916	1,142,162	1,254,011	1,183,741	1,078,650
Fines	84,797	85,811	76,344	73,360	59,410	75,500
Miscellaneous	678,110	473,871	28,583	18,286	22,189	14,788
Grants	0	0	0	0	0	0
Investment Income	83,722	58,543	51,576	10,864	17,297	12,120
<b>Total Revenues</b>	<b>2,067,580</b>	<b>1,641,141</b>	<b>1,298,666</b>	<b>1,356,521</b>	<b>1,282,637</b>	<b>1,181,058</b>
<b>Other Financing Sources</b>						
Transfers In	10,984	0	26,189	0	0	0
<b>Total Other Financing Sources</b>	<b>10,984</b>	<b>0</b>	<b>26,189</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenues &amp; Other Financing</b>	<b>2,078,565</b>	<b>1,641,141</b>	<b>1,324,855</b>	<b>1,356,521</b>	<b>1,282,637</b>	<b>1,181,058</b>
<b>Expenditures</b>						
Designated Gift	13,244	7,322	11,340	2,581	2,834	15,034
State Judicial	83,809	87,339	74,786	75,462	60,458	75,500
ESGRT Income Fund	133,449	0	0	0	0	0
Alamo Senior Center Gift	10,468	6,210	20,293	25,820	29,722	48,188
PHA/Low Rent Housing Program	564,533	450,230	7,360	0	0	0
Otero/Greentree Regional Landfill	1,104,986	1,178,615	1,280,989	1,471,265	1,214,012	1,367,180
Housing Homeownership Reserve	0	1,563	1,261	0	0	0
<b>Total Expenditures</b>	<b>1,910,488</b>	<b>1,731,280</b>	<b>1,396,029</b>	<b>1,575,128</b>	<b>1,307,026</b>	<b>1,505,902</b>
<b>Other Financing Uses</b>						
Transfers Out	72,408	3,379	12,895	1,670	2,073	2,394
<b>Total Other Financing Uses</b>	<b>72,408</b>	<b>3,379</b>	<b>12,895</b>	<b>1,670</b>	<b>2,073</b>	<b>2,394</b>
<b>Total Expenditures &amp; Other Finance Uses</b>	<b>1,982,896</b>	<b>1,734,659</b>	<b>1,408,924</b>	<b>1,576,798</b>	<b>1,309,099</b>	<b>1,508,296</b>
<b>Net Change in Fund Balance</b>	<b>(95,668)</b>	<b>93,517</b>	<b>84,069</b>	<b>220,277</b>	<b>938,128</b>	<b>327,238</b>
<b>Ending Cash Fund Balance</b>	<b>5,925,390</b>	<b>5,831,873</b>	<b>5,747,804</b>	<b>5,527,527</b>	<b>4,589,399</b>	<b>4,262,161</b>

## Trust & Agency Fund

**Fund 17 Police Court Bond Fund** – This fund is established to account for collection, holding and reimbursement of court bonds.

**Fund 22 Designated Gift Fund** – This fund is established to account for receipts and disbursements of funds donated for designated and specific purposes.

**Fund 31 Cemetery – Perpetual Care** – This fund is established to account for the accumulation of funds for the future maintenance of the cemetery.

**Fund 39 State Judicial** - This fund accounts for the State's share of fines from convicted persons of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs. The City collects these fines on behalf of the State and remits to them on a monthly basis.

**Fund 74 Alamo Senior Center Gift Fund** – This fund is created to account for donations and proceeds from fund raising events. Expenditures are restricted to building improvements or special events.

**Fund 94 Otero/Lincoln County Regional Landfill** – The Otero/Lincoln County Regional Landfill is owned by Otero County and Lincoln County and includes those municipalities within those jurisdictions. The City is the Managing Agency for this Operation. This account is established to account for the daily operations and maintenance of the solid waste facility designed to dispose of residential, commercial and construction waste.

**Fund 104 Utility Deposits** – This fund accounts for the utility deposits collected from customers who use the Water, Sewer and Garbage services. Deposits are applied to the customer account following one year of good payment history and renter deposits are held until the account is terminated.

**Fund 115 Corp Escrow Account Reserve** – This fund is established to account for the escrow account for the Corp of Engineers.

# Police Court Bond Fund 017-0000

## Budget Summary

### Program Description

This fund is established to account for collection, holding, and reimbursement of funds related to court bonds.

<i>BUDGET SUMMARY</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Original Budget</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Budget</i>	<i>FY14 Dollar Diff From FY13 Original</i>	<i>Percent Change</i>
<i>Beginning Cash - July 1</i>									8,043
<i>Revenues</i>									
Fines	0	0	0	0	0	0	0	0	**
<b>Total Revenues</b>			0	0	0	0	0	0	**
<i>Total Resources Available</i>									8,043
<i>Expenditures</i>									
Other Services	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	0	0	0	0	0	0	0	0	**
<i>Ending Cash Balance - June 30</i>									8,043

\*\* One or more zero value fields

# Designated Gift Fund 022-0000

## Budget Summary

### Program Description

This fund was established to account for receipts and disbursements of funds donated by other entities or private individuals for designated and specific purposes. Fund balance is allocated to the appropriate divisions. Interest income allocation will be determined at year-end based upon divisional activity throughout the year.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<i>Beginning Cash - July 1</i>									35,121
Revenues									
Donations	16,435	8,314	18,742	3,904	4,500	1,957	1,500	(3,000)	-66.7%
Interest Income	560	492	337	73	100	102	0	(100)	-100%
<b>Total Revenues</b>	<b>16,995</b>	<b>8,806</b>	<b>19,079</b>	<b>3,977</b>	<b>4,600</b>	<b>2,059</b>	<b>1,500</b>	<b>(3,100)</b>	<b>-67.4%</b>
Transfers									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	2,021	0	10,420	0	0	0	0	0	**
<b>Net Transfers</b>	<b>2,021</b>	<b>0</b>	<b>10,420</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									
Expenditures									
Supplies	8,688	5,452	2,191	1,336	1,500	789	10,092	8,592	572.8%
Other Services	4,345	1,870	1,935	1,014	3,800	2,045	4,942	1,142	30.1%
Capital Outlay	0	0	7,560	0				0	**
<b>Total Expenditures</b>	<b>13,033</b>	<b>7,322</b>	<b>11,686</b>	<b>2,350</b>	<b>5,300</b>	<b>2,834</b>	<b>15,034</b>	<b>9,734</b>	<b>183.7%</b>
<b>Ending Cash Balance - June 30</b>									
									21,587

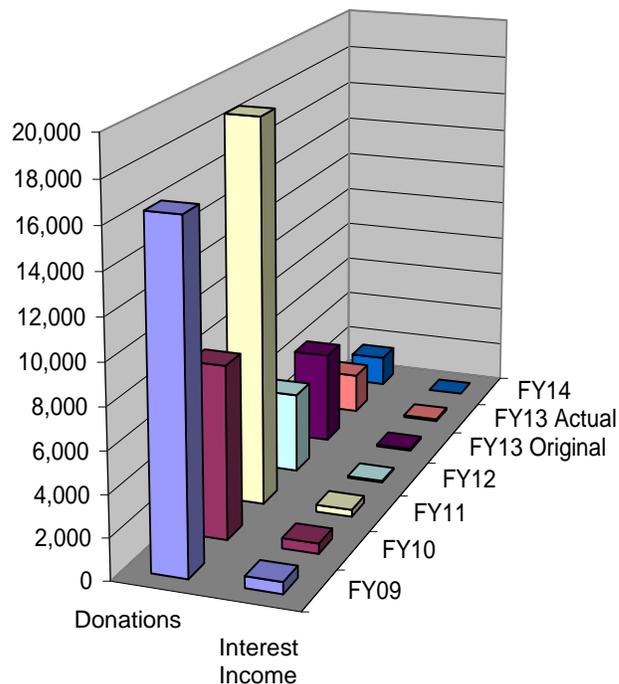
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# Designated Gift Fund 022-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 22	Designated Gift Fund	15,034	183.66%
<b>Total</b>		<b>15,034</b>	<b>183.66%</b>
Funded Positions		0	

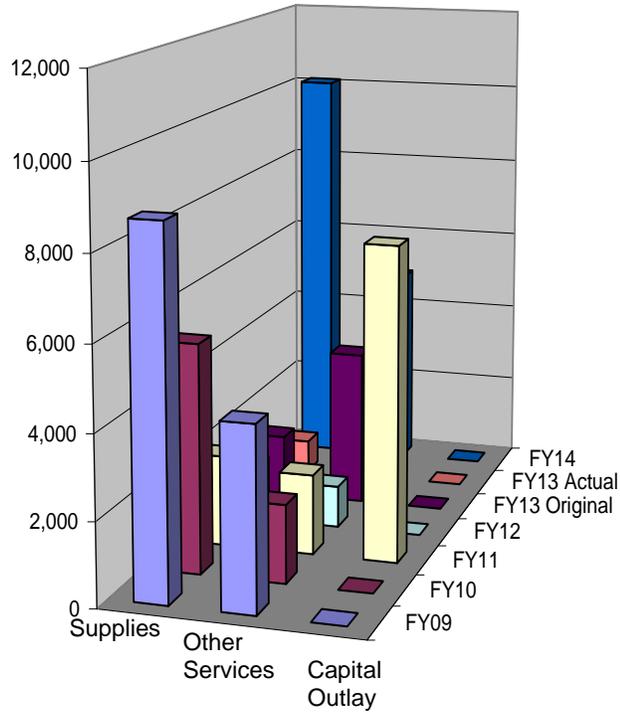
### TOTAL REVENUE ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



# Designated Gift Fund 022-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Cemetery-Perpetual Care Fund 031-0000

## Budget Summary

### Program Description

This fund was established to account for the accumulation of funds for the future maintenance of the cemetery.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									718,942
<b>Revenues</b>									
Land Sales	16,188	15,125	12,600	8,538	14,070	12,775	9,988	(4,082)	-29.0%
Interest Income	12,764	9,288	9,151	1,777	1,965	3,339	2,377	412	21.0%
<b>Total Revenues</b>	<b>28,952</b>	<b>24,413</b>	<b>21,751</b>	<b>10,315</b>	<b>16,035</b>	<b>16,114</b>	<b>12,365</b>	<b>(3,670)</b>	<b>-22.9%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>			0	0	0	0	0	0	**
<b>Total Resources Available</b>									731,307
<b>Ending Cash Balance - June 30</b>									731,307

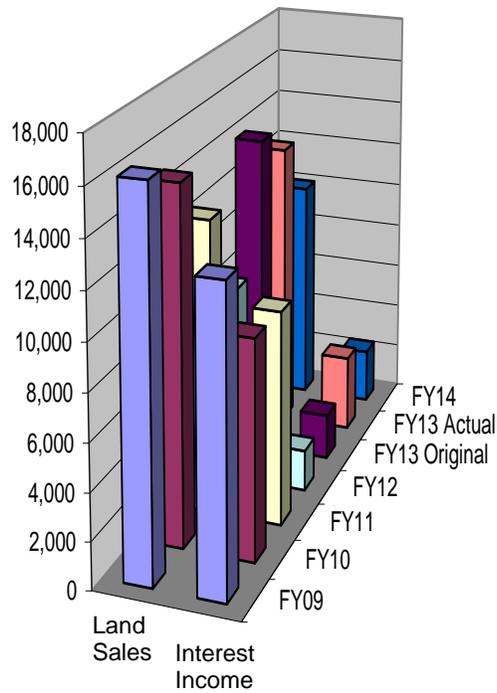
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<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 31	Cemetery-Perpetual Care	12,365	-22.89%
<b>Total</b>		<b>12,365</b>	<b>-22.89%</b>
Funded Positions		0	

# Cemetery-Perpetual Care Fund 031-0000

## Budget Summary

TOTAL REVENUE ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

## Program Description

This fund accounts for the collection and disbursement derived from convicted persons of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs. These fees are as follows:

- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$65 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used to help cover the cost of chemical and other tests used to determine the level or amount of alcohol or drugs. This fee is sent to the State of New Mexico DFA.
- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$75 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used for the prevention of DWI offenders. This fee is sent to the State of New Mexico DFA.
- ◆ Section 11-04-020 of the City Municipal Code provides for the imposition of a fee for persons convicted of unlawful possession of marijuana. Persons shall pay, in addition to any fine, a \$75 fee. Funds collected are to help defray the cost of chemical and other analyses of controlled substances. This fee is sent to the State of New Mexico DFA.
- ◆ State Statute 35-14-11 Municipal Ordinance; court costs; collection and purpose provides for the imposition of a \$20 corrections fee to help defray the costs of housing prisoners at a detention facility. This fee remains in the city. The imposition of a \$3 judicial education fee to be used for training and education of judicial employees and a \$6 state court automation fee to help defray the costs of maintaining, purchasing and operation of court automation systems in Municipal Courts and these fees are sent to the State of New Mexico DFA.

# State Judicial Fund 039-0000

## Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									3,957
<b>Revenues</b>									
Chemical Test-Alcohol	5,168	4,276	4,172	4,635	4,500	4,571	4,500	0	0.0%
Chemical Test-Drugs	5,265	4,571	4,899	3,725	4,500	2,990	4,500	0	0.0%
DWI Prevention	6,280	5,366	4,581	4,448	5,000	4,046	5,000	0	0.0%
Court Automation	51,130	51,594	42,307	40,573	45,000	31,919	40,000	(5,000)	-11.1%
Judicial Education	16,954	20,004	20,385	19,979	20,000	15,884	21,500	1,500	7.5%
<b>Total Revenues</b>	<b>84,797</b>	<b>85,811</b>	<b>76,344</b>	<b>73,360</b>	<b>79,000</b>	<b>59,410</b>	<b>75,500</b>	<b>(3,500)</b>	<b>-4.4%</b>
<b>Transfers</b>									
Transfers In	7,930	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	<b>7,930</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Total Resources Available</b>									
<b>79,457</b>									
<b>Expenditures</b>									
Judicial Education	18,375	20,020	20,390	19,941	20,000	16,028	21,500	1,500	7.5%
Lab Services	17,237	14,156	13,679	15,466	14,000	11,970	14,000	0	0.0%
Court Automation	55,379	51,636	42,317	37,813	45,000	32,460	40,000	(5,000)	-11.1%
<b>Total Expenditures</b>	<b>90,991</b>	<b>85,812</b>	<b>76,386</b>	<b>73,220</b>	<b>79,000</b>	<b>60,458</b>	<b>75,500</b>	<b>(3,500)</b>	<b>-4.4%</b>
<b>Ending Cash Balance - June 30</b>									
<b>3,957</b>									

\*\* One or more zero value fields

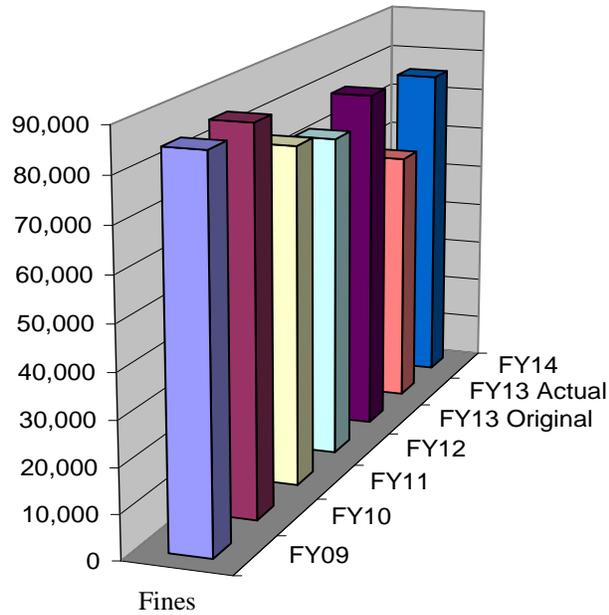
<b>RESOURCES FOR BUDGET</b>		<b>FY14 BUDGET</b>	<b>% Change From Prior Year</b>
Fund 39	State Judicial Fines	75,500	-4.43%
	<b>Total</b>	<b>75,500</b>	<b>-4.43%</b>

Funded Positions 0

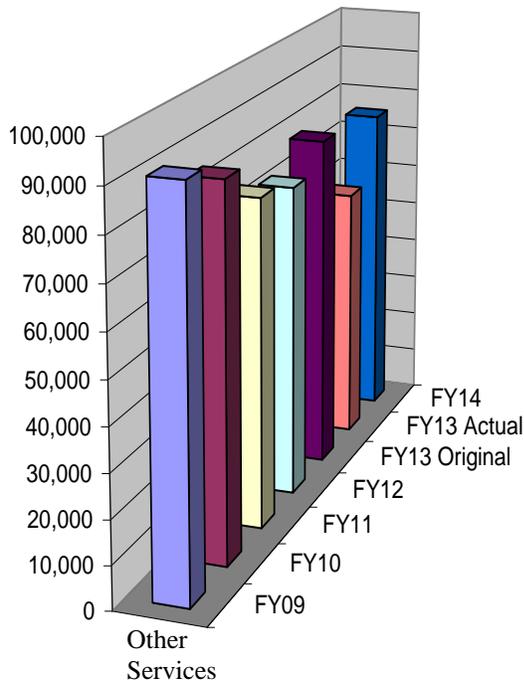
# State Judicial Fund 039-0000

## Budget Summary

### TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



### TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Senior Center Gift Fund 074-0000

## Budget Summary

### Program Description

The Senior Center Gift Fund receives funding primarily from donations and fund raising events. Proceeds are restricted to expenditures for Senior Center improvements or events.

### Mission Statement

The purpose of the fund is to provide additional items and equipment for the Senior Center which otherwise would not be available to the program.

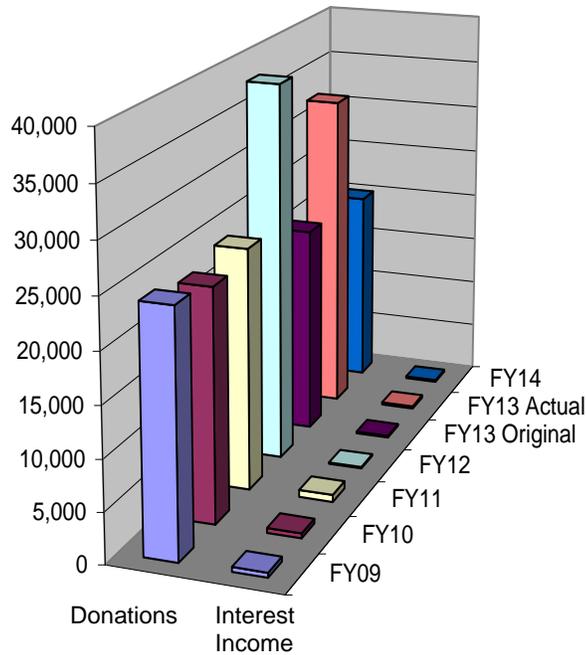
	<i>FY08/09</i>	<i>FY09/10</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Original</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>			<i>FY13</i>	
								<i>Original</i>	
<b>BUDGET SUMMARY</b>									
<i>Beginning Cash - July 1</i>									76,622
<b>Revenues</b>									
Donations	24,035	23,082	24,186	38,261	21,050	32,703	20,050	(1,000)	-4.8%
Interest Income	473	485	721	156	175	266	192	17	9.7%
<b>Total Revenues</b>	<b>24,508</b>	<b>23,567</b>	<b>24,907</b>	<b>38,417</b>	<b>21,225</b>	<b>32,969</b>	<b>20,242</b>	<b>(983)</b>	<b>-4.6%</b>
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	*
Transfers Out	546	549	1,025	0	528	353	674	146	27.7%
<b>Total Net Transfers</b>	<b>(546)</b>	<b>(549)</b>	<b>(1,025)</b>	<b>0</b>	<b>(528)</b>	<b>(353)</b>	<b>(674)</b>	<b>(146)</b>	<b>27.7%</b>
<b>Total Resources Available</b>									<b>96,190</b>
<b>Expenditures</b>									
Supplies	1,977	385	2,756	12,174	15,050	7,871	18,483	3,433	22.8%
Maintenance	3,980	0	9,981	5,660	0	12,178	10,036	10,036	*
Other Services	3,973	(659)	8,525	7,986	6,000	9,673	19,669	13,669	227.8%
<i>Total Operating Costs</i>	<i>9,930</i>	<i>(274)</i>	<i>21,262</i>	<i>25,820</i>	<i>21,050</i>	<i>29,722</i>	<i>48,188</i>	<i>27,138</i>	<i>128.9%</i>
Capital Outlay	537	6,483	2,029	0	0	0	0	0	*
<b>Total Expenditures</b>	<b>10,467</b>	<b>6,209</b>	<b>23,291</b>	<b>25,820</b>	<b>21,050</b>	<b>29,722</b>	<b>48,188</b>	<b>27,138</b>	<b>128.9%</b>

# Senior Center Gift Fund 074-0000

## Budget Summary

<u>RESOURCES FOR BUDGET</u>		<u>FY14 BUDGET</u>	<u>% Change From Prior Year</u>
Fund 74	Senior Center Gift	20,242	-4.63%
<b>Total</b>		<b>20,242</b>	<b>-4.63%</b>
Funded Positions		0	

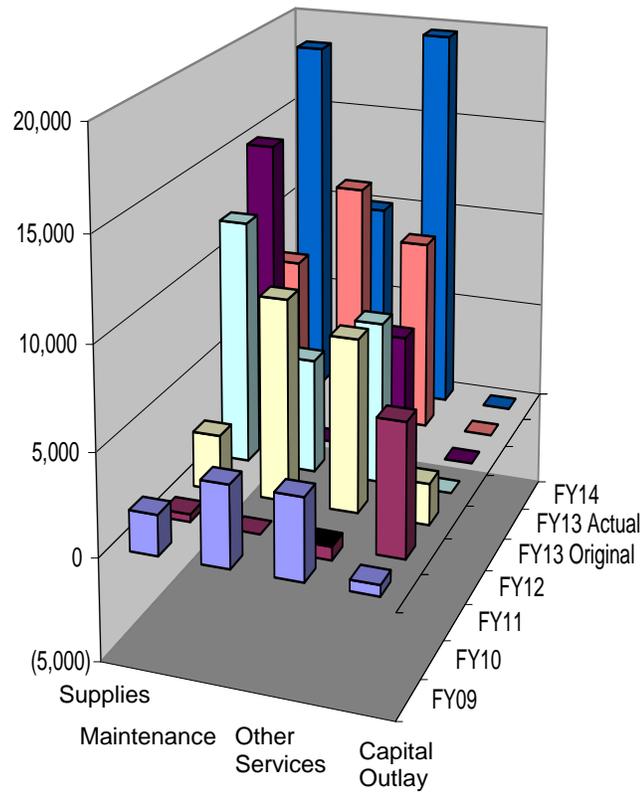
TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



# Senior Center Gift Fund 074-0000

## Budget Summary

TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Budget Summary

Public Works Department

## Program Description

The Otero-Greentree Regional Landfill is owned by Otero County and Lincoln County and includes those municipalities within those jurisdictions. The City is the Managing Agency for this operation. The Otero-Greentree Regional Landfill is a New Mexico permitted solid waste facility designed to dispose of residential, commercial and construction waste. Additionally, it is permitted to accept certain special waste such as asbestos and sludge waste. The Landfill was designed with a life span of 99 years. It was incorporated in January 1994.

## Mission Statement

To provide for the disposal of solid waste, asbestos and other special waste in a manner that protects human health and the environment.

## Performance Measures

<i>Performance Measures</i>	<i>FY 10/11 Actual</i>	<i>FY 11/12 Actual</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Estimate</i>
Percentage of time Landfill is NMED compliant	100%	100%	100 %	100%

## Budget Highlights

- 1) Operation budget approved by the Otero-Greentree board on April 26<sup>th</sup> 2013.
- 2) Adjustments in various line items made to place expenditures into appropriate accounts.
- 3) Reduction in capital due to the elimination of the purchase of a loader.
- 4) Additional reduction of \$100,000 due to one-time cost of permit renewal.

# Otero-Greentree Regional Landfill Fund 094-0000

## Budget Summary

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									3,076,410
<b>Revenues</b>									
User Fees	1,180,481	991,520	1,099,234	1,211,846	1,121,500	1,149,081	1,057,100	(64,400)	-5.7%
Miscellaneous Revenue	28,330	13,118	10,170	9,748	4,800	9,414	4,800	0	0.0%
Interest Income	69,925	48,118	41,246	8,858	9,925	13,590	9,551	(374)	-3.8%
<b>Total Revenues</b>	<b>1,278,736</b>	<b>1,052,756</b>	<b>1,150,650</b>	<b>1,230,452</b>	<b>1,136,225</b>	<b>1,172,085</b>	<b>1,071,451</b>	<b>(64,774)</b>	<b>-5.7%</b>
<b>Transfers</b>									
Transfers In	351,033	0	0	0	0	0	0	0	**
Transfers Out	2,500	2,830	1,450	1,670	1,720	1,720	1,720	0	0.0%
<b>Total Net Transfers</b>	<b>348,533</b>	<b>(2,830)</b>	<b>(1,450)</b>	<b>(1,670)</b>	<b>(1,720)</b>	<b>(1,720)</b>	<b>(1,720)</b>	<b>0</b>	<b>0.0%</b>
<b>Total Resources Available</b>									
									4,146,141
<b>Expenditures</b>									
Salaries & Benefits	316,410	315,750	296,227	265,395	332,890	276,442	313,919	(18,971)	-5.7%
Supplies	115,744	115,461	125,659	143,411	197,320	163,410	153,865	(43,455)	-22.0%
Maintenance	139,658	168,179	83,590	59,728	207,543	105,224	304,363	96,820	46.7%
Utilities	11,412	10,084	10,960	12,018	15,665	13,433	15,314	(351)	-2.2%
Other Services	516,009	213,785	411,892	213,100	365,954	344,503	443,719	77,765	21.2%
<b>Total Operating Cost</b>	<b>1,099,233</b>	<b>823,259</b>	<b>928,328</b>	<b>693,652</b>	<b>1,119,372</b>	<b>903,012</b>	<b>1,231,180</b>	<b>111,808</b>	<b>10.0%</b>
Capital Outlay	389,251	410,591	605,632	1,180,231	290,000	311,000	136,000	(154,000)	-53.1%
<b>Total Expenditures</b>	<b>1,488,484</b>	<b>1,233,850</b>	<b>1,533,960</b>	<b>1,873,883</b>	<b>1,409,372</b>	<b>1,214,012</b>	<b>1,367,180</b>	<b>(42,192)</b>	<b>-3.0%</b>
<b>Ending Cash Balance - June 30</b>									
									2,778,961
<b>RESERVE:</b>									
									1,206,991
<b>AVAILABLE BALANCE:</b>									
									1,571,970

Budget approved by Otero/Lincoln County Landfill Board on 04/26/13

\*\* One or more zero value fields

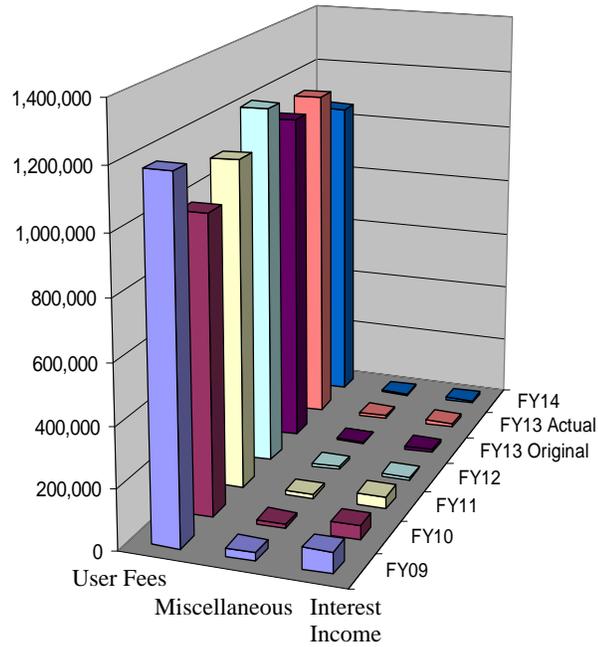
RESOURCES FOR BUDGET		FY14 BUDGET	% Change From Prior Year
Fund 94	Landfill	1,071,451	-1.69%
	<b>Total</b>	<b>1,071,451</b>	<b>-1.69%</b>

Funded Positions 7

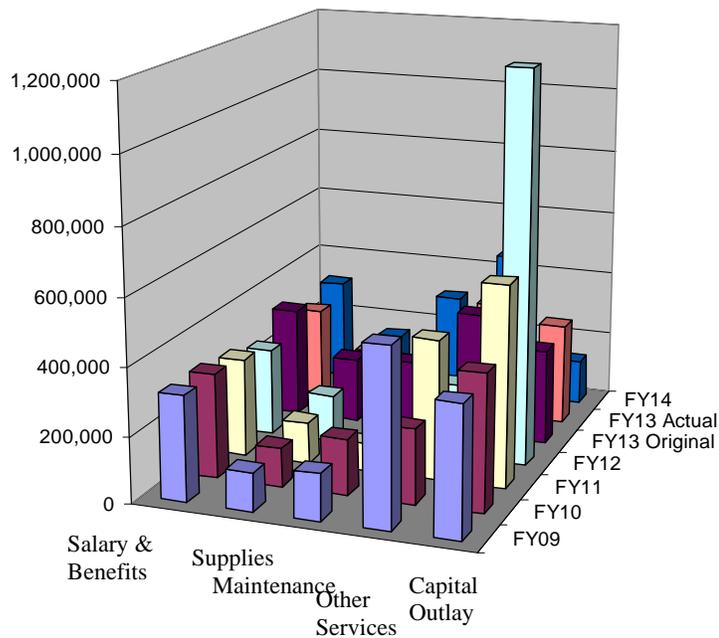
# Otero-Greentree Regional Landfill Fund 094-0000

## Budget Summary

TOTAL REVENUE BY FISCAL YEAR AND ACCOUNT CATEGORY



TOTAL ALLOCATION BY FISCAL YEAR AND ACCOUNT CATEGORY



# Otero-Greentree Regional Landfill Fund 094-0000

## Budget Summary

<b>CHANGES FOR OPERATIONS</b>		<b>AMOUNT</b>
1	Total Salary Adjustment	3,250
a.	Supervisory Positions (0)	1,027
b.	Administrative Staff (6)	<u>2,223</u>
2	Total Benefit Adjustment	(22,221)
3	Adjustment in supplies and materials	(455)
4	Decrease in Fuel Charges	(38,000)
5	Decrease in Permits & Licenses	(5,000)
6	Adjustment in other maintenance	518
7	Increase in Equipment Maintenance	71,302
8	Increase in Cell Maintenance	25,000
9	Increase in Telephone charges and Utilities	(351)
10	Decrease in Travel and Training needs	500
11	Decrease in Membership & Dues, Collection Fees	(600)
12	Increase in NMED Air Quality Fee	3,500
13	Increase in Post Closure Reserve and Collection Agency	32,066
14	Decrease in Physicals	(4,550)
15	Decrease in Consultant Fees	(73,752)
16	Increase in Well Monitoring & Testing	35,000
17	Increase in insurance costs	2,068
18	Adjustment in Miscellaneous Other Services	83,533
19	Capital Additions/replacements	
a.	Other Equipment \$60,000, Cell Development \$76,000	<u>(154,000)</u>
<b>TOTAL OPERATING CHANGES</b>		<b><u>(42,192)</u></b>

<i>Position title</i>	<i>FY 2013</i>		<i>FY2014</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Attendant</i>	1	1.000	1	1.000	0	0.000
<i>Laborer</i>	1	1.000	1	1.000	0	0.000
<i>Maintenance Worker</i>	1	1.000	1	1.000	0	0.000
<i>Supervisor</i>	1	1.000	1	1.000	0	0.000
<i>Heavy Equipment Operator</i>	2	2.000	2	2.000	0	0.000
<i>Mechanic</i>	1	1.000	1	1.000	0	0.000
<b>Totals</b>	<b>7</b>	<b>7.000</b>	<b>7</b>	<b>7.000</b>	<b>0</b>	<b>0.000</b>

## Otero-Greentree Regional Landfill Fund 094-0000

# Budget Summary

### Goals & Objectives

1. Operate and maintain the Landfill in full compliance of NMED Solid Waste Regulations.
2. Operate the Landfill in such a manner as to provide maximum customer satisfaction.
3. Complete the Landfill permit renewal process.

### FY2012/2013 Operational Highlights

- Operated the Landfill in full compliance with NMED Solid Waste Regulations.

# Utility Deposits Fund 104-0000

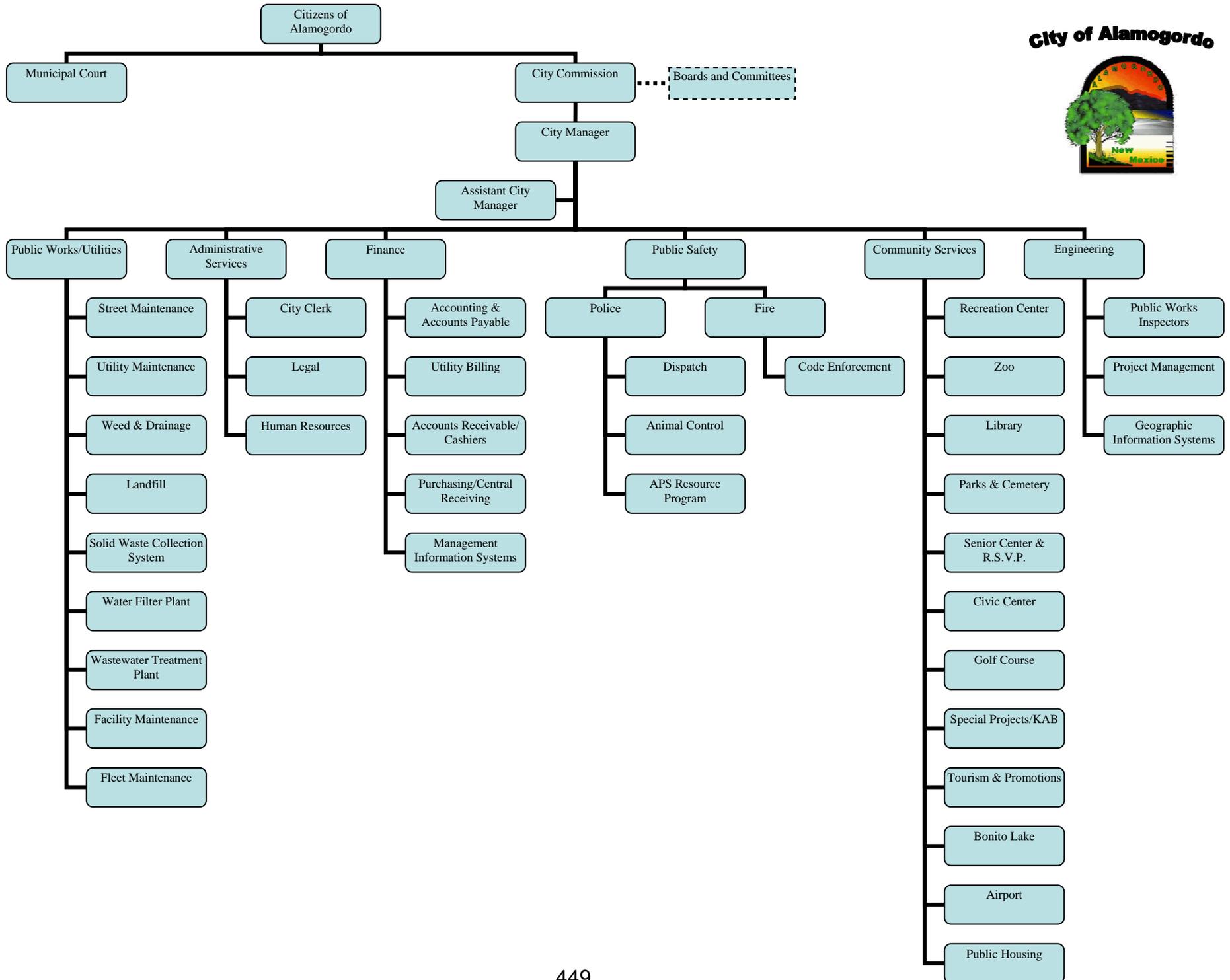
## Department Budget Summary

### Department Description

This fund accounts for the utility deposits collected from customers who use the Water, Sewer and Garbage services. Property owner's deposits are applied to the customer account following one-year good payment history while for renters the deposit is held until the account is terminated.

	FY08/09 Actual	FY09/10 Actual	FY10/11 Actual	FY11/12 Actual	FY12/13 Original Budget	FY12/13 Actual	FY13/14 Budget	FY14 Dollar Diff From FY13 Original	Percent Change
<b>BUDGET SUMMARY</b>									
<b>Beginning Cash - July 1</b>									647,017
<b>Revenues</b>									
Interest Income	0	0	0	0	0	0	0	0	**
<b>Total Revenues</b>	0	0	0	0	0	0	0	0	**
<b>Transfers</b>									
Transfers In	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	**
<b>Total Net Transfers</b>	0	0	0	0	0	0	0	0	**
<b>Total Resources Available</b>	0	0	0						647,017
<b>Expenditures</b>									
Water Resources	0	0	0	0	0	0	0	0	**
<b>Total Expenditures</b>	0	0	0	0	0	0	0	0	**
<b>Ending Cash Balance - June 30</b>									647,017

\*\* One or more zero value fields



# Compensation, Classification, & Staffing Plan FY 2014

## Program Description

This section of the budget document provides detailed information on staffing, compensation, and the City's classification plans as authorized by the City Commission. It includes factors affecting salaries and benefits. It also reviews changes that occurred during the fiscal year and changes proposed for the upcoming fiscal year.

## Changes Occurring During Fiscal Year 2013

For efficiency and operational purposes, some changes to positions occurred in the City during fiscal year 2013. These changes include:

In the Department of Public Safety, a budget neutral shift of 4 Public Safety Officers to 5 Fire Equipment Operators was made in FY13 in anticipation of the proposed separation of departments. A new DPS Captain position was put in place, and a frozen DPS Lieutenant position was eliminated, resulting in \$24,888 additional cost. A Fire Chief position was also initiated in FY13 at a cost of \$122,517. The Legal Advisor position was transferred to the Legal Department. The Department of Public Safety generally has a few slight increases in pay during the year when the Dispatcher Trainees and the Public Safety Officer Trainees become certified.

An interim City Manager was in place for a period of 8 months. A new City Manager has been hired and will begin employment with us in May 2013. The Assistant City Manager position was eliminated for a savings of \$119,857.

In the Human Resource Office, a full-time Administrative Assistant position was unfrozen in part-time status, annual cost of \$24,121. Three (3) HR Generalists were re-classified to FLSA exempt and the departmental overtime budget was eliminated for FY14; budget neutral.

A Regular Golf Course Laborer was frozen during FY13 budget hearings. However, the position erroneously remained in the FY13 budget. This position is currently vacant and the department is requesting this position be eligible for recruitment in FY2014. Total cost of the position is \$33,196.76.

Due to the natural fire disaster at Bonito Lake in 2012 and subsequent closing of the Bonito Lake facilities, the seasonal funding for staff was not utilized during most of FY2013.

The Legal Advisor position was transferred from the Department of Public Safety to the Legal Department for a net savings of \$20,228. This position replaced the previously frozen Assistant City Attorney position.

The Public Utilities Department was re-combined with the Public Works Department. The PW Utilities Director and PW Director/City Engineer positions were eliminated. A Public Works Director position was created to oversee the re-combined Public Works Department. A City Engineer position was created for direction of the Engineering Department. Additional cost for these changes is \$11,368.

# Compensation, Classification, & Staffing Plan FY 2014

Facility Maintenance re-implemented the Electronic Technician Apprentice (Grade S4) in place of the Electronic Technician (Grade S6). This change was made to facilitate the training of a qualified technician while creating a fiscal savings of \$4,855 for at least the next two fiscal years. The position will be upgraded in 2-4 years.

The Community Development Department continues to freeze the Planning & Zoning Coordinator position. Partial duties were reassigned within the department; a Part-Time Planning & Zoning Clerk was filled. The Public Works Inspector position remains frozen; however the Bonito Lake Manager position was transferred to Inspectors due to the Bonito Lake closing.

The Engineering Projects Analyst position was moved from Engineering Department to the Finance Department (Reference Resolution 2012-24 approved at the July 24, 2012 Regular Commission Meeting).

Addition of Water Plant and Wastewater Plant services to include staffing of 14; Water Plant, \$545,328; Wastewater Plant, \$300,110; total cost \$845,438; Severn Trent contract terminated.

The Library Manager position was unfrozen, and a new Library Manager was hired in March 2013; total cost \$78,953.

The Public Housing Authority eliminated a previously frozen PHA Seasonal Laborer position resulting in a savings of \$8,789.

The Customer Service Department in Finance hired a temporary part-time Meter Reader for a period of 8 months, total cost \$12,952.06. This position was requested due to the hold on the Radio Read Project.

The Point Factor System (PFS) rating was evaluated on 10 positions, with 8 resulting in a pay grade change. There were also recruitments which resulted in hiring 7 key positions during FY2013.

## Changes Proposed & Included For Fiscal Year 2014

Because budget is compiled based on staffing levels in the first quarter of the calendar year, there are often times when changes occur due to turnover or reorganizations that happen after the budget process has commenced. These changes may result in a change to the final budget, which will be explained at the time the final budget is presented to the Commission.

The following changes are included in the proposed FY14 budget:

- Seasonal positions at Bonito Lake are unfunded, savings of \$86,357; however revenues are also eliminated; Bonito Lake Manager transferred to Inspectors in lieu of layoff; Fund 065, cost \$76,687
- Re-classify Planning & Zoning Clerk to full-time to cover Engineering admin duties, impact \$14,773;
- Fill vacant Regular Full-Time Golf Course Laborer; total cost is \$33,19

# Compensation, Classification, & Staffing Plan FY 2014

- Fill vacant Regular Full-Time Golf Course Laborer; total cost is \$33,197
- Add salary and benefits for District 4 Commissioner effective March 2014; FY14 impact \$4,752
- Reclassification of Airport Manager from Part-Time to Full-Time; fiscal impact \$24,978
- Add Diesel Mechanic position to Fleet Maintenance; fiscal impact \$53,922
- Reclassify 3 positions in Finance to FLSA exempt and upgrade one pay grade; Budget Analyst, Grant Coordinator, Senior Accountant; fiscal impact \$6,786; also removed \$1,286 of departmental overtime; change in anticipation of possible re-alignment of contract services
- Converted Internal Control Analyst (Grade NR6) to Assistant Finance Director position (Grade NR3) in Finance Department; fiscal impact \$2,061
- Engineering Projects Analyst converted to Finance & Accounting Project Analyst; fiscal impact is zero. As noted in the previous section, the Engineering Projects Analyst was previously moved to Finance (Reference Resolution 2012-24 approved at July 24, 2012 Regular Commission Meeting).
- Add Regular Part-Time DPS Custodian; fiscal impact \$13,071
- Add Regular Full-Time DPS NEU Sergeant; fiscal impact \$80,528; this service was previously contracted

## **Pending changes to be adjusted in the budget for FY14 include:**

- Unfreeze and upgrade DPS Administrative Secretary to DPS Fire Executive Secretary; total FY14 impact is \$41,775. Expense distribution will be 100% to Fire (011-4204421); filled DPS Administrative Secretary will also be changed from 50/50 Police/Fire distribution to 100% Police (011-4104420)

With the changes discussed, City staffing will include 7 Elected City Commissioners, 1 Elected Municipal Judge, and 377 FTE regular, seasonal, and temporary positions.

## **Personnel Budget Factors**

Approximately 229 City employees are covered by one of two collective bargaining agreements. The City is currently in negotiations with Alamogordo Public Safety Officers Association (APSOA) and the American Federation of State, County, and Municipal Employees (AFSCME), Local 3818. The City considers its relationship with both organizations to be positive.

Each year the salaries and benefits are evaluated with current economic conditions. At this time, negotiations are still in process to discuss details. Any possibility of cost-of-living increases for Union employees and also non-represented employees is currently being considered. However, a 3% COLA increase has been included in the proposed budget. Additionally, the 1.5% step increase currently in place for APSOA eligible employees has been included as well. The merit pool has been frozen since December 2009 for all at-will and regular full-time and part-time employees not covered under the collective bargaining agreements.

The FY2014 budget for salaries and benefits includes a 15% increase in health insurance premiums. We have not experienced an increase in insurance premiums in 3 years. The 3% proposed COLA is partially intended to hold the employee's harmless for this increase. Departments have also cut back on capital expenditures in FY14 to assist with funding this increase.

# Compensation, Classification, & Staffing Plan FY 2014

Management would like to extend to non-represented staff, the same benefit provided for in the AFSCME union contract with regard to discounts and free access to City facilities. This would be at no cost to the City.

Our insurance provider has notified us of an increase in our worker's compensation experience modifier from 1.29 to 1.54. This rate is calculated based on claims loss for the previous 4 years. There is also a decrease of 2% in class rates; resulting in the net effect of a 2% increase in worker's compensation insurance expense. Human Resources requested additional training funds in FY2014 in efforts of addressing this increase, and working toward a lower rate in future years.

All of the City's qualified, regular full-time and part-time employees participate in a defined benefit contributory retirement plan through the Public Employees' Retirement Association of New Mexico. The City's general employee rate of contribution is 9.15% of salary to the plan and the City currently matches that contribution. In 2004, the Commission adopted a resolution requiring the City pay a graduated portion of the employee contributions for Regular members. As a result, the City contributes 4.6% of the employee's share of contributions for all Regular employees for a total contribution of 13.75% by the City.

The Police plan rate of contribution is 16.3%, which is matched with a contribution of 18.5% by the City. Fire employee rate of contribution is 16.2%, which is matched with a contribution of 21.25% by the City. In 2000, the Commission adopted a resolution requiring the City pay a graduated portion of the employee contributions for Police and Fire members; the City contribution increased by 3% every six months beginning on July 1, 2000 and ending on January 1, 2002. Since January 1, 2002, the City has and continues to contribute 12% of the employee's share of contributions for all Police and Fire employees, for a total contribution by the City of 30.5% for Police and 33.25% for Fire personnel.

PERA introduced a number of changes in their plans to the Legislature this year. There were several changes passed for FY2014 including rates and plan dynamics. The employee contributions will increase 1.5 % effective July 1, 2013. An incremental increase of .50% for three years beginning FY2015 will commence for employer contributions. An employer contribution increase for Retiree Health will also be implemented in FY2014; .25% for General Members, and .63% for Police and Fire Members. Applicable increases have been included in the FY2014 budget.

## Municipal Court Personnel Requests

The City Commission is the body that approves funding for the operation of the Municipal Court. Occasionally, personnel matters surface that change or impact the budget in some way with Court personnel. Under the separation of powers, these matters should only require the approval of the Municipal Judge once the City Commission has approved the necessary funding for Court operations. These matters include, but are not limited to, giving salary increases at the judge's discretion, and other personnel matters that impact salary and benefit budgets. There is one change with fiscal impact included in the budget this year. The Municipal Judge is proposing to base the Judge's salary on the rate of pay for a NM Chief Justice of the Supreme Court per State Statute 34-1-9; specifically, fifty percent of the annual salary of a State Magistrate Court Judge. This change will become effective March 2014; FY14 impact \$3,196, FY15 impact \$8,960.

# Compensation, Classification, & Staffing Plan FY 2014

## Frozen Positions for FY2014

The following chart displays positions currently frozen for fiscal year 2013-2014:

### FROZEN POSITIONS - FY2014

<u>DEPARTMENT</u>	<u>POSITION TITLE</u>	<u>TOTAL COST</u>	
PUBLIC WKS	BONITO LAKE	BONITO MAINTENANCE FOREMAN	12,669
COMM SVCS	GOLF COURSE	SEASONAL GOLF COURSE LABORER	9,900
ADMIN	LEGAL	ADMINISTRATIVE ASST - LEGAL	36,099
ADMIN	ADMIN	OPERATIONS ANALYST	60,516
COMM DEV	ENGINEERING	PLANNING & ZONING COORDINATOR	56,016
DPS	CODE ENF	KENNEL OFFICER	32,597
DPS	DISPATCH	DPS DISPATCHER	39,923
PUBLIC WKS	STREETS	STREETS MAINTENTANCE WORKER II	32,597
PUBLIC WKS	ADMIN	PUBLIC WORKS INSPECTOR	39,923
COMM SVCS	REC CENTER	LIFEGUARD, REGULAR PART-TIME	7,122
COMM SVCS	REC CENTER	RECREATION ASSISTANT, REG PART-TIME	12,787
COMM SVCS	REC CENTER	RECREATION ASSISTANT, REG PART-TIME	18,414
COMM SVCS	REC CENTER	SEASONAL ASST HEAD LIFEGUARD	5,136
COMM SVCS	REC CENTER	SEASONAL RECREATION AIDE	990
COMM SVCS	REC CENTER	SEASONAL RECREATION AIDE	3,960
COMM SVCS	REC CENTER	SEASONAL RECREATION ASSISTANT	3,960
COMM SVCS	REC CENTER	SEASONAL RECREATION ASSISTANT	3,960
COMM SVCS	REC CENTER	SPECIAL EVENTS COORDINATOR	40,922
COMM SVCS	PARKS	PARKS LABORER, REGULAR FULL-TIME	31,001
COMM SVCS	PARKS	PARKS LABORER, REGULAR FULL-TIME	31,001
COMM SVCS	PARKS	SEASONAL PARKS LABORER	9,900
COMM SVCS	PARKS	SEASONAL PARKS LABORER	9,900
COMM SVCS	PARKS	SEASONAL PARKS LABORER	9,900
COMM SVCS	SENIOR CENTER	SENIOR CENTER CUSTODIAN	16,732
COMM SVCS	SENIOR CENTER	SENIOR CENTER FITNESS COORDINATOR	36,099

**25 POSITIONS**

**TOTAL SAVINGS**

**\$562,027**

# Compensation, Classification, & Staffing Plan FY 2014

## Classification Plans

The following classification plan includes the proposed compensation ranges for Fiscal Year 2014 for the APSOA union eligible, DPS Rank Personnel, Executive, Non-Represented and Regular Part-Time, and the AFSCME Union eligible and Seasonal positions.

### PROPOSED PAY GRADE RANGES FOR FY2014

#### APSOA ELIGIBLE

GRADE	RANGE	
	BOTTOM	TOP
PST	16.2000	16.2000
PSO	17.6610	23.4352
SGT	23.5111	28.9599
FEO	11.2592	14.9404

\*No increase on PST-Trainee

#### DPS RANK PERSONNEL

GRADE	RANGE	
	BOTTOM	TOP
R3	17.4623	26.8345
R2	26.7992	34.0524
R1	33.8151	39.5915

#### AFSCME ELIGIBLE & SEASONAL

GRADE	RANGE	
	BOTTOM	TOP
S00	7.5000	8.5887
S01	8.0155	12.4353
S02	8.7400	13.5475
S03	9.5131	14.7703
S04	10.1620	16.3183
S05	11.0767	17.7970
S06	12.0641	19.3829
S07	13.1502	21.1331
S08	14.3363	23.0295
S09	15.5372	25.4559
S10	16.6894	27.7349
S11	18.1886	30.2326
S12	19.8327	32.9518
S13	21.6113	35.9228
S14	23.5541	39.1497
S15	25.6778	42.6682

\*APSOA Plan - 1.5 % Increase

\* All other plans - 3% Increase

Rates represented in hourly rate format; Executive plan, annual salary format

#### NON-REPRESENTED & REGULAR PT

GRADE	RANGE	
	BOTTOM	TOP
NR10	7.7637	12.2287
NR9	9.1301	14.3810
NR8	10.7370	16.9120
NR7	12.6267	19.8885
NR6	14.8490	23.3889
NR5	17.4624	27.5054
NR4	20.5358	32.4363
NR3	24.1501	38.0392
NR2	28.4005	44.7342
NR1	33.3990	52.6074

#### EXECUTIVE PLAN

GRADE	RANGE	
	BOTTOM	TOP
EX3	\$35,599.45	\$59,887.85
EX2	\$60,271.47	\$101,392.85
EX1	\$67,322.63	\$113,254.78

# Compensation, Classification, & Staffing Plan FY 2014

## Personnel Summary by Department/Division

The attached schedule lists the positions authorized by the City Commission for each department and division. It includes the position status, number of positions, full-time equivalency of the position(s), and the salary. A total of position information is provided for each division and each department. A grand total for the City is also provided.

Total Number of Full Time Equivalent Employees:	<b>370.50</b>
Total Salaries Budgeted: \$	<b>20,331,538</b>
Average Salary Increase Budgeted: <u>2.5%</u>	

FORM S - 1  
Detailed Personal Services Schedule  
Number of Full-Time Equivalent Budgeted Positions

Fiscal Year: **2013-2014**

ACCOUNT CODE	FTE	B/S	Position Title	SALARY	FICA	MEDICARE	EMP CONT. PERA	PERA RETIREMENT	HEALTH INSURANCE	WORKERS' COMP	RETIREE HEALTH	OTHER	TOTAL
<b>Administration</b>													
<b>Executive-Legislative</b>													
101	1.68	B	7 -City Commissioners	49,400	3,049	713	644	1,281	25,796	452	280	25,000	106,616
	1.00	B	City Manager	163,619	11,800	2,760	0	22,496	18,152	1,327	0	2,676	222,830
	1.00	B	PIO-Senior Executive Assistant to CM	38,819	2,518	589	1,786	3,552	0	314	776	0	48,353
			Sick/PTO Conversion	222	14	3	0	0	0	3	0	0	242
			ICMA Annual Plan Fees	500	0	0	0	0	0	0	0	0	500
	<b>3.68</b>		<b>Executive-Legislative</b>	<b>252,560</b>	<b>17,379</b>	<b>4,065</b>	<b>2,430</b>	<b>27,330</b>	<b>43,948</b>	<b>2,097</b>	<b>1,057</b>	<b>27,676</b>	<b>378,541</b>
<b>Legal</b>													
101	1.00	B	City Attorney	106,463	6,896	1,613	4,897	9,741	6,063	518	2,129	0	138,321
	1.00	B	Assistant City Attorney	67,493	4,225	988	3,105	6,176	3,412	331	1,350	0	87,079
	1.00	B	Paralegal	31,579	1,886	441	1,453	2,889	9,883	257	632	0	49,021
			Sick/PTO Conversion	5,969	370	87	0	0	0	93	0	0	6,518
	<b>3.00</b>		<b>Legal</b>	<b>211,505</b>	<b>13,377</b>	<b>3,129</b>	<b>9,455</b>	<b>18,806</b>	<b>19,358</b>	<b>1,199</b>	<b>4,111</b>	<b>0</b>	<b>280,939</b>
<b>Elections</b>													
101	1.00	B	City Clerk	56,963	3,686	862	2,620	5,212	8,127	457	1,139	0	79,067
	1.00	B	Deputy City Clerk	33,246	2,156	504	1,529	3,042	0	271	665	0	41,413
	1.00	B	Administrative Assistant	30,320	1,966	460	1,395	2,774	0	248	606	0	37,769
	0.75	B	Records & Archive Clerk	17,548	1,138	266	807	1,606	0	147	351	0	21,864
			Sick/PTO Conversion	1,428	89	21	0	0	0	22	0	0	1,559
	<b>3.75</b>		<b>Elections</b>	<b>139,505</b>	<b>9,035</b>	<b>2,113</b>	<b>6,352</b>	<b>12,634</b>	<b>8,127</b>	<b>1,144</b>	<b>2,761</b>	<b>0</b>	<b>181,672</b>
<b>Human Resources</b>													
600	3.00	B	Human Resource Generalist	112,734	7,271	1,700	5,185	10,315	9,218	914	2,255	0	149,592
	1.00	B	Human Resource Manager	67,002	4,124	965	3,082	6,131	4,876	535	1,340	0	88,055
	0.75	B	Administrative Assistant	19,202	1,245	291	883	1,757	0	160	384	0	23,923
			Sick/PTO Conversion	2,693	167	39	0	0	0	42	0	0	2,941
			Overtime	0	0	0	0	0	0	0	0	0	0
	<b>4.75</b>		<b>Human Resources</b>	<b>201,631</b>	<b>12,807</b>	<b>2,995</b>	<b>9,151</b>	<b>18,203</b>	<b>14,094</b>	<b>1,651</b>	<b>3,979</b>	<b>0</b>	<b>264,511</b>
<b>15.18</b>	<b>Total Administration</b>			<b>805,200.00</b>	<b>52,599.30</b>	<b>12,301.64</b>	<b>27,386.84</b>	<b>76,972.96</b>	<b>85,527.60</b>	<b>6,090.52</b>	<b>11,907.74</b>	<b>27,676.00</b>	<b>1,105,662.60</b>
<b>Finance &amp; Administration</b>													
<b>Finance/Accounting</b>													
101	0.80	B	Finance Director	69,538	4,500	1,052	3,199	6,363	13,178	554	1,391	0	99,774
	1.00	B	Accounting Manager	44,991	2,579	603	2,070	4,117	7,507	363	900	0	63,129
	1.00	B	Accounting Technician	28,497	1,834	429	1,311	2,608	316	233	570	0	35,797
	1.00	B	Accounting Specialist	27,663	1,767	413	1,272	2,531	542	227	553	0	34,969
	1.00	B	Senior Accountant	42,458	2,601	608	1,953	3,885	3,412	343	849	0	56,109
	0.80	B	Administrative Assistant - Finance	19,576	1,270	297	900	1,791	0	163	392	0	24,389
	1.00	B	Payroll Accounting Technician	27,940	1,785	418	1,285	2,557	542	229	559	0	35,314
	1.00	B	Lead Payroll Accounting Technician	33,479	2,014	471	1,540	3,063	3,638	272	670	0	45,147
	1.00	B	Budget Analyst	37,187	2,073	485	1,711	3,403	7,507	301	744	0	53,410
	1.00	B	Grant Coordinator	36,865	2,243	524	1,696	3,373	3,412	299	737	0	49,150
	1.00	B	Assistant Finance Director	62,156	4,022	940	2,859	5,687	316	497	1,243	0	77,721
	1.00	B	Finance/Accounting Project Analyst	31,579	1,896	443	1,453	2,889	9,883	257	632	0	49,032
			Overtime	1,713	106	25	0	0	0	14	0	0	1,858
			Sick/PTO Conversion	2,971	184	43	0	0	0	46	0	0	3,244
	<b>11.60</b>		<b>Finance/Accounting</b>	<b>466,614</b>	<b>28,874</b>	<b>6,753</b>	<b>21,249</b>	<b>42,266</b>	<b>50,253</b>	<b>3,797</b>	<b>9,239</b>	<b>0</b>	<b>629,045</b>

FORM S - 1

Detailed Personal Services Schedule  
Number of Full-Time Equivalent Budgeted Positions

Fiscal Year: **2013-2014**

ACCOUNT CODE	FTE	B/S	Position Title	SALARY	FICA	MEDICARE	EMP CONT. PERA	PERA RETIREMENT	HEALTH INSURANCE	WORKERS' COMP	RETIREE HEALTH	OTHER	TOTAL
<b>Accounts Receivable</b>													
101	1.00	B	Cashier Supervisor	26,139	1,695	397	1,203	2,392	3,412	214	523	0	35,974
	1.50	B	General Cashier/Customer Service	34,874	1,812	424	1,604	3,191	11,589	287	697	0	54,480
			Overtime	500	31	7	0	0	0	4	0	0	542
			Sick/PTO Conversion	350	22	5	0	0	0	5	0	0	382
	<b>2.50</b>		<b>Accounts Receivable</b>	<b>61,863</b>	<b>3,560</b>	<b>833</b>	<b>2,807</b>	<b>5,583</b>	<b>15,001</b>	<b>511</b>	<b>1,220</b>	<b>0</b>	<b>91,377</b>
<b>Purchasing</b>													
600	0.90	B	Procurement Manager	42,263	2,741	642	1,944	3,867	0	341	845	0	52,642
	1.00	B	Procurement Specialist	27,934	1,811	424	1,285	2,556	0	229	559	0	34,797
	2.00	B	Accounts Payable Specialist	47,386	2,911	681	2,180	4,336	13,504	391	948	0	72,336
	0.10	B	Inventory Administrator	3,032	189	44	139	277	364	329	61	0	4,436
	0.10	B	Central Receiving Attendant	2,099	136	32	97	192	0	219	42	0	2,816
			Overtime	500	31	7	0	0	0	53	0	0	591
			Sick/PTO Conversion	1,254	78	18	0	0	0	19	0	0	1,369
			Standby	470	29	7	0	0	0	49	0	0	555
	<b>4.10</b>		<b>Purchasing</b>	<b>124,937</b>	<b>7,927</b>	<b>1,854</b>	<b>5,645</b>	<b>11,228</b>	<b>13,868</b>	<b>1,629</b>	<b>2,454</b>	<b>0</b>	<b>169,542</b>
<b>Central Receiving</b>													
500	0.10	B	Procurement Manager	4,696	305	71	216	430	0	38	94	0	5,849
	0.90	B	Inventory Administrator	27,292	1,703	398	1,255	2,497	3,274	2,966	546	0	39,931
	0.90	B	Central Receiving Attendant	18,887	1,225	286	869	1,728	0	1,977	378	0	25,350
			Overtime	2,500	155	36	0	0	0	261	0	0	2,952
			Sick/PTO Conversion	684	42	10	0	0	0	11	0	0	747
			Standby	4,050	251	59	0	0	0	423	0	0	4,782
	<b>1.90</b>		<b>Purchasing</b>	<b>58,108</b>	<b>3,681</b>	<b>861</b>	<b>2,340</b>	<b>4,655</b>	<b>3,274</b>	<b>5,675</b>	<b>1,018</b>	<b>0</b>	<b>79,612</b>
<b>MIS</b>													
600	1.00	B	MIS Manager	65,285	4,086	956	3,003	5,974	3,412	522	1,306	0	84,543
	1.00	B	Systems Analyst	49,788	3,201	749	2,290	4,556	751	400	996	0	62,731
	2.00	B	Computer Specialist	67,967	4,368	1,022	3,127	6,219	9,883	552	1,359	0	94,496
	0.50	B	Administrative Secretary - MIS	12,716	825	193	585	1,164	0	109	254	0	15,845
			Overtime	5,000	310	73	0	0	0	39	0	0	5,422
			Sick/PTO Conversion	6,595	179	42	0	0	0	44	0	0	6,860
	<b>4.50</b>		<b>MIS</b>	<b>207,351</b>	<b>12,968</b>	<b>3,033</b>	<b>9,005</b>	<b>17,912</b>	<b>14,046</b>	<b>1,667</b>	<b>3,915</b>	<b>0</b>	<b>269,897</b>
<b>Utility Billing</b>													
500	0.20	B	Finance Director	17,385	1,125	263	800	1,591	3,294	137	345	0	24,940
	1.00	B	Customer Service Manager	55,303	3,574	836	2,544	5,060	16,472	444	1,106	0	85,340
	1.50	B	General Cashier/Customer Service	32,979	2,139	500	1,517	3,017	1,706	273	660	0	42,791
	2.31	B	Meter Reader	53,968	3,468	811	2,192	4,360	316	4,009	953	0	70,078
	1.00	B	Utility Billing Clerk	23,004	1,492	349	1,058	2,105	0	190	460	0	28,658
	1.00	B	Utility Billing Technician	33,501	2,099	491	1,541	3,065	3,412	2,568	670	0	47,348
	1.00	B	Utility Billing Clerk/Collections	30,310	1,952	457	1,394	2,773	3,429	247	606	0	41,169
	1.00	B	Utility Billing Supervisor	36,160	1,908	446	1,663	3,309	9,883	293	723	0	54,386
			Certifications	1,560	101	24	72	143	0	12	35	0	1,947
			Overtime	4,000	248	58	0	0	0	295	0	0	4,601
			Sick/PTO Conversion	6,036	374	88	0	0	0	93	0	0	6,591
	<b>9.01</b>		<b>Utility Billing</b>	<b>294,206</b>	<b>18,481</b>	<b>4,322</b>	<b>12,781</b>	<b>25,424</b>	<b>38,513</b>	<b>8,562</b>	<b>5,558</b>	<b>0</b>	<b>407,847</b>
<b>33.61</b>	<b>Total Finance &amp; Administration</b>			<b>1213079.61</b>	<b>75490.22</b>	<b>17655.94</b>	<b>53826.76</b>	<b>107067.48</b>	<b>134954.88</b>	<b>21839.92</b>	<b>23404.02</b>	<b>0.00</b>	<b>1,647,319</b>

FORM S - 1  
 Detailed Personal Services Schedule  
 Number of Full-Time Equivalent Budgeted Positions      Fiscal Year: 2013-2014

ACCOUNT CODE	FTE	B/S	Position Title	SALARY	FICA	MEDICARE	EMP CONT. PERA	PERA RETIREMENT	HEALTH INSURANCE	WORKERS' COMP	RETIREE HEALTH	OTHER	TOTAL
<b>Public Safety</b>													
<b>Animal Control</b>													
101	1.00	B	Animal Control Manager	36,061	1,987	465	1,659	3,300	0	4,980	721	0	49,172
	4.00	B	Animal Control Officer	93,135	5,874	1,374	4,284	8,522	23,414	12,875	1,863	0	151,340
	1.00	B	kennel Officer	19,340	1,227	287	890	1,770	542	2,676	387	0	27,118
	1.00	B	Admin Secretary	23,840	1,519	355	1,097	2,181	542	196	477	0	30,208
			Overtime	13,000	806	189	0	0	0	1,792	0	0	15,786
			Sick/PTO Conversion	350	22	5	0	0	0	5	0	0	382
			Standby	3,700	229	54	0	0	0	510	0	0	4,492
	<b>7.00</b>		<b>Animal Control</b>	<b>189,426</b>	<b>11,664</b>	<b>2,728</b>	<b>7,929</b>	<b>15,772</b>	<b>24,498</b>	<b>23,034</b>	<b>3,448</b>	<b>0</b>	<b>278,499</b>
<b>Dispatch</b>													
101	1.00	B	Dispatch Supervisor	46,961	2,596	607	2,160	4,297	9,883	378	939	0	67,822
	6.00	B	Certified Dispatcher	174,103	10,316	2,412	8,009	15,930	31,228	1,423	3,482	0	246,903
	3.00	B	Dispatcher Trainee	74,246	4,815	1,126	3,415	6,794	29,650	611	1,485	0	122,142
			Overtime	28,000	1,736	406	0	0	0	220	0	0	30,362
			Sick/PTO Conversion	2,021	125	29	0	0	0	31	0	0	2,207
	<b>10.00</b>		<b>Dispatch</b>	<b>325,330</b>	<b>19,589</b>	<b>4,581</b>	<b>13,584</b>	<b>27,021</b>	<b>70,762</b>	<b>2,663</b>	<b>5,906</b>	<b>0</b>	<b>469,436</b>
<b>Police</b>													
101	1.00	B	DPS Police Chief	89,991	0	1,469	10,799	19,123	16,472	720	2,250	0	140,823
	1.00	B	DPS Administrative Manager	72,830	4,384	1,025	3,350	6,664	7,507	581	1,457	0	97,799
	1.00	B	DPS Executive Secretary	36,878	2,392	559	1,697	3,374	0	299	738	0	45,936
	1.00	B	DPS Admin Secretary	23,523	1,373	321	1,082	2,152	3,412	194	470	0	32,528
	3.00	B	DPS Records Clerk	68,105	3,774	883	3,133	6,232	14,342	562	1,362	0	98,393
	2.00	B	DPS Captain	145,948	0	2,246	17,514	27,000	12,383	1,169	3,649	0	209,908
	4.00	B	DPS Lieutenant	257,567	0	3,803	30,908	47,650	37,158	20,704	6,439	0	404,229
	10.00	B	DPS Sergeant	516,783	0	7,716	62,014	95,605	84,068	41,436	12,920	0	820,542
	48.00	B	Public Safety Officer	2,017,272	0	30,715	374,530	244,604	297,461	159,713	49,447	0	3,173,743
	2.00	B	DPS Evidence Technician	48,072	2,516	588	2,211	4,399	13,295	396	961	0	72,439
	0.50	B	DPS Custodian	9,823	637	149	452	899	0	932	197	0	13,088
			Overtime	160,000	9,920	2,320	0	0	0	12,788	0	0	185,028
			Sick/PTO Conversion	30,000	1,860	435	0	0	0	462	0	0	32,757
			DPS Education Incentive	2,000	124	29	0	0	0	159	0	0	2,312
			Bi-Lingual Pay	0	0	0	0	0	0	0	0	0	0
			APSOA Increase per Contract	0	0	0	0	0	0	0	0	0	0
			Standby	13,500	837	196	0	0	0	1,080	0	0	15,612
			Physical Fit Pay	0	0	0	0	0	0	0	0	0	0
			Field Training Officer Pay	1,300	0	21	156	241	0	104	41	0	1,862
			Training OT	35,000	2,170	508	0	0	0	2,797	0	0	40,475
	<b>73.50</b>		<b>Police</b>	<b>3,528,592</b>	<b>29,987</b>	<b>52,983</b>	<b>507,845</b>	<b>457,943</b>	<b>486,098</b>	<b>244,096</b>	<b>79,930</b>	<b>0</b>	<b>5,387,475</b>
<b>D.A.R.E. , Bench Warrant &amp; DWI Prevention</b>													
	<b>0</b>		Overtime	6,000	186	43	0	0	0	240	0	0	6,469
	<b>0</b>		Overtime	2,000	124	29	0	0	0	159	0	0	2,312
	<b>0</b>		Overtime	40,000	2,480	580	0	0	0	3,197	0	0	46,257
	<b>0</b>		<b>D.A.R.E., Bench Warrant &amp; DWI Prev</b>	<b>48,000</b>	<b>2,790</b>	<b>653</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,596</b>	<b>0</b>	<b>0</b>	<b>55,038</b>
<b>Fire</b>													
101	1.00	B	Fire Chief	86,923	0	1,412	10,431	18,471	16,472	692	2,173	0	136,573
	1.00	B	Deputy Fire Chief	65,094	0	978	7,811	13,833	7,507	521	1,627	0	97,371
	1.00	B	Fire Operations Manager	37,143	0	501	4,457	7,893	9,883	3,247	928	0	64,053
	16.00	B	Fire Equipment Operator	520,293	0	7,904	62,434	110,562	111,020	45,508	13,008	0	870,730
	1.00	B	DPS Fire Executive Secretary	36,466	2,365	553	1,678	3,337	3,412	296	729	0	48,835
	2.00	B	Fire Lieutenant	76,474	0	1,242	9,177	16,251	19,767	6,685	1,912	0	131,507
			Overtime	39,000	2,418	566	0	0	0	3,399	0	0	45,383
			Bi-lingual Pay	0	0	0	0	0	0	0	0	0	0
			Physical Fit	0	0	0	0	0	0	0	0	0	0
			Sick/PTO Conversion	4,331	269	63	0	0	0	67	0	0	4,729
			Training OT	8,000	496	116	0	0	0	698	0	0	9,310
			Volunteer Fire	43,200	2,009	470	0	0	0	2,824	0	0	48,503
	<b>22.00</b>		<b>Fire</b>	<b>916,925</b>	<b>7,556</b>	<b>13,803</b>	<b>95,988</b>	<b>170,346</b>	<b>168,062</b>	<b>63,935</b>	<b>20,378</b>	<b>0</b>	<b>1,456,994</b>

FORM S - 1  
 Detailed Personal Services Schedule  
 Number of Full-Time Equivalent Budgeted Positions      Fiscal Year: 2013-2014

ACCOUNT CODE	FTE	B/S	Position Title	SALARY	FICA	MEDICARE	EMP CONT. PERA	PERA RETIREMENT	HEALTH INSURANCE	WORKERS' COMP	RETIREE HEALTH	OTHER	TOTAL
<b>School Resource Program</b>													
101	4.00	B	Public Safety Officer	180,486	0	2,721	21,658	33,390	20,642	14,463	4,512	0	277,872
			Overtime	10,000	620	145	0	0	0	799	0	0	11,564
			Sick/PTO Conversion	2,191	136	32	0	0	0	34	0	0	2,392
	<b>4.00</b>		<b>School Resource Program</b>	<b>192,677</b>	<b>756</b>	<b>2,898</b>	<b>21,658</b>	<b>33,390</b>	<b>20,642</b>	<b>15,296</b>	<b>4,512</b>	<b>0</b>	<b>291,829</b>
<b>116.50</b>	<b>Total Public Safety</b>			<b>5200949.47</b>	<b>72342.14</b>	<b>77645.70</b>	<b>647005.61</b>	<b>704472.59</b>	<b>770061.62</b>	<b>352619.53</b>	<b>114173.93</b>	<b>0.00</b>	<b>7,939,271</b>
<b>Judicial</b>													
<b>Municipal Court</b>													
201	1.00	B	Municipal Judge	31,969	2,290	535	0	5,850	0	260	0	4,576	45,481
	0.01	B	Municipal Judge Substitute	2,000	124	29	0	0	0	16	0	0	2,169
	1.00	B	Court Administrator	44,255	3,895	911	2,036	4,049	207	357	885	15,255	71,850
	1.00	B	Deputy Court Clerk	38,312	2,473	578	1,762	3,506	16,472	310	766	0	64,179
	1.00	B	Judicial Clerk	27,651	2,802	655	1,272	2,530	364	226	553	15,088	51,141
	0.50	B	Judicial Aide/File Clerk	10,954	710	166	504	1,002	0	95	219	0	13,651
	1.00	B	Judicial Specialist	36,133	3,019	706	1,662	3,306	5,687	293	723	10,120	61,648
	1.00	B	Public Safety Officer/Bailiff	35,936	0	562	4,312	6,648	2,546	2,647	1,125	0	53,776
			Overtime	4,632	287	67	0	0	0	208	0	0	5,194
			Sick/PTO Conversion	3,369	209	49	0	0	0	52	0	0	3,679
	<b>6.51</b>		<b>Municipal Court</b>	<b>235,213</b>	<b>15,808</b>	<b>4,259</b>	<b>11,548</b>	<b>26,892</b>	<b>25,276</b>	<b>4,464</b>	<b>4,271</b>	<b>45,039</b>	<b>372,769</b>
<b>6.51</b>	<b>Total Judicial</b>			<b>235212.74</b>	<b>15808.00</b>	<b>4258.94</b>	<b>11548.30</b>	<b>26891.72</b>	<b>25275.66</b>	<b>4463.84</b>	<b>4270.75</b>	<b>45038.64</b>	<b>372,769</b>
<b>Community Services</b>													
<b>Promotions</b>													
217	0.25	B	Comm Svcs Exec Asst/Film Liaison	8,508	514	120	391	779	857	69	170	0	11,408
			Overtime	500	31	7	0	0	0	3	0	0	542
			Sick/PTO Conversion	192	12	3	0	0	0	3	0	0	209
	<b>0.25</b>		<b>Promotions</b>	<b>9,200</b>	<b>557</b>	<b>130</b>	<b>391</b>	<b>779</b>	<b>857</b>	<b>75</b>	<b>170</b>	<b>0</b>	<b>12,160</b>
<b>Civic Center</b>													
214	1.00	B	Civic Center Maintenance	23,170	1,479	346	1,066	2,120	0	2,195	464	0	30,839
	1.00	B	Civic Center Specialist	38,774	2,065	483	1,784	3,548	9,883	2,924	776	0	60,236
	0.30	B	Beverage Server - Part Time	4,786	297	69	0	0	0	469	0	0	5,621
			Sick/PTO Conversion	869	54	12	0	0	0	12	0	0	947
			Overtime	40,000	2,480	580	0	0	0	3,757	0	0	46,817
	<b>2.30</b>		<b>Civic Center</b>	<b>107,598</b>	<b>6,375</b>	<b>1,491</b>	<b>2,849</b>	<b>5,668</b>	<b>9,883</b>	<b>9,356</b>	<b>1,239</b>	<b>0</b>	<b>144,461</b>
<b>Cemetery</b>													
217	1.00	B	Laborer	18,049	1,174	275	830	1,652	9,466	2,349	361	0	34,155
	1.00	B	Sexton	31,371	1,899	444	1,443	2,870	3,412	4,077	627	0	46,143
			Sick/PTO Conversion	350	22	5	0	0	0	5	0	0	382
			Overtime	1,000	62	15	0	0	0	129	0	0	1,206
	<b>2.00</b>		<b>Cemetery</b>	<b>50,770</b>	<b>3,156</b>	<b>738</b>	<b>2,273</b>	<b>4,522</b>	<b>12,877</b>	<b>6,561</b>	<b>988</b>	<b>0</b>	<b>81,885</b>
<b>Recreation</b>													
217	0.75	B	Comm Svcs Exec Asst/Film Liaison	25,525	1,541	360	1,174	2,335	2,572	207	511	0	34,224
	1.00	B	Aquatics Supervisor	37,223	2,386	558	1,712	3,406	9,883	2,342	744	0	58,256
	0.29	B	Asst Head Lifeguard - Seasonal	5,382	334	78	0	0	0	347	0	0	6,140
	1.00	B	Community Serv Accountant	45,207	2,909	680	2,079	4,136	427	364	904	0	56,707
	1.00	B	Asst City Manager/Comm Svcs Director	96,004	6,226	1,456	4,416	8,784	16,472	763	1,920	0	136,042
	2.58	B	Lifeguard	42,624	2,670	624	438	871	0	2,725	190	0	50,142
	0.68	B	Lifeguard - Seasonal	10,500	651	152	0	0	0	703	0	0	12,006
	2.50	B	Recreation Aide	42,313	2,744	642	1,946	3,872	0	2,691	847	0	55,054
	1.30	B	Recreation Aide - Seasonal	20,250	1,255	294	0	0	0	1,333	0	0	23,131
	1.00	B	Recreation Assistant - Full-time	21,615	1,402	328	994	1,978	0	1,364	432	0	28,113
	0.46	B	Recreation Assistant - Seasonal	7,200	446	105	0	0	0	469	0	0	8,220
	0.29	B	Recreation Cashier - Seasonal	4,500	279	65	0	0	0	45	0	0	4,889
	2.00	B	Recreation Clerk-Reg Full-Time	42,943	2,606	610	1,975	3,929	3,847	356	859	0	57,125
	1.40	B	Recreation Clerk - Part Time	27,503	1,784	417	1,265	2,517	0	234	550	0	34,270
	0.29	B	Recreation Clerk - Seasonal	5,542	343	80	0	0	0	53	0	0	6,018
	1.00	S	Recreation Facility Manager	42,881	2,769	648	1,973	3,924	16,472	346	858	0	69,869
	1.00	B	Recreation Technician II	27,663	1,794	420	1,272	2,531	0	1,744	553	0	35,978
	0.00	B	Special Events Coordinator	0	0	0	0	0	0	0	0	0	0
			Overtime	6,230	386	90	0	0	0	391	0	0	7,097
			Sick/PTO Conversion	2,983	185	43	0	0	0	46	0	0	3,257
<b>18.52</b>	<b>Recreation</b>			<b>514,088</b>	<b>32,710</b>	<b>7,650</b>	<b>19,246</b>	<b>38,282</b>	<b>49,673</b>	<b>16,522</b>	<b>8,368</b>	<b>0</b>	<b>686,537</b>

FORM S - 1  
Detailed Personal Services Schedule  
Number of Full-Time Equivalent Budgeted Positions

Fiscal Year: 2013-2014

ACCOUNT CODE	FTE	B/S	Position Title	SALARY	FICA	MEDICARE	EMP CONT. PERA	PERA RETIREMENT	HEALTH INSURANCE	WORKERS' COMP	RETIREE HEALTH	OTHER	TOTAL
<b>Parks</b>													
217	1.00	B	Parks Foreman	40,304	2,383	597	1,854	3,688	5,085	2,535	806	0	57,213
	6.00	B	Parks Laborer	127,408	7,665	1,792	5,861	11,658	13,753	8,041	2,548	0	178,726
	3.46	B	Parks Laborer - Seasonal	53,999	3,348	783	0	0	0	3,439	0	0	61,569
	7.00	B	Parks Maintenance	187,648	11,598	2,712	8,632	17,169	33,889	11,902	3,753	0	277,303
	1.00	B	Parks Maintenance/Welder	27,652	1,793	419	1,272	2,530	3,412	1,743	553	0	39,374
	1.00	B	Parks Mechanic	30,437	1,562	365	1,400	2,785	9,883	1,954	609	600	49,596
	1.00	B	Parks Supervisor	51,107	3,306	773	2,351	4,676	8,127	3,212	1,022	0	74,575
			Overtime	5,000	310	73	0	0	0	313	0	0	5,696
			Standby	5,000	310	73	0	0	0	313	0	0	5,696
			Sick/PTO Conversion	2,460	153	36	0	0	0	38	0	0	2,686
	<b>20.46</b>		<b>Parks</b>	<b>531,015</b>	<b>32,428</b>	<b>7,584</b>	<b>21,370</b>	<b>42,506</b>	<b>74,149</b>	<b>33,491</b>	<b>9,291</b>	<b>600</b>	<b>752,434</b>
<b>Zoo</b>													
217	1.00	B	Senior Zookeeper	39,823	2,452	573	1,832	3,644	3,412	5,572	796	0	58,104
	1.00	B	Zoo Facility Support Asst	25,957	1,234	289	1,194	2,375	9,883	213	519	0	41,664
	0.75	B	Zoo Gift Shop Cashier	12,414	805	188	571	1,136	0	107	248	0	15,470
	1.00	B	Zoo Superintendent	60,639	3,602	842	2,789	5,548	7,507	486	1,213	0	82,627
	3.60	B	Zookeeper	86,654	5,484	1,283	3,986	7,929	3,412	12,149	1,733	0	122,629
			Overtime	6,000	372	87	0	0	0	837	0	0	7,296
			Sick/PTO Conversion	3,114	193	45	0	0	0	48	0	0	3,400
	<b>7.35</b>		<b>Zoo</b>	<b>234,601</b>	<b>14,142</b>	<b>3,307</b>	<b>10,372</b>	<b>20,632</b>	<b>24,214</b>	<b>19,411</b>	<b>4,510</b>	<b>0</b>	<b>331,190</b>
<b>Library</b>													
217	1.00	B	Library Manager	49,642	3,219	753	2,284	4,542	16,472	560	993	0	78,465
	1.00	B	Head of Circulation/Admin Support	42,541	2,732	639	1,957	3,892	542	481	851	0	53,635
	4.13	B	Library Clerk	107,496	6,894	1,612	4,945	9,836	1,605	1,239	2,150	0	135,775
	1.00	B	Library Assistant	24,389	1,434	335	1,122	2,232	3,412	280	488	0	33,691
	0.63	B	Library Clerk-Children's	13,510	876	205	621	1,236	0	159	270	0	16,877
	0.75	B	Library Maintenance	17,539	1,138	266	807	1,605	0	204	351	0	21,909
	2.25	B	Library Page	37,616	2,332	545	0	0	0	473	0	0	40,966
	1.00	B	Library - Cataloger	39,007	2,377	556	1,794	3,569	3,412	442	780	0	51,937
	2.00	B	Reference Librarian	62,249	3,588	839	2,863	5,696	19,767	709	1,245	0	96,956
	1.00	B	Youth Services Librarian	41,336	2,232	522	1,901	3,782	9,883	468	827	0	60,950
			Overtime	500	31	7	0	0	0	6	0	0	544
			Sick/PTO Conversion	2,103	131	30	0	0	0	33	0	0	2,297
	<b>14.75</b>		<b>Library</b>	<b>437,927</b>	<b>26,983</b>	<b>6,310</b>	<b>18,294</b>	<b>36,390</b>	<b>55,093</b>	<b>5,050</b>	<b>7,954</b>	<b>0</b>	<b>594,002</b>
<b>Keep Alamogordo Beautiful</b>													
216	0.50	B	Beautification Intern	3,930	239	87	0	27	0	80	(18)	0	4,345
	0.73	B	Beautification Workers	2,262	140	9	0	0	0	384	0	0	2,795
	<b>1.23</b>		<b>Keep Alamogordo Beautiful</b>	<b>6,192</b>	<b>379</b>	<b>96</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>464</b>	<b>(18)</b>	<b>0</b>	<b>7,140</b>
<b>Senior Center</b>													
<b>Home Services</b>													
219	1.00	B	Home Services Supervisor	39,114	2,523	590	1,799	3,579	316	317	782	0	49,020
	1.00	B	Nutrition Coordinator/Program Aide	23,710	1,390	325	1,091	2,169	3,412	195	474	0	32,766
			Overtime	1,248	77	18	0	0	0	10	0	0	1,354
			Sick/PTO Conversion	409	25	6	0	0	0	6	0	0	447
	<b>2.00</b>		<b>Home Services</b>	<b>64,481</b>	<b>4,016</b>	<b>939</b>	<b>2,890</b>	<b>5,748</b>	<b>3,728</b>	<b>528</b>	<b>1,257</b>	<b>0</b>	<b>83,587</b>
<b>Congregate</b>													
219	1.00	B	Assistant Kitchen Manager	32,235	2,072	485	1,483	2,949	427	262	645	0	40,557
	1.00	B	Food Services Administrator	38,945	2,360	552	1,791	3,564	3,638	2,151	779	0	53,780
	2.13	B	Kitchen Aide	41,643	2,548	596	1,916	3,810	3,412	2,317	833	0	57,075
	1.00	B	Kitchen Cook	23,397	1,517	355	1,076	2,141	9,883	1,296	468	0	40,134
	0.63	B	Meals on Wheels Aide	10,400	645	151	0	0	0	1,146	0	0	12,342
	0.63	B	Kitchen Custodian	11,968	776	181	550	1,095	0	667	239	0	15,477
			Overtime	1,020	63	15	0	0	0	56	0	0	1,154
			Sick/PTO Conversion	491	30	7	0	0	0	8	0	0	536
	<b>6.38</b>		<b>Congregate</b>	<b>160,099</b>	<b>10,012</b>	<b>2,342</b>	<b>6,817</b>	<b>13,559</b>	<b>17,360</b>	<b>7,903</b>	<b>2,964</b>	<b>0</b>	<b>221,055</b>

FORM S - 1  
Detailed Personal Services Schedule  
Number of Full-Time Equivalent Budgeted Positions

Fiscal Year: 2013-2014

ACCOUNT CODE	FTE	B/S	Position Title	SALARY	FICA	MEDICARE	EMP CONT. PERA	PERA RETIREMENT	HEALTH INSURANCE	WORKERS' COMP	RETIREE HEALTH	OTHER	TOTAL
<b>Senior Services</b>													
219	0.45	B	Data Entry Clerk	10,399	645	151	0	0	0	91	0	0	11,285
	1.00	B	Receptionist	22,156	1,423	333	1,019	2,027	316	183	443	0	27,901
	1.00	B	Senior Center Maintenance	23,746	1,540	360	1,092	2,173	0	2,239	475	0	31,625
	1.00	B	Senior Info/Resource Coordinator	22,875	1,331	311	1,052	2,093	9,883	189	458	0	38,192
	2.00	B	Senior Program Aide/Bus Driver	44,930	2,735	640	2,067	4,111	3,954	4,931	899	0	64,265
	1.00	B	Senior Services Supervisor	30,665	1,836	430	1,411	2,806	3,412	250	613	0	41,422
	1.00	B	Physical Fitness/Exercise Coordinator	6,240	567	0	0	0	0	58	0	0	6,865
			Overtime	1,500	93	22	0	0	0	12	0	0	1,627
			Sick/PTO Conversion	155	10	2	0	0	0	2	0	0	169
	<b>7.45</b>		<b>Senior Services</b>	<b>162,665</b>	<b>10,180</b>	<b>2,248</b>	<b>6,641</b>	<b>13,210</b>	<b>17,565</b>	<b>7,955</b>	<b>2,888</b>	<b>0</b>	<b>223,351</b>
<b>Homemaker</b>													
219	0.88	B	Senior Homemaker	21,705	1,408	329	998	1,986	0	2,049	434	0	28,909
			Sick/PTO Conversion	13	1	0	0	0	0	0	0	0	14
	<b>0.88</b>		<b>Homemaker</b>	<b>21,718</b>	<b>1,408</b>	<b>329</b>	<b>998</b>	<b>1,986</b>	<b>0</b>	<b>2,049</b>	<b>434</b>	<b>0</b>	<b>28,923</b>
<b>Administration &amp; Other</b>													
219	1.00	B	Administrative Assistant	26,857	1,589	372	1,236	2,458	3,412	220	537	0	36,681
	1.00	B	Senior Center Manager	54,700	3,326	778	2,516	5,005	4,876	439	1,094	0	72,734
			Sick/PTO Conversion	451	28	7	0	0	0	7	0	0	492
	<b>2.00</b>		<b>Administration &amp; Other</b>	<b>82,008</b>	<b>4,944</b>	<b>1,156</b>	<b>3,752</b>	<b>7,463</b>	<b>8,288</b>	<b>666</b>	<b>1,631</b>	<b>0</b>	<b>109,907</b>
<b>RSVP</b>													
219	1.00	B	RSVP Volunteer Coordinator	24,511	1,590	372	1,128	2,243	0	202	490	0	30,535
	1.00	B	Senior Volunteer Programs Administrator	31,585	2,008	470	1,453	2,890	751	257	632	0	40,045
			Sick/PTO Conversion	0	0	0	0	0	0	0	0	0	0
	<b>2.00</b>		<b>RSVP</b>	<b>56,096</b>	<b>3,598</b>	<b>841</b>	<b>2,581</b>	<b>5,133</b>	<b>751</b>	<b>459</b>	<b>1,122</b>	<b>0</b>	<b>70,580</b>
<b>Senior Companion Grant</b>													
219	1.00	B	SCP/FGP Volunteer Coordinator	24,268	1,534	359	1,116	2,220	751	200	485	0	30,933
			Sick/PTO Conversion	0	0	0	0	0	0	0	0	0	0
	<b>1.00</b>		<b>Senior Companion Grant</b>	<b>24,268</b>	<b>1,534</b>	<b>359</b>	<b>1,116</b>	<b>2,220</b>	<b>751</b>	<b>200</b>	<b>485</b>	<b>0</b>	<b>30,933</b>
<b>Golf Course</b>													
500	1.00	B	Assistant Superintendent	31,439	2,048	479	1,446	2,877	124	1,583	629	0	40,624
	1.00	B	Irrigation Specialist	20,946	1,352	316	964	1,916	427	1,058	419	0	27,398
	3.00	B	Laborer	54,688	3,397	795	2,516	5,004	13,295	2,764	1,094	0	83,553
	2.15	B	Laborer - Seasonal	33,600	2,083	487	0	0	0	1,721	0	0	37,891
	1.00	B	Mechanic	29,860	1,940	454	1,374	2,732	218	1,504	597	0	38,678
	1.00	B	Superintendent	45,037	2,969	694	2,072	4,121	12,513	2,264	901	0	70,570
			Overtime	3,550	220	51	0	0	0	178	0	0	3,999
			Sick/PTO Conversion	1,878	116	27	0	0	0	29	0	0	2,051
	<b>9.15</b>		<b>Golf Course</b>	<b>220,998</b>	<b>14,126</b>	<b>3,303</b>	<b>8,370</b>	<b>16,650</b>	<b>26,577</b>	<b>11,099</b>	<b>3,639</b>	<b>0</b>	<b>304,762</b>
<b>Bonito Lake</b>													
500	1.00	B	Manager	0	0	0	0	0	0	0	0	0	0
	1.93	B	Park Ranger I - Seasonal	0	0	0	0	0	0	0	0	0	0
	0.71	B	Maintenance Foreman	0	0	0	0	0	0	0	0	0	0
	0.50	B	Maintenance	0	0	0	0	0	0	0	0	0	0
			Sick/PTO Conversion	0	0	0	0	0	0	0	0	0	0
			Overtime	0	0	0	0	0	0	0	0	0	0
	<b>0.00</b>		<b>Bonito Lake</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>97.71</b>	<b>Total Community Services</b>			<b>2683722.75</b>	<b>166547.45</b>	<b>38825.16</b>	<b>107961.63</b>	<b>214774.31</b>	<b>301767.60</b>	<b>121789.27</b>	<b>46923.07</b>	<b>600.00</b>	<b>3,682,911</b>

FORM S - 1  
Detailed Personal Services Schedule  
Number of Full-Time Equivalent Budgeted Positions

Fiscal Year: **2013-2014**

ACCOUNT CODE	FTE	B/S	Position Title	SALARY	FICA	MEDICARE	EMP CONT. PERA	PERA RETIREMENT	HEALTH INSURANCE	WORKERS' COMP	RETIREE HEALTH	OTHER	TOTAL
<b>Airport</b>													
500	1.00	B	Airport Coordinator	56,800	3,684	861	2,613	5,197	9,883	5,047	1,136	0	85,222
	1.00	B	Light Equipment Operator	27,976	1,831	428	1,287	2,560	0	2,491	560	0	37,132
	0.05	B	Facility Maintenance Superintendent	3,264	216	51	150	299	6	313	66	0	4,365
			Sick/PTO Conversion	350	21	5	0	0	0	5	0	0	382
			Overtime	1,000	62	15	0	0	0	88	0	0	1,165
<b>2.05</b>	<b>Total Airport</b>			<b>89,390</b>	<b>5,814</b>	<b>1,360</b>	<b>4,050</b>	<b>8,055</b>	<b>9,890</b>	<b>7,944</b>	<b>1,762</b>	<b>0</b>	<b>128,265</b>
<b>2.05</b>	<b>Total Airport</b>			<b>89,390</b>	<b>5,814</b>	<b>1,360</b>	<b>4,050</b>	<b>8,055</b>	<b>9,890</b>	<b>7,944</b>	<b>1,762</b>	<b>0</b>	<b>128,265</b>
<b>PHA</b>													
500	1.00	B	Bookkeeper	26,290	1,705	399	1,209	2,406	0	1,519	526	0	34,054
	1.00	B	Eligibility Specialist	22,173	1,438	336	1,020	2,029	9,883	1,282	444	0	38,605
	0.00	B	Laborer Seasonal	0	0	0	0	0	0	0	0	0	0
	1.00	B	Maintenance Foreman	32,844	1,808	423	1,511	3,005	7,507	1,896	657	0	49,651
	3.00	B	Maintenance Mechanic	74,705	4,712	1,102	3,436	6,835	3,971	4,318	1,494	0	100,574
	1.00	B	Occupancy Specialist	28,207	1,691	395	1,298	2,581	3,203	1,630	564	0	39,569
	1.00	B	PHA Laborer	23,759	1,558	364	1,093	2,174	0	1,374	475	0	30,796
	1.00	B	PHA Manager	63,484	3,778	884	2,920	5,809	7,507	3,656	1,270	0	89,307
	1.00	B	Property Management Coordinator	38,640	2,354	550	1,777	3,535	3,412	2,229	773	0	53,271
	1.00	B	Office Assistant	20,441	1,312	307	940	1,870	218	1,184	409	0	26,681
	0.00	B	Maintenance Worker - Seasonal	0	0	0	0	0	0	0	0	0	0
			Overtime	3,500	217	51	0	0	0	201	0	0	3,969
			Sick/PTO Conversion	485	30	7	0	0	0	8	0	0	530
			Standby	4,589	284	67	0	0	0	264	0	0	5,204
			Sick/PTO Conversion	408	25	6	0	0	0	6	0	0	446
<b>11.00</b>	<b>Public Housing</b>			<b>339,526</b>	<b>20,912</b>	<b>4,891</b>	<b>15,205</b>	<b>30,245</b>	<b>35,702</b>	<b>19,565</b>	<b>6,611</b>	<b>0</b>	<b>472,656</b>
<b>11.00</b>	<b>Total Public Housing</b>			<b>339,526</b>	<b>20,912</b>	<b>4,891</b>	<b>15,205</b>	<b>30,245</b>	<b>35,702</b>	<b>19,565</b>	<b>6,611</b>	<b>0</b>	<b>472,656</b>
<b>Community Development</b>													
101	1.00	B	City Planner	46,350	2,992	700	2,132	4,241	316	373	927	0	58,031
	1.00	B	Planning & Zoning Administrator	37,420	2,387	558	1,721	3,424	751	303	748	0	47,312
	0.75	B	Permit Application Technician	14,734	956	224	678	1,348	0	125	295	0	18,358
	0.50	B	Planning & Zoning Clerk	9,823	637	149	452	899	4,942	82	196	0	17,179
			Overtime	1,000	62	15	0	0	0	8	0	0	1,084
			Sick/PTO Conversion	357	22	5	0	0	0	5	0	0	390
<b>3.25</b>	<b>Planning &amp; Zoning</b>			<b>109,684</b>	<b>7,055</b>	<b>1,650</b>	<b>4,983</b>	<b>9,912</b>	<b>6,009</b>	<b>896</b>	<b>2,166</b>	<b>0</b>	<b>142,355</b>
<b>Code Enforcement</b>													
101	1.00	B	Code Enforcement Supervisor	41,495	2,242	524	1,909	3,797	9,883	335	830	0	61,015
	3.00	B	Code Enforcement Officer	73,073	4,658	1,089	3,361	6,686	1,626	4,226	1,461	0	96,181
	1.00	B	Administrative Secretary	22,838	1,441	337	1,051	2,090	751	189	457	0	29,153
	1.00	B	Senior Inspector	48,401	2,991	699	2,226	4,429	3,412	2,790	968	0	65,917
			Overtime	0	0	0	0	0	0	0	0	0	0
			Sick/PTO Conversion	2,255	140	33	0	0	0	35	0	0	2,462
<b>6.00</b>	<b>Code Enforcement</b>			<b>188,062</b>	<b>11,472</b>	<b>2,683</b>	<b>8,547</b>	<b>17,001</b>	<b>15,672</b>	<b>7,574</b>	<b>3,716</b>	<b>0</b>	<b>254,727</b>
<b>9.25</b>	<b>Total Community Development</b>			<b>297,746</b>	<b>18,527</b>	<b>4,333</b>	<b>13,530</b>	<b>26,913</b>	<b>21,681</b>	<b>8,470</b>	<b>5,882</b>	<b>0</b>	<b>397,083</b>
<b>Public Works/Engineering</b>													
<b>Facility Maintenance</b>													
600	1.00	B	Dispatcher/Clerk	25,390	1,494	349	1,168	2,323	3,412	209	508	0	34,853
	2.00	B	Electrician	84,519	5,238	1,225	3,888	7,733	7,632	7,292	1,691	0	119,217
	1.00	B	Electronic Technician	29,239	1,913	447	1,345	2,675	0	2,490	585	0	38,695
	0.95	B	Facility Maintenance Superintendent	62,013	4,108	961	2,853	5,674	118	5,941	1,240	0	82,908
	1.00	B	Facility Maintenance Technician II	40,062	2,467	577	1,843	3,666	3,412	9,566	801	0	62,394
	2.00	B	Facility Maintenance Technician	45,138	2,930	685	2,076	4,130	10,102	4,259	903	0	70,224
	0.75	B	Recreation Facility Maintenance	13,537	878	205	623	1,239	0	1,281	271	0	18,033
	1.00	B	Electronic Tech Apprentice	20,986	1,361	318	965	1,920	0	1,790	420	0	27,760
			Overtime	2,900	180	42	0	0	0	273	0	0	3,395
			Sick/PTO Conversion	2,509	155	36	0	0	0	39	0	0	2,740
			Standby	11,390	706	165	0	0	0	1,071	0	0	13,332
<b>9.70</b>	<b>Facility Maintenance</b>			<b>337,682</b>	<b>21,432</b>	<b>5,012</b>	<b>14,761</b>	<b>29,361</b>	<b>24,675</b>	<b>34,210</b>	<b>6,418</b>	<b>0</b>	<b>473,551</b>

FORM S - 1  
Detailed Personal Services Schedule  
Number of Full-Time Equivalent Budgeted Positions      Fiscal Year: 2013-2014

ACCOUNT CODE	FTE	B/S	Position Title	SALARY	FICA	MEDICARE	EMP CONT. PERA	PERA RETIREMENT	HEALTH INSURANCE	WORKERS' COMP	RETIREE HEALTH	OTHER	TOTAL
<b>Fleet Maintenance</b>													
600	1.00	S	Fleet Maintenance Manager	52,611	3,404	796	2,420	4,814	8,127	3,874	1,052	0	77,097
	4.00	B	Fleet Maintenance Mechanic	133,885	8,044	1,881	6,159	12,250	27,274	10,047	2,678	2,400	204,618
	1.00	B	Diesel Mechanic	34,565	2,279	533	1,590	3,163	9,883	2,593	691	600	55,896
			Overtime	1,150	71	17	0	0	0	84	0	0	1,322
			Sick/PTO Conversion	2,358	146	34	0	0	0	36	0	0	2,575
<b>6.00</b>			<b>Fleet Maintenance</b>	<b>224,568</b>	<b>13,944</b>	<b>3,261</b>	<b>10,169</b>	<b>20,227</b>	<b>45,284</b>	<b>16,634</b>	<b>4,421</b>	<b>3,000</b>	<b>341,508</b>
<b>Streets Maintenance</b>													
216	1.00	B	Infrastruct Maint Manager	68,699	4,521	1,057	3,160	6,286	12,513	13,830	1,374	0	111,441
	1.00	B	Light Equipment Operator	29,819	1,798	421	1,372	2,728	3,412	5,905	596	0	46,051
	10.00	B	Streets Maint Worker	240,469	14,123	3,303	11,062	22,003	58,293	47,644	4,809	0	401,707
	1.00	B	Streets Maint Laborer	23,401	1,535	359	1,076	2,141	0	4,636	468	0	33,616
	1.00	B	Weed/Drainage Laborer-Seasonal	15,600	967	226	0	0	0	3,103	0	0	19,896
			Standby	5,245	325	76	0	0	0	1,038	0	0	6,685
			Overtime	5,717	354	83	0	0	0	1,132	0	0	7,286
			Sick/PTO Conversion	3,826	237	55	0	0	0	59	0	0	4,177
<b>14.00</b>			<b>Streets Maintenance</b>	<b>392,776</b>	<b>23,862</b>	<b>5,580</b>	<b>16,670</b>	<b>33,159</b>	<b>74,218</b>	<b>77,347</b>	<b>7,248</b>	<b>0</b>	<b>630,859</b>
<b>Engineering</b>													
216	1.00	B	City Engineer	96,398	6,252	1,462	4,434	8,821	16,472	766	1,928	0	136,533
	0.50	B	Planning & Zoning Clerk	9822.67	637	148.98	451.88	898.82	4941.72	81.82	197	0	17179.89
	2.00	B	Project Manager	127,623	7,801	1,824	5,871	11,678	10,408	6,033	2,552	0	173,790
			Sick/PTO Conversion	1,591	99	23	0	0	0	24	0	0	1,737
<b>3.50</b>			<b>Engineering</b>	<b>235,434</b>	<b>14,788</b>	<b>3,459</b>	<b>10,757</b>	<b>21,397</b>	<b>31,822</b>	<b>6,906</b>	<b>4,677</b>	<b>0</b>	<b>329,239</b>
<b>GIS/Land Management</b>													
101	1.00	B	GIS Technician	39,345	2,552	597	1,810	3,600	9,883	318	787	0	58,892
			Overtime	1,500	93	22	0	0	0	12	0	0	1,627
			Sick/PTO Conversion	0	0	0	0	0	0	0	0	0	0
<b>1.00</b>			<b>GIS/Land Management</b>	<b>40,845</b>	<b>2,645</b>	<b>619</b>	<b>1,810</b>	<b>3,600</b>	<b>9,883</b>	<b>330</b>	<b>787</b>	<b>0</b>	<b>60,518</b>
<b>Public Works Inspection</b>													
299	1.00	B	Senior Public Works Inspector	53,308	3,008	704	2,452	4,878	9,883	3,071	1,066	0	78,370
	1.00	B	Public Works Inspector	26,694	1,520	355	1,228	2,442	4,667	1,542	534	0	38,983
			Sick/PTO Conversion	1,337	83	20	0	0	0	21	0	0	1,460
<b>2.00</b>			<b>Public Works Inspection</b>	<b>81,339</b>	<b>4,611</b>	<b>1,078</b>	<b>3,680</b>	<b>7,320</b>	<b>14,551</b>	<b>4,634</b>	<b>1,600</b>	<b>0</b>	<b>118,813</b>
<b>Convenience Center</b>													
500	1.00	B	Convenience Center Attendant	34,945	1,944	455	1,608	3,197	7,507	6,731	699	0	57,086
	1.00	B	Convenience Center Laborer	18,080	1,173	274	832	1,654	9,883	3,487	362	0	35,745
	1.00	B	Heavy Equipment Operator	28,450	1,714	401	1,309	2,603	3,429	5,634	569	0	44,108
	1.00	B	Convenience Center Scale House Operat	20,235	1,329	311	931	1,851	0	3,903	405	0	28,965
			Overtime	3,500	217	51	0	0	0	672	0	0	4,440
			Sick/PTO Conversion	868	54	12	0	0	0	13	0	0	947
<b>4.00</b>			<b>Convenience Center</b>	<b>106,077</b>	<b>6,431</b>	<b>1,504</b>	<b>4,679</b>	<b>9,306</b>	<b>20,820</b>	<b>20,441</b>	<b>2,034</b>	<b>0</b>	<b>171,292</b>

FORM S - 1  
Detailed Personal Services Schedule  
Number of Full-Time Equivalent Budgeted Positions

Fiscal Year: 2013-2014

ACCOUNT CODE	FTE	B/S	Position Title	SALARY	FICA	MEDICARE	EMP CONT. PERA	PERA RETIREMENT	HEALTH INSURANCE	WORKERS' COMP	RETIREE HEALTH	OTHER	TOTAL
<b>Landfill</b>													
700	1.00	B	Attendant	25,198	1,874	438	1,159	2,306	0	5,550	504	3,600	40,629
	1.00	B	Laborer	20,504	1,343	314	943	1,876	3,412	4,416	410	2,400	35,619
	1.00	B	Maintenance Worker	21,615	1,554	363	994	1,978	316	3,303	432	2,400	32,956
	1.00	B	Supervisor	38,570	2,410	563	1,774	3,529	3,412	5,303	771	0	56,332
	2.00	B	Heavy Equipment Operator	52,143	3,713	868	2,399	4,771	9,991	10,972	1,043	4,800	90,700
	1.00	B	Mechanic	28,138	1,991	465	1,294	2,575	107	5,884	563	2,400	43,416
			Overtime	10,000	620	145	0	0	0	1,922	0	0	12,688
			Sick/PTO Conversion	1,446	90	21	0	0	0	22	0	0	1,579
<b>7.00</b>			<b>Landfill</b>	<b>197,615</b>	<b>13,594</b>	<b>3,179</b>	<b>8,564</b>	<b>17,035</b>	<b>17,238</b>	<b>37,372</b>	<b>3,723</b>	<b>15,600</b>	<b>313,919</b>
<b>47.20</b>			<b>Total Public Works/Engineering</b>	<b>1616337.61</b>	<b>101305.71</b>	<b>23692.37</b>	<b>71088.56</b>	<b>141404.48</b>	<b>238490.78</b>	<b>197873.09</b>	<b>30908.72</b>	<b>18600.00</b>	<b>2,439,701</b>
<b>Utilities</b>													
<b>Administrative Services</b>													
500	1.00	B	Administrative Assistant	32,081	2,081	486	1,476	2,935	0	261	642	0	39,962
	1.00	B	Dispatcher/Clerk	25,661	1,215	284	1,180	2,348	9,883	211	513	0	41,296
	1.00	B	Contract Coordinator	58,334	3,779	884	2,683	5,338	5,687	467	1,167	0	78,338
	1.00	B	Public Works Director	92,036	5,957	1,393	4,234	8,421	16,472	732	1,841	0	131,085
			Overtime	250	16	4	0	0	0	2	0	0	271
			Sick/PTO Conversion	2,022	125	29	0	0	0	32	0	0	2,209
<b>4.00</b>			<b>Administrative Services</b>	<b>210,383</b>	<b>13,172</b>	<b>3,080</b>	<b>9,573</b>	<b>19,042</b>	<b>32,042</b>	<b>1,705</b>	<b>4,162</b>	<b>0</b>	<b>293,160</b>
<b>Utilities Maintenance</b>													
500	1.00	B	Utility Maintenance Welder	37,122	1,975	462	1,708	3,397	9,883	2,748	743	0	58,037
	1.00	B	Utility Maintenance Supervisor	39,406	2,647	619	1,813	3,606	107	328	788	0	49,313
	8.00	B	Utility Maintenance Worker	273,362	16,421	3,840	12,574	25,013	41,569	20,238	5,468	0	398,484
			Overtime	55,000	3,410	797	0	0	0	4,058	0	0	63,265
			Sick/PTO Conversion	2,771	172	40	0	0	0	43	0	0	3,026
			Standby	5,300	329	77	0	0	0	391	0	0	6,097
<b>10.00</b>			<b>Utilities Maintenance</b>	<b>412,960</b>	<b>24,953</b>	<b>5,836</b>	<b>16,095</b>	<b>32,015</b>	<b>51,559</b>	<b>27,805</b>	<b>6,998</b>	<b>0</b>	<b>578,222</b>
<b>Wastewater Plant</b>													
500	1.00	B	Wastewater Plant Manager	44,602	2,893	677	2,052	4,081	9,883	3,066	892	0	68,146
	4.00	B	Wastewater Plant Operator/Maintenance	107,808	6,992	1,635	4,959	9,864	39,534	7,426	2,156	0	180,374
			Overtime	5,200	322	75	0	0	0	384	0	0	5,981
			Sick/PTO Conversion	0	0	0	0	0	0	0	0	0	0
			Standby	2,542	158	37	0	0	0	188	0	0	2,924
<b>5.00</b>			<b>Wastewater Plant</b>	<b>160,152</b>	<b>10,364</b>	<b>2,424</b>	<b>7,011</b>	<b>13,946</b>	<b>49,417</b>	<b>11,063</b>	<b>3,049</b>	<b>0</b>	<b>257,425</b>
<b>Water Plant</b>													
500	1.00	B	Water Quality Manager	63,403	4,112	962	2,916	5,801	9,883	4,686	1,268	0	93,031
	1.00	B	Administrative Asst-Water/WW	27,652	1,793	419	1,272	2,530	9,883	226	553	0	44,329
	1.00	B	Water/WW Control Systems Tech	47,052	3,051	714	2,165	4,305	9,883	4,002	941	0	72,113
	6.00	B	Water Plant Operator/Maintenance	202,222	13,115	3,067	9,302	18,504	59,301	14,853	4,045	0	324,408
			Overtime	39,360	2,440	571	0	0	0	2,903	0	0	45,274
			Sick/PTO Conversion	0	0	0	0	0	0	0	0	0	0
			Standby	5,085	315	74	0	0	0	375	0	0	5,849
<b>9.00</b>			<b>Water Plant</b>	<b>384,774</b>	<b>24,827</b>	<b>5,806</b>	<b>15,655</b>	<b>31,140</b>	<b>88,951</b>	<b>27,044</b>	<b>6,807</b>	<b>0</b>	<b>585,004</b>
<b>Construction</b>													
500	1.00	B	Utility Construction Manager	41,141	2,516	588	1,893	3,764	3,412	333	823	0	54,469
	9.00	B	Utility Construction Workers	228,095	14,099	3,297	10,493	20,871	73,632	17,088	4,562	0	372,136
			Sick/PTO Conversion	1,861	115	27	0	0	0	29	0	0	2,032
			Overtime	2,500	155	36	0	0	0	184	0	0	2,875
			Standby	500	31	7	0	0	0	37	0	0	576
<b>10.00</b>			<b>Construction</b>	<b>274,097</b>	<b>16,916</b>	<b>3,956</b>	<b>12,385</b>	<b>24,635</b>	<b>77,043</b>	<b>17,671</b>	<b>5,385</b>	<b>0</b>	<b>432,089</b>
<b>38.00</b>			<b>Total Utilities</b>	<b>1442365.94</b>	<b>90232.48</b>	<b>21102.38</b>	<b>60718.84</b>	<b>120778.58</b>	<b>299013.12</b>	<b>85289.29</b>	<b>26400.14</b>	<b>0.00</b>	<b>2,145,901</b>
<b>370.50</b>			<b>Grand Totals</b>	<b>13,923,529.14</b>	<b>619,579.55</b>	<b>206,065.82</b>	<b>1,012,321.10</b>	<b>1,457,575.22</b>	<b>1,922,363.84</b>	<b>825,945.49</b>	<b>272,243.14</b>	<b>91,914.64</b>	<b>20,331,537.94</b>

# Budget Highlights & Summaries

Budget Resolution  
Budget Development Process  
Budget Procedures  
Budget Planning Calendar  
Governmental Fund Types  
Financial Information:  
    Analysis of Interfund Transfers



**RESOLUTION NO. 2013-23**

**A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2013-2014.**

**WHEREAS**, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

**WHEREAS**, the Department of Finance and Administration, State of New Mexico, gave its written interim approval to the City of Alamogordo, New Mexico's annual budget on July 3, 2013, for fiscal year 2013-2014; and

**WHEREAS**, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2013-2014.

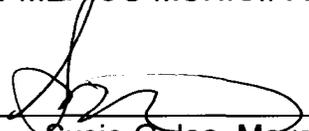
**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO**, that the City's annual budget for fiscal year 2013-2014 be and hereby is revised as of July 23, 2013 to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2013-2014 as shown on the following pages.

**NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO**, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on July 23, 2013 as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2013-2014.

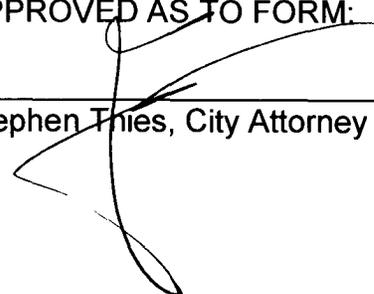
**PASSED, APPROVED AND ADOPTED** by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 23rd day of July 2013.



CITY OF ALAMOGORDO, NEW MEXICO,  
A NEW MEXICO MUNICIPAL CORPORATION

By:   
Susie Gatea, Mayor

ATTEST:  
  
Renee Cantin, City Clerk

APPROVED AS TO FORM:  
  
Stephen Thies, City Attorney

## Budget Financial Development Policies and Process

The City of Alamogordo's Fiscal Year 2013-2014 budget is a comprehensive policy organized into groups of related accounts to record revenues and expenditures. In a governmental setting, the groups are defined by fund types that include the General Fund, Internal Service Fund, Special Revenue Funds, Debt Service Funds, Capital Improvement Funds, Enterprise Funds, and Trust & Agency Funds. The operating budget is also comprised of programs which delineate the departmental missions and establish goals and objectives to accomplish their purpose. The major programs include General Government/Administration, Public Safety, Public Works, Community Development and Community Services, which encompass the operations of the City of Alamogordo. This document has been prepared to serve the stakeholders that include the Citizens of Alamogordo, the City Commission, City Staff, State, and Social Agencies. The budget explains the purpose of City government and the financial means of accomplishing designated responsibilities.

On the financial statements the modified accrual basis method of accounting for the governmental funds (General, Special Revenue, Debt Service and Capital Projects) and the accrual basis method of accounting for the proprietary (Enterprise and Internal Services) and fiduciary (Trust and Agency) funds are used. However, the budget is prepared using a cash basis method of accounting which differs from generally accepted accounting principles (GAAP) used for the cities annual financial statements. Property, plant, and equipment of the City of Alamogordo are depreciated using the straight-line method over the estimated useful life of the class of asset.

To initiate the budget process, the accounting department distributes a budget preparation packet that includes general guidelines, budget request forms and computer-generated worksheets. The worksheets provide the necessary information allowing Department Directors the capability of comparing prior year expenditures and revenues with the current operating budget to determine the future financial and staffing requirements of the department.

Each Director is tasked with formulating projections of the estimated revenues and expenditures to complete the current year operations. These projections will form a basis for projecting resources available and estimating expenditures for the upcoming budget year. If adequate fund balance is available from the prior year, the City may opt to budget expenditures in excess of revenues.

The budgeting process is de-centralized, and each director is responsible for the input of budget data directly into the budgeting application. The information entered includes a projection of the anticipated revenues and expenditures for the current year, and an estimate of the next fiscal year's revenues and expenditures. When the data entry is complete, the Accounting Department consolidates additional requests and the information is entered into one budgetary document for review. Departmental submissions describing accomplishments, goals and objectives of each department are also included.

# Budget Financial Development Policies and Process

This preliminary compilation is distributed to department directors and the City Manager. The City Manager carefully examines and reviews each departmental budget with the Department Director. Recommendations and suggestions are presented, adjustments are made.

At scheduled public hearings, the city commission reviews the recommended budget. Once the preliminary budget has been finalized and adopted by resolution, the City Commission submits the document to the State of New Mexico Department of Finance & Administration (DFA) for approval.

Adjustments to the final budget include any changes that transpired from the prior fiscal year due to year-end close and any adjustments required by DFA to comply with state statutes.

DFA approval is required for all budget increases, cash transfers between funds and budget transfers between departments within a fund or between funds.

## **BUDGET ADJUSTMENTS DURING THE FISCAL YEAR**

It is the responsibility of each Department Director to monitor their divisional budgets and review budget-to-actual amounts in order to ensure compliance. The Finance Director will also review and monitor budgetary compliance. Departments are expected to confine spending to amounts appropriated during the budget process.

A Budget Revision Request form is required for all changes to the original budget. The Budget Revision Requests are approved as described below and purchases will not be allowed until all the approval levels have been secured. The Department Director shall submit the request to the Finance Director who will ensure that the appropriate approval levels are obtained.

Approval Levels:

1. Changes from one line-item to another within the same category and department must have the Finance Director approval.
2. Changes from one category to another, within a department, must have the Finance Director and City Manager approval.
3. The Finance Director, City Manager and City Commission must approve changes that affect the overall budget total within a fund. A Budget Resolution is required for these types of adjustments.
4. Expenditures of \$10,000 or more that were not included in the original budget, approved by City Commission, also requires Commission approval by a Budget Resolution.
5. All Budget Resolutions require the approval of the Department of Finance and Administration (DFA).

# Budget Financial Development Policies and Process

A Budget Resolution must include the following information:

- A. Meeting date that the governing body approved the adjustment(s).
- B. Fund(s) affected by the adjustment(s).
- C. Department(s) affected by the adjustment(s).
- D. Line items affected by the adjustment(s).
- E. The dollar amount of the adjustment(s) and the available resources to fund the adjustment(s).
- F. A brief explanation stating why the adjustment(s) is necessary.
- G. Signature of the Mayor and City Commissioners with attestation by the municipal clerk.

The Governing Body has the authority to set budget policy and may change the policy at anytime, with the exception of the requirement of DFA Approval for Budget Resolutions.

# BUDGET PROCEDURES

The budget process begins with the distribution of the Budget Procedures Manual and budget preparation packages to Department Directors. Each Department Director receives worksheets detailing the operations of their department and current staffing. The financial worksheets compiled reflect the previous two years actual revenues/expenditures and the current year revised budget. This information allows each Department Director the capability of comparing prior years' expenditures and revenues with the current operating budget to determine the future financial requirements of the department. Each Department Director is then tasked with formulating projections of the estimated revenues/expenditures to complete the current year operations. The projections will form a basis for projecting resources available and expenditures for the upcoming budget year.

Each Department Director is responsible for the input of data directly into the budgeting application system. The information includes a projection of the anticipated revenues and expenditures for the current year and an estimate of the next fiscal year's revenues/expenditures. When the data entry is complete, the Finance Department compiles the information into one budgetary document for review. This document is then distributed to the Department Directors and the City Manager. The City Manager carefully examines and reviews each departmental budget with the Department Director. Recommendations and suggestions are presented and then incorporated into the original document. Summary budget narratives describing the performance measures, accomplishments, goals and objectives for each department are compiled and included in the budget document.

At scheduled public hearings, the City Commission reviews the preliminary budget document. At this time, the City Manager and members of the Accounting Staff respond to questions relative to the proposed budget. Once the preliminary budget has been finalized, the City Commission submits the document for approval. The final adopted budget is then submitted to the State of New Mexico Department of Finance & Administration for preliminary approval.

When the prior fiscal year has been closed, cash balances are reconciled and carried over to the present fiscal year. The final budget includes any changes that transpired from the prior fiscal year due to year-end closure and any adjustments made by DFA, which is then submitted for final adoption by the City Commission and subsequently by DFA.

# BUDGET PLANNING CALENDAR 2013-2014

(Subject to Change)

December 17, 2012	DIRECTOR STAFF MEETING Review budget process. Distribute budget manuals, budget worksheets.
December 18 & 19, 2012	DEPARTMENTAL BUDGET WORKSHOPS Department Entry begins
January 21, 2013	DEADLINE FOR DEPARTMENT ENTRY. DEADLINE FOR PERSONNEL STATUS FORMS TO PERSONNEL.
January 21, 2013	Payroll Budget Roll
January 21, 2013 – February 11, 2013	Budget Compilation
February 15, 2013	Distribute Preliminary Budget Packets to City Manager and Department Directors.
February 25 – March 8, 2013	CITY MANAGER/DIRECTOR MEETINGS
March 11 – April 5, 2013	Compile Preliminary Budget
March 11, 2013	Budget Narratives sent to Directors
March 25 - 29, 2013	Draft Budget Review/Changes by City Manager (After Department Reviews)
<i>March 25 – 29, 2013</i>	<i>City Manager to make final consideration on Personnel Changes</i>
April 8, 2013	Final Personnel Changes Entered – Final Payroll Projection Roll on 04/08
March 25-29, 2013	Final Budget Review/Changes by City Manager
March 25-29, 2013	Finance Compiles Final Budget Worksheets/Recaps
April 19 2013	Budget Narratives due from Departments
March 28 – April 15	Finance Develops Budget Summary Document for Commission
April 29, 2013	Distribute Preliminary Budget Summary to Commission, City Manager and Department Directors
<i>Week of May 6 - 10</i>	Budget Workshops with Commission
May 14, 2013	Resolution for Adoption of Preliminary Budget FY2014
May 29, 2013	Submit Annual Budget to State of New Mexico DFA by June 1st
July 23, 2013	Resolution for Final Budget Approval Adjusting FY2014 Budget with Actual Beginning Cash Balances – Due by July 30th

## Governmental Fund Types

**FUND ACCOUNTING** - A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**General Fund** - Funds used to account for all financial resources except those required to be accounted for in another fund. This is the chief operating fund.

**Special Revenue Funds** - Funds used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

**Capital Projects Funds** - Funds used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

**Debt Service Funds** - Funds used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Enterprise Fund** - Funds used to account for operations for which a fee is charged to external users for goods or services.

**Internal Service Funds** - Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

**Trust & Agency Funds** - Funds used to account for assets held by a governmental unit in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. These include (a) pension (and other employee benefit) trust funds, (b) investment trust funds, (c) private-purpose trust funds, and (d) agency funds.

# Category Descriptions

## REVENUES

**Taxes & Fees** – account for property taxes, gross receipts .5%, lodger's tax.

**Fees & Permits** – account for franchise fees, business registration fees, building, planning, blocking, plumbing, electrical permits, miscellaneous license fees.

**State Shared Fees** – account for gross receipts tax, gasoline tax, cigarette tax, auto licenses.

**User Fees** – account for program fees, rentals, recreational fees (zoo admission fees, membership fees), disposal fees, green fees, landing fees.

**Fines** – account for court fines, late filing penalty, library fines.

**Miscellaneous Revenue** – account for land sales, sale of scrap, city reimbursements, ESGRT.

**Grants & Reimbursements** – account for proceeds of specific revenue sources provided by city, county, state and federal entities or other various agencies.

**Interest Income** – account for interest income, gain/loss on sale of securities.

## TRANSFERS

**Transfers In & Out** – Transfers between funds for subsidies, vehicle purchases, projects.

## EXPENDITURES

**Salaries & Benefits** – account for salaries and benefits.

**Supplies** – account for supplies, books & publications, minor equipment, seed, sand, feed, chemicals.

**Maintenance** – facility maintenance, pest control, equipment maintenance, software support fees, phone maintenance, traffic controller maintenance, time clock maintenance.

**Utilities** – includes all utilities; gas, phone, long distance, water/sewer/garbage, and electricity.

**Other Services/Insurance** – travel & conferences, advertising, printing, membership & dues, insurance, equipment/building rental, audit, contract services.

**Capital Outlay** – account for financial resources to be used for the acquisition or construction of major capital equipment or facilities/land.

**Debt Service** – account for the payment of general obligation and long-term debt principal and interest, paying agent fees, and bond costs.

**ANALYSIS OF INTERFUND TRANSACTIONS - FY14**

	<b>FY2011 ACTUAL</b>	<b>FY2012 ACTUAL</b>	<b>FY2013 ACTUAL</b>	<b>FY2014 BUDGET</b>	<b>\$ INCREASE (DECREASE)</b>	<b>% INCREASE (DECREASE)</b>
<b>Transfers to Internal Service Fund (12) from:</b>						
General Operating (11)	1,009,384	964,840	1,327,952	1,431,956	104,004	7.83%
Corrections (15)	4,819	4,042	3,555	4,119	564	15.86%
Lodger's (16)	4,464	4,265	4,660	5,485	825	17.70%
Court Automation (19)	19,733	18,381	23,217	24,195	978	4.21%
Lodger's Tax (20)	24,660	25,594	28,247	30,794	2,547	9.02%
Corrections (27)	4,595	3,641	5,365	6,113	748	13.94%
Leisure Services (32)	409,980	382,207	457,618	495,232	37,614	8.22%
State Highway Clean Up (37)	1,744	1,300	1,787	1,535	(252)	-14.10%
Transportation Fund (44)	243,140	153,848	145,583	158,534	12,951	8.90%
Engineering (63)	33,514	26,377	28,218	28,494	276	0.98%
Building Codes (65)	22,843	19,094	12,362	14,893	2,531	20.47%
1994 Gross Receipts (69)	0	34,199	150,000	237,040	87,040	58.03%
Alamo Senior Center (71)	93,683	86,815	103,462	112,440	8,978	8.68%
Senior Gift (74)	1,025	0	353	674	321	90.93%
RSVP (75)	11,695	11,728	14,989	16,249	1,260	8.41%
Water/Sewer (81)	262,839	339,807	265,529	300,902	35,373	13.32%
Solid Waste (86)	16,283	17,374	25,852	30,019	4,167	16.12%
Bonito Lake (88)	23,914	23,901	23,930	0	(23,930)	-100%
Golf Course (90)	51,643	55,130	61,167	74,643	13,476	22.03%
Airport (91)	39,256	39,934	45,625	49,536	3,911	8.57%
<b>Total Transfers to Internal Service</b>	<b>2,279,214</b>	<b>2,212,477</b>	<b>2,729,471</b>	<b>3,022,853</b>	<b>293,382</b>	<b>10.75%</b>
<b>Transfers to Corrections -City Expense (15) from:</b>						
General Operating (11)	0	0	19,000	49,484	30,484	160.44%
<b>Total Transfers to Corrections - City Expense</b>	<b>0</b>	<b>0</b>	<b>19,000</b>	<b>49,484</b>	<b>30,484</b>	<b>160.44%</b>
<b>Transfers to Lodger's Tax -City Expense (20) from:</b>						
General Operating (11)	0	0	0	0	0	**
1994 GRT (69)	0	0	1,180	35,320	34,140	2893.22%
<b>Total Transfers to Lodger's Tax - City Expense</b>	<b>0</b>	<b>0</b>	<b>1,180</b>	<b>35,320</b>	<b>34,140</b>	<b>2893.22%</b>
<b>Transfers to Grant Capital Improvement (24) from:</b>						
1991 GRT INF (61)	65	0	0	0	0	**
1994 GRT (69)	129,682	0	0	0	0	**
ESGRT .625% (89)	0	0	0	12,661	12,661	**
<b>Total Transfers to Grant Capital Improvement</b>	<b>129,747</b>	<b>0</b>	<b>0</b>	<b>12,661</b>	<b>12,661</b>	<b>**</b>
<b>Transfers to Corrections (27) from:</b>						
General Operating (11)	380,000	408,000	366,718	425,769	59,051	16.10%
<b>Total Transfers to Corrections</b>	<b>380,000</b>	<b>408,000</b>	<b>366,718</b>	<b>425,769</b>	<b>59,051</b>	<b>16.10%</b>
<b>Transfers to Leisure Services (32) from:</b>						
General Operating (11)	2,680,000	3,399,519	3,330,059	3,069,085	(260,974)	-7.84%
Designated Gift (22)	4,170	0	0	0	0	**
1994 GRT (69)	14,685	199,780	52,344	91,260	38,916	74.35%
<b>Total Transfers to Leisure Services</b>	<b>2,698,855</b>	<b>3,599,299</b>	<b>3,382,403</b>	<b>3,160,345</b>	<b>(222,058)</b>	<b>-6.57%</b>
<b>Transfers to Fire Protection (33) from:</b>						
General Operating (11)	0	3,699	0	0	0	**
<b>Total Transfers to Fire Protection</b>	<b>0</b>	<b>3,699</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfers to 1984 Gross Receipts (42) from:</b>						
99 GRT Flood (59)	3,045,078	0	0	0	0	**
2004 GRT (109)	0	0	217,484	0	(217,484)	-100%
<b>Total Transfers to 1984 Gross Receipts</b>	<b>3,045,078</b>	<b>0</b>	<b>217,484</b>	<b>0</b>	<b>(217,484)</b>	<b>-100%</b>
<b>Transfer to Transportation Fund (44) from:</b>						
1984 GRT (42)	621,815	210,219	1,142,872	37,110	(1,105,762)	-96.75%
1991 GRT Infrastructure (61)	147,683	418,512	427,197	0	(427,197)	-100%
1994 GRT (69)	0	98,394	9,827	91,779	81,952	833.95%
Water/Sewer (81)	176	0	560,133	0	(560,133)	-100%
2004 GRT (109)	0	0	0	0	0	**
<b>Total Transfers to Transportation</b>	<b>769,674</b>	<b>727,125</b>	<b>2,140,029</b>	<b>128,889</b>	<b>(2,011,140)</b>	<b>-93.98%</b>
<b>Transfers to NMCDBG (48) from:</b>						
General Operating (11)	0	10,189	0	950	950	**
1994 GRT (69)	0	0	9,785	4,210	(5,575)	-56.97%
<b>Total Transfers to CDBG</b>	<b>0</b>	<b>10,189</b>	<b>9,785</b>	<b>5,160</b>	<b>(4,625)</b>	<b>-47.27%</b>
<b>Transfer to Property Acquisition (50) from:</b>						
1986 GRT (49)	0	0	0	124,572	124,572	**
<b>Total Transfers to Property Acquisition</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>124,572</b>	<b>124,572</b>	<b>**</b>

	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
<b>Transfer to General Obligation P&amp;I (53) from:</b>						
Water/Sewer Opr (81)	0	0	0	485,087	485,087	**
Fire Bond (103)	1,299,426	0	0	0	0	**
<b>Total Transfers to General Obligation P&amp;I</b>	<b>1,299,426</b>	<b>0</b>	<b>0</b>	<b>485,087</b>	<b>485,087</b>	<b>**</b>
<b>Transfer to Reverse Osmosis Project RSV (54) from:</b>						
1986 GRT (49)	9,668	5,046	169	0	(169)	-100%
Water/Sewer (81)	17,338	0	0	0	0	**
<b>Total Transfers to Reverse Osmosis Project Rsv</b>	<b>27,006</b>	<b>5,046</b>	<b>169</b>	<b>0</b>	<b>(169)</b>	<b>-100%</b>
<b>Transfer to GRT P&amp;I (59) from:</b>						
1984 GRT (42)	3,670,046	861,031	643,471	1,066,853	423,382	65.80%
1994 GRT (69)	1,129,063	1,165,380	1,131,101	1,132,558	1,457	0.13%
2004 GRT (109)	584,903	589,903	1,123,282	588,304	(534,978)	-47.63%
2012 GRT REF (119)	0	3,728,997	0	0	0	**
<b>Total Transfers to GRT P &amp; I</b>	<b>5,384,012</b>	<b>6,345,311</b>	<b>2,897,854</b>	<b>2,787,715</b>	<b>(110,139)</b>	<b>-3.80%</b>
<b>Transfer to Community Development (63) from:</b>						
General Op (11)	30,863	30,000	30,000	0	(30,000)	-100%
84 GRT (42)	25,000	25,000	25,000	0	(25,000)	-100%
91 GRT Infrastructure (61)	218,734	203,827	245,978	200,000	(45,978)	-18.69%
Water/Sewer (81)	23,752	0	0	0	0	**
<b>Total Transfer to Community Development</b>	<b>298,349</b>	<b>258,827</b>	<b>300,978</b>	<b>200,000</b>	<b>(100,978)</b>	<b>-33.55%</b>
<b>Transfer to Building Codes (65) from:</b>						
General Operating (11)	154,481	172,461	8,451	128,735	120,284	1423.31%
91 GRT Inf (61)	60,000	0	0	0	0	**
Water/Sewer (81)	7,000	0	0	0	0	**
<b>Total Transfers to Building Codes</b>	<b>221,481</b>	<b>172,461</b>	<b>8,451</b>	<b>128,735</b>	<b>120,284</b>	<b>1423.31%</b>
<b>Transfer to Alamo Senior Center (71) from:</b>						
General Operating (11)	420,000	596,141	542,522	506,300	(36,222)	-6.68%
<b>Total Transfers to Alamo Senior Center</b>	<b>420,000</b>	<b>596,141</b>	<b>542,522</b>	<b>506,300</b>	<b>(36,222)</b>	<b>-6.68%</b>
<b>Transfer to Senior Center Gift Fund (74) from:</b>						
Designated Gift Fund (22)	6,250	0	0	0	0	**
<b>Total Transfers to Senior Center Gift Fund</b>	<b>6,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfer to RSVP (75) from:</b>						
General Operating (11)	39,259	49,595	59,258	55,453	(3,805)	-6.42%
<b>Total Transfers to RSVP</b>	<b>39,259</b>	<b>49,595</b>	<b>59,258</b>	<b>55,453</b>	<b>(3,805)</b>	<b>-6.42%</b>
<b>Transfer to Water/Sewer (81) from:</b>						
86 GRT (49)	172,832	0	0	0	0	**
85 GRT P&I (54)	27	0	0	0	0	**
77 W/S P&I (82)	83,879	0	0	0	0	**
Solid Waste (86)	85,834	88,409	98,413	98,413	0	0.00%
ESGRT .0625% (89)	5,491	0	0	0	0	**
2009 GO Bond (113)	753,057	0	0	0	0	**
Reg Water Supply (116)	40,500	0	0	0	0	**
<b>Total Transfers to Water/Sewer</b>	<b>1,141,620</b>	<b>88,409</b>	<b>98,413</b>	<b>98,413</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to 1998 JT Water/Sewer P &amp; I (82) from:</b>						
86 GRT (49)	126,693	144,671	235,290	356,580	121,290	51.55%
GO P&I (53)	165,766	0	0	0	0	**
Water/Sewer (81)	984,406	1,329,409	1,446,441	1,546,030	99,589	6.89%
2011 JT W/S (117)	0	3,617,673	0	0	0	**
<b>Total Transfers to JT W/S P &amp; I</b>	<b>1,276,865</b>	<b>5,091,753</b>	<b>1,681,731</b>	<b>1,902,610</b>	<b>220,879</b>	<b>13.13%</b>
<b>Transfer to Bonito Lake (88) from:</b>						
Water/Sewer (81)	0	0	600,000	400,000	(200,000)	-33.33%
<b>Total Transfers to Bonito Lake</b>	<b>0</b>	<b>0</b>	<b>600,000</b>	<b>400,000</b>	<b>(200,000)</b>	<b>-33.33%</b>
<b>Transfer to Golf Course (90) from:</b>						
General Operating (11)	0	287,668	143,834	143,834	0	0.00%
<b>Total Transfers to Golf Course</b>	<b>0</b>	<b>287,668</b>	<b>143,834</b>	<b>143,834</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Airport (91) from:</b>						
Airport Imp (40)	218,531	0	0	0	0	**
<b>Total Transfers to Airport</b>	<b>218,531</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>

	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
<b>Transfer to Self-Insured/Liability (107) from:</b>						
General Operating (11)	50,750	58,450	60,200	61,920	1,720	2.86%
Lodger's Tax (20)	1,450	1,670	1,720	1,720	0	0.00%
Leisure Services (32)	13,050	15,030	15,480	15,480	0	0.00%
Transportation (44)	14,500	16,700	17,200	17,200	0	0.00%
Water/Sewer (81)	58,000	66,800	68,800	68,800	0	0.00%
Solid Waste (86)	2,900	3,340	3,440	3,440	0	0.00%
Bonito Lake (88)	1,450	1,670	1,720	0	(1,720)	-100%
Golf Course (90)	1,450	1,670	1,720	1,720	0	0.00%
Landfill (94)	1,450	1,670	1,720	1,720	0	0.00%
<b>Total Transfers to Self-Insured</b>	<b>145,000</b>	<b>167,000</b>	<b>172,000</b>	<b>172,000</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Street Capital GRT (109) from:</b>						
Transportation (44)	0	0	3,766,212	0	(3,766,212)	-100%
<b>Total Transfers to Street Capital GRT</b>	<b>0</b>	<b>0</b>	<b>3,766,212</b>	<b>0</b>	<b>(3,766,212)</b>	<b>-100%</b>
<b>Transfer to 2009 GO Bond Acq (113) from:</b>						
Water/Sewer (81)	0	95,082	209,406	285,485	76,079	36.33%
ESGRT .0625% (89)	652,666	95,684	0	0	0	**
2004 GRT (109)	0	220,000	0	0	0	**
<b>Total Transfers to 2009 GO Bond Acq</b>	<b>652,666</b>	<b>410,766</b>	<b>209,406</b>	<b>285,485</b>	<b>76,079</b>	<b>36.33%</b>
<b>Transfer to Sidewalk Revolving Loans (114) from:</b>						
91 GRT Inf (61)	0	0	75,000	0	(75,000)	-100%
<b>Total Transfers to Sidewalk Revolving Loans</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>(75,000)</b>	<b>-100%</b>
<b>Transfer to Reg Water Supply Trans Ln (116) from:</b>						
86 GRT (49)	11,003	13,438	555	242,193	241,638	43538.38%
<b>Total Transfers to Reg Water Trans Ln</b>	<b>11,003</b>	<b>13,438</b>	<b>555</b>	<b>242,193</b>	<b>241,638</b>	<b>43538.38%</b>
<b>Transfer to 2012 GRT Ref/Imp Revbd (119) from:</b>						
2002 GRT (108)	0	0	15,545	0	(15,545)	-100%
<b>Total Transfers to 2012 GRT Ref/Imp Revbd</b>	<b>0</b>	<b>0</b>	<b>15,545</b>	<b>0</b>	<b>(15,545)</b>	<b>-100%</b>
<b>Transfer to Housing Low Rent Operating (901) from:</b>						
Housing Capital Fund Projects (904)	0	258,872	0	0	0	**
<b>Total Transfers to Housing Low Rent Operating</b>	<b>0</b>	<b>258,872</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>TOTAL TRANSFERS TO</b>	<b>20,444,036</b>	<b>20,706,076</b>	<b>19,437,998</b>	<b>14,372,878</b>	<b>(5,065,120)</b>	<b>-26.06%</b>

\*\* One or more zero value fields

**ANALYSIS OF INTERFUND TRANSACTIONS - FY14**

	<b>FY2011 ACTUAL</b>	<b>FY2012 ACTUAL</b>	<b>FY2013 ACTUAL</b>	<b>FY2014 BUDGET</b>	<b>\$ INCREASE (DECREASE)</b>	<b>% INCREASE (DECREASE)</b>
<b>Transfers from General Fund (11) to:</b>						
Internal Service Fund (12)	1,009,384	964,840	1,327,952	1,431,956	104,004	7.83%
Corrections (15)	0	0	19,000	49,484	30,484	160.44%
Corrections (27)	380,000	408,000	366,718	425,769	59,051	16.10%
Leisure Services (32)	2,680,000	3,399,519	3,330,059	3,069,085	(260,974)	-7.84%
Fire Protection (33)	0	3,699	0	0	0	**
CDBG (48)	0	10,189	0	950	950	**
Infrastructure (63)	30,863	30,000	30,000	0	(30,000)	-100%
Building Code (65)	154,481	172,461	8,451	128,735	120,284	1423.31%
Alamo Senior Center (71)	420,000	596,141	542,522	506,300	(36,222)	-6.68%
RSVP (75)	39,259	49,595	59,258	55,453	(3,805)	-6.42%
Golf Course (90)	0	287,668	143,834	143,834	0	0.00%
Self-Insured (107)	50,750	58,450	60,200	61,920	1,720	2.86%
<b>Total Transfers from General Fund</b>	<b>4,764,737</b>	<b>5,980,562</b>	<b>5,887,994</b>	<b>5,873,486</b>	<b>(14,508)</b>	<b>-0.25%</b>
<b>Transfer from Corrections - City Expense (15) to:</b>						
Internal Svc (12)	4,819	4,042	3,555	4,119	564	15.86%
<b>Total Transfers from Corrections</b>	<b>4,819</b>	<b>4,042</b>	<b>3,555</b>	<b>4,119</b>	<b>564</b>	<b>15.86%</b>
<b>Transfers from Lodgers (16) to:</b>						
Internal Services (12)	4,464	4,265	4,660	5,485	825	17.70%
<b>Total Transfer from Lodgers</b>	<b>4,464</b>	<b>4,265</b>	<b>4,660</b>	<b>5,485</b>	<b>825</b>	<b>17.70%</b>
<b>Transfers from Court Automation (19) to:</b>						
Internal Services (12)	19,733	18,381	23,217	24,195	978	4.21%
<b>Total Transfer from Court Automation</b>	<b>19,733</b>	<b>18,381</b>	<b>23,217</b>	<b>24,195</b>	<b>978</b>	<b>4.21%</b>
<b>Transfers from Lodger's Tax-City (20) to:</b>						
Internal Services (12)	24,660	25,594	28,247	30,794	2,547	9.02%
Self-Insured (107)	1,450	1,670	1,720	1,720	0	0.00%
<b>Total Transfers from Lodger's Tax-City</b>	<b>26,110</b>	<b>27,264</b>	<b>29,967</b>	<b>32,514</b>	<b>2,547</b>	<b>8.50%</b>
<b>Transfers from Designated Gift (22) to:</b>						
Community Services (32)	4,170	0	0	0	0	**
Senior Center Gift Fund (74)	6,250	0	0	0	0	**
<b>Total Transfers from Designated Gift Fund</b>	<b>10,420</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfers from Corrections (27) to:</b>						
Internal Services (12)	4,595	3,641	5,365	6,113	748	13.94%
<b>Total Transfer from Corrections</b>	<b>4,595</b>	<b>3,641</b>	<b>5,365</b>	<b>6,113</b>	<b>748</b>	<b>13.94%</b>
<b>Transfers from Leisure Services (32) to:</b>						
Internal Services (12)	409,980	382,207	457,618	495,232	37,614	8.22%
Self-Insured (107)	13,050	15,030	15,480	15,480	0	0.00%
<b>Total Transfer from Leisure Services</b>	<b>423,030</b>	<b>397,237</b>	<b>473,098</b>	<b>510,712</b>	<b>37,614</b>	<b>7.95%</b>
<b>Transfers from State Highway Clean Up (37) to:</b>						
Internal Services (12)	1,744	1,300	1,787	1,535	(252)	-14.10%
<b>Total Transfer from State Highway Clean Up</b>	<b>1,744</b>	<b>1,300</b>	<b>1,787</b>	<b>1,535</b>	<b>(252)</b>	<b>-14.10%</b>
<b>Transfers from Airport Improv Proj (40) to:</b>						
Water/Sewer Opr	0	0	0	0	0	**
Airport (91)	218,531	0	0	0	0	**
<b>Total Transfer from Airport Improvement Project</b>	<b>218,531</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfer from 1984 Gross Receipts (42) to:</b>						
Transportation Fund (44)	621,815	210,219	1,142,872	37,110	(1,105,762)	-96.75%
GO Revenue Bond P & I (59)	3,670,046	861,031	643,471	1,066,853	423,382	65.80%
Infrastructure (63)	25,000	25,000	25,000	0	(25,000)	-100%
<b>Total Transfers from 1984 Gross Receipts</b>	<b>4,316,861</b>	<b>1,096,250</b>	<b>1,811,343</b>	<b>1,103,963</b>	<b>(707,380)</b>	<b>-39.05%</b>

	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
<b>Transfer from Transportation Fund (44) to:</b>						
Internal Service Fund (12)	243,140	153,848	145,583	158,534	12,951	8.90%
Self Insured (107)	14,500	16,700	17,200	17,200	0	0.00%
2004 GRT (109)	0	0	3,766,212	0	(3,766,212)	-100%
<b>Total Transfers from Transportation Fund</b>	<b>257,640</b>	<b>170,548</b>	<b>3,928,995</b>	<b>175,734</b>	<b>(3,753,261)</b>	<b>-95.53%</b>
<b>Transfer from '86 Gross Receipts (49) to:</b>						
Property Acquisition (50)	0	0	0	124,572	124,572	**
ROSnake Tank (54)	9,668	5,046	169	0	(169)	-100%
Water/Sewer (81)	172,832	0	0	0	0	**
98 JT W/S (82)	126,693	144,671	235,290	356,580	121,290	51.55%
Reg Water (116)	11,003	13,438	555	242,193	241,638	43538.38%
<b>Total Transfers from '86 Gross Receipts</b>	<b>320,196</b>	<b>163,155</b>	<b>236,014</b>	<b>723,345</b>	<b>487,331</b>	<b>206.48%</b>
<b>Transfers from General Obligation P &amp; I (53) to:</b>						
2009 GO P&I (82)	165,766	0	0	0	0	**
<b>Total Transfer from General Obligation P&amp;I</b>	<b>165,766</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfers from R.O./Snake Tank (54) to:</b>						
Water/Sewer (81)	27	0	0	0	0	**
<b>Total Transfer from R.O./Snake Tank</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfers from 99 GRT (56) to:</b>						
84 GRT (42)	3,045,078	0	0	0	0	**
<b>Total Transfer from 99 GRT</b>	<b>3,045,078</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfer from 1991 GRT Infrastructure (61) to:</b>						
Capital Imp (24)	65	0	0	8,661	8,661	**
Transportation (44)	147,683	418,512	427,197	0	(427,197)	-100%
Community Development (63)	218,734	203,827	245,978	200,000	(45,978)	-18.69%
Building Codes (65)	60,000	0	0	0	0	**
Sidewalk Rev (114)	0	0	75,000	0	(75,000)	-100%
<b>Total Transfers from 1991 GRT Infrastructure</b>	<b>426,482</b>	<b>622,339</b>	<b>748,175</b>	<b>208,661</b>	<b>(539,514)</b>	<b>-72.11%</b>
<b>Transfers from Community Development (63) to:</b>						
Internal Services (12)	33,514	26,377	28,218	28,494	276	0.98%
<b>Total Transfer from Community Development</b>	<b>33,514</b>	<b>26,377</b>	<b>28,218</b>	<b>28,494</b>	<b>276</b>	<b>0.98%</b>
<b>Transfer from Building Codes (65) to:</b>						
Internal Services (12)	22,843	19,094	12,362	14,893	2,531	20.47%
<b>Total Transfers from Building Codes</b>	<b>22,843</b>	<b>19,094</b>	<b>12,362</b>	<b>14,893</b>	<b>2,531</b>	<b>20.47%</b>
<b>Transfer from 1994 Gross Receipts (69) to:</b>						
Internal Services (12)	0	34,199	150,000	237,040	87,040	58.03%
Civic Center (20)	0	0	1,180	35,320	34,140	2893.22%
Capital Imp (24)	129,682	0	0	0	0	**
Community Services (32)	14,685	199,780	52,344	91,260	38,916	74.35%
Transportation (44)	0	98,394	9,827	91,779	81,952	833.95%
CDBG (48)	0	0	9,785	4,210	(5,575)	-56.97%
GO Revenue Bond P & I (59)	1,129,063	1,165,380	1,131,101	1,132,558	1,457	0.13%
<b>Total Transfers from 1994 Gross Receipts</b>	<b>1,273,430</b>	<b>1,497,753</b>	<b>1,354,237</b>	<b>1,592,167</b>	<b>237,930</b>	<b>17.57%</b>
<b>Transfer from Alamo Senior Center (71) to:</b>						
Internal Service Fund (12)	93,683	86,815	103,462	112,440	8,978	8.68%
<b>Total Transfers from Alamo Senior Center</b>	<b>93,683</b>	<b>86,815</b>	<b>103,462</b>	<b>112,440</b>	<b>8,978</b>	<b>8.68%</b>
<b>Transfer from Senior Center Gift Fund (74) to:</b>						
Internal Service Fund (12)	1,025	0	353	674	321	90.93%
<b>Total Transfers from Senior Center Gift Fund</b>	<b>1,025</b>	<b>0</b>	<b>353</b>	<b>674</b>	<b>321</b>	<b>90.93%</b>
<b>Transfer from RSVP (75) to:</b>						
Internal Service Fund (12)	11,695	11,728	14,989	16,249	1,260	8.41%
<b>Total Transfers from RSVP</b>	<b>11,695</b>	<b>11,728</b>	<b>14,989</b>	<b>16,249</b>	<b>1,260</b>	<b>8.41%</b>

	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
<b>Transfer from Water/Sewer Fund (81) to:</b>						
Internal Service Fund (12)	262,839	339,807	265,529	300,902	35,373	13.32%
Transportation (44)	176	0	560,133	0	(560,133)	-100%
GO P & I (53)	0	0	0	485,087		
RO/Snake Tank (54)	17,338	0	0	0	0	**
Infrastructure (63)	23,752	0	0	0	0	**
Building Codes (65)	7,000	0	0	0	0	**
98 Jt W/S (82)	984,406	1,329,409	1,446,441	1,546,030	99,589	6.89%
Bonito Lake (88)	0	0	600,000	400,000	(200,000)	-33.33%
Self-Insured (107)	58,000	66,800	68,800	68,800	0	0.00%
09 GO Bond (113)	0	95,082	209,406	0	(209,406)	-100%
Reg Water Supplu Trans (116)	0	0	0	285,485	285,485	**
<b>Total Transfers from Water/Sewer</b>	<b>1,353,511</b>	<b>1,831,098</b>	<b>3,150,309</b>	<b>3,086,304</b>	<b>(64,005)</b>	<b>-2.03%</b>
<b>Transfer from JT Water/Sewer (82) to:</b>						
Water/Sewer (81)	83,879	0	0	0	0	**
<b>Total Transfers from JT Water/Sewer</b>	<b>83,879</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfer from Solid Waste (86) to:</b>						
Internal Service Fund (12)	16,283	17,374	25,852	30,019	4,167	16.12%
Water/Sewer (81)	85,834	88,409	98,413	98,413	0	0.00%
Self-Insured (107)	2,900	3,340	3,440	3,440	0	0.00%
<b>Total Transfers from Solid Waste</b>	<b>105,017</b>	<b>109,123</b>	<b>127,705</b>	<b>131,872</b>	<b>4,167</b>	<b>3.26%</b>
<b>Transfer from Bonito Lake (88) to:</b>						
Internal Service Fund (12)	23,914	23,901	23,930	0		
Water/Sewer Opr (81)	0	0	0	0	0	**
Self-Insured (107)	1,450	1,670	1,720	0	(1,720)	-100%
<b>Total Transfers from Bonito Lake</b>	<b>25,364</b>	<b>25,571</b>	<b>25,650</b>	<b>0</b>	<b>(25,650)</b>	<b>-100%</b>
<b>Transfer from ESGRT (89) to:</b>						
Capital Imp (24)	0	0	0	4,000	4,000	**
Water/Sewer (81)	5,491	0	0	0	0	**
09 GO Bond (113)	652,666	95,684	0	0	0	**
<b>Total Transfers from ESGRT</b>	<b>658,157</b>	<b>95,684</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>	<b>**</b>
<b>Transfer from Golf Course (90) to:</b>						
Internal Service Fund (12)	51,643	55,130	61,167	74,643	13,476	22.03%
Self-Insured (107)	1,450	1,670	1,720	1,720	0	0.00%
<b>Total Transfers from Golf Course</b>	<b>53,093</b>	<b>56,800</b>	<b>62,887</b>	<b>76,363</b>	<b>13,476</b>	<b>21.43%</b>
<b>Transfer from Airport (91) to:</b>						
Internal Service Fund (12)	39,256	39,934	45,625	49,536	3,911	8.57%
<b>Total Transfers from Airport</b>	<b>39,256</b>	<b>39,934</b>	<b>45,625</b>	<b>49,536</b>	<b>3,911</b>	<b>8.57%</b>
<b>Transfer from Landfill Operating (94) to:</b>						
Self-Insured (107)	1,450	1,670	1,720	1,720	0	0.00%
<b>Total Transfers from Landfill Operating</b>	<b>1,450</b>	<b>1,670</b>	<b>1,720</b>	<b>1,720</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer from 2000 Fire Services Bond (103) to:</b>						
GO P & I (53)	1,299,426	0	0	0	0	**
<b>Total Transfers from 2000 Fire Services Bond</b>	<b>1,299,426</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfer from 2002 GRT Bond Acq (108) to:</b>						
2012 GRT (119)	0	0	15,545	0	(15,545)	-100%
<b>Total Transfers from 2002 GRT Bond Acq</b>	<b>0</b>	<b>0</b>	<b>15,545</b>	<b>0</b>	<b>(15,545)</b>	<b>-100%</b>
<b>Transfer from 2004 Capital Outlay GRT (109) to:</b>						
84 GRT (42)	0	0	217,484	0	(217,484)	-100%
Rev Bond P&I (59)	584,903	589,903	1,123,282	588,304	(534,978)	-47.63%
09 GO Bond (113)	0	220,000	0	0	0	**
<b>Total Transfers from 2004 Capital Outlay GRT</b>	<b>584,903</b>	<b>809,903</b>	<b>1,340,766</b>	<b>588,304</b>	<b>(534,978)</b>	<b>-56.12%</b>
<b>Transfer from 2009 GO Bond Acq (113) to:</b>						
Water/Sewer (81)	753,057	0	0	0	0	**
<b>Total Transfers from 2009 GO Bond Acq</b>	<b>753,057</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>Transfer from Reg Water Supply (116) to:</b>						
Water/Sewer (81)	40,500	0	0	0	0	**
<b>Total Transfers from Reg Water Supply Trans Ln</b>	<b>40,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>

	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
Transfer from Jt W/S Ref/Imp Revbd (117) to: 2009 GO P&I (82)	0	3,617,673	0	0	0	**
<b>Total Transfers from Jt W/S Ref/Imp Revbd</b>	<b>0</b>	<b>3,617,673</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
Transfer from 2012 GRT Ref/Imp Rev Bond (119) to: Rev Bond P&I (59)	0	3,728,997	0	0	0	**
<b>Total Transfers from 2012 GRT Ref/Imp Rev Bond</b>	<b>0</b>	<b>3,728,997</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
Transfer from Housing Capital Proj (904) to: Low Rent Operating (901)	0	258,872	0	0	0	**
<b>Total Transfers from Housing Capital Proj</b>	<b>0</b>	<b>258,872</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>**</b>
<b>TOTAL TRANSFERS FROM</b>	<b>20,444,036</b>	<b>20,706,076</b>	<b>19,437,998</b>	<b>14,372,878</b>	<b>(5,065,120)</b>	<b>-26.06%</b>

\*\* One or more zero value fields

# GLOSSARY OF BUDGET TERMS AND ACRONYMS

## A

**ACCRUAL BASIS** Method under which revenue is recognized when earned and expenses are recognized when incurred.

**AFOTZ** Alamogordo Friends of the Zoo

**APSOA** Alamogordo Public Safety Officers Association

**APS** Alamogordo Public Schools

**AUDIT** An audit is prepared by an independent certified public accountant or CPA. The primary objective of an audit is to determine if the City's Financial Statements fairly represent the City's financial position.

## B

**BALANCED BUDGET** A budget in which estimated revenues equal estimated appropriations.

**BEGINNING CASH BALANCE** The beginning cash balance is comprised of residual funds brought forward from the previous fiscal year ending balance.

**BOND** Written promise to pay a specified amount of principle and interest by a defined term or maturity.

**BUDGET** A financial plan of operation that describes anticipated revenues and expenditures.

**BUDGET ADJUSTMENT** A procedure to revise a budget appropriation either by City Commission approval through the adoption of a budget resolution or by City Manager authorization to adjust appropriations within a departmental division budget.

**BUDGET CALENDAR** The schedule of dates and events followed by City Departments in the preparation, adoption, and administration of the yearly budget.

**BUDGET MESSAGE** The opening section of the budget, which provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations made by the City Manager.

## C

**CAPITAL EXPENDITURE** Funds spent for the acquisition of a long-term asset. A capital expenditure may only be made against an approved budget amount.

**CAPITAL IMPROVEMENT** Any project that adds value to city property, buildings, or which costs \$25,000 or more.

**CAPITAL IMPROVEMENT PROGRAM** A plan for capital expenditures to be incurred each year over a fixed period, setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

**CAPITAL OUTLAY** The purchase of an item which must cost \$5,000 or more and have a life expectancy of two (2) years or more.

**CAPITAL PROJECT FUND** A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

**CASH BASIS** The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

**CDBG** Community Development Block Grant

**CDWI** Community Driving While Intoxicated

**CIAP** Capital Improvement Assistance Program

**CIP** Capital Improvements Program

**COA** City of Alamogordo

**COE** Corps of Engineers

**COLA** Cost of Living Adjustment

## D

**D.A.R.E.** Drug Abuse Resistance Education

**DEBT SERVICE** The amount of revenue that must be provided for payment to insure the extinguishment of all principal, interest and fees on all City bonds.

**DEBT SERVICE FUND** A fund used to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

**DEPARTMENT** A major administrative division of the City that indicates overall management responsible for an operation or group of related operations.

**DFA** Department of Finance and Administration for the State of New Mexico

**DPS** Department of Public Safety

**DWI** Driving While Intoxicated

## E

**EDPS** Effluent Discharge Project Surcharge

**ENTERPRISE FUND** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

**ESGRT** Environmental Services Gross Receipts Tax

**EXPENDITURE** Any payment disbursed by the city accounts. Expenditures may only be made against an approved budget amount.

## **E**

**FAA** Federal Aviation Administration

**FEMA** Federal Emergency Management Agency

**FEO** Fire Equipment Operator

**FTEN** Fire and Emergency Television Network

**FGP** Foster Grandparent Program

**FSS** Family Self Sufficiency

**FTE** Full Time Equivalent

**FTO** Field Training Officer

**FY** Fiscal Year

**FISCAL YEAR** A twelve month period to which the annual operating budget applies and at the end of which the City government determines its financial position and the results of its operations.

**FUND BALANCE** The difference between assets and liabilities is reported as fund balance in governmental funds.

## **G**

**GAAP** Generally Accepted Accounting Principles

**GASB** Governmental Accounting Standards Board

**GENERAL FUND** The largest fund within the City. The general fund accounts for most of the financial resources of the government not specifically accounted for in other funds.

**GENERAL OBLIGATION BONDS** Bonds sold by the City to finance capital improvements. Property tax is the source of revenue for payment of these bonds.

**GFOA** Government Finance Officers Association

**GIS** Geographic Information Systems

**GO** General Obligation

**GRANT** A contribution of monies by one governmental unit to another to be used or expended for a specified purpose, activity, or facility.

**GRT** Gross Receipts Tax

## **H**

**HIDTA** High Intensity Drug Trafficking Area

## **I**

**ICBO** International Council of Building Officials

**ICIP** Infrastructure Capital Improvement Project

**INFRASTRUCTURE** Assets that support the life and wellbeing of the city community, examples include roads, water and sewer lines, public buildings, and parks.

**INTER-FUND TRANSFERS** Amounts transferred from one fund to another. These amounts are included in the budget of both funds either transferred in or transferred out.

**INTERNAL SERVICE FUND** A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

**ISO** Insurance Service Office

## **J**

**JPA** Joint Powers Authority

## **L**

**LINE ITEM** Refers to the specific account used to budget funds (i.e., salary & benefits, supplies, utilities, etc).

**LODGER'S TAX** This is a fee charged to customers of local hotels & motels that is used for the operations of the Civic Center and Tourism and Promotion.

## **M**

**MIS** Management Information Systems

**MODIFIED ACCRUAL BASIS** Method under which revenues are recognized in the period they become available and measurable and the expenditures are recognized in the period the associated liability is incurred.

## **N**

**NEPA** National Environmental Protection Act

**NMML** New Mexico Municipal League

**NMSBVI** New Mexico School for the Blind and Visually Impaired

**MRU** Maintenance Repair Unit

## **O**

**OPERATING BUDGET** The portion of the budget that pertains to the expenditures related to daily operations (i.e., salary & benefits, supplies and maintenance). Since and operating budget is a short term budget, capital outlay items are excluded because they are a long term cost.

## **P**

**P&I** Principal and interest

**PERFORMANCE MEASURES** A performance measure is a quantitative or qualitative indicator expressed in terms of a planned level of activity and directly related to departments objectives and goals. These measures provide a basis for determining the degree of achievement of the objectives and goals.

**PHA** Public Housing Authority

**PSO** Public Safety Officer

## R

**RESERVE** An account used to indicate that a portion of fund equity is legally restricted for a specific purpose and is not available for general appropriation.

**REVENUE** Any money received by the city as fees, tax, grant or other source.

**REVENUE BONDS** Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund or other designated sources such as Gross Receipts Tax.

**RFP** Request for Proposal

**RSVP** Retired Senior Volunteer Program

## S

**SAD** Special Assessment District

**SCP** Senior Companion Program

**SSP** Self Sufficiency Program

## **SPECIAL ASSESSMENT DISTRICTS**

These are districts that receive capital improvements. Since these improvements increase the value of the property in a specific area, only the property owners benefiting from the improvements pay for the improvements.

**SPECIAL REVENUE FUND** A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

**SUBSIDY** A sum of money transferred from the General Fund to assist City run departments utilized by the public (i.e., Senior Center) with operations.

## T

**TRUST & AGENCY FUND** A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (a) Expendable Trust Funds, (b) Nonexpendable Trust Funds, (c) Pension Trust Funds, and (d) Agency Funds.

## U

**UCR** Uniform Crime Report



**USER FEES** The payment of a fee for direct receipt of public service by the party benefiting from the service (i.e., swimming pools).

**USFS** United States Forest Service

**UT** Utility

W

**W/S** Water/Sewer

**WMD** Weapons of Mass Destruction

**WWTP** Wastewater Treatment Plant